

**NAMPA AIRPORT COMMISSION**  
**March 13, 2023**

The meeting was called to order at 5:30 pm by Chairman Aaron Bear.

- Members Present: Chairman Aaron Bear, Aubree Miller, Wayne Thiel,
- Members Present via Teams: Mark Miller  
Ex-Officio Members Present: Montgomery Hasl, Airport Superintendent; Crystal Craig, Director of Transportation; Rick Hogaboam, Mayor's Chief of Staff

**1-Administrative**

MOVED by Thiel and seconded by A. Miller to approve the consent agenda which included the following items:

**1-1: Minutes**

- a) Airport Commission Meeting February 13, 2022

**1-2: Execution of Contracts and Agreements:**

- a) 2400, 2410, 2411, 2412, 2413, 2414, 2415, 2355 Hangar Sales – City Council date 4/3/23
  - i. Waive First Right of Refusal and Terminate Leases for lots 2400, 2410, 2411, 2412, 2413, 2414, and 2415 with Oldrock Companies Inc
  - ii. Waive First Right of Refusal and Terminate Lease for lot 2355 with 43<sup>rd</sup> State Holdings Inc
  - iii. New Standard Land Lease for lot 2400 with Shoe Air, LLC
  - iv. New Standard Land Lease for lot 2410 with ProCon Investments
  - v. New Standard Land Lease for lot 2411 with Tim Petsche
  - vi. New Standard Land Lease for lot 2412 with Robert Webb and Charles Brown
  - vii. New Standard Land Lease for lot 2413 with South Flight, LLC
  - viii. New Standard Land Lease for lot 2414 with 43<sup>rd</sup> State Holdings Inc.
  - ix. New Standard Land Lease for lot 2415 with BPS Aviate, LLC
  - i. New Standard Land Lease for lot 2355 with Brian Deeds

Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

**2-Airport Improvement Program (AIP) – Grant Update**

**Item 2-1:** AIP-37/F228MAN - (Rehabilitate West Apron and Taxi Lanes Project) - Toby Epler, J-U-B Engineers, updated the Commission on the Rehabilitation of West Apron and Taxi Lane project. Planning May 2023 to complete striping. Contractor will notify JUB of schedule. JUB will keep Airport updated. Contractor needs 2-3 day airport closure.

**Item 2-2:** AIP-38 – Anticipated Fencing – Toby Epler, J-U-B Engineers, updated the commission on the AIP project for 2023, new fencing on the East and South side of the airport. Plans are being finished up and will go out for bid next Tuesday with bid openings on April 13, 2023.

**3-Staff Report/Discussion Update**

**Item 3-1:** Airfield Operations and Maintenance Update: Montgomery Hasl, Airport Superintendent presented the following update:

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- Airfield Conditions: RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; PAPI have all been operating normally. AWOS inspection completed.
- Small snow event March 1<sup>st</sup>, staff plowed until snow melted off naturally.
- Fuel sales for February 13,300 gallons.
- Tumbleweed season in effect.

**Item 3-2: Airport Administrative Update:** Montgomery Hasl, Airport Superintendent presented the following updates:

- Phil Nelson will be up for appointment at the next city council meeting. Commission will then be fully seated.
- After multiple questions and a short turnaround regarding the East Hangar Development, the (RFP) request for proposal has been extended to March 31, 2023 at 12:00pm.
- IAA Expo cancelled for 2023.

**Item 3-3: East Area Hangar RFP Update:** Crystal Craig, Director of Transportation, presented the following update; a public hearing was held on February 21, 2023 at City Council. City Council approved the requested rate increase with a 6 to 0 vote. There were two public testimonies, a private hangar owner and a Nampa citizen. Staff will prepare a recommendation on commercial rates and options for city owned hangars. Several City Council members indicated they would entertain the idea of a higher rate.

The Airport Superintendent added that the CPI will be more than 8% this year and be going to City Council. The annual rate increase will require a public hearing and City Council approval if CPI is 5% or more.

### **4-Airport Business**

**4-1 Action Item: Review Draft Airport Development Standards:** Chairman Aaron Bear, asked the commission if they had any questions on the draft Airport Development Standards. The Commission discussed a few minor things that could be revised. Recommended revisions will be made and sent to the FAA for compliance review.

**MOVED** by A. Miller and seconded by Thiel to recommend adoption of this document.

Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

**4-2 Action Item: Review FY 24 Draft Budget:** Airport Business Manager, Lynsey Johnson, updated the Commission of a few small changes in the FY 24 budget. In FY 23 the City appropriated \$250,000.00 toward a possible Terminal Building Federal Grant. The terminal building was not funded so we will ask City Council to roll these funds to FY 24. Preliminary planning stormwater retention pond to release the airport from federal permit requirements. This will save Airport 15-18K/year. Scheduled 2024 AIP project is relocating the AWOS, approx. cost \$250,000.00. Comments to the FY 24 budget can be made until the April Commission Meeting.


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No Action Required.

**MOVED** by A. Miller and seconded by Thiel to **adjourn** the meeting.  
Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

**Chairman Bear adjourned the meeting at 5:57 PM**

Passed this 10th day of April 2023

  
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AIRPORT SUPERINTENDENT, SECRETARY