

**Adopt Resolution to Amend Domestic and Irrigation Water Miscellaneous Fees Rate Sheet
(Reviewed/Approved by Legal Counsel)**

- On April 7, 2021, City staff presented the attached Domestic and Irrigation Water Miscellaneous Fees rate sheet to the Board of Appraisers (BOA) (Attachment A). The following “Description” items on the rate sheet were presented for discussion and/or action by the BOA:
 - Review “Past Due Fee” for \$43.00
 - Remove “Monthly Budget Billing-Inside City”
 - Remove “Monthly Budget Billing-Outside City”
- The purpose for bringing the rate sheet forward was the result of a public records request inquiring how these miscellaneous fees are determined. It was explained the fees are not intended to generate revenue but to cover additional cost of services by staff for the various activities outlined in the rate sheet
- After addressing the public records request, and reviewing the rate sheet, staff realized the “Description” of “Past Due Fee” should be renamed for clarity, such as “Reconnection Fee” as this particular fee actually covers the labor cost of water turn off/turn back on activity (due to nonpayment). The total disconnect/reconnect fee is \$43.00 and covers staff time to turn off and on the service once the bill is paid
- Comparisons from other Treasure Valley cities for late fees and reconnect fees was also presented
- After some discussion, the Board agreed the term “Past Due Fee” and what the fee is actually collected for, which is disconnecting and reconnecting water service out in the field, should be changed to “Disconnect/Reconnect Fee.” Also, after reviewing costs to perform this service, the \$43.00 fee was determined reasonable
- Staff further reported to the BOA that during the same review process Utility Billing reported the “Monthly Budget Billing-Inside City” and “Monthly Budget Billing-Outside City” fees are no longer assessed by the City
- The BOA made two recommending motions to City Council: By resolution, (1) Change the “Description” of “Past Due Fee” to “Disconnect/Reconnect Fee,” and, (2) Remove the “Monthly Budget Billing-Inside City” and “Monthly Budget Billing-Outside City” fees from the Domestic and Irrigation Water Miscellaneous Fees rate sheet
- These recommendations were ratified by City Council under consent agenda on April 19, 2021
- Staff recommends adopting, by resolution, the revised Domestic and Irrigation Water Miscellaneous Fees rate sheet (Attachment B)

REQUEST: Authorize Mayor to sign resolution to adopt revised Domestic and Irrigation Water Miscellaneous Fees rate sheet to change “Description” of the “Past Due Fee” to “Disconnect/Reconnect Fee,” and remove “Monthly Budget Billing-Inside City” and “Monthly Budget Billing-Outside City” fees.

City of Nampa
Fee Change Request Form

Department Public Works - Domestic & Irrigation Water Misc. Fees

Effective Date 03/01/2021

Trans Code	New Fee?	Description	Current Revenue	Proposed Revenue	Percent Change	Est Annual Dollar Incr
	No	After Hours Fee	\$44.00	\$45.00	2.27%	
	No	Past Due Fee	\$42.00	\$43.00	2.38%	
	No	Tampered Meter Box	\$54.00	\$55.00	1.85%	
	No	Damaged Meter	111 + Parts	\$113 + Parts	3.00%	
	No	Domestic Service Charge	\$33.00	\$34.00	3.03%	
	No	Irrigation Service Charge	\$33.00	\$34.00	3.03%	
	No	Monthly Budget Billing - Inside City	1/2 Inside City Bi-monthly Base Charge	1/2 Inside City Bi-monthly Base Charge	NA	
	No	Monthly Budget Billing - Outside City	1/2 Outside City Bi-monthly Base Charge	1/2 Outside City Bi-monthly Base Charge	NA	
	No	M&M Subdivision - Fixed Charge	\$75.00	\$76.00	1.33%	
	No	1" Service Riser	\$82.00	\$83.00	1.22%	
	No	Service Line Boring	Pass Through Cost	Pass Through Cost	NA	
	No	Main Line Construction (per ft)	Pass Through Cost	Pass Through Cost	NA	
	No	Curb Stop Removal	\$111.00	\$113.00	1.80%	

Comments on Competitiveness of New Rate

Increase based on CPI (Consumer Price Index) 1.76% Index
Rates are rounded to the nearest whole dollar.

Reasons why Fee Change is Needed and What New Funding will be Used for

Fees increase needed for operations and maintenance.

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, IMPLEMENTING A CLARIFICATION ON THE DESCRIPTION OF A MISCELLANEOUS FEE CHARGED BY THE CITY OF NAMPA FOR DOMESTIC WATER AND IRRIGATION AND TO REMOVE CERTAIN FEE CATEGORIES THAT ARE NOT IN USE.

WHEREAS, the City Council finds that it is appropriate to collect fees for domestic water and irrigation services provided by the City and that without such fees these services would be funded by property tax revenues; and

WHEREAS, the City of Nampa Board of Appraisers, as constituted under Nampa City Code 3-1-1 and 8-2-4, has reviewed the proposed fees and in so doing has determined it to be in the best interest of the City to clarify the description of one of the fees for domestic water and irrigation and to remove certain fee categories that are not in use; and

WHEREAS, the City Council has the authority to set fees for services and descriptions therefore as needed; and

WHEREAS, the City Council deems it necessary, reasonable, and in the best interest of the City, to adjust the definition of the "Past Due Fee" to the more accurate description of what the fee is used for, and to now name it the "Disconnect/Reconnect Fee" charged by the City of Nampa to help cover the labor costs incurred for water shut off/turn on activity resulting from non-payment; and

WHEREAS, the City Council finds that such adjustment as set forth in the attached exhibit, is reasonably related to the service being rendered; and

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND COUNCIL OF THE CITY OF NAMPA, IDAHO:

Section 1. The City of Nampa, Canyon County, Idaho, does hereby implement the corrected definition of fees, and to remove certain fee categories that are not in use, as described in *EXHIBIT A*, attached hereto and, by this reference incorporated herein as if set forth in full, effective May 3, 2021.

PASSED BY THE COUNCIL OF THE CITY OF NAMPA, IDAHO, THIS 3RD DAY OF MAY 2021.

APPROVED BY THE MAYOR AND THE CITY OF NAMPA, IDAHO, THIS 3RD DAY OF MAY 2021.

Approved:

Mayor

Attest:

City Clerk

City of Nampa
Fee Change Request Form

Department Public Works - Domestic & Irrigation Water Misc. Fees

Rates Effective Date	03/01/2021
Corrected Definitions Date	05/03/2021*

Trans Code	New Fee?	Description	Current Revenue	Proposed Revenue	Percent Change	Est Annual Dollar Incr
	No	After Hours Fee	\$44.00	\$45.00	2.27%	
	No	Past Due Fee Disconnect/Reconnect Fee [*]	\$42.00	\$43.00	2.38%	
	No	Tampered Meter Box	\$54.00	\$55.00	1.85%	
	No	Damaged Meter	111 + Parts	\$113 + Parts	3.00%	
	No	Domestic Service Charge	\$33.00	\$34.00	3.03%	
	No	Irrigation Service Charge	\$33.00	\$34.00	3.03%	
	No	Monthly Budget Billing - Inside City [*]	<i>1/2 Inside City Bi-monthly Base Charge</i>	<i>1/2 Inside City Bi-monthly Base Charge</i>	NA	
	No	Monthly Budget Billing - Outside City [*]	<i>1/2 Outside City Bi-monthly Base Charge</i>	<i>1/2 Outside City Bi-monthly Base Charge</i>	NA	
	No	M&M Subdivision - Fixed Charge	\$75.00	\$76.00	1.33%	
	No	1" Service Riser	\$82.00	\$83.00	1.22%	
	No	Service Line Boring	Pass Through Cost	Pass Through Cost	NA	
	No	Main Line Construction (per ft)	Pass Through Cost	Pass Through Cost	NA	
	No	Curb Stop Removal	\$111.00	\$113.00	1.80%	

Comments on Competitiveness of New Rate

Increase based on CPI (Consumer Price Index) 1.76% Index
Rates are rounded to the nearest whole dollar.

Reasons why Fee Change is Needed and What New Funding will be Used for

Fees increase needed for operations and maintenance.