



## ESTIMATED TIME FRAMES & FEES

### HEARING - MEETING DATES

CITY COUNCIL: 1<sup>st</sup> & 3<sup>rd</sup> Monday @ 7:00 p.m.  
PLANNING & ZONING: 2<sup>nd</sup> & 4<sup>th</sup> Tuesday @ 6:30p.m.  
BUILDING & SITE DESIGN STANDARDS: 2<sup>nd</sup> Monday @ 12:30p.m.  
PLEASE NOTE:

Time frame from submittal date to hearing date is subject to availability of space on upcoming meeting agendas.

### ANNEXATION AND ZONING, REZONE, and COMP PLAN AMENDMENT Applications:

Annexation	(less than one acre)	\$452.00
	(more than one acre)	\$910.00
Rezone	(less than one acre)	\$406.00
	(more than one acre)	\$811.00
Comprehensive Plan Amendment		
Map	(less than one acre)	\$421.00
	(more than one acre)	\$842.00
Text		\$213.00
Appeal		\$239.00

**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties within 300' of the subject property.

- 1) Planning and Zoning Commission Public Hearing (subject to availability)
- 2) City Council Public Hearing (approx. 4 weeks after P & Z)
- 3) 3 readings (one reading at each meeting, 6-8 weeks)

**TOTAL = 16 weeks depending on available hearing dates**

\*\*When running two applications consecutively, only the greater fee applies.

### BUILDING AND SITE DESIGN STANDARDS:

(less than 5,000 sqft)	\$210.00
(5,000 sqft or greater)	\$835.00

### CONDITIONAL USE PERMIT:

(less than one acre)	\$234.00
(more than one acre)	\$463.00

**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties within 300' of the subject property.

- 1) Planning and Zoning Commission Public Hearing (subject to availability)
- 2) 15 day appeal period before permit is granted.

**TOTAL = 6 – 8 weeks, depending on available hearing dates**



## ESTIMATED TIME FRAMES & FEES

**VARIANCE:** \$255.00

**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties that are adjacent to subject property.

- 1) City Council Public Hearing.

**TOTAL = 4-6 weeks from submittal date**

**VACATION:** \$505.00

**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties that within 300' of the subject property by certified mail.

- 1) City Council Public Hearing.
- 2) The City Council dispenses with the 3 readings rule for all Planning & Zoning Ordinances with passage after the first reading at the next City Council meeting (approximately 2-3 weeks). If readings are not dispensed with due to lack of supporting documents, one reading at 3 meetings, 6-8 weeks

**TOTAL = 10- 12 weeks from submittal date**

### **SUBDIVISIONS:**

**PRELIMINARY** - (Time frame may be contingent upon the annexation process).

- 1) Planning and Zoning Commission Public Hearing (60 days max after submittal date)
- 2) If APPROVED, move on to Final Platting process. If DENIED, appeal can be made to City Council. (4 weeks after P & Z hearing).

**FINAL** - (Times are contingent on corrections needed and engineering turn around).

- 1) Planning and Zoning Commission Business Item (41 days min after submittal date)
- 2) City Council Consent Item (next CC mtg after P & Z meeting)
- 3) Recording of Final Plat, after all corrections and amendments are made.

**TOTAL: 6 - 8 months**

**SHORT** - (Times are contingent on corrections needed and engineering turn around).

- 1) Planning and Zoning Commission Business Item (60 days max after submittal date)
- 2) City Council Consent Item (next CC mtg after P & Z meeting)
- 3) Recording of Short Plat, after all corrections and amendments are made.

**TOTAL: 2 - 3 months**

**CONDO** - (Time frame may be contingent on corrections needed and engineering turn around).

- 1) City Council Business item (30 days after submittal date)
- 2) If APPROVED, recording of Condo Plat, after all corrections and amendments are made. If DENIED, appeal can be made to City Council. (4 weeks after hearing).

**TOTAL: 2 - 3 months**

Please Note: Short Plat hearing dates are scheduled 60 days after submittal date  
Condo Plat hearing dates are scheduled 30 days after submittal date  
Preliminary Plat hearing dates are scheduled 60 days after submittal date  
Final Plat hearing dates are scheduled 45 days after submittal date