



# Estimated Time Frames & Fees

## Hearing — Meeting Dates

City Council: 1st & 3rd Monday-Public Hearings Begin at 6:30 p.m.

Planning & Zoning: 2nd & 4th Tuesday-Public Hearings Begin at 7:00 p.m.

Building & Site Design Standards: 3rd Monday at 12:30 p.m.

Please Note:

Time frame from submittal date to hearing date is subject to availability of space on upcoming meeting agendas.

## Annexation and Zoning, Rezone and Comp Plan Amendment

Annexation	Less than 1 acre	<b>\$452</b>
	More than 1 acre	<b>\$910</b>
Rezone	Less than 1 acre	<b>\$406</b>
	More than 1 acre	<b>\$811</b>
Comprehensive Plan Amendment	Map—Less than 1 acre	<b>\$421</b>
	Map—More than 1 acre	<b>\$842</b>
	Text	<b>\$213</b>
	Appeal	<b>\$239</b>

**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties within 300' of the subject property.

- 1) Planning and Zoning Commission Public Hearing (subject to availability)
- 2) City Council Public Hearing (approximately 4-6 weeks after P&Z)

**Total = 10-12 weeks depending on available hearing dates**

\*\*When running two applications consecutively, only the greater fee applies.

## Building and Site Design Standards

Design Review	Less than 5,000 sqft	<b>\$210</b>
	5,000 sqft or greater	<b>\$835</b>

## Conditional Use Permit

Conditional Use Permit	Less than 1 acre	<b>\$234</b>
	More than 1 acre	<b>\$463</b>

**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties within 300' of the subject property.

- 1) Planning and Zoning Commission Public Hearing (subject to availability)
- 2) 15 day appeal period before permit is granted

**Total = 6-8 weeks depending on available hearing dates**

<b>Variance</b>	<b>\$255</b>
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**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties that are adjacent to the subject property.

- 1) City Council Public Hearing

**Total = 4-6 weeks from submittal date**

<b>Vacation</b>	<b>\$505</b>
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**Timeline:** Notices of hearing are sent 10-14 days before the hearing to properties that are within 300' of the subject property by certified mail.

- 1) City Council Public Hearing

2) The City Council dispenses with the 3 readings rule for all Planning & Zoning Ordinances with passage after the first reading at the next City Council meeting (approximately 2-3 weeks). If readings are not dispensed with due to lack of supporting documents, one reading at 3 meetings, 6-8 weeks.

**Total = 10-12 weeks from submittal date**

## Subdivisions

**PRELIMINARY** - (Time frame may be contingent upon the annexation process).

- 1) Planning and Zoning Commission Public Hearing (60 days max after submittal date)
- 2) If APPROVED, move on to Final Platting process. If DENIED, appeal can be made to City Council. (4 weeks after P & Z hearing).

**FINAL** - (Times are contingent on corrections needed and engineering turn around).

- 1) Planning and Zoning Commission Business Item (41 days min after submittal date)
- 2) City Council Consent Item (next CC mtg after P & Z meeting)
- 3) Recording of Final Plat, after all corrections and amendments are made.

**TOTAL: 6 - 8 months**

**SHORT** - (Times are contingent on corrections needed and engineering turn around).

- 1) Planning and Zoning Commission Business Item (60 days max after submittal date)
- 2) City Council Consent Item (next CC mtg after P & Z meeting)
- 3) Recording of Short Plat, after all corrections and amendments are made.

**TOTAL: 2 - 3 months**

**CONDO** - (Time frame may be contingent on corrections needed and engineering turn around).

- 1) City Council Business item (30 days after submittal date)
  - 2) If APPROVED, recording of Condo Plat, after all corrections and amendments are made.
- If DENIED, appeal can be made to City Council. (4 weeks after hearing).

**TOTAL: 2 - 3 months**

Please Note: Short Plat hearing dates are scheduled 60 days after submittal date  
 Condo Plat hearing dates are scheduled 30 days after submittal date  
 Preliminary Plat hearing dates are scheduled 60 days after submittal date  
 Final Plat hearing dates are scheduled 45 days after submittal date