

NAMPA AIRPORT COMMISSION
February 13, 2023

The meeting was called to order at 5:30 pm by Chairman Aaron Bear.

- Members Present: Chairman Aaron Bear, Aubree Miller, Wayne Thiel,
- Members Present via Teams: Mark Miller
- Ex-Officio Members Present: Montgomery Hasl, Airport Superintendent, Crystal Craig, Director of Transportation

Administrative

MOVED by Thiel and seconded by A. Miller to approve the consent agenda which included the following items:

1-1: Minutes

- a) Airport Commission Meeting January 9, 2022

1-2: Execution of Contracts and Agreements:

- a) AIP-38 AIP Grant Application for Fencing – City Council date 2/21/23
- b) AIP-38 Professional Services Contract with J-U-B Engineers – City Council date 2/21/23
- c) 2020 Hangar Sale – City Council date 3/6/23
 - i. Waive First Right of Refusal and Terminate Lease for lot 2020 with Brian Paden
 - ii. New Standard Land Lease for lot 2020 with Balmoral Properties, LLC
- d) 2034 Hangar Sale– City Council date 3/6/23
 - i. Waive First Right of Refusal and Terminate Lease for lot 2034 with Balmoral Properties, LLC
 - ii. New Standard Land Lease for lot 2034 with Mad River, LLC

1-3: Approval of Agenda

Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

3-Airport Improvement Program (AIP) – Grant Update

Item 3-1: AIP-37/F228MAN - (Rehabilitate West Apron and Taxi Lanes Project) - Toby Epler, J-U-B Engineers, updated the Commission on the Rehabilitation of West Apron and Taxi Lane project. Planning early spring April or May 2023 to complete striping.

Item 3-2: AIP-38 – Anticipated Fencing – Toby Epler, J-U-B Engineers, updated the commission on the AIP project for 2023. Approved grant application for replacing old and adding new fencing on the East and South side of the airport. Project will go to bid in March. Construction will be summer 2023.

2-Staff Report/Discussion Update

Item 2-1: Airfield Operations and Maintenance Update: Jon Ziessler, Airport Operations and Maintenance Technician, presented the following update:

- Airfield Conditions: RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; PAPI have all been operating normally. AWOS is back online.
- Fuel sales for January 11,500 gallons.

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Item 2-2: Airport Administrative Update: Monte Hasl, Airport Superintendent presented the following updates: Hangar waitlist continues to grow.

- Lynsey Johnson and Crystal Craig, Director of Transportation, are working on a power point for the public hearing to present to city council for the airport rate adjustment.
- Working on RFP (request for proposal) for the east side hangar development that should go out soon.
- City of Nampa applied for supplemental funds grant for the terminal building and the southwest retention pond.
- Airport looking to upgrade the gate system to a badge or card system.
- EAA – Will bring back the B-17 and will arrive on Aug 24 – Sept 4.
- IAA Expo still moving forward for June 2 – 4.

Item 2-3: Farm Area Hangar RFP Update: Crystal Craig, Director of Transportation, presented the following update: RFP (request for proposal) will be advertised for 3 weeks. Questions will be addressed during those 3 weeks. Options will be looked at and if extension is needed, we can address it at that time. After review, a formal recommendation will be made.

4-Airport Business

4-1 Item: Revisit Commission recommendation on land lease rates and lease area definition: Crystal Craig, Director of Transportation, presented the following update: A power point was presented to Commission that will be presented to City Council. (power point attached)

Commission discussed new information provided by staff and Airport Business Solutions They are united by recommending a lease rate structure adoption by City Council.
No action required.

4-2 Item: Review Draft Airport Development Standards: Chairman Aaron Bear, addressed the Commission and requested that they review the draft development standards and discuss any questions that need to be addressed before approval next month.
No Action Required.

MOTION CARRIED

MOVED by A. Miller and seconded by Thiel to **adjourn** the meeting.

Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE**.

Chairman Bear adjourned the meeting at 6:31 PM

Passed this 13th day of March 2023



AIRPORT SUPERINTENDENT, SECRETARY