

**NAMPA AIRPORT COMMISSION**  
**January 9, 2023**

The meeting was called to order at 5:30 pm by Vice Chairwoman Aubree Miller

- Members Present: Aaron Bear, Aubree Miller
- Members Present via Teams: Mark Miller
- Ex-Officio Members Present: Crystal Craig, Director of Transportation, Natalie Jangula, City Council Liaison, Rick Hogaboam, Chief of Staff
- Absent Members: Commissioner Wayne Thiel, Montgomery Hasl, Airport Superintendent

**1-Administrative**

Election of Chairman and Vice-Chairman for 2023  
*(City Code Title 2 Chapter 7 Section 3 Airport Commission Organization)*

MOVED by A. Miller and seconded by M. Miller to nominate **Aaron Bear for the 2023 Commission Chairman.**

MOVED by A. Miller and seconded by Bear to nominate **Mark Miller for the 2023 Commission Vice Chairman.**

Vice Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE.**

**MOTION CARRIED**

MOVED by Chairman Bear and seconded by M. Miller to approve the consent agenda which included the following items:

**1-1: Minutes**

- a) Airport Commission Meeting January 9, 2023

**1-2: Execution of Contracts and Agreements:**

- a) Waive First Right of Refusal and Terminate Lease for lot 2314 with Rocky Teton, LLC
- b) New Standard Land Lease for lot 2314 with Corey Barton

**1-3: Approval of Agenda**

Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE.**

- b)

**MOTION CARRIED**

**3-Airport Improvement Program (AIP) – Grant Update**

**Item 3-1: AIP-37/F228MAN - (Rehabilitate West Apron and Taxi Lanes Project)** - Toby Epler, J-U-B Engineers, updated the Commission on the Rehabilitation of West Apron and Taxilane project. Planning early spring 2023 to complete striping.

**Item 3-2: AIP-38 – Anticipated Fencing –** Toby Epler, J-U-B Engineers, updated the commission on the AIP project for 2023; replacing old and adding new fencing on the South of the airport.

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**2-Staff Report/Discussion Update**

**Item 2-1: Airfield Operations and Maintenance Update:** Jon Ziessler, Airport Operations and Maintenance Technician, presented the following update:

- Airfield Conditions: RWY/TWY & Apron in good shape; RWY/TWY lighting systems operating normally; PAPI have all been operating normally. AWOS sky conditions is still down. Sending sensor to vendor for repair.
- Fuel sales for January 8,300 gallons

**Item 2-2: Airport Administrative Update:** Lynsey Johnson, Business Manager, presented the following updates: We are meeting with the Warhawk Air Museum this week to discuss progress on proposed maintenance hangar and the final design of Municipal Drive.

**Airport Building Standards:** We've received updates from some who have reviewed the current standards and will return next month with a new draft.

Crystal Craig, Director of Transportation, added that when they meet with the Warhawk the city's recommendation moving forward will be to pay the current market rate and not extend the \$1 lease on the new building.

**Item 2-3: Farm Area Hangar RFP Update:** Crystal Craig, Director of Transportation, presented the following update: RFP is moving along. Behind schedule as we have decided to send it to our FAA representatives for them to review. It has been reviewed and approved by legal counsel. Pending FAA review, scheduled for the February 6 city council agenda.

Crystal Craig, Director of Transportation, requested to the Commission that Item 2-3b and 4-1 be combined for discussion. There were no objections.

**4-Airport Business**

**4-1 Item: Revisit Commission recommendation on land lease rates and lease area definition:**

At the November & December monthly meetings the Commission reviewed the land lease and voted to recommend new storage hangar leases be 'modified leasehold'. They also voted to recommend a rate of \$.23 sq ft based on consultant recommendation and current market rates.

The Director of Transportation told the Commission she presented the airports Strategic Business Plan to City Council and advised a new airport lease rate would be requested at a future meeting. City Council asked for a preview of the proposed rate and if market rates at other airports have changed recently. Council then suggested that the Airport Commission review their recommendations based on new knowledge of Caldwell Airport's recent rate adjustments.

The Commission discussed the differences between Caldwell and Nampa airports.

The Commission discussed 'leasehold' versus 'modified leasehold'. It was discussed whether they wish to modify the rate recommendation from \$.23 sq. ft 'modified leasehold' or increase.

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They took all into consideration and recommendations and decided they would like to stay with the current proposed rate.

MOVED by Bear and seconded by M. Miller to move forward with updated knowledge and to continue with the decision from last month on 'modified leasehold' at \$0.23 sq. ft.

Vice Chairwoman A. Miller asked all in favor to say aye with all Commissioners present voting **AYE.**

**MOTION CARRIED**

**MOVED** by Bear and seconded by M. Miller to **adjourn** the meeting.

Chairman Bear asked all in favor to say aye with all Commissioners present voting **AYE.**

**MOTION CARRIED**

**Chairman Bear adjourned the meeting at 6:31 PM**

Passed this 13th day of February 2023



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AIRPORT SUPERINTENDENT, SECRETARY