



HOME OCCUPATION REGISTRATION

PLANNING AND ZONING DEPARTMENT
 411 3RD STREET S., NAMPA, IDAHO 83651
 P: (208) 468-4487 F: (208) 465-2261

Fee: \$90.00

Applicant Name			Home Number
Street Address			Mobile Number
City	State	Zip code	Email
Business Name			

Property Owner Name			Home Number
Street Address			Mobile Number
City	State	Zip Code	Email

Is this application a Code Enforcement action? () YES () NO

NOTICE: The intent of home occupation provisions is to only allow for home occupations that are compatible with the neighborhoods in which they are located. Full scale commercial or professional operations, which would change the appearance or condition of a residence, be detrimental to neighborhood character, or ordinarily be conducted in a commercial or industrial district, should not be conducted at home. **The following home occupations cannot be established without having first obtained approval for the issuance of a Conditional Use Permit from the Planning Commission: Repair garages (including truck, auto, motorcycle, boat, etc.); major appliance repair; paint shops; welding; woodworking and cabinet shops; and any other use(s) determined by the Planning Director to be similar to the aforementioned.**

General Information

YES	NO	
		Is the home occupation clearly incidental and secondary to the use of the property for dwelling purposes? (Applicant must be able to provide proof of residence for the above address)
		Will the home occupation be conducted entirely within the dwelling and/or garage? (The Home occupation shall not exceed twenty-five percent (25%) of the gross floor area of the dwelling unit involved).
		Do you propose to have an employee? (No outside paid employees are permitted, except in short-term instances when the resident operator must temporarily be away from the home.)
		Will you have a sign? (Only a non-illuminated nameplate less than two (2) square feet in area is permitted)
		Will the home occupation cause abnormal automotive or pedestrian traffic? (Vehicular or pedestrian traffic shall not be generated in volumes beyond that normal to the use in the zoning district in which the home occupation is located. If additional parking is needed it shall be met off-street and not in the landscaped front yard).
		Will the home occupation cause any unsightliness or emission of odor, dust, smoke, noise, glare, heat, vibration or similar disturbances to the outside of the dwelling or accessory building used for the home occupation? (No equipment or process shall be used which creates noise, vibration, glare, fumes, and/or odors in excess of those created by normal residential use. Home occupations involving storage of flammable or combustible materials shall conform to the adopted International Fire Code.)
		Will the activity of the home occupation change the residential character of the dwelling? (The building must retain the appearance of residential use in terms of operating characteristics and cannot destroy the residential character of the neighborhood).

Please Note the following Additional Regulations:

- **Storage and Display.** There is no outdoor display of goods or outside storage of equipment or materials used in the home occupation that would indicate from the exterior that the building is being used in whole or in part for any purpose other than residential use.
- **Commercial Vehicles.** Not more than one (1) commercial vehicle not to exceed fifteen thousand (15,000) GVWR, may/shall be kept by the operator of the home occupation on their residentially zoned property.
- **Yard Sales.** Infrequent yard sales (includes garage sales, moving sales, block sales, patio sales, flea markets, etc.) of short duration may occur in residential areas without compliance with standard number 3, provided the sales are conducted not more than three days at a time and no more frequently than once per calendar quarter. The seller shall not be in the business of selling the same or similar property as that which is offered for sale at the yard sale. All other home occupation standards shall be complied with.

Additional Submittal Requirements

- Completed application, including signature o
- A scale drawing of the site.
- Signed & Notarized Affidavit of Legal Interest (attached). Form **must** be completed by the legal owner
- Please provide a detailed statement describing the nature of the proposed Home Occupation, including type of business, equipment used, operating hours (hours per day, and days per week), and average daily number of people that will be coming to your home for your home occupation.

****Acceptance by the City of this registration does not abrogate an applicant's need to comply with all other civil, local, state or federal agency laws, covenants or standards that may appertain to operation of a home based business.**

Certification: I am aware of the standards and conditions under which my home occupation is allowed and that if any of the standards are violated I am guilty of a misdemeanor. I am aware that this statement of compliance is for the stated occupation and business and that if I change addresses, change occupations, or discontinue the occupations that this statement becomes invalid and another statement would need to be filed.

Signature _____

Date ____/____/____

Print name _____

OFFICE USE ONLY

FILE NUMBER: **HOR** - _____ - 20_____ ZONING DISTRICT _____

PROJECT NAME _____

ZONING AGENT SIGNATURE

_____/_____/_____
DATE



City of Nampa

PLANNING and ZONING DEPARTMENT

OFFICE (208) 468-5484

CITY HALL 411 THIRD STREET SO. NAMPA, IDAHO 83651 FAX (208) 465-2261

AFFIDAVIT OF LEGAL INTEREST

STATE OF IDAHO)

:SS

COUNTY OF CANYON)

A. I, _____, whose address is _____, being first duly sworn upon oath, depose and say that I am the owner of record of the property described on the attached application.

B. I grant my permission to _____, whose address is _____, to submit the accompanying application pertaining to the property described on the attached application.

C. I agree to indemnify, defend and hold the City of Nampa and its employees harmless from any claim or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.

Dated this ____ day of _____, _____.

Signature

SUBSCRIBED AND SWORN to before me the ____ day of _____, _____.

Notary Public for Idaho
Residing at: _____
Commission Expires: _____