



City of Nampa – Mobile Food Vendor Guide September 2022

What is a “Food Truck” or a “Mobile Food Vendor”?

- A mobile vehicle or trailer used to sell or prepare food for sale to the public.

Where Can I put a Mobile Food Vending Vehicle?

- Vendors can be located on private, non-residential property (with the owner’s consent) or on public property in coordination with a larger city sanctioned event with an event permit from Economic Development or downtown on the sidewalk with a ROW permit from the City Engineering Division. (10-1-12.A.2.a & 10-1-12.B.3)
- Vendors cannot be located on a vacant/unimproved parcel separate from an established principal use (10-1-12.B.7).
- Vendors shall be located on a noncombustible surface (gravel, concrete or asphalt). (10-1-12.B.2)
- Vendors shall not be or stay parked overnight (12:00am to 6:00am) in any of those locations where they may legally sell food products. (10-1-12.A.2.b.ii).
- Cannot be located on a parcel where another Mobile Food Vendor has already been permitted to be located there.
- Do not dispose of fats, grease or oils into the soil or water on the property or allow these materials to flow into the City Storm Drain system.
- Location (10-1-12.A.2.c.i):
 - Do not block site access (emergency, trash, etc.).
 - Do not park within the “vision triangle” at roadway intersections.
 - Do not occupy parking spaces REQUIRED for the principal business on the parcel, can park in overflow parking spaces.
 - Keep vehicles sensibly distanced from driveways, sidewalks, utility boxes, ramps, building entrances/exits, fire hydrants and Fire Department connections.

When are permits required?

- If truly mobile and not returning to the same location for multiple consecutive days, a food vendor need only have permission from the property owner and solicitor’s license through the City Clerks office.
- Food vendor locations are TEMPORARY and only include the truck and trash receptacle(s). Once additional items are added, (picnic tables, tents, smokers, outdoor games, canopies, etc.), it becomes a “permanent use” and a building permit and site improvements shall be required.
- A temporary use permit is effective for 180 days at a time and will need to be renewed at the end of 180 days to evaluate the use or any concerns. (10-1-12.A.2.b.iii)
- Once a food truck connects to a public utility, is placed on a foundation or otherwise loses its mobility, it becomes subject to building and zoning codes as a permanent structure (may include a building permit for a permanent structure, landscaping, curb, gutter, sidewalk and hard surface parking with striped parking spaces).

Permits required?

- Required permits/licenses or information from:
 - Temporary Use Permit - Planning and Zoning Department -Janet Weybright, 208-468-4430
 - Solicitor’s License - City Clerks Office – 208-468-5415
 - Food License - Southwest District Health – 208-455-5400
 - **Fire Department – Ron Johnson – 208-468-5760
 - **Waste Water – Troy Minnick – 208-204-4189
 - **Environmental Compliance – Kyle Schab – 208-468-5851
 - **Building Department – Jeff Miranda – 208-468-5462
 - **Economic Development - Amber Bothwell – 208-468-5430
 - **Engineering Division – David Leeper – 208-468-5471

**These departments may not have licensing requirements for all Mobile Food Vendors, but will provide guidance for appropriate operations.