

**NAMPA CITY COUNCIL SPECIAL MEETING MINUTES**  
**January 19, 2023**

*(Presentations provided to Clerk's Office prior to posting of the agenda can be viewed in the Council Agenda Packet.)*

Mayor Kling called the meeting to order at 7:03 a.m.

Clerk made note that Councilmembers Bruner, Reynolds, Haverfield, and Bower were present, and that Councilmembers Rodriguez and Jangula were absent.

*Clerk's Note: Councilman Rodriguez arrived at 7:12 AM.*

❖ **(1) New Business** ❖

**Item #1-1 – Mobile Food Vendors Draft Code**

Char Tim, Clerk's Office gave a presentation on reasons for the addition of a Mobile Food Vendors license to Nampa City Code and reviewed a draft of the proposed code. Council and Staff had a discussion on areas to focus when drafting this license.

**Item #1-2 – Design Review Guidelines**

Kristi Watkins, Planning and Zoning gave a presentation on changes to Nampa's Design Review Guidelines. City Council made comments and asked questions. Drew Morgan, Planning and Zoning Commission also gave comments on the proposed changes.

**Item #1-3 – Irrigation and Domestic Water Pipe Replacement Presentation**

Tom Points, Public Works gave presentation on the need for rate increases due to the cities aging irrigation infrastructure and the need to replace pipes. David Peterson, Board of Appraisers also gave comments on the requested increases.

**Item #1-4 – Legislative or Other Updates**

Rick Hogaboam, Mayor's Office gave updates on bills proposed by the Idaho State Legislature that may impact the City of Nampa.

*Clerk's Note: Councilman Bower left at 8:51 AM.*

**MOVED** by Haverfield and **SECONDED** by Rodriguez to **Adjourn the meeting** at 9:10 a.m. Mayor asked for a voice vote with all Councilmembers present voting **YES**.

**MOTION CARRIED**

Passed this 6th day of February 2023.

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MAYOR

ATTEST:

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NAMPA CITY CLERK

# Mobile Food Vendors Initial Draft Code Discussion

City Council Workshop – January 19, 2023

# Reasons for Recommended Changes

- Current Peddlers and Solicitors code not the best fit for Mobile Food Vendors
  - Hard to find
  - Difficult to understand rules pertaining specifically to Mobile Food Vendors
- Increase compliance
- New license would provide better transparency and ensure public safety
  - Better visibility of City license requirement
  - Clearer expectations, rules, and consequences

# Summary of Direction Received / Action Taken

- On November 17, 2022, City Council provided the following direction:
  - Create New License – Mobile Food Vendors
  - Move existing references of Mobile Food Vending (i.e., Food Trucks) from the Peddlers and Solicitors code (Title 5, Chapter 5) to the new Mobile Food Vendors section
  - Consolidate existing codes regarding Mobile Food Vendors (i.e., Land Use) into the new section
- Staff reviewed other municipalities' code on Food Trucks
  - Used the comparison table at the November Council workshop to identify cities currently addressing areas of focus for Nampa
  - Combined language used by two cities as well as incorporated some of our existing language

# Purpose of Today's Discussion

- High-level review/discussion of the Conceptual Draft Mobile Food Vendor code
- Involve City Council in Early Stages of Development
  - Provides clearer direction for staff on focused areas/questions
  - Better utilization of staff resources and allows proper vetting during development stage of new code

# Policy Questions

1. Allow Mobile Food Vendors In:
  - A. Vacant Lots with no required site improvements?
  - B. Residential areas by Special Invitation Only for events?
  - C. Lloyd Square as a Food Truck Court?
2. Allow a Grandfather's Option?
3. Provide an initial Grace Period to obtain necessary permits or certifications to comply with the licensing requirements?

## Next Steps

- Create a Draft document based on today's discussion that will be vetted with the following departments:
  - Legal
  - Planning & Zoning
  - Building
  - Engineering
  - Fire Protection District
  - Clerk's Office
  - Code Compliance
  - Economic Development
  - Mayor's Office
- Staff coordination on consolidating, cross-referencing, and/or removing code sections related to mobile food vendors (i.e., food trucks)
- Notice Public Hearings for Planning & Zoning Commission and City Council