

NAMPA AIRPORT COMMISSION
February 14, 2022

The meeting was called to order at 5:33 pm by Vice-Chairwoman Aubree Miller

- Members Present: Aubree Miller, Wayne Thiel, Aaron Bear
- Members Present via Teams: Dr. David Beverly, Mark Miller
- Ex-Officio Members Present: Jeff Barnes, Deputy Public Works Director; Montgomery Hasl, Airport Superintendent

1-Administrative

MOVED by Thiel and seconded by Bear to approve the consent agenda which included the following items:

Item 1-1: Minutes

- a) Airport Commission Meeting January 10, 2022

Item 1-2: Execution of Contracts and Agreements

- a) Professional Services Contract with J-U-B Engineers, Inc. for the FY 22 Crack fill and seal coat apron and taxilanes grant project, F228MAN, in the amount of \$49,690.00
- b) Professional Services Contract with J-U-B Engineers, Inc. for the FY 22 Crack fill and seal coat apron and taxilanes grant project, AIP-37, in the amount of \$73,190.00

Item 1-3: Approval of Agenda

Vice-Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

2-Staff Report/Discussion Update

Item 2-1: Staff Report: Montgomery Hasl, Airport Superintendent, presented the following staff report:

- Airfield Conditions: RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; AWOS and PAPI operating normally.
- Waitlist over 80 people, hangars full.
- Fuel sales this month 10,000 gallons.
- No recent snow events will monitor weather next few weeks, plow remains on truck.
- Current construction projects are moving along. MAF progressing quickly; Spirit of Flight Foundation is looking at a June grand opening. Also, a special event "Spirit of Flight Day" with aircraft, cars and motorcycles; Andrew George hangars are moving forward.

Item 2-2: Staff Report: Jeff Barnes, Deputy Public Works Director (DPWD) presented the following update: Michael Hodges, from Airport Business Solutions (ABS) was on site this week and met with airport staff and the Economic Planning Group. The DPWD asked if staff or the Commission had any comments regarding ABS.

Monte Hasl, Airport Superintendent added that he impressed upon Mr. Hodges that we are looking for a plan that is realistic.

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Vice-Chairwoman A. Miller, added that we should be forth-right in the priorities we need and want. Specifically, leases and market rates for better pricing, effective ways to get business on the airport and efficient land use.

DPWD Barnes added that the EPG discussed the change of name for the Caldwell Airport to Treasure Valley Executive Airport at Caldwell. Marketing was discussed and what amenities can be offered as growth continues.

3-Airport Improvement Program (AIP) – Grant Update

Item 3-1: AIP-34 (Taxiway Final Design & Construction Project) – Toby Epler, J-U-B Engineers, updated the Commission on the Taxiway Final Design and Construction project. Construction will begin again in May with approx. 2-3 weeks left of construction. Asphalt, fence and cleanup completed. Memorial Day project should be wrapped up.

Item 3-2: F228MAN – (Rehabilitate West Apron and Taxi Lanes Project) – Toby Epler, J-U-B Engineers, updated the Commission on the Rehabilitation of West Apron and Taxi Lanes. The Airport received a state grant from the Idaho Division of Aeronautics. We can combine this with the FAA Grant. The state grant will cover pavement maintenance on the main apron and triangle area. The FAA grant will cover pavement maintenance on the runway, parallel taxiway and Charlie section. Pavement maintenance will be on the entire Airport with Federal and State combined in one project. The project will be bid and constructed together for cost savings. Working on engineering contract and plan to go out to bid in March, open bids in April and construction late summer. The runway will need to close for approx. 4 days, so we will look at phasing of the project.

Item 3-3 Action Item: AIP-37 - (Rehabilitate Runway, Parallel Taxiway, Apron and Taxilanes) Request Mayor to sign the AIP-37 Grant Application for the Rehabilitate Runway, Parallel Taxiway, Apron and Taxilanes project, pending approval from legal.

Moved by Bear and seconded by Thiel to recommend City Council authorize the Mayor to sign the AIP-37 Grant Application for the Rehabilitate Runway, Parallel Taxiway, Apron and Taxilanes project pending approval from legal.

Vice-Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

4-Airport Business – Discussion Items

Item 4-1: City Rental Airworthy Agreement - The Commission reviewed the proposed agreement.

MOVED by Dr. Beverly and seconded by Thiel to recommend approval of the City Hangar Airworthy Agreement.

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Vice-Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Item 4-2: Idaho National Guard – 1-Year Lease Extension Agreement

MOVED by M. Miller and seconded by Bear to recommend to City Council they authorize the Mayor to sign the 1-year lease extension agreement with the Idaho National Guard.

Vice-Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Item 4-3: Mark Russell, Lot 2004, Exterior Storage Complaint-The Commission discussed the letter sent by Mr. Russell, to the Commission, stating he is being discriminated against by not being allowed to store trailers, trucks, etc. on the land north of his hangar. Mr. Russell is upset he has been given three notices from airport staff to remove items stored outside.

Chairman M. Miller stated that Mr. Russell seems to be a habitual problem, and that it is not Mr. Russell's land to store stuff. He recommended that a letter be sent to Mr. Russell informing him that future outside storage will be removed. He added, he feels construction trailers for projects underway at the airport are legit. Chairwoman A. Miller commented she did not feel picnic tables and BBQ's create a safety or aesthetic issue. She stated that Mr. Russell is not being discriminated against. Commissioner Theil added Mr. Russell is simply being asked to follow the rules and regulations of the airport and abide by his lease agreement.

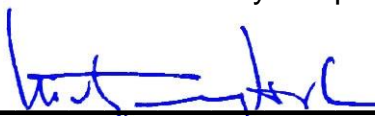
MOVED by Bear and seconded by A. Miller to **adjourn** the meeting.

Vice-Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE**.

MOTION CARRIED

Vice-Chairwoman A. Miller adjourned the meeting at 6:05 PM

Passed this 11th day of April 2022



AIRPORT SUPERINTENDENT, SECRETARY