

**NAMPA AIRPORT COMMISSION**  
**April 11, 2022**

The meeting was called to order at 5:30 pm by Chairman Mark Miller

- Members Present: Wayne Thiel, Aaron Bear, Mark Miller
- Ex-Officio Members Present: Tom Points, Senior Director Public Works, Natalie Jangula, City Council Liaison, Montgomery Hasl, Airport Superintendent
- Members Absent: Dr. David Beverly, Vice-Chairwoman Aubrey Miller

**1-Administrative**

MOVED by Thiel and seconded by Bear to approve the consent agenda which included the following items:

1-1: Minutes

- a) Airport Commission Meeting February 14, 2022

1-2: Execution of Contracts and Agreements

- a) None

1-3: Approval of Agenda

Chairman M. Miller asked all in favor to say aye with all Commissioners present voting **AYE.**

**MOTION CARRIED**

**3-Airport Improvement Program (AIP) – Grant Update**

**Item 3-1:** AIP-34 (Taxiway Final Design & Construction Project) – Toby Epler, J-U-B Engineers, updated the Commission on the Taxiway Final Design and Construction project. Construction started April 11, 2022. Asphalt stripping, fence and cleanup should be completed April 22, 2022.

**Item 3-2:** F228MAN - (Rehabilitate West Apron and Taxi Lanes Project) – Toby Epler, J-U-B Engineers, updated the Commission on the Rehabilitation of West Apron and Taxi Lanes. The Airport received a state grant from the Idaho Division of Aeronautics. We can combine this with the FAA Grant. The state grant will cover pavement maintenance on the main apron and triangle area. The FAA grant which is Action Item 3-3, AIP-37 will cover pavement maintenance on the runway, parallel taxiway and Charlie section. Pavement maintenance will be on the entire Airport with Federal and State combined in one project. The project was put out to bid on March 30, 2022. We received 3 proposed bids, with the low bid coming from American Road Maintenance, Tucson, AZ. Bid amount totaled \$474,116.00. Pavement maintenance will begin first week of September. As time gets closer, we will discuss closure dates and times for pilots and community.

**Item 3-3 Action Item:** AIP-37 - (Rehabilitate Runway, Parallel Taxiway, Apron and Taxilanes) Toby Epler, J-U-B Engineers addressed with Item 3-2.

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**Item 3-4 Action Item:** Airport Administrative Update: Monte Hasl, Airport Superintendent presented the following update: Proposed new Terminal Building

The Bi-partisan Infrastructure Law (BIL) Terminal program from the FAA passed a couple months ago. The Nampa Municipal Airport has applied for a \$14 million dollar grant for a new terminal building. Airport staff should know by June or July if accepted to apply for a federal grant. Staff feels confident having recently completed a Terminal Area Plan which included a Terminal Building concept. The BIL is a 5-year program. If Nampa does not receive a Terminal grant this year, we will apply next year (and the next, if necessary).

**2-Staff Report/Discussion Update**

**Item 2-1:** Airfield Operations and Maintenance Update: Jon Ziessler, Airport Operations and Maintenance Technician presented the following update:

- Airfield Conditions: RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; AWOS and PAPI operating normally.
- Waitlist over 80 people, hangars full.
- Fuel sales this month 17,500 gallons.
- Weed control, varmint control is ongoing.
- There was a non-injury aircraft incident on the runway.

**Item 2-2:** Airport Administrative Update: Monte Hasl, Airport Superintendent presented the following update:

- Currently working on FY 23 Budget
- The Airport is required to have a Stormwater Pollution Prevention Plan (SWPPP). The Airport recompenses the City of Nampa Environmental Compliance Division to administer the SWPPP. We have one remaining water outfall to cap off. When that is capped, the Airport will no longer be discharging any water off property, and hence, no longer need a permit. The City Engineer is assisting with design of a detention pond south of the runway.

**Item 2-3:** General Update: Tom Points, Senior Public Works Director reported for Jeff Barnes, Public Works Director of Transportation. Tom Points announced to the Commission that Jeff Barnes will be taking a new position as Public Works Water Director. Tom Points will take on any duties for the Airport until the vacant position is filled.

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**4-Airport Business – Discussion Items**

**Item 4-1:** Request from Mad River, LLC: Has received an offer to purchase the hangar improvements on Lot #2040 from TK Leasing, LLC (Travis Kemp); Lot #2042 Ivan Sudac; Lot #2044 Waypoint Structures, LLC (Shane & April Dittrich); Lot #2046 Shoe Air, LLC (Craig Shoemaker)

MOVED by M. Miller and seconded by Theil to recommend to City Council they Authorize Mayor to sign the Agreement to Waive First Right of Refusal and Terminate the Lease

with Mad River, LLC dated March 16, 2020 for lots 2040, 2042, 2044, 2046, and Nampa Municipal Airport Land Lease Agreement with TK Leasing, LLC, Lot #2040; Ivan Sudac, Lot #2042; Waypoint Structures, LLC, Lot #2044; Shoe Air, LLC, Lot #2046 effective April 19, 2022

Chairman M. Miller asked all in favor to say aye with all Commissioners present voting **AYE.**

**MOTION CARRIED**

**Item 4-2:** Request from Mission Aviation Fellowship to terminate the lease for lot 2445 and amend lease 2450 adding the ground to this lease for the purpose of eliminating the presumed lease line.

MOVED by Thiel and seconded by M. Miller to recommend to City Council they Authorize Mayor to sign the Agreement to Terminate the Lease with Mission Aviation Fellowship dated October 18, 2021 for lot 2445, and the first Amendment to the Nampa Municipal Airport Land Lease Agreement dated June 1, 2005 for lot 2450 with Mission Aviation Fellowship.

Chairman M. Miller asked all in favor to say aye with all Commissioners present voting **AYE.**

**MOTION CARRIED**

**Item 4-3:** Staff recommends approval of FY 23 Airport Budget

Chairman Miller said he had reviewed the airports FY23 proposed budget. The Chairman was okay with the proposed FY23 budget. He commented on the need, or lack thereof, a \$14 million future terminal building.

Commissioner Bear had questions regarding the increased revenue. Staff advised the increased revenue was due to additional lots leased this year and proposed CPI rate increase.

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**MOVED** by Bear and seconded by Thiel to recommend that City Council accept the FY 23 Airport Budget.

Chairman M. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

**MOTION CARRIED**

**MOVED** by Thiel and seconded by Bear to **adjourn** the meeting.

Chairman M. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

**MOTION CARRIED**

**Chairman M. Miller adjourned the meeting at 6:08 PM**

Passed this 11<sup>th</sup> day of July 2022

  
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AIRPORT SUPERINTENDENT, SECRETARY