

## CHAPTER 16

**DESIGN STANDARDS COMMITTEE**

## SECTION:

- 2-16-1: Committee Created
- 2-16-2: Appointment; Term
- 2-16-3: Organization
- 2-16-4: Meetings
- 2-16-5: Powers, Duties, And Responsibilities

2-16-1: **COMMITTEE CREATED:** There shall be a design standards committee for the city, which said committee shall be known and designated as the building and site design standards (BSDS) committee. (Ord. 3657, 1-2-2007)

2-16-2: **APPOINTMENT; TERM:** The BSDS committee shall consist of seven (7) members, all of whom shall be appointed by the mayor with the consent of city council. Not more than two (2) of the seven (7) members to be appointed by the mayor may be nonresidents of the city. An appointed member of the committee must have resided in the city for at least one year prior to the appointment and must remain a resident of the city or the impact area as defined by the current comprehensive plan, during service on the committee. All appointments are made by the mayor with confirmation by the council. Each year appointments shall be made to fill the positions of retiring committee members. When a vacancy occurs for any reason other than an expired term a new committee member shall be appointed to complete the remainder of that term. Membership shall be composed of seven (7) citizens at large having background and interest in community design such as architects, engineers, planners, designers, developers, builders, businesspersons, and landscape architects. Committee members shall be appointed for the following terms of office: two (2) for two (2) years; two (2) for three (3) years; and three (3) for four (4) years. Vacancies shall be filled for an unexpired term in the same manner as an appointment. (Ord. 3657, 1-2-2007)

2-16-3:       **ORGANIZATION:** The committee shall elect its own chairman and vice chairman and fill such other offices as it may determine it requires. Election of officers shall take place as determined by the committee. During the absence or disability of the chairman, the vice chairman shall assume the duties of the chairman. The planning director or his designee shall serve as secretary. The secretary shall keep accurate records of all proceedings of the committee. (Ord. 3657, 1-2-2007)

2-16-4:       **MEETINGS:** The committee shall hold at least one regular meeting each month during the year and such other and further meetings as may be determined by a majority of the members of said committee to be called and held at a time, place, and manner as the committee shall order in its minutes. The regular meetings shall be held at a date and time as decided according to the committee, and, unless otherwise decided and determined by the members, such meetings shall be held in the council chambers of Nampa City Hall and shall at all times be open to the public. (Ord. 3657, 1-2-2007)

2-16-5:       **POWERS, DUTIES, AND RESPONSIBILITIES:** The committee shall review projects forwarded by staff, requested by the applicant, greater than five thousand (5,000) square feet or complicated in nature. The committee shall review projects for compliance with design review standards within title 10, chapters 4, "GB (GB1, GB2 And GBE) Gateway Business Districts/Zones", and 16, "BC Community Business District/Zone", of this code. (Ord. 4159, 1-20-2015; amd. Ord. 4281, 9-19-2016)

The BSDS committee shall review projects and either approve, approve with conditions, or deny such application. The planning director, or a designated representative, shall then notify the applicant in writing of the decision. (Ord. 4159, 1-20-2015)

Staff decisions may be appealed to the BSDS committee, and conversely BSDS committee decisions may be appealed to the planning commission for review and decision.

The powers, duties and responsibilities of the BSDS committee shall comply with the state of Idaho local planning act of 1975. (Ord. 3657, 1-2-2007)