

REGULAR COUNCIL

April 6, 2020

Mayor Kling called the meeting to order at 6:00 p.m.

Clerk made note that Councilmembers Rodriguez, Bruner, Mutchie, Levi, Haverfield, Bower were present.

Mayor Kling amended the agenda by removing **Item #5-1. - approve the FY19 Comprehensive Annual Financial Report.**

❖ (1) Consent Agenda (Action Items) ❖

MOVED by Haverfield and **SECONDED** by Mutchie to **approve the Consent Agenda with the preceding amendment; Item #1-1.** - Regular Council Minutes of **March 16, 2020**; Emergency Council Minutes of **March 13, 2020** and Emergency Council Meeting March 20, 2020 and Special Council Minutes of **March 28, 2020**; Airport Commission; Arts & Historic Preservation Commission; Bicycle and Pedestrian Advisory Committee; Board of Appraisers; Building and Site Design Standards Committee; Building and Fire Code Advisory and Appeals Board; Council on Aging; Crow Management; Golf Commission; Housing Authority Minutes of **February 5, 2020**; Impact Fee Advisory Committee; Library Board of Trustees; Nampa Planning and Zoning Commission Minutes of **February 25, 2020**; Venue Management Advisory Commission; Wastewater Design Review Commission; **Item #1-2.** - The Nampa City Council dispenses with the three (3) reading rule of Idaho Code § 50-902 for all ordinances; **Item #1-3. - Final and Preliminary Plat Approvals: 1) Short** - Subdivision Plat Short Approval for Mount Calvary Cemetery No. 3 at 2200 So. Powerline Rd. (A 4.4-acre portion of the SW 1/4 SW 1/4 SW 1/4 of Section 35, T3N, R2W, BM, Canyon County, Nampa, Idaho - 2,900 plus grave sites) for the Roman Catholic Diocese of Boise (SPS-00031-2020); **2) Condo** - Subdivision Plat Condo Approval for Nampa City Engineer signature for Century Condominiums west of Idaho Center Blvd. at the southeast corner of E. Hunt Ave. and N. High Desert St. in a GB1 (Gateway Business 1) zoning district (12 Professional Office Condominium Spaces on 1.97 acres or 85, 867 sq. ft., 6.09 spaces per gross acre - A portion of Lots 1, 2, & 4, of Block 2 of Empire Business Park No. 2 in the SE ¼ of Section 12, T3N, R2W, BM, Nampa, Canyon County, ID) for Century Development Group LLC (SPC-00005-2020) **Item #1-4. - Authorize Public Hearings: 1)** Annexation and Zoning to RD (Two-Family Residential) at 44 S. Kings Rd. (A 4.1-acre or 178,596 sq. ft. portion of the NW ¼ Section 25, T3N, R2W, BM also identified as Tax 6 in Tracts 15 and 16 of Nampa Heights Addition – for Fourplex Apartments for Tim Kristovich, Whispering Pines LLC (ANN-00170-2020); **2)** Zoning Map Amendment from IP/RS (Industrial Park/Single-Family Residential) to RMH (Multiple-Family Residential) at 335 N. Gateway St. (A 1.25-acre or 54,450 sq. ft. portion of the SW ¼ Section 15, T3N, R2W, BM also identified as Lots 23 and 24, Block 13, Nampa City Acres Addition No. 1 – for a 100 unit Multiple-Family Apartment Project for Tim Kristovich, Whispering Pines LLC (ZMA-00117-2020).; **3)** Zoning Map Amendment from IL (Light Industrial) to RML (Limited Multiple-Family Residential) at 23 22nd Ave S. (A .16-acre or 6,970 sq. ft. portion of the NW ¼ Section 26, T3N, R2W, BM also identified as Lot 11 Block 1 Park Addition for a lot split and additional single-family dwelling for Adam Fleck representing Casey Ames (Gem State Cash Offers LLC) (ZMA-00118-2020); **Item #1-5. - Authorize to Proceed with Bidding Process: 1)** None; **Item #1-6. - Authorization for execution of Contracts and Agreements: 1)** None; **Item #1-7. - Monthly Cash Report: 1)** None; **Item #1-8. -**

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Resolutions: **1)** Destruction of Records for the Clerk’s Office; **2)** Disposal of Property for the Streets Department; **3)** Disposal of Property for the Fleet Division; **4)** Disposal of Property for Code Compliance; **5)** Disposal of Property for Parks and Recreation department **Item #1-9.** - **License for 2020:** a) *Renewal Alcohol:* **1)** None; b) *New Alcohol:* **1)** None; **Miscellaneous Items:** 1) None. Mayor Kling asked for a roll call vote with all Councilmembers present voting **YES.** Mayor Kling declared the

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❖ **(2) Proclamation** ❖

Item #2-1 – None

❖ **Mayor Kling asked if Nampa Residents Wishing to Speak on an Agenda (5 persons limit) or Non-Agenda Item (persons limit) (3-minute limit). Comments Related to Zoning and Land Use Matters May only be Made During Properly Noticed Public Hearings:** ❖

- William Freeman – Roundabout or Signal at the intersection of Lake Lowell and Midland Boulevard – **Mayor read the summary**

❖ **Mayor Kling’s and Council Comments** ❖

- **Mayor**
 - Planning and Zoning Director Norm Holm Retirement
 - COVID-19 Updates
 - Emergency Manager – Kirk Carpenter
 - Incident Management
 - Chief Huff gave an update
 - Restaurant Flyers
 - Yard Sales are not allowed
 - Public Hearings on a Special Council Monday April 27, 2020 at 5:00 p.m.
 - Face Masks for employees
- **Councilmember Mutchie**
 - 4 Priorities in the Community
 - Housing
 - Food
 - Business
 - Health and Wellness
- **Councilmember Bruner**
 - How to make a mask in 45 seconds video
- **Councilmember Rodriguez**
 - Irrigation & Utility bills late fees and shut offs
 - Budget questions

❖ (3) Agency/External Communications ❖

Item #3-1. –Finance Director Doug Racine gave an update and introduced Eide Bailly Brad Berls and Morgan Browning who talked about the audit.

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund, and the aggregate remaining fund information for the City of Nampa, Idaho (the City) as of and for the year ended September 30, 2019, and have issued our report thereon dated March 25, 2020. Professional standards require that we advise you of the following matters relating to our audit.

Our Responsibility in Relation to the Financial Statement Audit under Generally Accepted Auditing Standards and Government Auditing Standards and our Compliance Audit under the Uniform Guidance

As communicated in our letter dated November 12, 2019, our responsibility, as described by professional standards, is to form and express an opinion about whether the financial statements that have been prepared by management with your oversight are presented fairly, in all material respects, in accordance with accounting principles generally accepted in the United States of America and to express an opinion on whether the City complied with the types of compliance requirements described in the OMB Compliance Supplement that could have a direct and material effect on each of the City’s major federal programs. Our audit of the financial statements and major program compliance does not relieve you or management of its respective responsibilities.

Our responsibility, as prescribed by professional standards, is to plan and perform our audit to obtain reasonable, rather than absolute, assurance about whether the financial statements are free of material misstatement. An audit of financial statements includes consideration of internal control over financial reporting as a basis for designing audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity’s internal control over financial reporting. Accordingly, as part of our audit, we considered the internal control of the City solely for the purpose of determining our audit procedures and not to provide any assurance concerning such internal control.

Our responsibility, as prescribed by professional standards as it relates to the audit of the City’s major federal program compliance, is to express an opinion on the compliance for each of the City’s major federal programs based on our audit of the types of compliance requirements referred to above. An audit of major program compliance includes consideration of internal control over compliance with the types of compliance requirements referred to above as a basis for designing audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, as a part of our

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major program compliance audit, we considered internal control over compliance for these purposes and not to provide any assurance on the effectiveness of the City's internal control over compliance.

We are also responsible for communicating significant matters related to the audit that are, in our professional judgment, relevant to your responsibilities in overseeing the financial reporting process. However, we are not required to design procedures for the purpose of identifying other matters to communicate to you.

We have provided our comments regarding internal controls during our audit in our Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards dated March 25, 2020. We have also provided our comments regarding compliance with the types of compliance requirements referred to above and internal controls over compliance during our audit in our Independent Auditor's Report on Compliance with Each Major Federal Program and Report on Internal Control Over Compliance Required by the Uniform Guidance dated March 25, 2020.

Planned Scope and Timing of the Audit

We conducted our audit consistent with the planned scope and timing we previously communicated to you.

Compliance with All Ethics Requirements Regarding Independence

The engagement team, others in our firm, as appropriate, our firm, and other firms utilized in the engagement, if applicable, have complied with all relevant ethical requirements regarding independence.

Qualitative Aspects of the Entity's Significant Accounting Practices

Significant Accounting Policies

Management has the responsibility to select and use appropriate accounting policies. A summary of the significant accounting policies adopted by the City of Nampa is included in Note 1 to the financial statements. There have been no initial selection of accounting policies and no changes in significant accounting policies or their application during 2019. No matters have come to our attention that would require us, under professional standards, to inform you about (1) the methods used to account for significant unusual transactions and (2) the effect of significant accounting policies in controversial or emerging areas for which there is a lack of authoritative guidance or consensus.

Significant Accounting Estimates

Accounting estimates are an integral part of the financial statements prepared by management and are based on management's current judgments. Those judgments are normally based on knowledge and experience about past and current events and assumptions about future events. Certain accounting estimates are particularly sensitive because of their significance to the financial statements and because of the possibility that future events affecting them may differ markedly from management's current judgments.

The most sensitive accounting estimates affecting the financial statements:

- Management's estimate of the allowance for uncollectible accounts receivable balance is based on historical billings, historical loss levels, and an analysis of the collectability of individual accounts. We evaluated the key factors and assumptions used to value the allowance in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimate of the value of contributed infrastructure is based on historical costs of similar infrastructure assets. We evaluated the key factors and assumptions used to value the contributed infrastructure in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's valuation of the claims payable on worker's compensation is based on historical claims data loss triangle reports provided by the third-party administrator. We evaluated the key factors and assumptions used to value the outstanding claims payable in determining that it is reasonable in relation to the financial statements taken as a whole.
- Management's estimate of the net pension liability and deferred inflows/outflows of resources related to the net pension liability is based on actuarial estimates provided by Milliman to PERSI and the Schedule of Employer Allocations and Collective Pension Amounts provided by PERSI. This schedule was audited by independent auditors. We evaluated the key factors and assumptions used to develop the net pension liability in determining that it is reasonable in relation to the financial statements takes as a whole.

Financial Statement Disclosures

Certain financial statement disclosures involve significant judgment and are particularly sensitive because of their significance to financial statement users. The most sensitive disclosures affecting the city's financial statements was:

The disclosure of employer pension assumptions in Note 10 to the financial statements is sensitive as this footnote includes the assumptions made and inputs used to determine the employer's net pension liability (asset).

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Significant Difficulties Encountered during the Audit

We encountered no significant difficulties in dealing with management relating to the performance of the audit.

Uncorrected and Corrected Misstatements

For purposes of this communication, professional standards require us to accumulate all known and likely misstatements identified during the audit, other than those that we believe are trivial, and communicate them to the appropriate level of management. Further, professional standards require us to also communicate the effect of uncorrected misstatements related to prior periods on the relevant classes of transactions, account balances or disclosures, and the financial statements as a whole.

The following summarize uncorrected financial statement misstatements whose effects in the current and prior periods, as determined by management, are immaterial, both individually and in the aggregate to the financial statements taken as a whole

- An entry to record the fair market value of the investments as it is recorded at cost. At the government-wide level, this entry resulted in an understatement of investments and investment income of \$79,166.
- An entry to correct a capital asset addition in the Sewer Fund which was capitalized improperly. This entry resulted in an overstatement of capital assets and accounts payable totaling \$253,284 in the sewer fund.

Disagreements with Management

For purposes of this letter, professional standards define a disagreement with management as a matter, whether or not resolved to our satisfaction, concerning a financial accounting, reporting, or auditing matter, which could be significant to the financial statements or the auditor's report. No such disagreements arose during the course of the audit.

Representations Requested from Management

We have requested certain written representations from management that are included in the management representation letter dated March 25, 2020.
Management's Consultations with Other Accountants

In some cases, management may decide to consult with other accountants about auditing and accounting matters. Management informed us that, and to our knowledge, there were no consultations with other accountants regarding auditing and accounting matters.

Other Information in Documents Containing Audited Financial Statements

Pursuant to professional standards, our responsibility as auditors for other information in documents containing the City of Nampa’s audited financial statements does not extend beyond the financial information identified in the audit report, and we are not required to perform any procedures to corroborate such other information. However, in accordance with such standards, we will review the information inputted into the data collection form and will consider whether such information, or the manner of its presentation, is materially consistent with the financial statements.

Our responsibility also includes communicating to you any information which we believe is a material misstatement of fact. Nothing came to our attention that caused us to believe that such information, or its manner of presentation, is materially inconsistent with the information, or manner of its presentation, appearing in the financial statements.

Other Significant Matters, Findings, or Issues

In the normal course of our professional association with the City of Nampa, we generally discuss a variety of matters, including the application of accounting principles and auditing standards, business conditions affecting the entity, and business plans and strategies that may affect the risks of material misstatement. None of the matters discussed resulted in a condition to our retention as the Nampa City’s auditors.

This report is intended solely for the information and use of the Mayor, the Nampa City Council and management of the City of Nampa, Idaho and is not intended to be, and should not be, used by anyone other than these specified parties.

❖ (4) Staff Communications ❖

Item #4-1. – Public Works Director Tom Points presented a staff report to update the council on current projects as follows:

2020 Pressurized Irrigation Season – On April 1, 2020, Water Division staff began commissioning the Nampa City’s municipal irrigation system for delivery of service to its customers. Some customers will observe low system pressure through the first half of April as crews continue to test the system and repair damage that may have occurred over the winter and non-irrigation season. Staff will be at the ready to address water quality issues, due to existing debris in the delivery system, or flooding issues. Full service is expected by mid-April.

For the 2020 irrigation season, there will be two large production pressure irrigation stations that will have filtration systems installed. These filters, along with current screening, will further

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improve pressure irrigation water quality for Nampa customers. These projects are currently underway and are expected to be completed by early summer. The area of primary influence for each site is as follows: Site 1-Kensington Pump Station, between Birch Lane and Cherry Lane, west to Canterbury Subdivision west of 11th Avenue North. Site 2-Lava Springs Station, at East Locust Lane and Southside Boulevard (Exhibits A-1 and A-2).

The average cost per site for filter installation and appurtenances is approximately \$160,850.00, granted that the sites vary depending upon the pumping capacity as well as the types/sizes of filters that are required. At Site 2, staff will install three Amiad “SAF 6000” filters in series rather than a larger more expensive Amiad “Omega” type filter to reduce costs.

To meet new subdivision growth, two irrigation pump stations were constructed by developers and are scheduled for operation in the coming months. The pumps are located in Stella’s Point and Lost River Subdivisions. Stella’s Point is scheduled to be in April, and Lost River is estimated to come online in early summer (Exhibits B-1 and B-2).

The City of Nampa receives irrigation water from mountain reservoirs like Arrowrock, Lucky Peak and Anderson Ranch via various canals to irrigation water districts such as Nampa and Meridian, Pioneer, and Boise-Kuna. Nampa receives the majority of its irrigation water from the underlying districts via canals, laterals, and ditches within the city. Pumps are used to draw the irrigation water to provide pressurized irrigation service to Nampa customers. The length of the irrigation season is dependent on water in the reservoirs and canals.

On March 27, the attached press release (Exhibit C) was provided to the local newspaper regarding the 2020 irrigation season. As our community, and Nation, are living through unprecedented times due to COVID-19, the City of Nampa has offered its utility customers an extension to pay irrigation assessments, without accruing late fees or penalties, from April 1, to June 30, 2020. The attached flier (Exhibit D) was sent to all Nampa irrigation customers to encourage water conservation practices when irrigating.

Public Works Leader of the Year – Nate Runyan – Public Works staff is pleased, and would like to publicly announce that Nate Runyan, P.E., Deputy Public Works Director (Water), was awarded the nomination of Public Works Leader of the Year (2019) from the Rocky Mountain Chapter of American Public Works Association. As outlined in the nomination (see Exhibit E), Nate’s “efforts have been instrumental in obtaining the reuse permit in order to discharge treated wastewater to an irrigation canal (the first of its kind in Idaho).

With a strong emphasis on public education, innovation and transparency Nate Runyan lead the efforts in obtaining a recycled water permit that supports the City of Nampa’s goals to responsibly plan for the community to support growth, economic opportunity, and environmental stewardship. Runyan has been influential in setting the stage for water conservation in Idaho as well as

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emphasizing the importance of this precious resource for Nampa's future. Through his public outreach it has been identified by citizens as the best decision for Nampa, aligning with the Nampa City's core values and benefiting the community."

The City of Nampa, Public Works Department, and Nampa community all benefit from Nate's vision, dedication and leadership in spearheading the recycled water permit project. Thank you, and congratulations, Nate!

❖ (5) New Business ❖

Item #5-1. - Mayor Kling presented the request to **approve** the **FY19 Comprehensive Annual Financial Report** was removed from the agenda.

Item #5-2. - Mayor Kling presented the request to **award** the **bid** and **authorize** the **Mayor** to **sign** the **contract** for **Middleton Road** and **Flamingo Avenue** turn lane project with **Hawkeye Builders Inc.** (approved in FY20 budget)

Nampa City Engineer Daniel Badger presented a staff report explaining that the Engineering Division allocated \$190,000 for Traffic Improvement Projects in the FY20 budget.

The intersection of Middleton Road and Flamingo Avenue was selected for improvements due to numerous complaints received by the City of Nampa due to vehicles turning left onto Flamingo Avenue from Middleton Road causing delays to other drivers.

Flamingo Avenue is a two-lane roadway at Middleton Road with all turning and thru movements sharing one lane in each direction at the intersection, causing delays when a left-turning vehicle must yield to oncoming traffic.

The Engineering Division selected Paragon Consulting to design a new intersection configuration, adding dedicated left turn lanes on Middleton Road. The South leg of the intersection will be widened to accommodate the lane addition and the North leg will simply be restriped due to the existing roadway being wide enough to accommodate the lane addition (see Exhibit A).

The south leg widening will be completed within existing right of way.

Paragon Consulting has completed the design and bidding documents and will complete the construction observation of the project.

The City of Nampa received two bids for the Middleton Road & Flamingo Avenue Turn Lane project. The lowest responsive bidder is Hawkeye Builders, Inc. with a bid amount of \$113,975.01 (see Exhibit B, Bid Tabulation).

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The estimated project costs are as follows:

Design	\$ 24,770.00
Construction Management & Inspection Services	\$ 13,310.00
<u>Construction</u>	<u>\$ 113,975.01</u>
<i>Total</i>	<i>\$ 152,055.01</i>

The estimated project cost is lower than the allocated budget for the project (\$190,000).

MOVED by Bruner and **SECONDED** by Haverfield to **award the bid and authorize the Mayor to sign contract for Middleton Road & Flamingo Avenue Turn Lane project with Hawkeye Builders, Inc.** in the amount of **\$113,975.01**. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
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Item #5-3. - Mayor Kling presented the request to **award the bid and authorize the Mayor to sign a contract** for the new well 8 – production well project with **Riverside Inc.** (approved in the FY20 budget)

Daniel Badger presented a staff report explaining that the replacement of Well 8 is planned as part of the elevated tank replacement project. The first phase of the well replacement is drilling a new production well (See Exhibit A).

The new production well is needed as the existing well needs rehabilitation and its location is problematic with the proposed tank footprint. The new location will facilitate construction of the tank.

The new tank is needed as the existing tank needs rehabilitation and it doesn't meet the capacity for future development.

Keller Associates has designed and received DEQ approval for the new well location and design specifications.

The overall Elevated Tank Replacement is a multi-year funded project with the FY20 budget being \$1,040,000.

Engineering received one bid from Riverside, Inc in the amount of \$282,827.00, leaving \$757,173 for further project activities in FY20 including finalizing the tank design plans by Keller and Associate (\$462,527.75).

Engineering and Keller Associates have reviewed the bid and found the bid responsive and recommends awarding the bid to Riverside, Inc. (Exhibit A).

Councilmembers asked questions.

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MOVED by Bruner and **SECONDED** by Mutchie to **award the bid and authorize the Mayor to sign contract for New Well 8 Production Well project with Riverside, Inc.** in the amount of **\$282,827.00**. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

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Item #5-4. - Mayor Kling presented the request to **authorize the Mayor and Public Works Director to sign a task order** for attached scope of work with **Bowen Collins & Associates** for Floodplain Analysis of Indian Creek and Mason Creek. (approved in FY20 budget)

Tom Points presented a staff report explaining that in FY19 the Engineering Division contracted with West Consultants to do a high-level analysis of the floodplains within the City of Nampa to identify ways which we could affect changes to reduce impact to property owners.

With the recommendations made by West Consultants (Exhibit A), Staff approached three local consultants to discuss the proposed work. Staff selected Bowen Collins & Associates to perform the work.

The proposed approach by Bowen Collins is to classify the flows within Indian and Mason Creeks as highly regulated flows based on their connections to and control by the associated flood irrigation districts that utilize various portions of the channels for irrigation delivery. This will allow for the use of different calculation methodologies to establish the flows within both Indian and Mason Creek.

Optional tasks have been included and will only be utilized if necessary, based on FEMA's requirements.

The timeline for this project is as follows:

- FY19 – West Consultants study and data collection
- FY20/21 – Modeling
- FY21/22 FEMA review and public process for approval

Engineering has a budget of \$70,000 approved in the FY20 budget for this work. This will cover the Phase I and II activities within the scope of work. Funding for the Phase III activities will be requested in the FY21 budget. Engineering will also be approaching other municipalities effected by the Indian Creek Floodplain to solicit interest in partnering with Nampa to fund this study.

FEMA applications fees are estimated at \$32,500.

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Engineering has reviewed the scope of work (Exhibit B) and recommends approval.

MOVED by Bruner and **SECONDED** by Bower to **authorize** the **Mayor** and **Public Works Director** to **sign** a **Task Order** for **Phase I and II** of the attached Scope of Work with **Bowen Collins & Associates** for Floodplain Analysis of Indian and Mason Creek in the amount of **\$67,623** (T&M N.T.E.). The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

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Item #5-5. - Mayor Kling presented the request to **authorize Nampa City staff** to submit fiscal year 2020 **BUILD Planning Transportation Grant Application** for the *Canyon County Integrated Corridor Management System Project*.

Tom Points presented a staff report explaining that annually, the city competes for federal grant dollars to enhance transportation safety, add capital infrastructure, and help augment funding shortfalls.

The Fiscal Year 2020 Federal Highway Administration (FHWA) Better Utilizing Investments to Leverage Development (BUILD) Transportation Grant program is for capital investments in surface transportation infrastructure and is to be awarded on a competitive basis for projects that will have a significant local or regional impact.

The Nampa Police Department, Nampa Public Works Department, Community Planning Association of Southwest Idaho (COMPASS), and the Idaho Transportation Department (ITD) have partnered together to submit an application for a BUILD planning grant for the development of a Canyon County Intelligent Transportation System (ITS) project.

The project will utilize state-of-the-art ITS technologies to coordinate all traffic signals in Nampa and Canyon County. Each intersection will be linked to central traffic and video management software located at a traffic/emergency operations center at the Nampa Police Station. Public Works will use the system to improve overall traffic system monitoring, performance and safety. Police will utilize the video management system to aid in criminal law enforcement.

Phase I of the project includes advanced transportation/freight management technology along Garrity Boulevard (I-84B) and in the downtown corridor (SH-45) intersections.

In the past several years, the City of Nampa has received over \$25 million in state and federal transportation grant dollars. The following are an example of some grant projects completed or funded:

- East Amity Avenue Improvements (Chestnut to Kings)

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- Stoddard Pathway Crossing and parking lot on East Greenhurst Road
- Middleton Road/Flamingo Avenue signalized intersection
- Middleton Road/Smith Avenue signalized intersection
- Middleton Road/Lone Star Road signalized intersection
- Nampa High School frontage and safety improvements
- 12th Avenue HAWK pedestrian signals (at 11th Avenue and Sherman Avenue)
- Signal safety and efficiency upgrades at eight (8) intersections
- Traffic safety improvements at (8) schools in Nampa
- Cherry Lane Road Rebuild (Franklin to 11th Avenue North)
- Lloyds Square downtown multi-use pathway improvements
- East Greenhurst Road Rebuild (Southside to Marcum)
- North Franklin Boulevard/Industrial Road improvements
- Franklin Boulevard/East Karcher Road Roundabout

The planning portion of the BUILD grant requires no city match dollars. FHWA covers all costs of the planning process.

MOVED by Haverfield and **SECONDED** by Levi to **authorize Nampa City staff** to submit **Fiscal Year 2020 BUILD** planning transportation grant application for the **Canyon County ITS project**. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

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Item #5-6. - Mayor Kling presented the request to **award the bid** and **authorize the Mayor to sign** a contract for **sidewalk LID 168 project** with **Hess Construction, Inc.**

Tom Points presented a staff report explaining that the LID 168 will provide a funding mechanism for property owners within the identified boundaries, as shown on exhibit “A” to construct or reconstruct curb, gutter, sidewalks, pedestrian ramps and drive approaches as an improvement to their property.

The 43 participating properties are identified in Exhibit “A”.

The Ordinance creating the LID was approved by Council at the March 2, 2020 meeting.

The City of Nampa received three bids for the project. The apparent low bidder is Hess Construction, Inc. Engineering Division has reviewed the bids and recommends Council award to Hess Construction, Inc. in the amount of \$172,363.25.

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The bid tabulation is attached as Exhibit “B”.

MOVED by Haverfield and **SECONDED** by Rodriguez to **award the bid and authorize the Mayor to sign contract** for the **Sidewalk LID 168 project** with **Hess Construction, Inc.** in the amount of **\$172,363.25**. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

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Item #5-7. - Mayor Kling presented the request to **authorize Nampa Police Department** to apply for a grant from **Department of Justice** for **COVID-19** emergency supplies.

Police Chief Joe Huff gave the following staff report on the CESF grant through the Department of Justice:

- Grant opened on March 30, 2020
- Grant closes on May 27, 2020
- Nampa has been authorized for \$163,115.00 with no match
- For purchase of law enforcement equipment and medical equipment to do with COVID-19

MOVED by Mutchie and **SECONDED** by Haverfield to **authorize Nampa Police Department** to apply for a grant from **Department of Justice** for **COVID-19** emergency supplies. The Mayor asked all in favor say aye with all Councilmembers present voting **AYE**. The Mayor declared the

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Item #5-8. - Mayor Kling presented the request for a **6 month Extension** of Nampa City Council approval of **Variance** of required 14,000 sq. ft. lot area for construction of a fourplex in an RD (Two-Family Residential) zoning district at **1111 E. Iowa Ave.** on a 12,000 sq. ft. lot after right-of-way dedication (A .34 acre or approximate 12,000 sq. ft. portion of NE ½, SE ¼ Section 34, T3N, R2W, BM) for **Anthony Sparks**. The variance was approved by the Nampa City Council on September 18, 2019 (VAR 079-19)

Planning and Zoning Director Norm Holm presented a staff report explaining that the applicant just did not have enough time to move forward on the variance and is just asking for an extension.

MOVED by Rodriguez and **SECONDED** by Haverfield to **approve** the request for a **6-month Extension** of Nampa City Council approval of **Variance** of required 14,000 sq. ft. lot area for construction of a fourplex in an RD (Two-Family Residential) zoning district at **1111 E. Iowa Ave.** The Mayor asked all in favor say aye with all Councilmembers present voting **AYE**. The Mayor declared the

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Item #5-9. - Mayor Kling presented the request for discussion of **emergency fuel tanks**.

Doug Adams presented a staff report explaining the following:

Current Capabilities and Resources

- Twenty Commercial Fueling Stations (CFS) in city limits
- Two 900-gallon fuel trailers on-hand
 - 900 gallons unleaded
 - 900 gallons diesel
- MOU w/United Oil for extended power outage, interrupted supply
- Three 500-gal diesel tanks (Fire Sta. 4, 5, Fire Training)

Current Fuel Requirements

- 150,000-gal annual citywide fuel consumption
 - 126,000-gal gas, 24,000-gal diesel
 - Police uses 68,000 gas, Fire uses 7,800
- 36 backup generators (22 critical)

Emergency Action Plan with Current Resources

- Point of Sale sites until no longer viable
- United Oil (per MOU) for emergency vehicles
- Convert second fuel trailer to diesel
- “Fueling Teams” to fill critical backup generators

Option 1 Fuel Station

- \$800,000 - \$1.0 million
 - Leonard Petroleum lump sum estimate includes design, construction, construction mgmt.
- 2 (two) 10,000-gallon inground tanks
- Convert second (gas) trailer to diesel
- 3 times the emergency fuel capacity as Option 2
 - Extends Nampa City operations by 7-9 days, 4-6 weeks gasoline vehicle use
- Saves 40c per gallon and eventually pays for itself

Option 2 Above Ground Tanks

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- Less expensive, \$125,000 to \$175,000
- 2 above tanks (one 2,000 gas, one 5,000 diesel)
- Convert second gas trailer to diesel
- Will not pay for itself as in Option 1
- 1/5 emergency gasoline capacity as Option 1
 - Extends Nampa City operations 4-7 days, 10 days gasoline vehicle use

Cost Breakdown for Option 2

Tanks	43,714
Fuel	15,500
Site Work	6,444
Appurtenances	21,559
Design	11,558
Contingency	23,115
Permits	15,410
Total	131,500

Fuel Site



Above Ground Tanks (X2)



Mayor and Councilmembers made comments and asked question.

Doug Racine said that he was having a meeting with Public Works to discuss options of projects that may help pay for this purchase.

This item was requested to be put on the next council meeting for a decision.

❖ (6) Public Hearings ❖

Item #6-1. - None

❖ (7) Unfinished Business ❖

Item #7-1. - Mayor Kling presented the request to consider a request for **reconsideration** of a **Conditional Use Permit** for **Karcher Boat and RV Project**.

Nampa City Attorney Mark Hilty explained that Nampa City Council will consider the request at the next regularly scheduled meeting. No testimony or evidence will be submitted in connection with the request, and the Nampa City Council shall grant or deny the request at its discretion solely on the basis of the written request for reconsideration.

MOVED by Bruner and **SECONDED** by Haverfield to **grant reconsideration** of a **Conditional Use Permit** for **Karcher Boat and RV Project**. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the
MOTION CARRIED

Item #7-2. - Mayor Kling presented the request to **authorize staff to move forward** with a **signal** or a **roundabout design** at **Midland Boulevard** and **Lake Lowell Avenue** intersection. (approved in FY20 budget)

Deputy Public Works Director Jeff Barnes presented a staff report explaining that on February 18, 2020, Nampa City Council authorized a signalized intersection design over a roundabout design for Midland Boulevard and Lake Lowell Avenue intersection improvements.

A request for reconsideration of the intersection design was requested by Council at the March 9, 2020, Nampa City Council meeting.

Background on Midland Boulevard and Lake Lowell Avenue intersection project

- Impact fee dollars allowed design to begin in the summer of 2019
- Since the original project was stopped in 2009 due to legal right-of-way issues, staff prioritized public involvement in the design process
- A public open house was held on January 23, 2020, to review design options (see Exhibit A)
- An informal survey (at the open house) showed 64 people in favor of a roundabout and 32 people for a signal

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- The Fiscal Year 2019 Transportation Master Plan (TMP) Update supports installation of roundabouts where appropriate and cost effective
- Public feedback during the TMP showed enthusiastic support for roundabouts
- Both a signal and roundabout are appropriate options to manage traffic efficiently at the intersection

Signal vs. roundabout design pros and cons for Midland Boulevard and Lake Lowell Avenue intersection improvements are as follow:

	Pros	Cons
Signal	\$500,000 less than roundabout (signal \$1.2M, roundabout \$1.7M)	90% more fatality crashes
	Smaller footprint, less right-of-way impacts and expense	30-50% less traffic capacity
	Green/red cycles leave gaps in traffic, providing easier access from nearby roads or driveways	Longer vehicle stacking (backups)
	More familiar to navigate	Higher long term capital replacement and maintenance costs
	Signal technology adjusts timing based on volume	More noise due to stopping and accelerating
		Less aesthetically pleasing
Roundabout	90% less fatality crashes	\$500,000 more than a signal (signal \$1.2M, roundabout \$1.7M)
	75% fewer serious injury related crashes	Greater right-of-way impacts and land cost
	37% reduction in overall collisions	Continuous flow provides less gaps for access from nearby roads or driveways
	10-14% fewer pedestrian crashes (FHWA shows 40% reduction)	Yield confusion, less familiar to navigate than signals
	30-50% increase in traffic capacity	Unbalanced traffic flows from one direction make it difficult for opposing direction to enter
	Shorter vehicle stacking	No emergency vehicle preemption priority as with a signal
	Quieter, less stopping and accelerating	Can require more landscape maintenance
	Lower operational costs	

Total estimated cost for the project is \$1.7 million. Impact fees will account for 55% of project costs.

Engineering Division is seeking authorization from Council to move forward with a signal or roundabout design at the intersection of Midland Boulevard and Lake Lowell Avenue (see PowerPoint, Exhibit B).

Mayor and Councilmembers made comments and asked questions.

MOVED by Haverfield and **SECONDED** by Rodriguez to **authorize staff to move forward with the signal design.** The Mayor asked for a roll call vote with Councilmembers Rodriguez,

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Haverfield voting **YES**. Councilmembers Bruner, Mutchie, Levi, Bower voting **NO**. The Mayor declared the

MOTION FAILED

Item #7-3. – The following Resolution was presented:

A RESOLUTION OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, REPEALING THE 2035 COMPREHENSIVE PLAN TEXT AND FUTURE LAND USE MAP (“THE 2035 COMPREHENSIVE PLAN”) AND ADOPTING THE NEW 2040 COMPREHENSIVE PLAN TEXT AND FUTURE LAND USE MAP (“THE 2040 COMPREHENSIVE PLAN”) IN THE CITY OF NAMPA, CANYON COUNTY, IDAHO.

MOVED by Bruner and **SECONDED** by Mutchie to pass the **resolution** as presented. Mayor Kling asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the resolution passed, numbered it **23-2020** and directed the clerk to record it as required.

MOTION CARRIED

Item #7-4. – The following Ordinance was read by title:

AN ORDINANCE DETERMINING THAT CERTAIN LANDS, COMMONLY KNOWN AS **2923 PORT STREET**, COMPRISING APPROXIMATELY 4.99 ACRES, MORE OR LESS, LAY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF NAMPA, COUNTY OF CANYON, STATE OF IDAHO, AND THAT SAID LANDS SHOULD BE ANNEXED INTO THE CITY OF NAMPA, IDAHO, AS PART OF THE IL (LIGHT INDUSTRIAL) AND **RS 6** (SINGLE FAMILY RESIDENTIAL – WITH A “REQUIRED PROPERTY AREA” OF AT LEAST 6,000 SQUARE FEET) ZONES; DECLARING SAID LANDS BY PROPER LEGAL DESCRIPTION AS DESCRIBED BELOW TO BE A PART OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO; DIRECTING THE CITY ENGINEER AND PLANNING AND ZONING DIRECTOR TO ADD SAID PROPERTY TO THE OFFICIAL MAPS OF THE CITY OF NAMPA, IDAHO; REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT HERewith; PROVIDING AN EFFECTIVE DATE; AND, DIRECTING THE CLERK OF THE CITY OF NAMPA TO FILE A CERTIFIED COPY OF THE ORDINANCE AND MAP OF THE AREA TO BE ANNEXED WITH CANYON COUNTY, STATE OF IDAHO AND THE IDAHO STATE TAX COMMISSION, PURSUANT TO IDAHO CODE, SECTION 63-215. (Applicant Hon Contractors Inc. – Jeff Hon)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

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MOVED by Rodriguez and **SECONDED** by Haverfield to **pass** the preceding **Ordinance** under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4500** and directed the Clerk to record it as required.

MOTION CARRIED

Item #7-5. – The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, **VACATING** A PORTION OF THE WESTERLY 13.5 FEET OF THAT CERTAIN RIGHT OF WAY COMMONLY KNOWN AS S. BOUNDARY STREET, EXTENDING NORTHWARD FROM W. ROOSEVELT AVENUE A DISTANCE OF APPROXIMATELY 407 FEET, AND VACATING THE 16 FOOT UTILITY EASEMENT CROSSING THE PARCELS COMMONLY KNOWN AS **1400 AND 1402 W. ROOSEVELT AVENUE**, SAID PORTION OF THE RIGHT OF WAY AND SAID EASEMENT BEING MORE PARTICULARLY DESCRIBED BELOW, IN NAMPA, CANYON COUNTY, IDAHO, AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF IN CONFLICT HEREWITH. (Applicant Katie Deal represented by Lance Warnick)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Bruner and **SECONDED** by Mutchie to **pass** the preceding **Ordinance** under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4501** and directed the Clerk to record it as required.

MOTION CARRIED

Item #7-6. – The following Ordinance was read by title:

AN ORDINANCE DETERMINING THAT CERTAIN LANDS, COMMONLY KNOWN AS **842 W. GREENHURST ROAD**, COMPRISING APPROXIMATELY 3.00 ACRES, MORE OR LESS, LAY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF NAMPA, COUNTY OF CANYON, STATE OF IDAHO, AND THAT SAID LANDS SHOULD BE ANNEXED INTO THE CITY OF NAMPA, IDAHO, AS PART OF THE **RS 6** (SINGLE FAMILY RESIDENTIAL – WITH A "REQUIRED PROPERTY AREA" OF AT LEAST 6,000 SQUARE FEET) ZONE; DECLARING SAID LANDS BY PROPER LEGAL DESCRIPTION AS DESCRIBED BELOW TO BE A PART OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO; DIRECTING THE

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CITY ENGINEER AND PLANNING AND ZONING DIRECTOR TO ADD SAID PROPERTY TO THE OFFICIAL MAPS OF THE CITY OF NAMPA, IDAHO; REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; AND, DIRECTING THE CLERK OF THE CITY OF NAMPA TO FILE A CERTIFIED COPY OF THE ORDINANCE AND MAP OF THE AREA TO BE ANNEXED WITH CANYON COUNTY, STATE OF IDAHO AND THE IDAHO STATE TAX COMMISSION, PURSUANT TO IDAHO CODE, SECTION 63-215. (Applicant David DeMayola)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Haverfield and **SECONDED** by Mutchie to **pass** the preceding **Ordinance** under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the ordinance duly passed, numbered it **4502** and directed the Clerk to record it as required.

MOTION CARRIED

❖ (8) Pending Ordinances (Postponed Due to Lack of Supporting Documentation) ❖

- 8-1. Annexation and Zoning to BC (Community Business) for .525 acres or 22,866 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot C at 0 N. Franklin Blvd.; Zoning Map Amendment from AG (Agricultural) to BC (Community Business) for 2.24 acres or 97,574 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot B at 1414 E. Karcher Rd. for Dean Anderson. (ANN 122-19, ZMA 107-19) **(PH was 8-5-2019)**
- 8-2. Annexation and Zoning to RA (Suburban Residential) for 2.30 acres or 100,188 sq. ft. located at 1460 Lake Lowell Ave in a portion of the SW ¼ of the SE ¼ of Section 30, T3N, R2W, BM for Jared and Melissa Lindsay for a 2-parcel split. (ANN 125-19) **(PH was 8-19-2019)**
- 8-3. Annexation and Zoning to BC (Community Business) for the southerly 7.0 acres and to IL (Light Industrial) for the northerly 26.13 acres at 0 Midland Blvd. and 9778 E Cherry Lane (A 33.13 acre portion of the East ½ of the SW ¼ SW ¼ and a portion of the South ½ of the NW ¼ SW ¼, Section 4, T3N, R2W, BM) for Hatch Design Architecture representing Kiwi Enterprises, LLC (ANN-00 135-2019) **(PH was 02-18-2020)**
- 8-4. Annexation and Zoning to RS8.5 (Single Family Residential – 8,500 sq. ft.) at 2413 Sunnyridge Rd. for a new home (A 1.11 acre portion of the NE corner of the NW ¼, Section 3, T2N, R2W, BM, Canyon County, Idaho and Tax 8 in Lot 3 of Asselins Subdivision) for Travis Adams representing Ironwood Homes. The Planning and Zoning Commission recommends approval (ANN 138-19) **(PH was 03-02-2020)**

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- 8-5. Annexation and Zoning to IL (Light Industrial) for a Small-Scale Home Occupation Auto Transmission Repair Shop in the freestanding pole building behind and west of the dwelling at 16545 Madison Rd. (A .96-acre or 41,818 sq. ft. portion of the SE ¼ NW ¼, Section 10, T3N, R2W, BM, Canyon County, Idaho) for Glenn and Judith Watts. The Planning and Zoning Commission recommends approval (ANN 137-19) **(PH was 03-02-2020)**
- 8-6. Annexation and Zoning to RS6 (Single Family Residential – 6,000 sq. ft.) at 4100 E. Greenhurst Rd. (A .52-acre or 22,651 sq. ft. portion of the SE ¼, Section 36, T3N, R2W, BM, Canyon County, Idaho also being Tax 58) for David E. Hird, for connection to city sewer. The Planning and Zoning Commission recommends approval (ANN 140-19) **(PH was 03-02-2020)**
- 8-7. Modification of Annexation and Zoning Development Agreement between Hunter’s Point Golf Community LLC and the City of Nampa recorded 5/19/2006 as Inst. No. 200638438 amending Exhibit “B” Conceptual Plan changing the use of a previously designated Apartment area to Single Family Residential use; Zoning Map Amendment from RMH (Multiple-Family Residential) and RP (Residential Professional) to RS6 (Single Family Residential – 6,000 sq. ft.) for Red Hawk Ridge Subdivision No. 6 for Parcel R 3207200000 on the west side of S. Middleton Rd. north of W. Greenhurst Rd. (15 single family detached lots on 4.18 acres for 3.59 dwelling units per gross acre – A portion of the south half of the southeast quarter of Section 31, T3N, R2W, BM) for JUB Engineers representing MD ID RHR Middleton LLC. The Planning and Zoning Commission recommended approval (DAMO 034-19, ZMA 114-19) **(PH was 03-16-2020)**

❖ (9) Executive Session ❖

Item #9-1- None

MOVED by Haverfield and **SECONDED** by Bower to **adjourn** the **meeting** at 8:43 p.m. The Mayor declared the

MOTION CARRIED

Passed this 20th day of April 2020.

MAYOR

ATTEST:

NAMPA CITY CLERK