Call to Order and Pledge to Flag

Invocation – John Watts - First United Methodist Church

Roll Call

Proposed Amendments to Agenda

(1) Consent Agenda (Action Items)

All matters listed within the Consent Agenda are considered to be routine by the Council and will be enacted by one motion. There will be no separate discussion on these items unless a Councilmember or citizen so requests in which case the item will be removed from the Consent Agenda and placed on the Regular Agenda.

1-1. Minutes
   a. Regular Council Minutes – July 15, 2019
   b. Special Council Minutes – July 16, 2019
   c. Special Council Minutes – July 17, 2019
   d. Planning and Zoning Minutes – July 9, 2019
   e. Golf Commission – July 16, 2019
   f. Local 804 Fire Negotiation – July 30, 2019

1-2. The City Council dispenses with the Three (3) Reading Rule of Idaho Code § 50-902 for all ordinances

1-3. Plat Approvals
   a. Final
      • Meadowcrest Subdivision No. 3, in an RS-6 (Single Family Residential – 6000 sq ft minimum lot size) at the Northeast corner of Lake Lowell Ave and S Middleton Rd. (A portion of the SW ¼ of Section 29 T3N R2W BM – 83 Single Family Residential lots on 17.12 acres or 4.85 lots per gross acre), for Hayden Homes Idaho, LLC, Tim Mokwa. (SPF-00094-2019)
      • White Pines Subdivision in an RS-6 (Single Family Residential – 6000 sq ft minimum lot size) zoning district on the south side of Smith Ave, at 48 N Sagehen Way. (7 Two-Unit Single Family Attached townhome lots for a total of 14 residential lots on 1.67 acres, or 72,745 sq. ft for 8.38 lots peer gross acre – A portion of the SW ¼ of Section 20 T3N R2W BM), for Warnick/Sparrow-MSI, LLC (SPF-00095-2019)
   b. Preliminary
      • None
   c. Short

Page 1 of 6

*Or as Soon After 7:00 PM as Each Matter may be Heard
City of Nampa
Regular Council Meeting
Livestreaming at https://livestream.com/cityofnampa
August 5, 2019
Regular Council – 6:00 PM
Public Hearings – 7:00 PM*

• None

1-4. Authorize Public Hearings
   a. Annexation and Zoning to RS-6 (Single Family Residential – 6000 sq. ft minimum lot size) zoning district, and Subdivision Preliminary Plat Approval for Calvary Springs Subdivision at 1713 E Iowa Ave. (62 single family detached lots on 16.79 acres for 3.81 dwelling units per gross acre – a 16.79 acre or 731,372 sq. ft portion of the SWS ¼ Section 35 T3N R2W BM), for Kent Brown representing Trilogy Idaho. (ANN-00123-2019, SPP-00041-2019)

1-5. Authorize to Proceed with Bidding Process
   a. Aerial Sewer Replacement (Site 1) Project

1-6. Authorization for Execution of Contracts and Agreements
   a. Blue Cross of Idaho Foundation for Health Grant Agreement

1-7. Monthly Cash Report
   a. None

1-8. Resolutions
   a. None

1-9. Licenses for 2019
   a. Alcohol Renewal
      • None
   b. Alcohol New
      • Los Panchos Tortilleria, 3116 Garrity Boulevard Suite 102, on-premise beer
      • Local First, 1228 North Galleria Drive, on-premise beer, wine and liquor

1-10. Miscellaneous items
   a. None

1-11. Approval of Agenda

(2) Proclamations

2-1. None

Nampa Residents Wishing to Speak on an Agenda (5 persons limit) or Non-Agenda Item (5 persons limit) (3 Minute Limit)

• Brock Lister - Boy Scout – Army Tank Lakeview Park
• Theresa Laird - Interfaith Food Donation
Mayor & Council Comments

(3) Agency / External Communications

3-1. None

(4) Staff Communications

4-1. Staff Report – Tom Points

(5) New Business

5-1. Action Item: Resolution for appropriation of funds for the FY20 Budget and call for the public hearing

5-2. Action Item: Accept community wellness grant from National Network of Libraries of Medicine in the amount of $91,943.00

5-3. Action Item: 1st Reading of ordinance for naming a private street North Watermill Lane

5-4. Action Item: 1st Reading of ordinance for annexing a portion of the underlying irrigation district

5-5. Action Item: Approve the Summary of Publication for the preceding ordinance

5-6. Action Item: Authorize the Mayor to sign a Memorandum of Understanding for regional irrigation pump station for Stella’s Point Subdivision

5-7. Action Item: Authorize U-turns on westbound Caldwell Boulevard approach at Karcher Road signal and authorize ITD staff to create and install appropriate signage

5-8. Action Item: Authorize an all way stop at the Cherry Lane and 11th Avenue North intersection

5-9. Action Item: Reject bid for the Indian Creek Pathway Extension (Taffy to Peppermint) Key No. 20141 project

5-10. Action Item: Authorize Mayor to sign the Addendum to the State and Local agreement with ITD for the Indian Creek Pathway Extension (Taffy to Peppermint), Key No. 20141

5-11. Action Item: Award quote to Professional Construction Services and authorize the Mayor to sign contract for Manhole & Valve Collar Adjustment FY19 in the amount of $29,650

5-12. Action Item: Discussion of liquor licensing and sale of liquor, beer, and wine in the City of Nampa and their impact on the general welfare of the City of Nampa

*Or as Soon After 7:00 PM as Each Matter may be Heard
(6) Public Hearings

6-1. **Action Item:** Annexation and Zoning to BC (Community Business) for .525 acres or 22,866 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot C at 0 N. Franklin Blvd.; Zoning Map Amendment from AG (Agricultural) to BC (Community Business) for 2.24 acres or 97,574 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot B at 1414 E. Karcher Rd. for Dean Anderson. The Planning and Zoning Commission recommended approval (ANN 122-19, ZMA 107-19) **AND** Variance of Section 10-16-4 Building Height Regulations for the BC (Community Business) zoning district allowing proposed apartment buildings to exceed the 30’ allowed building height by 9’ for peak height of 39’ for 90 luxury apartment buildings at 0, 0, and 1414 E. Karcher Rd. and 0 N in the SE ¼ Section 10, T3N, R2W, BM Franklin Rd. for Dean Anderson (VAR 075-19)

6-2. **Action Item:** Comprehensive Plan Future Land Use Map Amendment from Low Density Residential to High Density Residential at 525 E. Greenhurst Rd. (A 2.90-acre parcel of land and Tax 3, Tax 5, and Tax 6, Lot 3, Asselins Subdivision in the NW ¼, Section 3, T2N, R2W, BM) for Gavin King. The Planning and Zoning Commission recommended denial (CMA 046-19)

6-3. **Action Item:** Zoning Map Amendment from RML (Limited Multiple-Family Residential) to IL (Light Industrial) for a 2.38 acre or 103,673 sq. ft. portion of the NE ¼ NW ¼ of Section 23, T3N, R2W, BM located at 1504 Garrity Blvd. for Dean Loni R. Monson. The Planning and Zoning Commission recommended approval (ZMA 108-19)

6-4. **Action Item:** Vacation of the southerly 10’ of E. Sheridan Ave. adjacent TBD E. Sheridan Ave. (Lot 12, Block 62, Kurtz Addition – A 6,276 sq. ft. portion of Lot 12, Block 62 of the Amended Plat of Kurtz Addition lying in the SW ¼ SE ¼ of Section 27, T3N, R2W, BM) for Carey Lytle (VAC 040-19)

6-5. **Action Item:** Annexation and Zoning to IL (Light Industrial) at 16261, 16285, and 16317 N. Madison Road for 4.02 acres or 175,111 sq. ft. (Lots 1, 2, and 3, Block 1, Madison Acres situated in the SW ¼ of Section 10, T3N, R2W, BM) for Adler Industrial LLC represented by Kent Brown. The Planning and Zoning Commission recommended approval (ANN 124-19)

6-6. **Action Item:** Approve sale of surplus property, that is 2,481.60 sf, and located on the Elijah Pathway near S. Happy Valley Rd. and set minimum sale price for property

6-7. **Action Item:** Adopt and approve the 2019 Annual Action plan. Authorize the mayor to sign for submittal of the City of Nampa CDBG 2018 Annual Action Plan to HUD

*Or as Soon After 7:00 PM as Each Matter may be Heard*
(7) Unfinished Business

7-1. **Action Item:** Approve the reallocation of prior years’ entitlement funds totaling $172,968.51 to the 2019 Downtown Slum and Blight Project.

7-2. **Action Item:** 1st reading of Ordinance for Annexation and Zoning to RS6 (Single Family Residential – 6,000 sq. ft.) at TBD High Ave. (A .84 acre or 36,438 sq. ft. portion of the SE ¼ of the SE ¼ of Section 20, T3N, R2W, BM) for Mark and Alina Kondratyuk for construction of single-family homes (ANN 120-19) *(PH was 7-15-2019)*

(8) Pending Ordinances (Postponed Due to Lack of Supporting Documentation)

8-1. 1st reading of ordinance for modification of an Annexation and Zoning Development Agreement (Ord. 3554 – Instr. # 200629961) between BB One LLC and the City of Nampa by amending Exhibit B - Commitments and Conditions, and introducing an Exhibit C - Preliminary Plat for Laguna Farm Apartments pertaining to Parcel #R3041700000 (1652 Idaho Center Blvd.) a 24.53-acre property in a GB2 (Gateway Business 2) zoning district in Government Lot 1 and the NE ¼ of the NW ¼ of Section 7, T3N, R1W, BM - for Kent Brown representing FIG Laguna Farms LLC (DAMO 027-18) *(PH was 2-4-2019)*

8-2. 1st reading of ordinance for Annexation and Zoning to BC at 0 Star Rd (Parcel R3036301200) on the south side of Ustick Road, east of Star Road, for access to City utilities for a mixed-use development. (A 4.72 acre parcel situated in the NW ¼ Section 5 T3N R1W BM, Tax 99106 in Lot 4) for Matt Garner representing JABR, LLC (Justin Reynolds and Alan Bean). (ANN-00112-2019) *(PH was 4-15-2019)*

8-3. 1st reading of Ordinance for Zoning Map Amendment from BC (Community Business) to IL (Light Industrial) and Conditional Use Permit for a Towing Business at 3315 Caldwell Blvd. (A .9 acre or 39,204 sq. ft parcel being Tax 4-A in Block 1, Portner Subdivision in the NW ¼ Section 7 T3N R2W BM), for Byron Healy. (ZMA-00106-2019, CUP-00138-2019) *(PH was 6-17-2019)*

8-4. 1st reading of Ordinances for Annexation and Zoning to RML (Limited Multiple-Family Residential) at 1111 E. Iowa Ave. (A .34 acre or 14,938 sq. ft. portion of NE ½, SE ¼ Section 34, T3N, R2W, BM) for Anthony Sparks for construction of a Fourplex. The Planning and Zoning Commission recommended RD Zoning (ANN 121-19) *(PH was 7-15-2019)*

*Or as Soon After 7:00 PM as Each Matter may be Heard*
(9) Executive Sessions

9-1. Motion to Adjourn into Executive Session Pursuant to Idaho Code 74-206 (1) (c) To acquire an interest in real property which is not owned by a public agency; (Clay Long)

9-2. Motion to Adjourn into Executive Session Pursuant to Idaho Code 74-206 (1) (d) To consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code; (Attorney Doug Waterman)

9-3. Motion to Adjourn into Executive Session Pursuant to Idaho Code 74-206 (1) (j) To consider labor contract matters authorized under section 67-2345A [74-206A](1)(a) and (b), Idaho Code

Adjourn

Next Meeting

Regular Council at 6:00 PM – Monday, August 19, 2019 - City Council Chambers

♦ Individuals, who require language interpretation or special assistance to accommodate physical, vision, hearing impairments, please contact the City Clerk’s Office at Nampa City Hall, (208) 468-5426. Requests should be made at least five (5) days prior to the meeting to allow time to arrange accommodations

♦ Any invocation that may be offered before the official start of the Council meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Council. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Council and do not necessarily represent the religious beliefs or views of the Council in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to participate actively in the business of the Council. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the City Clerk

Page 6 of 6

*Or as Soon After 7:00 PM as Each Matter may be Heard
REGULAR COUNCIL
July 15, 2019

Mayor Kling called the meeting to order at 6:00 p.m.

Clerk made note that Councilmembers Rodriguez, Bruner, Hogaboam, Levi, Haverfield, Skaug were present.

❖ (1) Consent Agenda (Action Items) ❖

MOVED by Bruner and SECONDED by Rodriguez to approve the Consent Agenda as presented; Item #1-1. - Regular Council Minutes of July 1, 2019; Bicycle and Pedestrian Advisory Committee Minutes; Board of Appraisers Minutes; Airport Commission Minutes of June 10, 2019 and June 25, 2019; Planning & Zoning Commission Minutes of June 25, 2019; Library Commission Minutes; WWTP Design Review Committee of April 18, 2019 and May 23, 2019 and June 20, 2019; Item #1-2. - The City Council dispenses with the three (3) reading rule of Idaho Code § 50-902 for all ordinances; Item #1-3. - Final and Preliminary Plat Approvals: 1) Subdivision Plat Final Approval for Kinghorn Place Subdivision No. 1 on the west side of Northside Blvd. north of Ustick Rd. (A portion of the SE 1/4 of Section 33, T4N, R2W, BM – 54 single family dwellings on 17.01 acres for 3.17 lots/acre) for Kent Brown representing Trilogy Idaho (SPF 090-19); 2) Subdivision Plat Final Approval for Sonata Pointe Subdivision No. 3 on the south side of W. Lone Star Rd. west of Lone Star Middle School (57 single family residential lots on 15.92 acres, 3.58 dwelling units per gross acre - situated in the NE 1/4 of Section 30, T3N, R2W, BM) for JUB Engineers representing Trilogy Development (SPF 091-19); 3) Subdivision Plat Final Approval for Southern Ridge Subdivision No. 6 south of Southern Ridge No. 5 (Located in the S 1/2 of Section 1, T2N, R2W, BM - 58 dwelling units on 14.72 acres for 3.25 dwelling units per gross acre) for Kent Brown for Southern Ridge Properties (SPF 092-19); 4) Subdivision Plat Final Approval for Mattingly Creek Subdivision at 2008 W. Orchard Ave. (A 3.5-acre portion of the SE ¼ of the SW ¼ of Section 17, T3N, R2W, BM – 11 Two Unit Single Family Residential Attached lots on 3.5 acres for a total of 22 dwelling units on 3.5 acres or 6.29 dwelling units/gross acre) for Red Letter Day LLC represented by Bob Taunton, Taunton Group LLC (SPF 093-19); Item #1-4. - Authorize Public Hearings: 1) Zoning Map Amendment from BC (Community Business) to IL (Light Industrial) for a 2.92 acre or 127,195 ft. portion of Lot 19 of Midway Subdivision in the NE ¼ of the SW ¼ of Section 8, T3N, R2W, BM for Thiel & Thiel, LLC (ZMA 109-19); 2) Annexation and Zoning to RA (Suburban Residential) for 2.30 acres or 100,188 sq. ft. located in a portion of the SW ¼ of the SE ¼ of Section 30, T3N, R2W, BM for Jared and Melissa Lindsay for a 2-parcel split (ANN 125-19); 3) Modification of Annexation and Zoning Commercial and Residential Development Agreement between Centennial Development LLC and the City of Nampa recorded 6/1/2006 as Inst. No. 200642352 amending Exhibit “B” Conceptual Plan changing the BC zoned area use from a conceptual Commercial/Office plan to a Public Storage Facility plan and amending the Commercial Development Agreement to apply only to the 13.34 acre BC zoned area situated in a portion of Lots 15 and 16 of Cortland Place located in the SE ¼ of the SE ¼ of Section 2, T3N, R2W BM – for Jeff Likes (DAMO 030-19). Planning and Zoning Commission recommended denial of the Modification of Annexation and Zoning Commercial and Residential Development Agreement; 4) Modification of Annexation and Zoning Development Agreement Canyon County Lake Estates, LLC and the City of Nampa recorded 1/26/2006 as Inst. No. 200604068 amending Exhibit “B” Conceptual Plan changing use from a conceptual Neighborhood Commercial/Office plan to a Public Storage Facility plan, and
Conditional Use Permit for Public Storage Facility in a BN (Neighborhood Business) Zoning District at 905 S. Middleton Rd. (A 4.81-acre portion of the NE ¼ of the NE ¼ of Section 31, T3N, R2W, BM) for Jeff Hatch representing Marc Ikebasu (DAMO 031-19); **Item #1-5. - Authorize to Proceed with Bidding Process:** 1) Parks and Recreation advertise and accept request for Proposals for a beverage contract; 2) Council authorize Engineering Division to proceed with the formal bid process for the FY19 Signal Equipment Procurement Zone B1; **Item #1-6. - Authorization for execution of Contracts and Agreements:** 1) Authorize Mayor to Sign Landlord’s Consent to Leasehold Deed of Trust, Security Agreement and Fixture Filing with Assignment of Leases and Rents Agreement with Key Bank for Lot 0120 at Nampa Municipal Airport; **Item #1-7. - Monthly Cash Report:** 1) June 2019; **Item #1-8. - Resolutions:** 1) Destruction of Human Recourse Records; 2) Destruction of Parks and Recreation Records; **Item #1-9. - License for 2019:** a) *Renewal Alcohol:* 1) None; b) *New Alcohol:* 1) None; **Miscellaneous Items:** 1) Republic Services Annual Price Adjustment. Mayor Kling asked for a roll call vote with all Councilmembers present voting **YES.** Mayor Kling declared the **MOTION CARRIED**

✠ **(2) Proclamation**✠
**Item #2-1 - None**

✠ **Mayor Kling asked if there was any Nampa Residents wishing to speak on any agenda item were (5 persons limit):**✠
- Rick Werntz, 7699 Edgebrook Drive – Illegal Fireworks – sale of – fines
- Margie Potter, 403 12th Avenue South – New board members – Captain Silvia Skrugs and Captain Ricky Skrugs – Chick Filet contribution to the Salvation Army, Back to School August 1 and 2

✠ **Mayor Kling asked if there was any Nampa Residents wishing to speak on any item that was not on the agenda (5 persons limit):**✠
- None

✠ **Mayor Kling’s and Council Comments**✠
- Mayor Kling – Snake River Stampede Days – lunch breaks for the Special Council meetings of July 16 and 17 2019 (changing the times)
- Councilmember Levi gave a shout out to the Nampa Senior Center and the volunteers

✠ **(3) Agency/External Communications**✠
- None
Item #4-1. – Darrin Johnson Parks and Recreation & Ynfinity Sigman, Nampa High School presented the following staff report:

**Experience Midway** – On Saturday, July 27 our department will be holding an event at Midway Park. The event will give the community the opportunity to talk to staff and hear about the future for Midway Park. The community is invited to come out and see the progress of Midway Park including the new playground and pickleball courts. In addition, we will be offering free pickleball lessons.

Ynfinity Sigman will handle most of the communication at the council meeting and share information with the Nampa City Council about the upcoming event. Ynfinity, is overseeing the marketing and communication of the “Experience Midway” event as a volunteer. This is Ynfinity’s Senior project for Nampa High School, and we are happy to have her spending part of her summer with us as we strive to serve the community.

Nampa Parks & Recreation Department is excited to invite the community to experience Midway Park on Saturday, July 27 at 10:00 a.m. The event celebrates the completion of Phase 1A of the park in Nampa.

Midway Park is located at the corner of Midway Road and Smith Avenue in Nampa. This 52-acre property will be the largest park in Nampa when completed. The first part of Phase 1 includes four baseball/softball fields and a parking lot which opened in the Fall of 2017. The first phase is now completed which includes six outdoor pickleball courts and a large new playground for all ages to enjoy.

The July 27 event will include free pickleball lessons for all ages, the opportunity to learn more about the next phases of the park. You won’t want to miss playing on the new interactive playground!

The first phase of construction started in 2016 and was created with the focus of meeting the needs of Nampa’s youth baseball/softball programs, along with other programs offered at the park throughout the year. Future developments in upcoming years will include a fitness trail, splash pad, multi-purpose field and more baseball/softball fields.
Midway is the newest and soon to be biggest up and coming park in Nampa. The park offers pickleball courts, baseball/softball fields, and a new interactive playground.

- Play on the new playground
- Free pickleball lessons for all ages
- Learn more about the future development

**JULY 27 • 10AM-NOON**

**Midway Park**
(Located at the intersection of Midway Rd and Smith Ave)
Regular Council  
July 15, 2019

Item #4-2. – Public Works Director Tom Points presented a staff report to update the council on current projects as follows:

Nampa Transportation Advisory Group – Public Works staff is in the process of developing a Nampa Transportation Advisory Group

The purpose of the group is to provide guidance to the City of Nampa on how best to develop Nampa’s transportation system

The group will work on high level objectives and commit time to learn about the transportation system and related technology. Focus areas will be on system planning, funding options and ways to educate and collaborate with citizens about transportation

A priority goal will be placed on implementing the objectives within the Transportation Master Plan (TMP) and Fiscal Year 2019 Transportation Funding Plan

Those who participated in the TMP open house events shall assist in developing a key stakeholder list for the group

Staff will provide ongoing updates to Council and welcomes input or suggestions

Potential Partnership with NNU in Civil Engineering Program - The Public Works Department has recently learned that Northwest Nazarene University (NNU) is considering adding Civil Engineering to its Department of Physics and Engineering program. Staff is very interested in collaborating with NNU in job and internship opportunities and has taken steps to meet with NNU staff (see Exhibit A) and Nampa’s Human Resources about this potential partnership.

◆ (5) New Business ◆

Item #5-1. - Mayor Kling presented the request to award the bid and authorize the Mayor to sign contract for the Airport Sewer Extension to Big Bite in the amount of $41,820.50.

Tom Points presented a staff report explaining that in December 2019, Nampa City Council, authorized Nampa Airport Staff to submit grant applications and certifications to the Federal Aviation Administration (FAA) Airport Improvement Program (AIP) for grant funding.

Staff received preliminary grant funding in the amount of $718,722.36 from the FAA to construct taxi lanes (AIP-31).

The construction is anticipated to begin in August of 2019.
363 feet of sewer main line must be extended prior to the taxi lane pavement installation. The sewer construction must be completed with city funds. The FAA grant will not cover this portion of the work.

Public Works solicited bid quotes from two contractors to install the sewer line. The apparent low bidder is Big Bite Construction with a bid of $41,820.50 (see Exhibit A).

Construction costs will be covered from FY19 Airport operations budget cost savings (snow removal).

Staff recommends award of the bid for the Airport Sewer Extension project.

MOVED by Bruner and SECONDED by Haverfield to award the bid and authorize the Mayor to sign contract for the Airport Sewer Extension to Big Bite in the amount of $41,820.50. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED

Item #5-2. - Mayor Kling presented the request to approve the requested Right-of-Way Encroachment for the Greater Life Church property located at 504 S Diamond Street and allow the Mayor to sign the attached Encroachment Agreement.

Tom Points presented a staff report explaining that the Greater Life Church, located at 504 S Diamond Street, is requesting a right-of-way encroachment agreement for site improvements including repair of existing stairs to the basement level of the structure and relocation of an exterior pedestrian ramp (see Exhibit A-1). The following facts are associated with this request:

- The existing stairs and ramp in question currently encroach into the public right-of-way without an active agreement. Approving the request for an encroachment agreement at this time will correct existing code compliance related to encroachments within the public right-of-way.
- The City of Nampa does not own or maintain any utilities within the area of existing/requested encroachment.
- The amount of encroachment into the public right-of-way will not increase as a result of the requested agreement.
- Legal has reviewed and approved the standard encroachment agreement.
- Given the above facts, the Engineering Division supports this request.

MOVED by Haverfield and SECONDED by Rodriguez to approve the requested Right-of-Way Encroachment for the Greater Life Church property located at 504 S Diamond Street and allow
the Mayor to sign the attached Encroachment Agreement. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the **MOTION CARRIED**

**Item #5-3.** - Mayor Kling presented the request to **authorize** the **Mayor** and **Public Works Director** to **sign** the **Contract** with ACS to provide design-build services for the Pressure Irrigation Supervisory Control and Data Acquisition (SCADA) projects (FY19) in the amount of **$80,589.00** (T&M N.T.E.).

Tom Points presented a staff report explaining that as part of the Nampa City’s Asset Management program, Engineering and Waterworks are developing Supervisory Control and Data Acquisition (SCADA) improvements for the city-wide Pressure Irrigation (PI) system.

The project will add SCADA to critical PI sites to remotely monitor and record pump operations and water use data.

City of Nampa Consultant, Advanced Control Systems (ACS) was selected for this work and with the use of a design-build document prepared by the Nampa City Attorney (see Exhibit C). This document was used due to the specialized materials and work to be performed. SCADA systems are unique as a product.

The SCADA improvements were selected to be installed at four main pump stations Creekside, Midland Park, Kensington II and Lava Springs stations (see Exhibit A).

Four pump stations will be upgraded with control panels, antenna, cables, and radios to begin collection of data.

ACS provided a scope of work and labor estimate for design-build services in the amount of $80,589.00 (T&M N.T.E.) to complete design, installation, programming and commissioning of the four sites (see Exhibit B).

The project has an approved FY19 Water Division budget of $216,000.

Design will begin immediately, and construction will take place in the fall of fiscal year 2019.

Engineering staff recommends authorization of the Design-Build Construction Agreement with ACS for the SCADA projects.

**MOVED** by Bruner and **SECONDED** by Skaug to **authorize** the **Mayor** and **Public Works Director** to **sign** the **Contract** with ACS to provide design-build services for the Pressure Irrigation Supervisory Control and Data Acquisition (SCADA) projects (FY19) in the amount
item #5-4. - Mayor Kling presented the request to authorize the Mayor to Sign Federal Aviation Administration Grant Offer and Sponsor Certifications for Airport Improvement Program (AIP-31) Construct Hangar Taxi lanes and Taxiways at Nampa Municipal Airport.

Tom Points presented a staff report explaining that in December 2018 the Federal Aviation Administration (FAA) requested a grant application and sponsor certifications for AIP-31 (Airport Improvement Program).

AIP-31 is for the Construct Hangar Taxi lanes and Taxiway project at the Nampa Municipal Airport (see vicinity map, Exhibit A)

- The project is anticipated to take one month to complete
- Construction is scheduled to begin August 5, 2019

The total anticipated project cost is $718,722.36

- FAA grant is 90% $646,850.00
- State grant is 5% $ 35,936.12
- City match is 5% $ 35,936.24

Grant match is from the approved fiscal year 2019 Nampa Municipal Airport budget.

In December 2018, Nampa City Council authorized the Mayor to sign the FAA Grant Application and Sponsor Certifications for AIP-31.

On June 25, 2019, the Airport Commission met to review the grant offer and sponsor certifications.

Recommendation was made to request Nampa City Council authorize the Mayor to sign the FAA Grant Offer and Sponsor Certifications for Grant AIP-31 (see Exhibit B).

MOVED by Hogaboam and SECONDED by Haverfield to authorize the Mayor to sign Federal Aviation Administration Grant Offer and Sponsor Certifications for Airport Improvement Program (AIP-31) Construct Hangar Taxi lanes and Taxiways at the Nampa Municipal Airport. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED

item #5-5. - Mayor Kling presented the request for the appointment of Nathan Cleaver to Board of Appraisers as Citizen at Large.
Tom Points presented a staff report explaining that due to an open seat, a press release was issued on June 12, 2019, seeking a new citizen at large for the City of Nampa’s Board of Appraisers (BOA). Interested Nampa residents were invited to apply.

The BOA is comprised of three (3) City of Nampa staff, as well as three (3) citizens at large who are appointed by the Mayor and confirmed by the Nampa City Council. Citizens serve on a rotational basis with staggered four-year terms. The Board recommends all water, sewer and irrigation rates, charges and/or fees, conduct hearings, and hear appeals from Nampa utility customers. BOA decisions must be presented to Council for approval.

One application was received and reviewed by two Public Works Department staff members. Staff is pleased to make a recommendation for Nathan Cleaver, P.E., (see Attachment 1) to serve as a citizen at large for the BOA. Nathan is a good citizen, engaged in the community, and a good steward of funds in Nampa.

If you concur with staff’s recommendation of Nathan Cleaver to serve as a citizen at large for the Board of Appraisers, we respectfully ask your appointment before Nampa City Council for confirmation.

MOVED by Rodriguez and SECONDED by Hogaboam to approve the appointment of Nathan Cleaver to the Board of Appraisers as a Citizen at Large. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the MOTION CARRIED.

(7) Unfinished Business

Item #7-1. – The following Ordinance was read by title:

AN ORDINANCE DETERMINING THAT CERTAIN LANDS, COMMONLY KNOWN AS 3500 E. GREENHURST ROAD, COMPRISING APPROXIMATELY 1.33 ACRES, MORE OR LESS, LAY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF NAMPA, COUNTY OF CANYON, STATE OF IDAHO, AND THAT SAID LANDS SHOULD BE ANNEXED INTO THE CITY OF NAMPA, IDAHO, AS PART OF THE RD (TWO-FAMILY (DUPLEX) RESIDENTIAL) ZONE; DECLARING SAID LANDS BY PROPER LEGAL DESCRIPTION AS DESCRIBED BELOW TO BE A PART OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO; DIRECTING THE CITY ENGINEER AND PLANNING AND ZONING DIRECTOR TO ADD SAID PROPERTY TO THE OFFICIAL MAPS OF THE CITY OF NAMPA, IDAHO; REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; AND, DIRECTING THE CLERK OF THE CITY OF NAMPA TO FILE A CERTIFIED COPY OF THE ORDINANCE AND MAP OF THE AREA TO BE ANNEXED WITH CANYON COUNTY, STATE OF
IDAHO AND THE IDAHO STATE TAX COMMISSION, PURSUANT TO IDAHO CODE, SECTION 63-215. (Applicant Roberta Konzek)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Haverfield and SECONDED by Hogaboam to pass the preceding Ordinance under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the ordinance duly passed, numbered it 4450 and directed the Clerk to record it as required.

MOTION CARRIED

Item #7-2. – The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, VACATING THE TEN (10’) FOOT PUBLIC UTILITIES, DRAINAGE AND IRRIGATION EASEMENT, LOCATED ALONG THE WEST AND SOUTH SIDES OF LOT 2, BLOCK 2, WITHIN THE BROADMORE COMMERCIAL PARK FIRST ADDITION SUBDIVISION PLAT, AND OF THE FIVE (5’) FOOT PUBLIC UTILITIES, DRAINAGE AND IRRIGATION EASEMENT, LOCATED ALONG THE WEST SIDE OF LOT 1, BLOCK 2 OF SAID SUBDIVISION, LOCATED IN THE CITY OF NAMPA, IDAHO, MORE PARTICULARLY DESCRIBED BELOW, AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF IN CONFLICT HEREWITH. (Applicant Richard Evans representing AgEquity, LLC)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Bruner and SECONDED by Rodriguez to pass the preceding Ordinance under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the ordinance duly passed, numbered it 4451 and directed the Clerk to record it as required.

MOTION CARRIED

Item #7-3. – The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, VACATING THE REMAINING TWENTY-TWO (22’) FOOT PORTION OF THE THIRTY-TWO (32’)
FOOT GREENBELT EASEMENT RUNNING ALONG THE EASTERLY BOUNDARY OF THE PROPERTY COMMONLY KNOWN AS 1024 AUGUSTA DRIVE, IN THE CITY OF NAMPA, IDAHO, WHICH PORTION IS MORE PARTICULARLY DESCRIBED BELOW, AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF IN CONFLICT HEREWITH.  (Applicant Bryan Crookham)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Rodriguez and SECONDED by Hogaboam to pass the preceding Ordinance under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the ordinance duly passed, numbered it 4452 and directed the Clerk to record it as required.

MOTION CARRIED

Item #7-4. – The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, VACATING A TWENTY-FIVE (25’) FOOT WIDE BY APPROXIMATELY 1,569 FOOT LONG UNDEVELOPED PORTION OF THAT CERTAIN RIGHT-OF-WAY KNOWN AS WILSON AVENUE IN NAMPA, CANYON COUNTY, IDAHO; DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY; PROVIDING FOR AN EFFECTIVE DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS AND PARTS THEREOF IN CONFLICT HEREWITH.  (Applicant Heartland Townhomes Property Management LLC)

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Hogaboam and SECONDED by Rodriguez to pass the preceding Ordinance under suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the ordinance duly passed, numbered it 4453 and directed the Clerk to record it as required.

MOTION CARRIED

Item #7-5. – The following Ordinance was read by title:
AN ORDINANCE ENACTED BY THE NAMPA CITY COUNCIL AMENDING
ORDINANCE NO. 4435 OF THE CITY OF NAMPA, PASSED BY THE COUNCIL OF THE
CITY OF NAMPA, IDAHO, ON THE 6TH DAY OF MAY 2019, BY AMENDING EXHIBIT A
OF SAID ORDINANCE TO FIX CLERICAL ERRORS; PROVIDING FOR AN EFFECTIVE
DATE; PROVIDING FOR SEVERABILITY; AND REPEALING ALL ORDINANCES,
RESOLUTIONS, ORDERS AND PARTS THEREOF, IN CONFLICT HEREWITH.

The Mayor declared this the first reading of the Ordinance.

Mayor Kling presented a request to pass the preceding Ordinance under suspension of rules.

MOVED by Haverfield and SECONDED by Hogaboam to pass the preceding Ordinance under
suspension of rules. Mayor Kling asked for a roll call vote with all Councilmembers present voting
YES. The Mayor declared the ordinance duly passed, numbered it corrected Ordinance No. 4435
and directed the Clerk to record it as required.

MOTION CARRIED

(8) Pending Ordinances (Postponed Due to Lack of Supporting Documentation)

8-1. 1st reading of ordinance for modification of an Annexation and Zoning Development
Agreement (Ord. 3554 – Instr. # 200629961) between BB One LLC and the City of Nampa by amending Exhibit B - Commitments and Conditions, and introducing an Exhibit C - Preliminary Plat for Laguna Farm Apartments pertaining to Parcel #R3041700000 (1652 Idaho Center Blvd.) a 24.53-acre property in a GB2 (Gateway Business 2) zoning district in Government Lot 1 and the NE ¼ of the NW ¼ of Section 7, T3N, R1W, BM - for Kent Brown representing FIG Laguna Farms LLC (DAMO 027-18) (PH was 2-4-2019)

8-2. 1st reading of ordinance for Annexation and Zoning to BC at 0 Star Rd (Parcel R3036301200) on the south side of Ustick Road, east of Star Road, for access to Nampa City utilities for a mixed-use development. (A 4.72-acre parcel situated in the NW ¼ of Section 5 T3N R1W BM, Tax 99106 in Lot 4) for Matt Garner representing JABR, LLC (Justin Reynolds and Alan Bean). (ANN-00112-2019) (PH was 4-15-2019)

8-3. 1st reading of Ordinance for Zoning Map Amendment from BC (Community Business) to IL (Light Industrial) and Conditional Use Permit for a Towing Business at 3315 Caldwell Blvd. (A .9 acre or 39,204 sq. ft parcel being Tax 4-A in Block 1, Portner Subdivision in the NW ¼ Section 7 T3N R2W BM), for Byron Healy. (ZMA-00106-2019, CUP-00138-2019) (PH was 6-17-2019)
Regular Council  
July 15, 2019

🔹 (9) Executive Session🔹

**Item #9-1**- Mayor Kling presented the request to **adjourn** into **Motion to Adjourn** into **Executive Session Pursuant** to Idaho Code 74-206 (1) (j) to consider labor contract matters authorized under section 67-2345A [74-206A] (1)(a) and (b), Idaho Code.

**MOVED** by Haverfield and **SECONDED** by Rodriguez to **adjourn** into **executive session** at 6:45 p.m. pursuant to Idaho Code 74-206 (1) (j) to consider labor contract matters authorized under section 67-2345A [74-206A] (1)(a) and (b), Idaho Code. The Mayor asked for a roll call vote with all councilmembers present voting **YES**. The Mayor declared the

**MOTION CARRIED**

**Mayor Kling conclude the executive session** at 7:16 p.m. during which discussion was held regarding Idaho Code 74-206 (1) (j) to consider labor contract matters authorized under section 67-2345A [74-206A] (1)(a) and (b), Idaho Code.

🔹 (6) Public Hearings🔹

**Item #6-1.** - Mayor Kling opened a **public hearing** for **annexation and zoning** to RS6 (Single Family Residential – 6,000 sq. ft.) at **TBD High Ave.** (A .84 acre or 36,438 sq. ft. portion of the SE ¼ of the SE ¼ of Section 20, T3N, R2W, BM) for **Mark and Alina Kondratyuk** for construction of single-family homes (ANN 120-19)

Mark Kondratyuk, 318 Cemetery Road, Middleton presented the request.

Councilmember Haverfield asked a question.

Principal Planner Rodney Ashby presented the following staff report explaining that the request is for annexation and zoning to RS 6 (Single Family Residential – 6,000 sq. ft.) for parcel #1612701000, at the western terminus of High Ave approximately one-hundred-thirty feet (130’) west of N Joseph Dr in Nampa, Idaho for construction of 2 single-family homes. To construct two single-family homes in an in-fill development.

**General Information**

**Planning and Zoning History:** The property is a .84-acre portion of a 19.2-acre enclave area. The applicant has requested annexation and zoning in order to split the parcel into two (2) lots and construct a single-family home on each lot. The Nampa Planning & Zoning Commission, during their regularly scheduled public hearing of 6/11/2019, voted to recommend approval of the above referenced request, with the following conditions:
Generally:
1. Developer(s) shall comply with all applicable requirements [including obtaining proper permits – like a Building Permit, etc.] as may be imposed by Nampa City agencies appropriately involved in the review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering Departments/Divisions) as the entitlement(s) granted by virtue of the Nampa City’s approvals of the requested annexation and zoning assignment do not, and shall not have, the effect of abrogating requirements from those departments/agencies in connection with entitlement of the Property; and,

Specifically:
1. A recorded cross access/shared driveway, and utility easement will be required that details each parties’ responsibilities for maintenance of the shared access.
2. Each parcel shall be provided with separate domestic water, sewer, and pressure irrigation services at time of lot development and building permit issuance. Owner may opt out have services stubbed to each parcel at his own expense ahead of building permit application and issuance.
   a. Owner option to have utility stubs constructed prior to building permits. This will require inspection by Nampa City Engineering and or Nampa City Plumbing inspectors.
3. Access (west end of High Avenue) shall be improved with curb, gutter, sidewalk/drive approach, storm drainage designed and connection to existing catch basin, and necessary asphalt.
4. A license agreement shall be obtained from the Nampa & Meridian Irrigation District regarding the Joseph Drain.

Status of Applicant: Owner. Annexation Location: 0 Lone Star Rd; a .84 acre or 36,438 sf portion of the SE ¼ of the SE ¼ of Section 20, T3N, R2W, BM). Proposed Zoning: RS 6 (Single Family Residential – 6,000 sq., ft.). Total Size: Approximately .84 acre or 36,590 sf. Existing Zoning: County R2 (Medium Density Residential). Comprehensive Plan Designation: Medium Density Residential. Surrounding Land Use and Zoning: North- Single Family Residential, City RS 6 - South- Enclaved Single Family Residential, County – R2 - East- Single Family Residential, City- RS 6 - West- Enclaved Single Family Residential, County – R2. Applicable Regulations: In order for a property to be annexed it must be contiguous with the city limits or be enclaved by other properties so annexed. The parcel connects with the city limits at its north and east boundaries. The parcel is part of a 5-parcel, 19.2-acre enclaved area. Existing Uses: Vacant parcel next to Joseph Drain.

Special Information

Public Utilities: 6” water main in High Ave. - 8” sewer main in High Ave. - 2” irrigation line on north and east property line. Public Services: Police and fire already service city incorporated
areas near the location. **Physical Site Characteristics:** Existing rural residential parcel used for agricultural purposes and no other development. **Transportation:** Access to the property is from High Ave. When split, both properties are proposed to be access via a common/shared drive. A shared use agreement is anticipated. **Correspondence:** No correspondence has been received from any area property owners or residents either opposing or supporting the request for annexation and zoning to RS 6. The Nampa Highway District #1 had no comment. The City of Nampa Engineering Division did not oppose the application, but requested the following conditions, as outlined in their May 28, 2019 memo (attached exhibit):

1. Record a cross access maintenance agreement for shared drive.
2. Each parcel shall be provided each city utility prior to development.
3. Access shall be from the west end of High Avenue, and shall be improved with curb, gutter, sidewalk/drive approach, storm drainage designed and connection to existing catch basin, and necessary asphalt.

**Staff Findings and Discussion**

From a land use standpoint, the location is shown on the comprehensive plan “future land use map” as being compatible with the zoning that has been requested. If the Planning & Zoning Commission recommends approval of the requested annexation and zoning the following findings are suggested:

1) The requested annexation parcel connects with the city limits along its north and east boundaries. The parcel is part of a 5-parcel 19.2-acre enclaved area.

2) The area can reasonably be assumed to be available for the orderly development of the city with the city limits having grown into the area and the adjacent lands have been annexed and developed.

3) The proposed zoning conforms with the city’s comprehensive plan future land use map for medium density residential land use and is reasonably compatible with existing and proposed land uses in the area.

4) The property owner requested annexation and zoning to RS 6 to develop the property as two separate parcels with single-family homes on each parcel.

**Recommended Conditions of Approval**

Staff suggests the Commission recommend approval of the Annexation and Zoning to the Nampa City Council subject to the following engineering required conditions of approval:
Regular Council
July 15, 2019

1. A recorded cross access/shared driveway, and utility easement will be required that
details each parties’ responsibilities for maintenance of the shared access.
2. Each parcel shall be provided with separate domestic water, sewer, and pressure
irrigation services at time of lot development and building permit issuance. Owner may
opt out have services stubbed to each parcel at his own expense ahead of building
permit application and issuance.
   a. Owner option to have utility stubs constructed prior to building permits. This
      will require inspection by Nampa City Engineering and or Nampa City
      Plumbing inspectors.
3. Access (west end of High Avenue) shall be improved with curb, gutter, sidewalk/drive
   approach, storm drainage designed and connection to existing catch basin, and
   necessary asphalt.

Councilmembers Haverfield asked questions.

No one appeared in favor of or in opposition to the request.

Applicant gave additional information.

MOVED by Hogaboam and SECONDED by Haverfield to close the public hearing. Mayor
Kling asked all in favor say aye with all Councilmembers present voting AYE. Mayor Kling
declared the

   MOTION CARRIED

MOVED by Levi and SECONDED by Hogaboam to approve the annexation and zoning to
RS6 (Single Family Residential – 6,000 sq. ft.) at TBD High Ave. (A .84 acre or 36,438 sq. ft.
portion of the SE ¼ of the SE ¼ of Section 20, T3N, R2W, BM) for Mark and Alina Kondratyuk
for construction of single-family homes with staff conditions and authorize the Nampa City
Attorney to draw the appropriate ordinance. The Mayor asked for a roll call vote with all
Councilmembers present voting YES. The Mayor declared the

   MOTION CARRIED

Item #6-2. - Mayor Kling opened a public hearing for annexation and zoning to RML (Limited
Multiple-Family Residential) at 1111 E. Iowa Ave. (A .34 acre or 14,938 sq. ft. portion of NE ½,
SE ¼ Section 34, T3N, R2W, BM) for Anthony Sparks for construction of a Fourplex. The
Planning and Zoning Commission recommended RD Zoning (ANN 121-19)

Marla Carson, 725 East 2nd Street, Meridian presented the request.

Councilmember Levi asked a question.
Planning and Zoning Director Norm Holm presented the following staff report explaining that the request is for annexation and zoning to RML (Limited Multiple-Family Residential) at 1111 E. Iowa Ave. for Anthony Sparks for construction of a Fourplex. Applicant indicates that his purpose is to improve the property with a fourplex in-line with the neighboring and surrounding properties.

**General Information**

**Planning and Zoning Commission Recommendation:** The Planning & Zoning Commission voted to recommend to the Nampa City Council denial of the requested RML zoning proposal and recommended approval of the Annexation with Zoning to RD instead, subject to the below specified conditions. **Zoning and Planning History:** Presently situated in the County with Single Family Residential use. **Status of Applicant:** Owner. **Annexation Location:** 1111 E. Iowa Ave. (A portion of NE ½, SE ¼ Section 34, T3N, R2W, BM. **Requested Zoning:** RML (Limited Multiple-Family Residential), but the Commission voted to recommend denial of the RML zoning request and approval of RD (Two-Family) Residential zoning for the parcel. **Total Size:** Approximately .34 acre or 14,938 sq. ft. **Existing Zoning:** County R2 (Medium Density Residential). **Comprehensive Plan Designation:** Employment Center, but surrounded on north, west, and south sides by Medium Density Residential. Interpreted to be stretchable to be in the Medium Density Residential classification. **Surrounding Land Use and Zoning:** North- Single Family Residential; RD (Two Family Residential) - South- Single Family Residential; RS6 (Single Family Residential – 6,000 sq. ft.) - East- Single Family Residential; Enclaved County R2 (Medium Density Residential) - West- Fourplexes; RD. **Applicable Regulations:** For a property to be annexed it must be contiguous with the city limits or be enclaved by other properties so annexed. The parcel connects with the city limits on its west and south sides. The parcel is part of a rather large enclaved area enclosed in the city by the annexation of S. Powerline Rd. **Existing Uses:** Single family residential parcel with single family dwelling.

**Special Information**

**Public Utilities:** 8” water main in E. Iowa Ave. - 8” sewer main in E. Iowa Ave. - No city irrigation service directly available to the parcel. **Public Services:** Police and fire already service city incorporated areas near the location. **Physical Site Characteristics:** Larger residential parcel with single family dwelling. **Transportation:** Access to the property is from E. Iowa Ave.

**Correspondence and Public Hearing Testimony:** No correspondence has been received from any area property owners or residents either opposing or supporting the request for annexation and zoning to RML. Arly and Tiffany Wilson of 1119 E. Iowa Ave. expressed their opposition to annexation and zoning to RML or RD. They were mostly concerned about additional traffic, complaints to Police concerning problems with fourplexes, trespassing of apartment dwellers, and trash accumulation. They recommended single level structures only.

**Staff Findings and Discussion**
Regular Council  
July 15, 2019

The location is interpreted as being stretchable to be considered Medium Density Residential on the comprehensive plan future land use map.

The requested RML zone is not an eligible zone under the existing Medium Density Residential comprehensive plan land use setting. The actual residential density for a fourplex on the subject property after the E. Iowa Ave. right-of-way dedication would be 14.52 units/acre which is substantially beyond the allowable residential density for the Medium Density Residential setting of up to 9 units/acre. The most appropriate zone for this annexation request is therefore RD Two Family Residential, as recommended by the Planning and Zoning Commission.

If the Nampa City Council accepts the Planning and Zoning Commission recommendation for RD zoning rather than RML zoning the following findings are suggested:

1) The requested annexation parcel connects with the city limits on its west and south lines.

2) The parcel is part of a rather large enclaved area enclosed in the city by the annexation of S. Powerline Rd.

3) The area can reasonably be assumed to be available for the orderly development of the city with the city limits having grown into the area and the adjacent lands have been annexed and developed with RD zoning.

4) The property owner requested annexation and zoning to RML for the establishment of a fourplex on the property.

5) The proposed RML zoning does not conform with the city’s comprehensive plan future land use map for medium density residential land use.

6) The RD (Two Family Residential) zone does conform with the city’s comprehensive plan future land use map for medium density residential land use and would allow for the construction of a triplex rather than a fourplex on the subject property.

**Recommended Conditions of Approval**

Staff recommends that the Nampa City Council accept the Planning and Zoning Commission recommendation for approval of the Annexation and Zoning to RD rather than RML subject to the following engineering required conditions:
1) At time of development of the site, the developer shall extend all public utilities to and through the site in accord with current Nampa City Policy and Master Plans. These improvements will include, but not be limited to-
   a. Sewer main and service(s)
   b. Water main and service(s)
   c. Pressure Irrigation main and service
   d. Storm drainage-both on and off-site
   e. Gravity Irrigation-Either continued delivery to, or wastewater from adjacent properties

2) Abandonment of any existing domestic well or septic systems will be accomplished under the guidelines established by:
   a. Domestic Well - the Idaho Department of Water Resources
   b. Septic Systems – Southwest District Health Department
   c. Copies of all related documents certifying that the well and septic systems have been abandoned shall be forwarded to the City of Nampa Engineering Division for the project files.

3) Right-of-way dedication – Required
   a. East Iowa Avenue - Functional Classification is a local road. Thirty-feet (30’) for half of a future sixty-foot (60’) right-of-way

4) At time of development or redevelopment, full frontage improvements are required and will include, but not be limited to-
   a. Curb, gutter, and sidewalk
   b. Pavement widening and striping as required
   c. Landscaping as required
   d. Storm drainage

5) If parcel is divided, each parcel shall be provided with separate domestic water, sewer, and pressure irrigation services at time of lot development and building permit issuance.

Mayor and Councilmembers asked questions and made comments.

No one appeared in favor of the request.

Those appearing in opposition to the request were: Arley Wilson, 1119 E Iowa Avenue; Tiffany Wilson, 1119 E Iowa Avenue.

The applicant presented a rebuttal to the items that were brought up.

Mayor and Councilmembers asked questions and made comments.
Regular Council  
July 15, 2019  

Nampa City Attorney, Maren Erickson, gave the legal action that council could approve or deny.  

MOVED by Hogaboam and SECONDED by Haverfield to close the public hearing. Mayor Kling asked all in favor say aye with all Councilmembers present voting AYE. Mayor Kling declared the  

MOTION CARRIED  

MOVED by Haverfield and SECONDED by Hogaboam to deny the request for the RML zoning and approve the annexation and zoning to RD at 1111 E. Iowa Ave. (A .34 acre or 14,938 sq. ft. portion of NE ½, SE ¼ Section 34, T3N, R2W, BM) for Anthony Sparks for construction of a Fourplex with staff recommendations and authorize the Nampa City Attorney to draw the appropriate ordinance. The Mayor asked for a roll call vote with Councilmembers Rodriguez, Skaug, Hogaboam, Haverfield voting YES. Councilmembers Bruner, Levi voting NO. The Mayor declared the  

MOTION CARRIED  

MOVED by Haverfield and SECONDED by Hogaboam to adjourn the meeting at 8:02 p.m. The Mayor declared the  

MOTION CARRIED  

Passed this 5th day of August 2019.  

____________________________________  
MAYOR  

______________________________  
ATTEST:  

____________________________________  
NAMPA CITY CLERK
Mayor Kling called the meeting to order at 8:07 a.m. in the Council Chambers.

Nampa City Clerk called roll with the following Councilmembers in attendance: Rodriguez, Bruner, Hogaboam, Levi, Haverfield & Skaug.

Also present were: Finance Director Doug Racine, Police Chief Joe Huff, Police Captain Brad Daniels, Police Captain Curt Shankel, Development Services and Facilities Director Patrick Sullivan, Planning and Zoning Director Norm Holm, Wastewater Superintendent Andy Zimmerman, Fleet Superintendent Doug Adams, Fleet Admin Specialist Trish Rose, Public Works Budget analyst Jake Allen, Deputy Public Works Director Nate Runyan, Public Works Director Tom Points, Airport Superintendent Monte Haskel, IT Op & Network Manager Mark Davis, Staff Engineer Jeff Barnes, Library Director Clair Connley, Family Justice Center Director Criselda De La Cruz, Workforce Development Director Bobby Sanchez, Assistant Finance Director Michelle Camper, Assistant Finance Director Ed Karass, Economic & Community Development director Beth Ineck, Street Maintenance Superintendent Don Barr, Streets Administrative Coordinator Tammy Garcia, Family Justice Center Director Criselda De La Cruz, City Engineer Daniel Badger, Streets Maintenance Supervisor Jeff Kasma, Waterworks Superintendent Keith Begay, Traffic Supervisor Ken Nutt, Park and Recreation Director Darrin Johnson, Assistant Superintendent of Environmental Compliance Evan Jenkins.

Mayor Kling stated: As we open today, I am just going to make a couple of opening comments. As we work through this process, and I talked to many council members, we engaged in a collaborative process with our directors and I trust our directors with their employees. The charge was for stewardship and to put together a good budget to watch our increases. I feel good about the collaborative process. The council instructed us to come forward with a balanced budget at a 2% increase and I feel good about what we brought forward. Fortunately, we have, because of new construction revenue, some budget dollars to work with. With the process we have the 1% committed to streets as we all agreed to; the other 1% is, I will say, applied predominately to public safety. We did achieve the three firefighters that we needed plus a new deputy chief of logistics. Now, within the 2%, if the council chooses to apply the $380,000 as noted in your packet, we would achieve five police officers, one CSO and one victim witness coordinator, which is good. When I think about going with a 2% increase and what we have been able to accomplish out of that increase, I feel good about it.

You’re going to see some funds set aside for variances and that has to do with the challenging Tyler environment. I think we have mentioned it and you guys have visited with Doug. We had intended to get the budget three weeks in advance. Due to what we ran into with Tyler – which was very challenging this year because, first, it was the first year in the budget in the new system and, second, it was challenging to out directors because they could not see numbers, we did not have our new employee form 10s or our form 50s which is our capital request.

I just want to say “thank you” to the staff and to the directors for your diligence; it is appreciated. To inform you, next year’s budget we will not have to do a manual import; we will be able to import numbers so it will be much easier. I want to thank Doug: Doug began here at the end of February and literally work every Saturday since being here – except for the weekend he had
shoulder surgery. Then he was back here on Monday for council and so it has been a heavy lift. Thank you to Michelle and Ed. I think you all just met Ed this morning who is new to our team. You guys have worked hard. Michelle, for months you were here every weekend, before Doug came in and during the interim you worked very hard and it is appreciated. We appreciate the skill and expertise of these three who came in and created a team and worked as a team in a challenging environment. They were having to build a lot in Excel and then try and get it into the Tyler system; it was not an easy task. So, I just want to say “thank you” for your hard work.

Now as we said, our greatest investment is in public safety and then streets. Due to Water, Wastewater, and grants, we are investing in streets this year. We are looking forward to hearing from public works. We have some decisions to make when we come to the transportation side of the public works. One other thing is that we have applied a 2.5% increase to personnel which is the cost of living increase. We have done that in the past and we went ahead and did it again this year. I just want the council to know that I am committed as we move forward to reviewing our system and our process. I think that we really need to look at a merit increase because of the transition into Tyler; even our evaluation component that used to be in UltiPro is gone. We have retrieved it for institutional knowledge; but we are having to recreate and rebuild. The goal is that by next march we will have gone through a couple of evaluation stages; our directors will have the opportunity then to have some recommendations based on merit increases. And we will be doing it differently. I am committed to stewardship. I hoped to be further along than I presently am in really digging in; however, with the challenges that we have had especially in Tyler and with personnel changes, we are not quite as far along as I wanted to be. But I am excited to have Doug’s expertise with the analytics that he is going to provide as we continue to move forward. You know when you work on something difficult like this budget there is always room for improvement; none of us are perfect and you may see things that we did not see. I just trust that as we review the budget, we look for creative ways to improve efficiency and that we respect the work that has been done. But we are always open to suggestion which is always great, and I am sure community knows this and staff as well.

The council has two primary responsibilities: one is budget and that is big – the oversight, the responsibility is a big thing and I respect the will of the council; that is why we tried to bring a good budget at 2%. The other thing is the ordinances and the reviews – those heavy weights in leading a city. So, I just want to say thank you, because you have spent hours reviewing and you have had several meetings. Victor you may win the prize, I tell you what, if there was one. You have met with everyone. Thank you for the due diligence. Darl, you were a little encumbered and it was difficult to get around. Thank you to each one of you for the review and the consideration that you have done. So, as we get started, it’s like here we go and it’s going to end with the Mayors night at the Rodeo!

Council made comments on the budget process.

Finance Director Doug Racine gave opening comments on the budget.
FY 2020 Budget Workshop
Summary
Finance

July 16th, 2019

FY 2020 Budget Priorities

- **Total City Budget of $192M increased by $9.4M and 5.1%** (See Budget Summary for details)
- **General Government Budget**
  - Balanced budget based on a 2% Property Tax increase
  - 17 New FTE’s
    - 5 Fire
    - 3 Police
    - 3 Engineering
    - 6 Other
  - $2.8M of capital budget requests, of which $1.7M are included in the budget
    - 7 Police vehicles
    - 2 Code Enforcement vehicles
    - Fire facility improvements
    - IT Capital investments, storage and security upgrades
    - Nampa Civic Center and Ford Idaho Center Roof, Security & Lighting
  - Cost of Living increase of 2.5% and a Wage adjustment contingency account of $68k
  - Police Department Contingency Labor of $380k
  - Tyler Contingency of $300k
2019 Budget
General Gov Revenues

FY2020 General Gov Revenues

<table>
<thead>
<tr>
<th></th>
<th>2020</th>
<th>2019</th>
<th>Inc / (Dec)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax</td>
<td>39,693,854</td>
<td>37,246,229</td>
<td>2,447,625</td>
</tr>
<tr>
<td>3% increase</td>
<td>1,190,816</td>
<td>1,117,387</td>
<td>73,429</td>
</tr>
<tr>
<td>Non Exempt Levy Rate</td>
<td>0.00730052$</td>
<td>0.00789144$</td>
<td></td>
</tr>
<tr>
<td>New Const</td>
<td>193,079,239</td>
<td>177,636,259</td>
<td>15,442,989</td>
</tr>
<tr>
<td>New Const Levy</td>
<td>1,406,580</td>
<td>1,405,806</td>
<td>300</td>
</tr>
<tr>
<td>Arteretion</td>
<td>6,784,385</td>
<td>1,983,207</td>
<td>4,801,178</td>
</tr>
<tr>
<td>Arteretion Levy</td>
<td>49,530</td>
<td>15,696</td>
<td>33,834</td>
</tr>
<tr>
<td>Total Increase</td>
<td>2,649,920</td>
<td>2,538,079</td>
<td>110,847</td>
</tr>
<tr>
<td>Replacement Money</td>
<td>(530,854)</td>
<td>(530,854)</td>
<td>-</td>
</tr>
<tr>
<td>Less 1%</td>
<td>(396,935)</td>
<td>(93,116)</td>
<td>(303,823)</td>
</tr>
<tr>
<td>Net Tax Increase</td>
<td>2,164,930</td>
<td>1,915,009</td>
<td>249,921</td>
</tr>
</tbody>
</table>

FY2020 Property Tax Levy Review

2019 Budget
Property Tax Levy Review

City of Nampa 1% Property Tax Evaluation
Fiscal 2020

<table>
<thead>
<tr>
<th></th>
<th>Fiscal 2020</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parcels</td>
<td>25,052</td>
</tr>
<tr>
<td>Residential Tax Base 2019</td>
<td>3,512,119,515</td>
</tr>
<tr>
<td>Commercial &amp; Other 2019</td>
<td>2,702,018,634</td>
</tr>
<tr>
<td>Total Taxable Base 2019</td>
<td>6,214,138,149</td>
</tr>
<tr>
<td>Average Residential Taxable value (after exceptions)</td>
<td>136,915</td>
</tr>
<tr>
<td>FY2019 Applied Levy Rate</td>
<td>0.007914464</td>
</tr>
<tr>
<td>FY2020 Levy Rate at 2%</td>
<td>0.007043070</td>
</tr>
<tr>
<td>FY2020 Levy Rate at 3%</td>
<td>0.007101605</td>
</tr>
<tr>
<td>1% levy increase in Percentage</td>
<td>0.000595535</td>
</tr>
<tr>
<td>1% levy increase in $ per Household</td>
<td>3.15</td>
</tr>
</tbody>
</table>

Critical assumptions:
* Residential impact only
* The FY2020 Levy rate will DECREASE from FY19’s .007914464 to:
  .007043070 if we apply a 2% rate increase OR
  .007101605 if we apply a 3% rate increase OR
* The $3.15 is an annual value, monthly it would be 0.88 cents
* The FY2020 Levy rates reflected above were calculated with the support of Canyon County’s Steve Orthofe
Public Works Director Tom Points presented the budget for Public Works:

- Introduction
- Initiatives
- SWOT
- Public Works Budget
  - Administration
  - Engineering
  - Fleet
  - Airport
  - Water
  - Irrigation
  - Environmental Compliance
  - Wastewater
  - Streets
- 2019 Accomplishments
- Questions

$87.9 Million Dollar Budget
137 Employees
8 Divisions
Serving with Pride
1. Wastewater Plant Upgrades and Reuse

2. Transportation Congestion Improvements

3. Indian Creek Floodplain Study

4. Airport Master Planning
SWOT

- **Strengths**
  - Planning for the Future
  - Workforce plans (Transportation, Engineering)
  - Masterplans (Water, Irrigation, Wastewater)
  - Streets Funding Plan
  - Efficiencies and Cost Savings
  - Water Reuse and Water Rights

- **Weaknesses**
  - Building Space (Water, Fleet, Streets)

- **Facilities Funding Plan**
- **Airport Terminal Funding**
- **Stormwater Funding**

- **Opportunities**
  - External Agency Partnerships (ITD, NHD, EPA, IDEQ, Other Municipalities, Private Entities)

- **Threats**
  - Environmental Regulations
  - Changes in Idaho Code

---

**Projected Population Growth**

*Growth is inevitable, failure is not an option*

---

**FY20 Public Works Budget Presentation**

*Public Safety...Infrastructure Improvements...Economic Opportunity*
### Asset Management Zone

#### Public Works Asset Management Program

<table>
<thead>
<tr>
<th>Fiscal Year</th>
<th>CDBG/State Loans</th>
<th>Development/LID</th>
<th>Construct/LID</th>
<th>Utility Inspections</th>
<th>Utility Modifications</th>
<th>Roadway Safety &amp; Vehicular</th>
<th>Roadway Snow &amp; Ice Management</th>
<th>Traffic</th>
<th>Miscellaneous</th>
</tr>
</thead>
<tbody>
<tr>
<td>2017</td>
<td>E</td>
<td>F</td>
<td>D</td>
<td>E</td>
<td>D</td>
<td>F</td>
<td>A</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2018</td>
<td>F</td>
<td>E</td>
<td>D</td>
<td>F</td>
<td>D</td>
<td>F</td>
<td>A</td>
<td></td>
<td></td>
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<tr>
<td>2019</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td>A</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Utility Inspections and Modifications Include:
- Water Infrastructure
- Stormwater
- Bridges & Culverts

6/3/2019

### FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

### Project Ranking

<table>
<thead>
<tr>
<th>Component</th>
<th>Multiplier</th>
<th>Max score</th>
<th>Max Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-Safety</td>
<td>5</td>
<td>5</td>
<td>25</td>
</tr>
<tr>
<td>2-Category</td>
<td>2</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td>3-Capacity</td>
<td>2</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td>4-Condition</td>
<td>2</td>
<td>5</td>
<td>10</td>
</tr>
<tr>
<td>5-Economic Development</td>
<td>3</td>
<td>5</td>
<td>15</td>
</tr>
<tr>
<td>6-Companion Project</td>
<td>3</td>
<td>5</td>
<td>15</td>
</tr>
<tr>
<td>7-Mission/Importance</td>
<td>3</td>
<td>5</td>
<td>15</td>
</tr>
</tbody>
</table>

| Total                      |            |           | **100**    |
### Public Works Balanced Budget

<table>
<thead>
<tr>
<th></th>
<th></th>
<th></th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>604,598</td>
<td>-</td>
<td>-</td>
<td>164,706</td>
</tr>
<tr>
<td>Engineering</td>
<td>2,743,404</td>
<td>-</td>
<td>-</td>
<td>119,310</td>
</tr>
<tr>
<td>Fleet</td>
<td>1,856,825</td>
<td>-</td>
<td>-</td>
<td>1,492,467</td>
</tr>
<tr>
<td>Airport</td>
<td>2,358,110</td>
<td>489,365</td>
<td>956,917</td>
<td>113,437</td>
</tr>
<tr>
<td>Water</td>
<td>11,257,005</td>
<td>1,699,721</td>
<td>5,482,641</td>
<td>-</td>
</tr>
<tr>
<td>Irrigation</td>
<td>5,709,749</td>
<td>109,077</td>
<td>4,518,982</td>
<td>-</td>
</tr>
<tr>
<td>ECD</td>
<td>1,503,203</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td>Wastewater</td>
<td>41,771,983</td>
<td>11,932,042</td>
<td>10,429,244</td>
<td>-</td>
</tr>
<tr>
<td>Streets</td>
<td>20,042,521</td>
<td>2,900,705</td>
<td>6,140,693</td>
<td>2,161,544</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>87,847,398</strong></td>
<td><strong>17,130,910</strong></td>
<td><strong>27,528,477</strong></td>
<td><strong>4,051,464</strong></td>
</tr>
</tbody>
</table>

4.61% General Fund Impact
**Public Works Expenses**

<table>
<thead>
<tr>
<th>Division</th>
<th>FY19</th>
<th>FY20</th>
<th>% of Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administration</td>
<td>522,311</td>
<td>604,598</td>
<td>0.69%</td>
</tr>
<tr>
<td>Engineering</td>
<td>2,717,055</td>
<td>2,743,404</td>
<td>3.12%</td>
</tr>
<tr>
<td>Fleet</td>
<td>1,777,257</td>
<td>1,856,825</td>
<td>2.11%</td>
</tr>
<tr>
<td>Airport</td>
<td>2,418,237</td>
<td>2,358,110</td>
<td>2.68%</td>
</tr>
<tr>
<td>Water</td>
<td>9,990,352</td>
<td>11,257,005</td>
<td>12.81%</td>
</tr>
<tr>
<td>Irrigation</td>
<td>5,905,373</td>
<td>5,709,749</td>
<td>6.50%</td>
</tr>
<tr>
<td>ECD</td>
<td>1,317,505</td>
<td>1,503,203</td>
<td>1.71%</td>
</tr>
<tr>
<td>Wastewater</td>
<td>35,076,418</td>
<td>41,771,983</td>
<td>47.55%</td>
</tr>
<tr>
<td>Streets</td>
<td>17,938,102</td>
<td>20,042,521</td>
<td>22.81%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>78,662,610</strong></td>
<td><strong>87,847,398</strong></td>
<td></td>
</tr>
</tbody>
</table>

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

---

**Administration**

- Customer Service
- Budgeting
- Developing Policies and Procedures
- Personnel Management
- Planning
- Public Involvement
- Records Management
- Reporting
- Strategy
- Vision

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"
Funding & Focus

• Funding – Administrative Allocation
  • All Public Works Divisions fund Administration through the allocation
  • Allocation is based on the number of employees

• Focus – Strategic Initiatives
  • Focus on leadership development & communication

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

Administration

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>332,969</td>
<td>392,745</td>
<td>59,776</td>
</tr>
<tr>
<td>Benefits</td>
<td>136,542</td>
<td>155,840</td>
<td>19,298</td>
</tr>
<tr>
<td>Operations</td>
<td>52,800</td>
<td>56,013</td>
<td>3,213</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>(392,149)</td>
<td>(439,892)</td>
<td>(47,743)</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>130,162</td>
<td>164,706</td>
<td>34,544</td>
</tr>
</tbody>
</table>

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"
**PERSONNEL REQUEST**

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Admin Assistant II</td>
<td>$56,026</td>
</tr>
</tbody>
</table>

* Request is to make the current ½ time position a full time position by taking ½ from vacated Engineering position – Net 0 effect on total PW budget

---

**FY20 PUBLIC WORKS BUDGET PRESENTATION**

"Public Safety...Infrastructure Improvements...Economic Opportunity"

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**QUESTIONS**

---

**FY20 PUBLIC WORKS BUDGET PRESENTATION**

"Public Safety...Infrastructure Improvements...Economic Opportunity"
FUNDING & FOCUS

• Funding – Administrative Allocation
  • All Engineering Services Are Allocated Costs
    • Additional staffing are funded by allocation to capital/enterprise/development funds
    • Cost savings are expected, project costs by consultants are reduced

• Focus – Capital Cost Savings
  • In-house Project Management and Design
  • 100% Project Delivery
  • Transportation Congestion Improvements
  • Indian Creek Flood Study
Engineering

<table>
<thead>
<tr>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>156,800</td>
<td>196,800</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>156,800</td>
<td>196,800</td>
</tr>
<tr>
<td>Salaries</td>
<td>1,439,255</td>
<td>1,460,103</td>
</tr>
<tr>
<td>Benefits</td>
<td>605,668</td>
<td>704,172</td>
</tr>
<tr>
<td>Operations</td>
<td>645,132</td>
<td>504,129</td>
</tr>
<tr>
<td>Capital</td>
<td>27,000</td>
<td>75,000</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>(2,339,771)</td>
<td>(2,427,294)</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>377,284</td>
<td>316,110</td>
</tr>
</tbody>
</table>

FY20 Public Works Budget Presentation

"Public Safety... Infrastructure Improvements... Economic Opportunity"

Personnel

City Engineer
Daniel Budger

Public Works Director
Vern Purcell

Mayor
Debbie King

GIS
GIS Analyst I
Michelle Holland
GIS Tech II
Craig Wilbur
GIS Tech I
Daniel Wagner

Contract Admin
Vacant

Administration
Administrative Associate
Debbie Campbell

Development
Assistant City Engineer
Cable LeClair

Eng. Inspector
Jon Puzino

Eng. Inspector
Steve Gravina

ROW Technician
Dan Cornwell

Admin Asst. II
Cliff McKee

Project Management
Assistant City Engineer
Cherrene Sanders

Eng. Inspector
Vacant

Eng. Inspector
Vacant

Sr Eng. Plan Exam
Paul Nicholson

Line Locator
Larry Wilbur

ETT
Nicole Fletcher

Eng. Plan Exam
Vacant

Staff Engineer I
Vacant

Eng. Tech II
New Hire

ETT
New Hire

Eng. Tech II
New Hire

Project Manager
Mark Davul

Project Manager
Kevin Budke

Project Manager
Vacant

Project Manager
Sean McCreary

Temp
### Personnel Request

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GIS Tech (Tyler)</td>
<td>59,760</td>
</tr>
<tr>
<td>Engineer in Training</td>
<td>88,182</td>
</tr>
<tr>
<td>Engineering Tech II</td>
<td>74,912</td>
</tr>
</tbody>
</table>

### FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

### Equipment Request

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Light Duty SUV</td>
<td>25,000</td>
</tr>
<tr>
<td>Survey Total Station</td>
<td>30,000</td>
</tr>
<tr>
<td>Real Time Kinematic Drone</td>
<td>20,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>75,000</strong></td>
</tr>
</tbody>
</table>

"Public Safety...Infrastructure Improvements...Economic Opportunity"
QUESTIONS

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”

FLEET

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”
FUNDING & FOCUS

• Funding – General Fund & Enterprise Fund Transfers

• Focus
  • Total Fleet Management
    • Right size fleet to provide the expected level of service
    • Continue Public Works Plan
    • Continue Police Plan
    • Continue Parks Plan – 3rd year of a 5 year implementation plan

• Workforce Plan
  • In house wheel alignments, emissions testing, and police vehicle retrofits and rebuilds
  • Salaries funded from operational savings

FLEET

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>514,880</td>
<td>618,463</td>
<td>103,583</td>
</tr>
<tr>
<td>Benefits</td>
<td>266,660</td>
<td>262,751</td>
<td>(3,909)</td>
</tr>
<tr>
<td>Operations</td>
<td>544,967</td>
<td>555,111</td>
<td>10,144</td>
</tr>
<tr>
<td>Capital</td>
<td>450,750</td>
<td>420,500</td>
<td>(30,250)</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>(372,755)</td>
<td>(364,358)</td>
<td>8,397</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>1,404,502</td>
<td>1,492,467</td>
<td>87,965</td>
</tr>
</tbody>
</table>
Personnel

Mayor
Debbie King

Public Works Director
Tom Potts

Deputy Public Works Director
Joff Barnes

Fleet Services Superintendent
Doug Adams

Assistant Superintendent
Sharon Sozamont

Parts Specialist
Erik Caven

Diagnostic Spec.
Mike Johansson

Police Spec.
Jess Miller

Automotive Mechanic II
Charles Roberts
David Yorin

Automotive Mechanic I
Cole Daves
Levi Dake

Lube Mechanic
Vacant

FY20 Public Works Budget Presentation
"Public Safety...Infrastructure Improvements...Economic Opportunity"

Equipment Request

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Police - 4 Patrol SUV’s</td>
<td>194,000</td>
</tr>
<tr>
<td>Police - 2 K9 Units</td>
<td>105,000</td>
</tr>
<tr>
<td>Police - 2 Patrol Motorcycles</td>
<td>42,000</td>
</tr>
<tr>
<td>Fleet - Light Duty Pickup</td>
<td>24,500</td>
</tr>
<tr>
<td>Code Enforcement - 2 Light Duty Pickups</td>
<td>55,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>420,500</strong></td>
</tr>
</tbody>
</table>

FY20 Public Works Budget Presentation
"Public Safety...Infrastructure Improvements...Economic Opportunity"
QUESTIONS

FY20 Public Works Budget Presentation
"Public Safety...Infrastructure Improvements...Economic Opportunity"

AIRPORT
Funding & Focus

- Funding – Airport Generated Funds, Grants, Property Tax

- Focus
  - Master Planning
    - Sets future directions
  - Land Acquisition
    - Runway Protection Zone
    - Safe, Sustainable Airport
  - Workforce Plan
    - In-house Mowing, Grounds Maintenance, and Grant Writing
    - Salary adjustments funded from operational savings

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax</td>
<td>113,437</td>
<td>113,437</td>
<td>-</td>
</tr>
<tr>
<td>Rental Income</td>
<td>449,015</td>
<td>463,056</td>
<td>14,041</td>
</tr>
<tr>
<td>Other/Misc.</td>
<td>13,700</td>
<td>13,700</td>
<td>-</td>
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<tr>
<td>Grant Funding</td>
<td>1,487,808</td>
<td>1,278,553</td>
<td>(209,255)</td>
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<tr>
<td>Fund Balance</td>
<td>354,278</td>
<td>489,365</td>
<td>135,087</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>2,418,238</strong></td>
<td><strong>2,358,111</strong></td>
<td><strong>(60,127)</strong></td>
</tr>
<tr>
<td>Salaries</td>
<td>143,093</td>
<td>225,824</td>
<td>82,731</td>
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<tr>
<td>Benefits</td>
<td>59,231</td>
<td>99,831</td>
<td>40,600</td>
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<tr>
<td>Operations</td>
<td>824,802</td>
<td>348,244</td>
<td>(476,558)</td>
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<tr>
<td>Capital</td>
<td>1,591,111</td>
<td>1,684,211</td>
<td>93,100</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>-</td>
<td>-</td>
<td>-</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>2,418,237</strong></td>
<td><strong>2,358,110</strong></td>
<td><strong>(60,127)</strong></td>
</tr>
</tbody>
</table>
PERSONNEL REQUEST

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Administrative Coordinator (1/2)</td>
<td>19,023</td>
</tr>
</tbody>
</table>

FY20 PUBLIC WORKS BUDGET PRESENTATION

"Public Safety... Infrastructure Improvements... Economic Opportunity"

CAPITAL REQUEST

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Runway Protection Zone Purchase &amp; Improvements</td>
<td>200,000</td>
</tr>
<tr>
<td>Rollover - Legal and Negotiation Fees for Land Acquisition</td>
<td>100,000</td>
</tr>
<tr>
<td>Grant Match - Land Acquisition</td>
<td>83,333</td>
</tr>
<tr>
<td>Repair Non-AIP (Federal Grant) Eligible Pavement</td>
<td>50,000</td>
</tr>
<tr>
<td>Replace Hangar Door 0140</td>
<td>35,000</td>
</tr>
<tr>
<td>Grant Match - Taxiway Lighting / Navigational Aid (NAVAID) Construction</td>
<td>17,325</td>
</tr>
<tr>
<td>Rollover - Taxiway/Lane Construction Grant Match</td>
<td>750</td>
</tr>
<tr>
<td>Total</td>
<td>486,408</td>
</tr>
</tbody>
</table>
### Grant – Capital Request

<table>
<thead>
<tr>
<th>Request</th>
<th>State Amount</th>
<th>Federal Amount</th>
<th>Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Federal Grant Expenditure - RPZ 11 Land Acquisition</td>
<td>27,778</td>
<td>1,000,000</td>
<td>1,027,778</td>
</tr>
<tr>
<td>Federal Grant Expenditure - Taxiway</td>
<td>5,775</td>
<td>150,000</td>
<td>155,775</td>
</tr>
<tr>
<td>Lighting/NAVAID Construction</td>
<td>750</td>
<td>15,000</td>
<td>14,250</td>
</tr>
<tr>
<td>Rollover - AIP-31 Federal Grant Expenditure - Taxiway/Lane Construction</td>
<td>750</td>
<td>13,500</td>
<td>14,250</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>34,303</strong></td>
<td><strong>1,163,500</strong></td>
<td><strong>1,197,803</strong></td>
</tr>
</tbody>
</table>

### FY20 Public Works Budget Presentation

"Public Safety…Infrastructure Improvements…Economic Opportunity”

### Questions

![Questions Icon]
FUNDING & FOCUS

• Funding – Enterprise Fund
  • Water Rates & Hookup Fees
  • Development Funded Water Lines

• Focus – Asset Management
  • Pipeline Replacement
  • Elevated Water Tank Replacement
  • Meter Replacement
  • Utility Impact Fee
  • Masterplan Kickoff
WATER

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
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</thead>
<tbody>
<tr>
<td>Rate Revenue</td>
<td>7,261,434</td>
<td>7,517,283</td>
<td>255,849</td>
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<tr>
<td>Hookup Fee's</td>
<td>900,000</td>
<td>1,000,000</td>
<td>100,000</td>
</tr>
<tr>
<td>Other/Misc.</td>
<td>997,640</td>
<td>1,040,000</td>
<td>42,360</td>
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<tr>
<td>Fund Balance</td>
<td>831,278</td>
<td>1,699,721</td>
<td>868,443</td>
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<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>9,990,352</strong></td>
<td><strong>11,257,004</strong></td>
<td><strong>1,266,652</strong></td>
</tr>
<tr>
<td>Salaries</td>
<td>1,340,750</td>
<td>1,356,377</td>
<td>15,627</td>
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<tr>
<td>Benefits</td>
<td>739,274</td>
<td>706,244</td>
<td>(33,030)</td>
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<tr>
<td>Operations</td>
<td>3,298,652</td>
<td>4,733,219</td>
<td>1,434,567</td>
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<tr>
<td>Capital</td>
<td>3,334,695</td>
<td>4,041,000</td>
<td>706,305</td>
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<tr>
<td>Debt Service</td>
<td>266,050</td>
<td>266,050</td>
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<tr>
<td>Net Transfers</td>
<td>1,010,931</td>
<td>154,115</td>
<td>(856,816)</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>9,990,352</strong></td>
<td><strong>11,257,005</strong></td>
<td><strong>1,266,653</strong></td>
</tr>
</tbody>
</table>

FINANCIAL FORECAST

FY20 PUBLIC WORKS BUDGET PRESENTATION

“Public Safety... Infrastructure Improvements... Economic Opportunity”
ASSET MANAGEMENT

FY20 Public Works Budget Presentation
"Public Safety...Infrastructure Improvements...Economic Opportunity"

Rate Forecast

Domestic Water Utility Revenue Requirement Forecast

<table>
<thead>
<tr>
<th></th>
<th>FY18</th>
<th>FY19</th>
<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
<th>FY23</th>
<th>FY24</th>
<th>FY25</th>
</tr>
</thead>
<tbody>
<tr>
<td>Annual Rate Increase</td>
<td>0.00%</td>
<td>9.00%</td>
<td>9.00%</td>
<td>8.00%</td>
<td>8.00%</td>
<td>7.00%</td>
<td>7.00%</td>
<td>4.50%</td>
</tr>
<tr>
<td>Average Residential Bill @ 7 ccf</td>
<td>$14.10</td>
<td>$15.36</td>
<td>$16.74</td>
<td>$18.08</td>
<td>$19.50</td>
<td>$20.86</td>
<td>$22.32</td>
<td>$23.35</td>
</tr>
<tr>
<td>1.5% Median Monthly Household Income¹</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
</tr>
</tbody>
</table>

¹Based on 2018 MEO of $41,210

FY20 Public Works Budget Presentation
"Public Safety...Infrastructure Improvements...Economic Opportunity"
Utility Impact Fee

- Determine Level of Service
- Planning Study to determine revenue collection estimates
- Growth paying for growth
- Hookup fees replace current infrastructure, do not account for new infrastructure needs
- Total cost (27,830), 1/3 from water
**Equipment Request**

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>2 Light Duty Pickups</td>
<td>55,000</td>
</tr>
<tr>
<td>Kubota Excavator</td>
<td>35,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>90,000</td>
</tr>
</tbody>
</table>

**FY20 Public Works Budget Presentation**

“Public Safety...Infrastructure Improvements...Economic Opportunity”

**Proposed FY20 Projects**

**FY20 Public Works Budget Presentation**

“Public Safety...Infrastructure Improvements...Economic Opportunity”
### Capital Request

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Elevated Water Tank Replacement (1st year construction)</td>
<td>1,420,000</td>
</tr>
<tr>
<td>Annual Pipe Replacement</td>
<td>780,000</td>
</tr>
<tr>
<td>Northside Water Main</td>
<td>390,000</td>
</tr>
<tr>
<td>Annual Pipeline Replacement Design for Next Fiscal Year</td>
<td>250,000</td>
</tr>
<tr>
<td>Water Line 8-inch Replacements</td>
<td>250,000</td>
</tr>
<tr>
<td>Rollover - Middleton &amp; Orchard Utilities</td>
<td>200,000</td>
</tr>
<tr>
<td>Coyote Springs Well</td>
<td>200,000</td>
</tr>
<tr>
<td>Smith &amp; Yale Rebuild</td>
<td>50,000</td>
</tr>
<tr>
<td>Pressure Zone 1 Creation Design</td>
<td>40,000</td>
</tr>
<tr>
<td>Middleton &amp; Orchard Utility Improvements - Escalation</td>
<td>30,000</td>
</tr>
<tr>
<td>Program Contingency</td>
<td>341,000</td>
</tr>
<tr>
<td><strong>Total Water Capital</strong></td>
<td><strong>3,951,000</strong></td>
</tr>
</tbody>
</table>

### FY20 Public Works Budget Presentation

“Public Safety…Infrastructure Improvements…Economic Opportunity”

### Questions

FY20 Public Works Budget Presentation

“Public Safety…Infrastructure Improvements…Economic Opportunity”
IRRIGATION

FY20 PUBLIC WORKS BUDGET PRESENTATION
"Public Safety... Infrastructure Improvements... Economic Opportunity"

FUNDING & FOCUS

• Funding – Enterprise Fund
  • Irrigation Rates & Hookup Fees
  • Development Funded Irrigation Lines

• Focus
  • Supply – New Development Driven Irrigation Station
  • Water Quality Improvements – Continue Filter Installation
  • Major Repairs
  • Culvert Replacements
  • Masterplan Kickoff

FY20 PUBLIC WORKS BUDGET PRESENTATION
"Public Safety... Infrastructure Improvements... Economic Opportunity"
IRRIGATION

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate Revenue</td>
<td>4,436,403</td>
<td>5,175,672</td>
<td>739,269</td>
</tr>
<tr>
<td>Hookup Fee's</td>
<td>280,000</td>
<td>350,000</td>
<td>70,000</td>
</tr>
<tr>
<td>Other/Misc.</td>
<td>77,900</td>
<td>75,000</td>
<td>(2,900)</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>1,581,070</td>
<td>1,099,077</td>
<td>(1,471,993)</td>
</tr>
<tr>
<td>Total Revenue</td>
<td>6,375,373</td>
<td>5,709,749</td>
<td>(665,624)</td>
</tr>
<tr>
<td>Operations</td>
<td>2,395,987</td>
<td>2,280,421</td>
<td>(115,566)</td>
</tr>
<tr>
<td>Capital</td>
<td>3,014,788</td>
<td>2,088,450</td>
<td>(926,338)</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>494,598</td>
<td>1,340,878</td>
<td>846,280</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>5,905,373</td>
<td>5,709,749</td>
<td>(195,624)</td>
</tr>
</tbody>
</table>

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”

FINANCIAL FORECAST

New masterplan needed to add culverts

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”

Page 30
**CAPITAL REQUEST**

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Orchard &amp; Elijah Drain Culvert Replacement</td>
<td>500,000</td>
</tr>
<tr>
<td>Orchard Ave Irrigation Pipeline</td>
<td>358,000</td>
</tr>
<tr>
<td>Annual Irrigation Pipeline Replacement</td>
<td>330,000</td>
</tr>
<tr>
<td>Irrigation Water Quality Pump Upgrades</td>
<td>255,000</td>
</tr>
<tr>
<td>Irrigation Pump Station SCADA Upgrades - 20 Pumps</td>
<td>216,000</td>
</tr>
<tr>
<td>Annual Irrigation Replacement Design</td>
<td>150,000</td>
</tr>
<tr>
<td>Lost River Irrigation Station Design</td>
<td>140,000</td>
</tr>
<tr>
<td>Kings Road Estates Gravity Pipeline</td>
<td>40,000</td>
</tr>
<tr>
<td>Program Contingency</td>
<td>99,450</td>
</tr>
<tr>
<td><strong>Total Irrigation Capital</strong></td>
<td><strong>2,088,450</strong></td>
</tr>
</tbody>
</table>

**FY20 Public Works Budget Presentation**

"Public Safety...Infrastructure Improvements...Economic Opportunity"

**QUESTIONS**

**FY20 Public Works Budget Presentation**

"Public Safety...Infrastructure Improvements...Economic Opportunity"
ENVIRONMENTAL COMPLIANCE

FUNDING & FOCUS

• Funding – Enterprise Fund
  • Funded From Wastewater Enterprise Fund
  • Erosion and Sediment Control Permit Fees

• Focus
  • Data Quality
  • Stormwater Permit
  • Educational Raingarden (Streets Budget/Grant)
  • 30% Increase in Erosion and Sediment Control Permits
  • Increased Lab Sampling
ENVIRONMENTAL COMPLIANCE

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>59,712</td>
<td>59,712</td>
<td>-</td>
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<tr>
<td>Total Revenue</td>
<td>59,712</td>
<td>59,712</td>
<td>-</td>
</tr>
<tr>
<td>Salaries</td>
<td>398,271</td>
<td>524,763</td>
<td>126,492</td>
</tr>
<tr>
<td>Benefits</td>
<td>206,806</td>
<td>231,611</td>
<td>24,805</td>
</tr>
<tr>
<td>Operations</td>
<td>483,456</td>
<td>504,580</td>
<td>21,124</td>
</tr>
<tr>
<td>Capital</td>
<td>-</td>
<td>75,000</td>
<td>75,000</td>
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<tr>
<td>Net Transfers</td>
<td>228,972</td>
<td>167,249</td>
<td>(61,723)</td>
</tr>
<tr>
<td>Total Expenses</td>
<td>1,317,505</td>
<td>1,503,203</td>
<td>185,698</td>
</tr>
</tbody>
</table>

FY20 PUBLIC WORKS BUDGET PRESENTATION
"Public Safety...Infrastructure Improvements...Economic Opportunity"

PERSONNEL REQUEST

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lab Manager</td>
<td>79,960</td>
</tr>
<tr>
<td>Erosion and Sediment Control Inspector</td>
<td>66,083</td>
</tr>
</tbody>
</table>

Staffing needs per facility plan

FY20 PUBLIC WORKS BUDGET PRESENTATION
"Public Safety...Infrastructure Improvements...Economic Opportunity"
**Capital Request**

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Light Duty Pickup (New Hire)</td>
<td>25,000</td>
</tr>
<tr>
<td>Composite Sampling Equipment</td>
<td>27,000</td>
</tr>
<tr>
<td>IT Pipes Setup and Server Upgrade</td>
<td>23,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>75,000</strong></td>
</tr>
</tbody>
</table>

**FY20 Public Works Budget Presentation**

“Public Safety...Infrastructure Improvements...Economic Opportunity”

**Questions**

**FY20 Public Works Budget Presentation**

“Public Safety...Infrastructure Improvements...Economic Opportunity”
Council took a break at 10:20 AM and reconvened at 10:35 AM
### Wastewater

<table>
<thead>
<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate Revenue</td>
<td>14,317,281</td>
<td>16,983,858</td>
<td>2,666,577</td>
</tr>
<tr>
<td>Other/Misc</td>
<td>172,399</td>
<td>129,250</td>
<td>(43,149)</td>
</tr>
<tr>
<td>DEQ Loan</td>
<td>6,000,000</td>
<td>14,170,324</td>
<td>8,170,324</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>16,843,352</td>
<td>11,932,042</td>
<td>(4,911,310)</td>
</tr>
<tr>
<td><strong>Total Revenue</strong></td>
<td><strong>37,333,032</strong></td>
<td><strong>43,215,474</strong></td>
<td><strong>5,882,442</strong></td>
</tr>
<tr>
<td>Salaries</td>
<td>1,428,741</td>
<td>1,561,613</td>
<td>132,872</td>
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<tr>
<td>Benefits</td>
<td>759,917</td>
<td>787,464</td>
<td>27,547</td>
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<tr>
<td>Operations</td>
<td>4,126,415</td>
<td>4,367,642</td>
<td>241,227</td>
</tr>
<tr>
<td>Capital</td>
<td>26,667,262</td>
<td>31,985,268</td>
<td>5,318,006</td>
</tr>
<tr>
<td>Debt Service</td>
<td>2,210,982</td>
<td>1,959,621</td>
<td>(251,361)</td>
</tr>
<tr>
<td>Net Transfers</td>
<td>883,101</td>
<td>1,110,375</td>
<td>227,274</td>
</tr>
<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>36,076,418</strong></td>
<td><strong>41,771,983</strong></td>
<td><strong>5,695,565</strong></td>
</tr>
</tbody>
</table>

### FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

### Financial Forecast

![Financial Forecast Chart]

"FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"
**Rate Forecast**

Wastewater Utility Revenue Requirement Forecast

- **Available for Capital**
- **Capital (Treatment)**
- **Capital (Collection)**
- **Debt Service**
- **O&M Expenditures**
- **Total Revenues**

<table>
<thead>
<tr>
<th>FY18</th>
<th>FY19</th>
<th>FY20</th>
<th>FY21</th>
<th>FY22</th>
<th>FY23</th>
<th>FY24</th>
<th>FY25</th>
</tr>
</thead>
<tbody>
<tr>
<td>0.00%</td>
<td>16.75%</td>
<td>16.75%</td>
<td>16.75%</td>
<td>16.75%</td>
<td>16.75%</td>
<td>8.28%</td>
<td></td>
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<tr>
<td>$24.47</td>
<td>$28.54</td>
<td>$33.31</td>
<td>$38.90</td>
<td>$45.40</td>
<td>$53.02</td>
<td>$61.87</td>
<td>$66.96</td>
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<tr>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td>$51.51</td>
<td></td>
</tr>
</tbody>
</table>

1. This shows do not reflect findings from the cost-of-service analysis.

---

**City Funded Trunk Line**

- Proposed project to install approximately ¾ of a mile of sewer trunk line
- Budget $1,500,000
- 3 possible locations
- 5-6 year ROI
  - Assumes 150 connections per year
Special Council
July 16, 2019

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”

Personnel Request

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>WW Operator</td>
<td>57,677</td>
</tr>
<tr>
<td>WW Operator</td>
<td>57,677</td>
</tr>
<tr>
<td>WW Project Manager</td>
<td>111,104</td>
</tr>
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</table>

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”
**Equipment Request**

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Lift Station Radio Upgrades</td>
<td>$48,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$48,000</strong></td>
</tr>
</tbody>
</table>

**FY20 Public Works Budget Presentation**

"Public Safety...Infrastructure Improvements...Economic Opportunity"

**Proposed FY20 Projects**

**FY20 Public Works Budget Presentation**

"Public Safety...Infrastructure Improvements...Economic Opportunity"
### Capital Requests

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Development Trunk line</td>
<td>1,500,060</td>
</tr>
<tr>
<td>Zone F Pipe Replacement</td>
<td>1,050,000</td>
</tr>
<tr>
<td>Aerial Sewer Replacement</td>
<td>440,000</td>
</tr>
<tr>
<td>Airport Village Lift Station Upgrades</td>
<td>250,000</td>
</tr>
<tr>
<td>Indian Creek Flow/Sampling Station</td>
<td>250,000</td>
</tr>
<tr>
<td>Rollover - Orchard Ave &amp; N Middleton Rd Utilities</td>
<td>200,000</td>
</tr>
<tr>
<td>Birch Redundant Force Main</td>
<td>150,000</td>
</tr>
<tr>
<td>Zone F Pipeline Liner</td>
<td>127,650</td>
</tr>
<tr>
<td>Zone G Annual Pipeline Replacement Design</td>
<td>115,000</td>
</tr>
<tr>
<td>Zone G Annual Aerial Pipeline Replacement Design</td>
<td>100,000</td>
</tr>
<tr>
<td>Orchard &amp; Middleton Utility Project - Escalation</td>
<td>60,000</td>
</tr>
<tr>
<td>Manhole &amp; Valve Adjustments</td>
<td>50,000</td>
</tr>
<tr>
<td>Annual Drying Bed Replacement</td>
<td>30,000</td>
</tr>
<tr>
<td>Steihl Falls Lift Station Landscaping</td>
<td>10,000</td>
</tr>
<tr>
<td>Program Contingency</td>
<td>206,530</td>
</tr>
<tr>
<td><strong>Total Wastewater Capital</strong></td>
<td><strong>4,539,180</strong></td>
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### WWTP Upgrades Capital Request

<table>
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<tr>
<th>Request</th>
<th>Amount</th>
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<tr>
<td>Project Group D</td>
<td>9,195,724</td>
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<td>Project Group F</td>
<td>3,227,618</td>
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<tr>
<td>Rollover - Phase II Preliminary Design</td>
<td>1,800,000</td>
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<tr>
<td>Project Group E</td>
<td>996,982</td>
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<td>Construction Management</td>
<td>750,000</td>
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<tr>
<td>Rollover - Project Group C Constructions</td>
<td>525,000</td>
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<td>Rollover - Construction Management</td>
<td>400,000</td>
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<tr>
<td>Rollover - Group D Design</td>
<td>275,000</td>
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<td>Rollover - Group B &amp;C SDC's</td>
<td>180,000</td>
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<tr>
<td>Rollover - Group B Systems Integration</td>
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<tr>
<td>Rollover - Programmatic Contingency Fund</td>
<td>5,778,208</td>
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<td>Programmatic Contingency Fund</td>
<td>4,244,556</td>
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<td><strong>Total Wastewater Capital</strong></td>
<td><strong>27,398,088</strong></td>
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QUESTIONS

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

STREETS

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"
FUNDING & FOCUS

- Funding – Special Revenue Fund
  - Fuel and Use Tax
  - Property Tax
    - Nampa Highway District
    - City of Nampa
  - Impact Fees
  - Grants
  - Garbage Collection Revenue

- Focus
  - Pavement Management
  - Transportation Congestion Improvements
  - Transportation Planning
  - Workforce Plan
    - Brine, Chip Seal Efficiencies, Internal Residential Chip Seal
  - Registration Fee Outreach
  - Vote November 2020
  - Fleet/Street Building Masterplan

PHASE 1 FUNDING PLAN

- Development Impact Fee Increase
  - Complete
  - Approximately $24 million, over ten years
  - Council approved March, 2019

- 1% Property Tax Increase/Adjustment
  - Proposed
  - 1% of the available 1% for up to 35 years
  - $135,000 increased revenue per year or $515 per household, building on the prior year’s increase
  - 2020-2030
PHASE 2 FUNDING PLAN

**2020**

**Vehicle Registration Fee Increase**
*(Vote November 2020)*

- $25 per vehicle would yield $2.1 million annually
- County-wide majority vote & Hwy. Dist. Agreement

**GO Bond Reallocation**
- General Obligation (GO) Bond paid off in 2024
- Plan requests $300,000 per year of the available $2.3 million starting in 2025

**2025**

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

### Streets

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<tr>
<th></th>
<th>FY19</th>
<th>FY20</th>
<th>FY Change</th>
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</thead>
<tbody>
<tr>
<td>Property Tax</td>
<td>1,767,360</td>
<td>2,161,544</td>
<td>394,184</td>
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<td>HWY District</td>
<td>2,639,127</td>
<td>2,535,105</td>
<td>(104,022)</td>
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<td>Gas Tax</td>
<td>4,330,928</td>
<td>4,352,478</td>
<td>21,550</td>
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<td>Other/Misc.</td>
<td>25,000</td>
<td>115,478</td>
<td>90,478</td>
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<td>Impact Fees</td>
<td>894,362</td>
<td>3,295,264</td>
<td>2,400,902</td>
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<td>Grant Funding</td>
<td>6,168,643</td>
<td>4,681,948</td>
<td>(1,486,695)</td>
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<td>Fund Balance</td>
<td>2,112,742</td>
<td>2,900,705</td>
<td>787,963</td>
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<td><strong>Total Revenue</strong></td>
<td><strong>17,938,102</strong></td>
<td><strong>20,042,522</strong></td>
<td><strong>2,104,420</strong></td>
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<tr>
<td>Salaries</td>
<td>1,172,166</td>
<td>1,499,418</td>
<td>327,252</td>
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<td>Benefits</td>
<td>667,764</td>
<td>767,311</td>
<td>99,547</td>
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<tr>
<td>Operations</td>
<td>5,986,169</td>
<td>6,511,445</td>
<td>525,276</td>
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<tr>
<td>Street Capital</td>
<td>9,334,551</td>
<td>10,682,225</td>
<td>1,347,674</td>
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<td>Stormwater Capital</td>
<td>800,090</td>
<td>501,000</td>
<td>(299,090)</td>
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<tr>
<td>Net Transfers</td>
<td>(22,638)</td>
<td>81,122</td>
<td>103,760</td>
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<tr>
<td><strong>Total Expenses</strong></td>
<td><strong>17,938,102</strong></td>
<td><strong>20,042,521</strong></td>
<td><strong>2,104,419</strong></td>
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FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"
Financial Forecast

Includes projected registration fee revenue estimation

FY20 Public Works Budget Presentation
"Public Safety...Infrastructure Improvements...Economic Opportunity"

Personnel Request

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<th>Title</th>
<th>Amount</th>
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<tr>
<td>Senior Transportation Planner</td>
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<td>Mayor</td>
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<td>Debra Kring</td>
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<td>Public Works Director</td>
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<tr>
<td>Tom Persio</td>
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<td>Deputy Public Works Director</td>
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<tr>
<td>Jeff Barnes</td>
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<tr>
<td>Street Superintendent</td>
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<tr>
<td>Eno Biuma</td>
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<tr>
<td>Assistant Superintendent</td>
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<tr>
<td>Shawna Kowalski</td>
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<td>Administrative Assistant</td>
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<td>Stacy Myers</td>
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<td>Robert Newman</td>
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</tbody>
</table>
**Equipment Request**

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Oil Distributor</td>
<td>335,000</td>
</tr>
<tr>
<td>Motor Grader</td>
<td>340,000</td>
</tr>
<tr>
<td>Heavy Duty Pickup</td>
<td>70,000</td>
</tr>
<tr>
<td>School Zone Flashers</td>
<td>25,000</td>
</tr>
<tr>
<td>Traffic Sign Printer</td>
<td>40,000</td>
</tr>
<tr>
<td>Portable Traffic Data Collection</td>
<td>30,000</td>
</tr>
<tr>
<td>Permanent Traffic Data Collection</td>
<td>15,000</td>
</tr>
<tr>
<td>Intelligent Traffic Information System (ITS)</td>
<td>50,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>905,000</strong></td>
</tr>
</tbody>
</table>

**FY20 Public Works Budget Presentation**

*“Public Safety...Infrastructure Improvements...Economic Opportunity”*

**Transportation Planning**

- Planning for 20 year horizon (150,000 population by 2040)
- Core values
  - **Safety**: Provide Safe and efficient mobility for all forms of transportation
  - **Economic Opportunity**: Provide efficient & attractive improvements where businesses thrive
  - **Sustainable Infrastructure**: Making the best use of limited resources through strategic planning
  - **Livability**: Promote a vibrant, healthy community, connecting people to destinations

**FY20 Public Works Budget Presentation**

*“Public Safety...Infrastructure Improvements...Economic Opportunity”*
TRANSPORTATION PLANNING

Project Selection Process
1. Selection Committee ranks projects using the following:
   • Master plan project lists (updated regularly)
     • Transportation, Bike and Pedestrian, Airport, Fleet & Asset Management Master Plans.
   • Crash data trends
   • Pavement/infrastructure age and condition data
   • Congestion & traffic data trends
   • Look to companion with overlapping utility or economic development projects
   • Consider opportunity factors that arise
   • Importance to mission/vision

TRANSPORTATION PLANNING

Updates
1. Forming a Transportation Advisory Group
2. Intelligent Transportation System (ITS) Improvements
3. Right-of-way acquisition resources and strategies
4. Regional plans— SH-16, I-84B, SH-45

FY20 Public Works Budget Presentation
“Public Safety...Infrastructure Improvements...Economic Opportunity”
Future Master Plan & Impact Fee Projects

Impact Fee Projects

Master Plan Projects

FY20 Public Works Budget Presentation
“Public Safety…Infrastructure Improvements…Economic Opportunity”

Pavement Management

FY20 Public Works Budget Presentation
“Public Safety…Infrastructure Improvements…Economic Opportunity”
## Pavement Management

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Middleton Road Rebuild - Greenhurst to Roosevelt</td>
<td>2,725,000</td>
</tr>
<tr>
<td>Annual Chip Seal</td>
<td>500,000</td>
</tr>
<tr>
<td>Residential Chip Seal</td>
<td>350,000</td>
</tr>
<tr>
<td>Zone F Rebuild Design</td>
<td>200,000</td>
</tr>
<tr>
<td>Zone F Residential Rebuild</td>
<td>100,000</td>
</tr>
<tr>
<td>Sidewalk LID</td>
<td>50,000</td>
</tr>
<tr>
<td>Misc. Asphalt Patch</td>
<td>25,000</td>
</tr>
<tr>
<td>Misc. Sidewalk Improvements</td>
<td>25,000</td>
</tr>
<tr>
<td>Pavement Marking</td>
<td>15,000</td>
</tr>
<tr>
<td>Manhole &amp; Valve Adjustments</td>
<td>10,000</td>
</tr>
<tr>
<td>Program Contingency</td>
<td>200,000</td>
</tr>
<tr>
<td><strong>Total Pavement Management</strong></td>
<td><strong>4,200,000</strong></td>
</tr>
</tbody>
</table>

## Capital Request – Streets Fund

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Impact Fee Match - Midland &amp; Lake Lowell</td>
<td>600,000</td>
</tr>
<tr>
<td>Intersection Upgrades</td>
<td></td>
</tr>
<tr>
<td>Rollover Grant - School Safety HAWKS</td>
<td>215,800</td>
</tr>
<tr>
<td>Traffic Improvement – Mid Year Contingency</td>
<td>190,000</td>
</tr>
<tr>
<td>Street/Fleet Building Design</td>
<td>148,900</td>
</tr>
<tr>
<td>Impact Fee Match - Kings &amp; Victory Intersection ROW &amp; Design</td>
<td>101,250</td>
</tr>
<tr>
<td>Impact Fee Match - Midland &amp; Iowa ROW &amp; Design</td>
<td>100,000</td>
</tr>
<tr>
<td>Impact Fee Match - Idaho Center &amp; Cherry Lane</td>
<td></td>
</tr>
<tr>
<td>Intersection ROW &amp; Design</td>
<td>75,000</td>
</tr>
<tr>
<td>Impact Fee Match - Northside ROW</td>
<td>60,000</td>
</tr>
<tr>
<td>Mini Roundabout (Location TBD)</td>
<td>50,000</td>
</tr>
<tr>
<td>Impact Fee Match - 39th &amp; Garrity ROW &amp; Design</td>
<td>50,000</td>
</tr>
<tr>
<td>Impact Fee Match - Northside &amp; Kascher Intersection ROW &amp; Design</td>
<td>50,000</td>
</tr>
<tr>
<td>Impact Fee Match - Franklin &amp; Birch Intersection</td>
<td>50,000</td>
</tr>
<tr>
<td>Impact Fee Match - Kings &amp; Garrity Intersection</td>
<td>42,750</td>
</tr>
<tr>
<td>Program Contingency</td>
<td>66,313</td>
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<tr>
<td><strong>Total Streets Capital</strong></td>
<td><strong>1,800,013</strong></td>
</tr>
</tbody>
</table>
### Proposed FY20 Grant Projects

#### FY20 Public Works Budget Presentation

"Public Safety... Infrastructure Improvements... Economic Opportunity"

#### Capital Request - Grants

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grant - Middleton &amp; Lonestar Improvements</td>
<td>1,514,000</td>
</tr>
<tr>
<td>Rollover - School Safety HAWKS</td>
<td>923,200</td>
</tr>
<tr>
<td>Grant - Holly &amp; Colorado Intersection Improvements</td>
<td>920,000</td>
</tr>
<tr>
<td>Rollover - Middleton &amp; Smith</td>
<td>722,748</td>
</tr>
<tr>
<td>Grant - Franklin &amp; Industrial (Environmental and ROW)</td>
<td>463,000</td>
</tr>
<tr>
<td>Grant - Karcher &amp; Franklin (ROW)</td>
<td>139,000</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>4,681,948</strong></td>
</tr>
</tbody>
</table>

#### FY20 Public Works Budget Presentation

"Public Safety... Infrastructure Improvements... Economic Opportunity"
## Proposed FY20 Impact Fee Projects

### FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

### Capital Request - Impact Fee

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Midtown &amp; Lake Lowell Intersection Improvement</td>
<td>593,000</td>
<td>Rollover - Grant Match Midtown &amp; Smith</td>
<td>57,252</td>
</tr>
<tr>
<td>HWY 16 South Environmental &amp; Concept Study</td>
<td>500,000</td>
<td>Rollover - Grant Match Midtown &amp; Lonestar</td>
<td>55,050</td>
</tr>
<tr>
<td>Lonestar &amp; Lonestar Intersection Improvements</td>
<td>400,000</td>
<td>Kings &amp; Gantry Intersection</td>
<td>52,250</td>
</tr>
<tr>
<td>SH16/Franklin Interchange Improvements</td>
<td>250,000</td>
<td>39th &amp; Gantry ROW &amp; Design</td>
<td>50,000</td>
</tr>
<tr>
<td>Northside - Karcher to Cherry ROW &amp; Design</td>
<td>200,000</td>
<td>Northside &amp; Karcher Intersection ROW &amp; Design</td>
<td>50,000</td>
</tr>
<tr>
<td>Travel Demand Model</td>
<td>150,000</td>
<td>Franklin &amp; Birch Intersection ROW</td>
<td>50,000</td>
</tr>
<tr>
<td>Kings &amp; Victory Intersection ROW &amp; Design</td>
<td>123,750</td>
<td>Midland &amp; Marketplace Signal ROW</td>
<td>46,500</td>
</tr>
<tr>
<td>SH45 Environmental Study</td>
<td>100,000</td>
<td>Midland &amp; Ustick Intersection - Split with Highway Districts</td>
<td>37,000</td>
</tr>
<tr>
<td>Midtown &amp; Iowa ROW &amp; Design</td>
<td>100,000</td>
<td>Grant Match - Franklin &amp; Industrial</td>
<td>37,000</td>
</tr>
<tr>
<td>Rollover - Grant Match Holy &amp; Colorado</td>
<td>93,000</td>
<td>Karcher &amp; Franklin Intersection</td>
<td>22,000</td>
</tr>
<tr>
<td>Grant Match - Greenhurst &amp; Sunnybrook</td>
<td>88,080</td>
<td>Program Contingency</td>
<td>165,382</td>
</tr>
<tr>
<td>Idaho Center &amp; Cherry Lane Intersection ROW &amp; Design</td>
<td>75,000</td>
<td><strong>Total Streets Impact Fees</strong></td>
<td><strong>3,295,264</strong></td>
</tr>
</tbody>
</table>

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Special Council
July 16, 2019

Page 52
PROPOSED STORMWATER PROJECTS

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"

FORM 50: STORMWATER CAPITAL

<table>
<thead>
<tr>
<th>Request</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Repairs at State St. &amp; Lake Lowell Ave</td>
<td>136,000</td>
</tr>
<tr>
<td>Repairs 1202 Winther Ave</td>
<td>100,000</td>
</tr>
<tr>
<td>Repairs 1818 South Juniper</td>
<td>95,000</td>
</tr>
<tr>
<td>Education Raingarden</td>
<td>60,000</td>
</tr>
<tr>
<td>Storm drain manhole replacement near Ruby</td>
<td>35,000</td>
</tr>
<tr>
<td>Drive and Sunnyridge</td>
<td></td>
</tr>
<tr>
<td>Repairs at Colorado Ave &amp; Ivy St</td>
<td>15,000</td>
</tr>
<tr>
<td>Repairs at Georgia &amp; Midland Overflow</td>
<td>10,000</td>
</tr>
<tr>
<td>Program Contingency</td>
<td>50,000</td>
</tr>
<tr>
<td><strong>Total Stormwater Management</strong></td>
<td>501,000</td>
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</tbody>
</table>

FY20 Public Works Budget Presentation

"Public Safety...Infrastructure Improvements...Economic Opportunity"
DEFERRED PAVEMENT MANAGEMENT

<table>
<thead>
<tr>
<th>Title</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Deferred Residential Chip Seal</td>
<td>$1,192,000</td>
</tr>
<tr>
<td>Deferred Residential Rebuilds</td>
<td>$5,100,000</td>
</tr>
<tr>
<td>Deferred Bridge/Culvert Maintenance</td>
<td>$750,000</td>
</tr>
<tr>
<td>Deferred Arterial Rebuilds</td>
<td>$2,800,000</td>
</tr>
<tr>
<td>Total</td>
<td>$9,842,000</td>
</tr>
</tbody>
</table>

FY20 PUBLIC WORKS BUDGET PRESENTATION
"Public Safety...Infrastructure Improvements...Economic Opportunity"

2019 ACCOMPLISHMENTS

- Indian Creek Data Collection!
- Police Motorcycle Upfitting!
- Airport Master Plan!
- 3,000+ Water Meters!
- 30% Increase in Stormwater Permits!
- Reuse Application/Permit!
- Residential Chip Seal and Winter Brine!

FY20 PUBLIC WORKS BUDGET PRESENTATION
"Public Safety...Infrastructure Improvements...Economic Opportunity"
MOVED by Skaug and SECONDED by Rodriguez to approve the public works budget as presented. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED
Police Chief Joe Huff and Captain Brad Daniels presented the budget for the Police Department. Councilmembers had questions for Staff on current and future NPD staffing levels.

**MOVED** by Haverfield and **SECONDED** by Skaug to **approve** the **Police Budget** as presented with the additional allocation of $380,000 to create 4 new positions for a total of five officers and two support staff. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

**MOTION CARRIED**

Work Force Director Bobby Sanchez presented the budget for Workforce Development Department:

**Department of Workforce Development**

**FY 2020 Budget Highlights**

<table>
<thead>
<tr>
<th>SWOT Analysis Framework</th>
<th>FY 2020 Budgeting Priorities</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Strengths</strong></td>
<td>Focus: Add Value to People, Programs, &amp; Culture</td>
</tr>
<tr>
<td>• Subject Matter Expertise</td>
<td>✓ Hire (1) new FTE: $64,559 ($38,771 Salary &amp; 39% Benefit Investment)</td>
</tr>
<tr>
<td>• Leadership Development In-House</td>
<td>• Enhance Capacity and Capability</td>
</tr>
<tr>
<td>• Organization, Team Health, Leadership, Personal Effectiveness Assessment &amp; Coaching</td>
<td>• Build Bench Strength &amp; Depth</td>
</tr>
<tr>
<td></td>
<td>• Mitigate Risk</td>
</tr>
<tr>
<td></td>
<td>✓ Salary Increases: Recruit &amp; Retain the Best</td>
</tr>
<tr>
<td><strong>Weaknesses</strong></td>
<td></td>
</tr>
<tr>
<td>• Bench Strength</td>
<td></td>
</tr>
<tr>
<td>• Sitol-Knowledge Sharing</td>
<td></td>
</tr>
<tr>
<td>• Trend Analysis</td>
<td></td>
</tr>
<tr>
<td>• Exit Interviews</td>
<td></td>
</tr>
<tr>
<td>• Team Member Engagement</td>
<td></td>
</tr>
<tr>
<td>• Organizational Agility</td>
<td></td>
</tr>
<tr>
<td>• Operational Efficiencies: Employee Handbook, Educational Reimbursement, etc.</td>
<td></td>
</tr>
<tr>
<td><strong>Opportunities</strong></td>
<td></td>
</tr>
<tr>
<td>• Comprehensive Wellness Program</td>
<td></td>
</tr>
<tr>
<td>• Cultural Assessments</td>
<td></td>
</tr>
<tr>
<td>• Continuous Improvement</td>
<td></td>
</tr>
<tr>
<td>• Personal Improvement</td>
<td></td>
</tr>
<tr>
<td>• Professional Development</td>
<td></td>
</tr>
<tr>
<td>• Performance Evaluations</td>
<td></td>
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<tr>
<td>• Leadership Development</td>
<td></td>
</tr>
<tr>
<td>• Succession Planning</td>
<td></td>
</tr>
<tr>
<td>• Talent Acquisition</td>
<td></td>
</tr>
<tr>
<td>• Retention</td>
<td></td>
</tr>
<tr>
<td><strong>Threats</strong></td>
<td></td>
</tr>
<tr>
<td>• Competitive Landscape</td>
<td></td>
</tr>
<tr>
<td>• Rising Health Care Costs &amp; Complex, Offering Plans</td>
<td></td>
</tr>
<tr>
<td>• ERP Implementation</td>
<td></td>
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<tr>
<td>• Fixed Mindset(s)</td>
<td></td>
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</tbody>
</table>

**MOVED** by Hogaboam and **SECONDED** by Rodriguez to **approve** the **Workforce Development Budget** as presented. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the

**MOTION CARRIED**

Council recessed for lunch from 12:08 PM until 1:07 PM.
Fire Chief Kirk Carpenter presented the fire department budget:

**Nampa Fire Department 2019/20 Budget Presentation**

**July 16, 2019**

**S.W.O.T. Analysis**

**STRENGTHS:**
- Trust & Team Building
- Life Cycle Budgeting
  - Growth Mindset
- Department Moral

**WEAKNESSES:**
- Budget Flexibility
  - General Budget
- Fire Marshal
- Amendments

**OPPORTUNITIES:**
- Community Partners
  - St. Lukes/St. Als
- Revenue sources
- Leadership Training
- Mentor/Succession Plan

**THREATS:**
- Station 6
- Workload
- National Standard

**BUDGETED PRIORITIES:**
- 3 New firefighter positions for the upgrade to a Quint Ladder company at current Station #5
  - Keeps the ISO insurance rating of a 2
- Restore Administrative Chief positions to 2008 levels

**BUDGET OPPORTUNITIES:**
- 2<sup>nd</sup> Squad Response Vehicle and Personnel
- Part time Admin Assistant to full time
- Grant Writer
- Wildland Deployment
MOVED by Skaug and SECONDED by Hogaboam to approve the fire department budget as presented. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED
Building and Safety Director Patrick Sullivan presented the budget for the building safety department:

- Our MISSION is to protect the public from hazardous conditions related to construction through education and enforcement of the State of Idaho adopted building codes.
- The Building Safety Department is an enterprise fund department; 100% of department revenue is from permit fees.
BUILDING SAFETY - SWOT

Strengths
- Committed employees that are passionate about customer service and safety.
- Skilled and certified employees in all staff positions.

Weaknesses
- Our inspection group is short staffed.
- Difficulty in recruiting certified employees, which contributes to vacant key positions for succession planning.
- Limited tools available to project future construction economy trends.

Opportunities
- To creatively streamline our process to maintain level of service.

Threats
- A downturn in the construction economy.

BUILDING SAFETY
REVENUE OUTLOOK

- A 21% reduction in building permit revenue is anticipated for FY20 due to a decline in commercial building permit activity in 2019 and lack of large commercial projects projected in FY20.

- Single Family Residential permit activity is up 60%, year to date, when compared to the same date range for FY18.

- Adjustments have been made to the FY20 budget to match anticipated revenues.
BUILDING SAFETY
REVENUE

![Graph showing Value of all Construction 2017-2020 in Millions]

*Current project value for FY 2019 from 10/1/2018 - 7/9/2019 is $136 million.

BUILDING SAFETY
CAPITAL EXPENSES

- Our budget includes $975,000 for the Building Remodel for the recently acquired Nampa Development Services Center.
- This remodel project will be funded with FY19 budget funding and the development services reserve funding in FY20.
- $40,000 has been budgeted to complete the implementation of online building permit application software in the Spring of 2020.
BUILDING SAFETY
HUMAN RESOURCES

- Two vacant positions for combination inspectors and one vacant assistant building official position will be funded in FY20.
- One of the vacant combination inspector positions funded in FY19. We hope to fill this position in FY19 to address our current workload needs.
- These three positions were omitted in the FY20 Draft Budget and will be incorporated into the final FY20 budget.

FY20 BUDGET RECAP

FACILITIES DEVELOPMENT
FACILITIES DEVELOPMENT

- The Facilities Development Department was created in 2006 to provide facilities operations and maintenance support for City owned buildings.
- We manage facilities, operations, and maintenance for city owned buildings.
  - 14 full time employees.
  - An inventory of over 200 buildings with over 1.5 million square feet.
  - 156 maintenance work order requests monthly.
  - 75 capital and maintenance projects annually.
  - Asset and Building Life Cycle cost planning.
  - Design and Construction Services.
  - Our maintenance contracts include: HVAC, Generators, Elevators, HVAC controls and Janitorial and Window Cleaning Contracts.

FACILITIES DEVELOPMENT - SWOT

Strengths
- Committed employees that are passionate about service and workmanship.
- Skilled and certified employees at all levels.

Weaknesses
- Insufficient manpower to maintain the required minimum level of custodial and maintenance services.

Opportunities
- To develop creative solutions to stretch limited maintenance funding.

Threats
- Deferred funding of Building Capital Projects over the last ten years has resulted in an unsustainable level of deferred maintenance.
- Building system failures in the next five to ten years will cost more than proactive maintenance.
FACILITIES DEVELOPMENT
FY20 CAPITAL PROJECTS

Four projects totaling $674,166 have been identified as the most critical capital projects for the FY20 budget.

1. Fire Station #5 Exterior Siding Replacement $110,330
2. Fleet Office/Shop Roof Replacement $188,210
3. HNPSB Parking Garage Phase 3 Deck Coating $356,950
4. Parks & Forestry Office Electrical Upgrade $18,676

FACILITIES DEVELOPMENT
CIP PROJECTS FUNDING TREND

- Due to FY20 budget constraints; $1,171,850 of scheduled capital improvement projects will be deferred to FY21.
- Deferred capital projects will escalate significantly in the next five years.
- At current funding levels, there will be $2,269,092 of deferred project requests in FY25.
FACILITIES DEVELOPMENT
5 YEAR CAPITAL IMPROVEMENT PLAN

- Fire alarm and security system upgrades
- HVAC upgrades.
- Roof repairs.
- HNPSB parking deck repair and coating.
- Unforeseen Building Maintenance

FACILITIES DEVELOPMENT
NEW STAFF REQUESTS

- The demand for additional custodial and maintenance services is driven by the purchase of a new building and deferred hiring of custodial and maintenance staff.
- 7 custodians currently maintain 20 buildings with a deficit of over 6,000 hours annually, equaling three full time custodial staff positions.
- In FY20 we are asking for 1 new custodial position to maintain the Nampa Development Service Center and 1 new custodial position to fulfill the needs of under staffed locations.

FACILITIES DEVELOPMENT
SALARY ADJUSTMENTS

- Salary adjustments include:
  - A reclassification of a Maintenance Supervisor position to Analyst/Asset Manager is necessary to manage our asset management software system and our Capital Improvement Plan.
  - In June, our Facilities Project Manager left to work at ADA County in the same position with a 21% increase in salary.
  - We are proposing increases to the Project Manager and the Facilities Superintendent salaries to provide competitive wages for hiring and retention.
MOVED by Hogaboam and SECONDED by Rodriguez to approve the building safety department budget as presented. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED

FY20 BUDGET RECAP

BUILDING SAFETY
BUILDING SAFETY

- Our MISSION is to protect the public from hazardous conditions related to construction through education and enforcement of the State of Idaho adopted building codes.

- The Building Safety Department is an enterprise fund department; 100% of department revenue is from permit fees.

BUILDING SAFETY - SWOT

Strengths
- Committed employees that are passionate about customer service and safety.
- Skilled and certified employees in all staff positions.

Weaknesses
- Our inspection group is short staffed.
- Difficulty in recruiting certified employees, which contributes to vacant key positions for succession planning.
- Limited tools available to project future construction economy trends.

Opportunities
- To creatively streamline our process to maintain level of service.

Threats
- A downturn in the construction economy.
BUILDING SAFETY
REVENUE OUTLOOK

- A 21% reduction in building permit revenue is anticipated for FY20 due to a decline in commercial building permit activity in 2019 and lack of large commercial projects projected in FY20.

- Single Family Residential permit activity is up 60%, year to date, when compared to the same date range for FY18.

- Adjustments have been made to the FY20 budget to match anticipated revenues.

BUILDING SAFETY
REVENUE

Value of all Construction 2017-2020
(In Millions)

![](chart)

*Current project value for FY 2019 from 10/1/2019 - 7/9/2019 is $526 million.*
Building and Safety Director Patrick Sullivan presented the budget for the Facility Development Department:

BUILDING SAFETY
CAPITAL EXPENSES

- Our budget includes $975,000 for the Building Remodel for the recently acquired Nampa Development Services Center.
- This remodel project will be funded with FY19 budget funding and the development services reserve funding in FY20.
- $40,000 has been budgeted to complete the implementation of online building permit application software in the Spring of 2020.

BUILDING SAFETY
HUMAN RESOURCES

- Two vacant positions for combination inspectors and one vacant assistant building official position will be funded in FY20.
- One of the vacant combination inspector positions funded in FY19. We hope to fill this position in FY19 to address our current workload needs.
- These three positions were omitted in the FY20 Draft Budget and will be incorporated into the final FY20 budget.
FY20 BUDGET RECAP

FACILITIES DEVELOPMENT

- The Facilities Development Department was created in 2006 to provide facilities operations and maintenance support for City owned buildings.
- We manage facilities, operations, and maintenance for city owned buildings.
  - 14 full time employees.
  - An inventory of over 200 buildings with over 1.5 million square feet.
  - 156 maintenance work order requests monthly.
  - 75 capital and maintenance projects annually.
  - Asset and Building Life Cycle cost planning.
  - Design and Construction Services.
  - Our maintenance contracts include: HVAC, Generators, Elevators, HVAC controls and Janitorial and Window Cleaning Contracts.
FACILITIES DEVELOPMENT - SWOT

Strengths
- Committed employees that are passionate about service and workmanship.
- Skilled and certified employees at all levels.

Weaknesses
- Insufficient manpower to maintain the required minimum level of custodial and maintenance services.

Opportunities
- To develop creative solutions to stretch limited maintenance funding.

Threats
- Deferred funding of Building Capital Projects over the last ten years has resulted in an unsustainable level of deferred maintenance.
- Building system failures in the next five to ten years will cost more than proactive maintenance.

FACILITIES DEVELOPMENT
FY20 CAPITAL PROJECTS

Four projects totaling $674,166 have been identified as the most critical capital projects for the FY20 budget.

1. Fire Station #5 Exterior Siding Replacement $110,330
2. Fleet Office/Shop Roof Replacement $188,210
3. HNPSB Parking Garage Phase 3 Deck Coating $356,950
4. Parks & Forestry Office Electrical Upgrade $18,676
FACILITIES DEVELOPMENT
CIP PROJECTS FUNDING TREND

- Due to FY20 budget constraints; $1,171,850 of scheduled capital improvement projects will be deferred to FY21.
- Deferred capital projects will escalate significantly in the next five years.
- At current funding levels, there will be $2,269,092 of deferred project requests in FY25.

FACILITIES DEVELOPMENT
5 YEAR CAPITAL IMPROVEMENT PLAN

- Fire alarm and security system upgrades
- HVAC upgrades.
- Roof repairs.
- HNPSB parking deck repair and coating.
- Unforeseen Building Maintenance
MOVED by Haverfield and SECONDED by Bruner to approve the Facility Development budget as presented with amendments of the capital projects as discussed, total not to exceed $595,000. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED
Parks and Recreation Director Darrin Johnson presented the budget for the Parks, Recreation, Golf, Cemetery departments:

### Order of Presentation

<table>
<thead>
<tr>
<th>Order</th>
<th>Division</th>
<th>Division Leaders</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Overview / Parks and Rec Administration</td>
<td>Jennifer Vanderpool</td>
</tr>
<tr>
<td>2</td>
<td>Recreation Center</td>
<td>Kortnie Mills</td>
</tr>
<tr>
<td>3-a</td>
<td>Ridgecrest Golf Clubhouse</td>
<td>Scott Nicholes</td>
</tr>
<tr>
<td>3-b</td>
<td>Ridgecrest Grounds Maintenance</td>
<td>Charlie Denham</td>
</tr>
<tr>
<td>3-c</td>
<td>Centennial Golf Club House</td>
<td>John Lewis</td>
</tr>
<tr>
<td>3-d</td>
<td>Centennial Grounds Maintenance</td>
<td>Brandon Crim</td>
</tr>
<tr>
<td>4</td>
<td>Cemetery Division</td>
<td>Cody Swander</td>
</tr>
<tr>
<td>5</td>
<td>Recreation Division</td>
<td>John Burkey</td>
</tr>
<tr>
<td>6</td>
<td>Parks Division</td>
<td>Cody Swander</td>
</tr>
<tr>
<td>7</td>
<td>Park Impact Fees</td>
<td>Darrin / Cody Swander</td>
</tr>
<tr>
<td>8</td>
<td>Park Misc. Funds</td>
<td>Darrin / Cody Swander</td>
</tr>
<tr>
<td>9</td>
<td>Closing</td>
<td></td>
</tr>
</tbody>
</table>
Mission and Vision for Parks and Recreation

Vision

• Nampa Parks and Recreation will positively impact our community where green space, recreational activities and opportunities provide a sense of community, health & wellness, economy and conservation.

• Mission
  Nampa Parks and Recreation will improve, maintain and advocate for parks, green space and recreational opportunities for the citizens of Nampa and future generations.
Parks and Recreation Employees

<table>
<thead>
<tr>
<th></th>
<th>Full Time</th>
<th>Part Time</th>
<th>Temp Seasonal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Ridgecrest Clubhouse</td>
<td>2</td>
<td>14</td>
<td></td>
</tr>
<tr>
<td>Centennial Clubhouse</td>
<td>2</td>
<td>17</td>
<td></td>
</tr>
<tr>
<td>Ridgecrest Maintenance</td>
<td>3</td>
<td>11</td>
<td></td>
</tr>
<tr>
<td>Centennial Maintenance</td>
<td>3</td>
<td>8</td>
<td></td>
</tr>
<tr>
<td>Recreation</td>
<td>2</td>
<td>7</td>
<td>43</td>
</tr>
<tr>
<td>Recreation Center</td>
<td>16</td>
<td>117</td>
<td>15</td>
</tr>
<tr>
<td>Parks</td>
<td>16/17</td>
<td>25</td>
<td></td>
</tr>
<tr>
<td>Cemetery</td>
<td>2</td>
<td>2</td>
<td></td>
</tr>
<tr>
<td>Administration</td>
<td>4</td>
<td>1</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>50/51</strong></td>
<td><strong>125</strong></td>
<td><strong>135</strong></td>
</tr>
</tbody>
</table>

- 16% of employees are full-time and 84% are temp / part-time
- 39% of hours are worked by full-time employees and 61% of hours are worked by temp / part-time
- Requested 1 new FTE for Parks Maintenance

Partnerships – Our Focus

- Average about 2,000 hours of volunteer labor totaling about $30,000 in service for the city
- Volunteer Coaches – Recruit several hundred coaches for sports leagues
- Work with many parent operated organizations and assist as resources allow
Partnerships – Our Focus

- Partner with more than 180 different businesses

- Fund Development – obtained more than $138,000 in cash sponsorship in FY 2018

- Received In-Kind donations of approximately $62,000 in FY 2018

- Sold advertisement totaling nearly $12,000 in FY 2018

Parks And Rec Administration

- Marketing of programs and facilities through direct mail, press releases, and community distribution of flyers

- Social Media Marketing with over 10,000 followers on 13 different Facebook pages

- Offer advisement and support to parks and recreation divisions

- Budget preparation and analysis
Parks and Recreation
Administration Budget Summary

<table>
<thead>
<tr>
<th>Administration (Fund 2206010)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salaries</td>
<td>$279,971</td>
<td>$301,389</td>
</tr>
<tr>
<td>Benefits</td>
<td>$99,045</td>
<td>$89,385</td>
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<tr>
<td>Operations</td>
<td>$20,187</td>
<td>$20,060</td>
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<tr>
<td>P &amp; R Admin Transfer</td>
<td>-$399,203</td>
<td>-$410,834</td>
</tr>
</tbody>
</table>

*The Administration Budget is Allocated to the Parks and Recreation Division Budgets*

Nampa Rec Center – FY 2020

- The Nampa Recreation Center has played a part in improving Health and Wellness in the Nampa Community for more than 25 years.

- The facility helps our department achieve some of our core values – “Community”, “Health & Wellness” and “Economy”.

- Self supporting and helps fund the Recreation Division and the Senior Center operations.
Recreation Center
Capital Items - FY 2020

| Senior Center Flooring Repair | $7,000 |
| Fitness Equipment Upgrade     | $100,000 |

- Some fitness equipment is replaced each year. Newer equipment is appreciated by more than 15,000 members using our facility and keeps them coming back.

Recreation Center
Capital Items - FY 2020

| Expansion Design & Construction Documents | $175,000 |
| Refurbish Gunite in Recreation Pool       | $60,000 |

To meet customer demands we will need to find more space for functional training, weight room and kids activities.
Recreation Center Budget Summary

<table>
<thead>
<tr>
<th>Rec Center (Fund 225)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$3,308,500</td>
<td>$3,354,750</td>
</tr>
<tr>
<td>Salaries</td>
<td>$1,475,476</td>
<td>$1,506,861</td>
</tr>
<tr>
<td>Benefits</td>
<td>$440,981</td>
<td>$445,537</td>
</tr>
<tr>
<td>Operations</td>
<td>$965,237</td>
<td>$953,698</td>
</tr>
<tr>
<td>Parks &amp; Rec Admin Transfer</td>
<td>$119,406</td>
<td>$119,142</td>
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<tr>
<td>Capital</td>
<td>$359,500</td>
<td>$342,000</td>
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<tr>
<td>Fund Balance</td>
<td>-$52,100</td>
<td>-$12,488</td>
</tr>
</tbody>
</table>

*Beginning Fund Balance FY 2019 - $3,496,129*

*Fund Balance Ending 2020 Expected - $3,430,541*

Nampa Golf – FY 2020

- Provide opportunity for residents and non-residents to enjoy quality of life in Nampa.

- Both courses, Centennial and Ridgecrest, have more than 65,000 rounds played each year combined.

- Provide facilities for High School and college golf teams.
Nampa Golf – FY 2020

- Golf Commission raised scholarship/funding for High School golf students pursuing college education. A total of $14,000 awarded in 2019.
- Provide golf scholarships to kids who can’t afford to participate.

Courses currently leased through the year 2019. In the process of working on extension – lease/ownership.

Ridgecrest Golf Capital – FY 2020

Capital Requests

| Ridgecrest Grounds – Rough Mower | $58,000 |
| Ridgecrest Grounds – Grading Driving Range | $11,000 |

- Rough Mower replacing 2011 equipment with over 7,000 hours expected at time of replacement
Centennial Golf Capital - FY 2020

Capital Requests

<table>
<thead>
<tr>
<th>Item</th>
<th>Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Centennial - Greens Mower</td>
<td>$40,000</td>
</tr>
<tr>
<td>Centennial Grounds - Course Updates, Irrigation, Parking Lot and other misc. improvements</td>
<td>$500,000</td>
</tr>
</tbody>
</table>

- Greens mower expected to have over 5,000 hours at time of replacement.
- We would only move forward with the Centennial Golf Course updates ($500,000) if a longer term agreement is worked out with the State of Idaho.

Golf Budget Summary

<table>
<thead>
<tr>
<th>Golf (Combined) (Fund 230)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$2,473,500</td>
<td>$2,581,000</td>
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<tr>
<td>Salaries</td>
<td>$478,863</td>
<td>$503,573</td>
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<tr>
<td>Benefits</td>
<td>$244,950</td>
<td>$250,599</td>
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<tr>
<td>Operations</td>
<td>$1,426,095</td>
<td>$1,486,381</td>
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<tr>
<td>Transfers</td>
<td>$65,879</td>
<td>$65,734</td>
</tr>
<tr>
<td>City Allocation</td>
<td>$82,221</td>
<td>$95,178</td>
</tr>
<tr>
<td>Capital (50 Requests)</td>
<td>$670,000</td>
<td>$609,000</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>-$412,287</td>
<td>-$334,287</td>
</tr>
</tbody>
</table>

Beginning Fund Balance FY 2019 - $2,656,362

Fund Balance Projected Ending FY 2020 - $2,359,788
Cemetery Division – FY 2020

- Maintain the Cemetery in an acceptable condition to the public
- Plan to meet the need and trends of future burials
- Host a Memorial Day Celebration honoring Veterans

Sexton and our marketing team will be sharing the scattering garden conceptual plan with key stakeholders

Cemetery Budget Summary

<table>
<thead>
<tr>
<th>Cemetery (Fund – 2356050)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Revenue</td>
<td>$198,916</td>
<td>$198,916</td>
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<tr>
<td>Fee Revenue</td>
<td>$94,500</td>
<td>$102,100</td>
</tr>
<tr>
<td>Salaries</td>
<td>$106,705</td>
<td>$110,256</td>
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<tr>
<td>Benefits</td>
<td>$54,210</td>
<td>$47,971</td>
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<tr>
<td>Operations</td>
<td>$142,193</td>
<td>$148,086</td>
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<tr>
<td>Capital</td>
<td>$60,000</td>
<td>$0</td>
</tr>
<tr>
<td>Fund Balance</td>
<td>-$70,192</td>
<td>-5,297</td>
</tr>
</tbody>
</table>

Beginning Fund Balance FY 2019 - $259,529
Fund Balance Projected Ending FY 2020 - $184,040
Recreation Division – FY 2020

- More than 100 different youth and adult programs
- Over 230 youth sports teams and over 200 adult sport teams
- Allocate field space and support parent operated sports programs as resources allow

Recreation Division – FY 2020

- Offer more than 45 trips and tours
- Provide 18 special events
- Operate two outdoor swimming pools
- Nampa teaches swimming lessons to over 3,665 students
Recreation Budget Summary

<table>
<thead>
<tr>
<th>Recreation (Fund 2206030)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tax Revenue</td>
<td>Under Parks</td>
<td>Under Parks</td>
</tr>
<tr>
<td>Fee Revenue</td>
<td>$444,500</td>
<td>$464,500</td>
</tr>
<tr>
<td>Salaries</td>
<td>$233,801</td>
<td>$249,351</td>
</tr>
<tr>
<td>Benefits</td>
<td>$80,429</td>
<td>$78,350</td>
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<tr>
<td>Operations</td>
<td>$409,322</td>
<td>$407,110</td>
</tr>
<tr>
<td>Parks &amp; Rec Admin Transfer</td>
<td>$164,698</td>
<td>$164,334</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>-$443,750</strong></td>
<td><strong>-$434,645</strong></td>
</tr>
</tbody>
</table>

Parks Division – FY 2020

- Maintain 29 park sites totaling over 300 acres
- Maintain about 13 miles of pedestrian pathways and fitness trails
- Maintain landscaping for more than 50 city locations totaling more than 113 acres
- Maintain 5,536 public trees
Parks - Needs

• Address work staff levels

• In future budget years – we should consider the purchase of land for a future soccer complex.

• To work with City administration to get on an equipment replacement schedule.

_Standard is 12 – 14 acres per park tech. We are at about 20 acres._

_The City currently leases space from CWI for soccer games. If the land is ever repurposed, we would not have a place to put soccer._

Parks Capital

**New Employee Requests**

| Park Tech for Maintenance - Includes Salary and Benefits | $56,323 |

**Capital Requests**

| Maintenance Equipment for Zone 3 | $210,009 |

- $47,797 – 2 Grasshopper Mowers
- $73,207 – Toro Groundsmaster
- $29,605 – Sand Pro
- $59,400 – 2 ½ ton pickups

| Pathway Repairs | $30,000 |
Parks Capital

Stoddard Pathway – Phase 1 (7.34% Match) $40,000  Stoddard Pathway Construction from Iowa to Amity

Stoddard Pathway – Phase 2 (7.34% Match) $40,000  Amity to Sherman

Grimes Pathway – Phase 2 (7.34% Match) $20,000  A portion of Grimes Pathway will be completed near Centennial Golf

Parks Capital Not Funded

Not Funded Capital Requests

Lions Park Shelter $125,000

Master Plan for Updating Lakeview Park $40,000

Grimes Creek Culvert Crossing $40,000

Received partial funding for the Lions Park shelter through CDBG funding.

Parks staff took out master plan and the culvert crossing due to too much impact on fund balance.
## Parks Budget Summary

<table>
<thead>
<tr>
<th>Parks (Fund 2206020)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Property Tax Revenue</td>
<td>$1,999,710</td>
<td>$1,999,710</td>
</tr>
<tr>
<td>Gen Govt Revenue</td>
<td>782,113</td>
<td>$922,113</td>
</tr>
<tr>
<td>Salaries</td>
<td>$714,891</td>
<td>$770,477</td>
</tr>
<tr>
<td>Benefits</td>
<td>$402,489</td>
<td>$431,129</td>
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<tr>
<td>Operations</td>
<td>$1,097,259</td>
<td>$1,152,208</td>
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<tr>
<td>Parks &amp; Rec Admin Transfer</td>
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<td>Capital</td>
<td>$367,561</td>
<td>$340,009</td>
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<tr>
<td>To 220 Fund Balance</td>
<td>$137,861</td>
<td>$166,375</td>
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</tbody>
</table>

## Parks & Rec Fund (220) Summary

<table>
<thead>
<tr>
<th>Parks and Rec Combined (Fund 220)</th>
<th>FY 2019 Budget</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Parks FY Ending</td>
<td>$137,861</td>
<td>$166,375</td>
</tr>
<tr>
<td>Recreation FY Ending</td>
<td>-$443,750</td>
<td>-$434,654</td>
</tr>
<tr>
<td>Impact of Fund Balance</td>
<td>-$305,889</td>
<td>-$268,279</td>
</tr>
</tbody>
</table>

*Ending Balance at FY 2018 - $1,188,582*

*Projected Beginning Balance at FY 2021 - $614,423*
Park Impact Fees – FY 2020

Midway Park Impact Fees

| Midway Park – Phase 1B | $1,150,000 |

- Large Shelter with bathrooms
- Scoreboards
- Electrical to buildings and baseball complex
- Some landscaping / drainage
- Asphalt for pathway

Concept Master Plan

Midway Park
Nampa Parks & Recreation Department
Park Impact Fees – FY 2020

Brandt Impact Fees

Brandt Park – Phase 2 $1,700,000

- Bathroom
- Large Universal Playground
- Landscaping
- Hardscape
- Rose Garden (provided by Don Brandt)
Park Impact Fees – FY 2020

New Dog Park

| Dog Park Conceptual Site Plan | $8,000 |

- Develop Concept Site Plan
- Receive Community Input

Park Impact Fees

<table>
<thead>
<tr>
<th>Parks Impact Fees (Fund – 3006020)</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$1,000,000</td>
</tr>
<tr>
<td>Capital</td>
<td>$2,858,000</td>
</tr>
</tbody>
</table>

Beginning Fund Balance FY 2019 - $1,893,792

Fund Balance Projected Ending FY 2020 - $300,000
Miscellaneous Park Capital Accounts – FY 2020

<table>
<thead>
<tr>
<th>Misc. Park Funds</th>
<th>Park Development (Fund 28060301)</th>
<th>FY 2020 Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td>Amity Dog Park Bathroom</td>
<td>Revenue</td>
<td>$0</td>
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<tr>
<td></td>
<td>Capital</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

Fund Balance Ending FY 2020 expected to be about $40,000

Dog Park Donation (Fund 28060201) | FY 2020 Requested |
<table>
<thead>
<tr>
<th></th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Revenue</td>
<td>$30,000</td>
</tr>
<tr>
<td>Capital</td>
<td>$100,000</td>
</tr>
</tbody>
</table>

Fund Balance Ending FY 2020 expected to be about $30,000

Recreation
Tax Cost for Operations Per Capita

Residents in Nampa: 102,030
Subsidized FY 2020: $434,654
Tax Cost Per Capita: $4.26
Parks
Tax Cost for Operations Per Capita

- Number of Residents in Nampa: 102,030
- Subsidized for FY 2020: $2,415,439
- Tax Cost Per Capita: $23.67

Parks and Recreation – The Cost for the Nampa Citizen

Affordable for the Citizens

- Recreation: $4.26
- Parks: $23.67
- Tax Per Capita: $27.93

Considering FY 2020
- Nampa 102,030 Residents

Includes Parks, Recreation, Golf and Recreation Center
MOVED by Skaug and SECONDED by Levi to approve the Parks and Recreation Department budget as presented. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the MOTION CARRIED.

IT Director Butch Schierman presented the budget for the IT department:

**I.T. Department**
**FY 2020 Budget Highlights**

**SWOT Analysis**

**Strengths**
- Diverse team with broad talent scope
- Strong unity and collaboration
- Successfully meeting the operational needs of our customers
- Broadened IT footprint by incorporating liaison resources in other departments

**Weaknesses**
- Communication of IT processes and policies
- Strategic interactions with other departments during project planning phases

**Opportunities**
- Training and self-empowering customers
- Tools for self-help (videos, help sheets)
- Communication
- Higher quality testing (volume, regression)

**Threats**
- Security...
- Security...
- Security...
- Data retrieval from legacy systems and rehydration into Tyler systems
- Loss of employees to other opportunities

**FY 2020 Budgeting Priorities**

- **Personnel** - (Remove 1 Project Manager Position)
  - FY2019: $1,559,761
  - FY2020: $1,344,397
  - Reduced: ($215,364)
- **Capital**
  - [Table of projects with costs and explanations]
- **Operations**
  - 2019: $1,964,938.22
  - 2020: $1,875,694.87
  - Reduction: ($89,243.35)
- **ERP 2020**
  - Phase 3 – Update Workorder proc., Fixed Asset & Inv. Tracking
  - Phase 4 – Utility Billing
MOVED by Hogaboam and SECONDED by Rodriquez to approve the IT department budget as presented, with the updated number of $1,535,484 in the personal budget and top three capital expenditures and the operations as listed. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED

Councilmembers indicated that they had no questions about the library budget and were ready to approve this budget as presented in the budget workbook.

The Nampa Public Library inspires and engages our community.

~ NPL Vision Statement
The Library was awarded a grant for $92k to offer health, medical and wellness information to our residents.
Door Count

285,678
Library Card Holders
52,164
Non-resident Library Card Holders
4,924
Program Attendance

39,350
Patron Assistance
52,010
Physical Circulation
668,058
Outside Events in Rooms

4,079
MOVED by Hogaboam and SECONDED by Rodriquez to approve the library department budget as presented. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED
MOVED by Haverfield and SECONDED by Rodriquez to adjourn the meeting at 4:25 P.M. The Mayor declared the MOTION CARRIED

Passed this 5th day of August 2019.

____________________________________
MAYOR

ATTEST:

____________________________________
NAMPA CITY CLERK
Mayor Kling called the meeting to order at 9:04 a.m. in the Council Chambers.

Clerk called roll with the following Councilmembers in attendance Rodriguez, Bruner, Hogaboam, Levi, Haverfield & Skaug

Also present were: Parks and Recreation Director Darrin Johnson, Ford Idaho Center Director Andrew Luther, Public Works Budget Analyst Jake Allen, Police Captain Brad Daniels, Police Chief Joe Huff, Chief of Staff Clay Long, Workforce Development Director Bobby Sanchez, Library Director Clare Connley, IT Director Butch S, IT Business Analyst Adria McCaw, Communications Manager Amy Bowman, Family Justice Center Director Criselda De La Cruz, Public Works Director Tom Points, Police Captain Curt Shankel, IT Operations & Network Manager Mark Davis, Finance Director Doug Racine, Civic Center Director James Brown, Spectra Finance Manager Donna Davis, Fire Chief Kurt Carpenter, Family Justice Center Grants & Admin Specialist Joni Buckley, Development Services and Facilities Director Patrick Sullivan, Economic & Community Development Director Beth Ineck, Code Enforcement Supervisor Kent Lovelace.

Finance Director Doug Racine gave an update on how to back to the 2% increase that council requested.

Ford Idaho Center Director Andrew Luther presented the Budget for the Ford Idaho Center:
## FORD IDAHO CENTER – BUDGET VS ACTUAL

<table>
<thead>
<tr>
<th></th>
<th>FY11 Budget</th>
<th>FY12 Budget</th>
<th>FY13 Budget</th>
<th>FY14 Budget</th>
<th>FY15 Budget</th>
<th>FY16 Budget</th>
<th>FY17 Budget</th>
<th>FY18 Budget</th>
<th>FY19 Budget</th>
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<tbody>
<tr>
<td><strong>Operations</strong></td>
<td>(672,413)</td>
<td>(765,960)</td>
<td>(1,116,729)</td>
<td>(1,200,000)</td>
<td>(1,088,870)</td>
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<td>(790,842)</td>
<td>(726,023)</td>
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<td>(509,000)</td>
<td>(50,000)</td>
<td>0</td>
<td>(500,500)</td>
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<td>(300,000)</td>
<td>(225,500)</td>
<td>(580,000)</td>
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<td><strong>Misc. Expense</strong></td>
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<td></td>
<td>(64,535)</td>
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<td>(119,531)</td>
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<td><strong>Total Budget</strong></td>
<td>(1,022,413)</td>
<td>(765,960)</td>
<td>(1,686,729)</td>
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<td>(1,088,870)</td>
<td>(880,842)</td>
<td>(996,842)</td>
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<th>FY18 Actual</th>
<th>FY19 Forecast</th>
<th>FY20 Forecast</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Operations</strong></td>
<td>(1,497,394)</td>
<td>(1,431,810)</td>
<td>(1,073,120)</td>
<td>(1,389,430)</td>
<td>(1,078,803)</td>
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<td><strong>Total Ex. Committed</strong></td>
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<td>(1,077,259)</td>
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<td>(907,902)</td>
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## FORD IDAHO CENTER – CAP EX REQUEST

**FY2020 Cap Ex Requests**
- $300k – Sport Center Roof
  - Funded from FIC Fund Balance
- $150k – Campus Security Upgrade
- $350k – LED Lighting Upgrade
  - Net after Idaho Power rebate

**Future Cap Ex Requests**
- $250k – Arena LED Upgrade
- $250k – Arena Chiller
- $40k – IT Upgrades
- $80k – Horse Park LED
- $30k – Water Truck
- $2mil – Amphitheater Overhaul
- $100k – RV Expansion
- $200k – Restroom Renovation
### Nampa Civic Center – Budget vs Actual

<table>
<thead>
<tr>
<th></th>
<th>PY14 Budget</th>
<th>PY15 Budget</th>
<th>PY16 Budget</th>
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<table>
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<th></th>
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<th>PY16 Actual</th>
<th>PY17 Actual</th>
<th>PY18 Actual</th>
<th>PY19 Forecast</th>
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<tr>
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<td>(650,883)</td>
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<td><strong>Total F’s Committed</strong></td>
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<td>(632,086)</td>
<td>(700,840)</td>
<td>(450,786)</td>
<td>(465,418)</td>
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</table>

Yellow indicates estimates/uncertainties
Special Council  
July 17, 2019

**NAMPA CIVIC CENTER – CAP EX REQUESTS**

<table>
<thead>
<tr>
<th>FY2020 Cap Ex Requests</th>
<th>Future Cap Ex Requests</th>
</tr>
</thead>
<tbody>
<tr>
<td>$40k – Campus Security Upgrade</td>
<td>- $150k – Theater Seat Replacement</td>
</tr>
<tr>
<td></td>
<td>- $15k – Theater LED Conversion</td>
</tr>
<tr>
<td></td>
<td>- $30k – Window Treatments/Seals</td>
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<tr>
<td></td>
<td>- $50k – Conference Speaker System</td>
</tr>
<tr>
<td></td>
<td>- $20k – Door Hardware</td>
</tr>
<tr>
<td></td>
<td>- $10k – Lighting Fixtures</td>
</tr>
<tr>
<td></td>
<td>- $50k – Airwall Replacement</td>
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</tbody>
</table>

**MOVED** by Hogaboam and **SECONDED** by Skaug to approve the **Ford Idaho Center & Civic Center department budgets** as presented adding $15,000 for the Theater LED conversion. The motion was **amended** to note that the LED conversion would be funded out of the capital fund balance this amendment was seconded by Skaug. The Mayor asked for a roll call vote with all Councilmembers present voting **YES**. The Mayor declared the **MOTION CARRIED**

Family Justice Center Director Criselda De La Cruz presented the budget for the Family Justice Center:

**NAMPA FAMILY JUSTICE CENTER**

A PARTNERSHIP OF AGENCIES DEDICATED TO ENDING FAMILY VIOLENCE AND SEXUAL ASSAULT THROUGH PREVENTION AND RESPONSE BY PROVIDING COMPREHENSIVE, CLIENT-CENTERED SERVICES IN A SINGLE LOCATION.
MOVED by Rodriquez and SECONDED by Levi to approve the Family Justice Center budget as presented. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED

Council recessed from 10:48 AM until to 12:40 PM.

Council had discussion on contractual services and the proposed increase to the Valley Regional Transit budget.
Moved by Hogaboam approve funding this request (contractual services) with the revision to the VRT portion to be $378,149 instead of $383,385.

MOTION DIED FOR LACK OF SECOND

Moved by Skaug and Seconded by Hogaboam to approve contractual services: Animal Shelter $75,000, Economic Incentives $75,000, Strategic Planning $30,000, Southwest District Mental Health $9,000 Valley Ride $378,149 and not approve contingency. The mayor asked for a roll call vote with councilmembers, Rodriguez, Hogaboam, Levi, Haverfield & Skaug voting YES and Councilman Bruner voting NO. The mayor declared the

MOTION CARRIED

Council discussed total cost for hiring of each new police officer.

Beth Ineck updated council on code enforcement staffing levels.

Council discussed the budget for the Mayor’s Office.

Moved by Bruner and Seconded by Hogaboam to approve the budget for the Mayor’s Office as presented. The mayor asked for a roll call vote with all councilmembers present voting YES, Councilman Rodriguez was absent for this vote. The mayor declared the

MOTION CARRIED

Moved by Hogaboam and Seconded by Rodriguez to approve council budget as proposed. The mayor asked for a roll call vote with all councilmembers present voting YES. The mayor declared the

MOTION CARRIED

Moved by Bruner and Seconded by Levi to approve the Clerks budget for the deputy clerk position being filled in April, which produces a savings of approximately $40,000, postponing the Code Enforcement position for half year and approving that position for hiring in April which is a savings of approximately $28,000 that economic development would be approved as presented, the legal would be approved as presented and planning a zoning would be approved as presented. The mayor asked for a roll call vote with all councilmembers present voting YES. The mayor declared the

MOTION CARRIED

Moved by Hogaboam and Seconded by Levi to approve to hire four officers in April with appropriations from impact fees for the vehicles needed. The mayor asked for a roll call vote with all councilmembers present voting YES. The mayor declared the

MOTION CARRIED

Moved by Rodriguez and Seconded by Bruner to approve the finance budget. The mayor asked for a roll call vote with all councilmembers present voting YES. The mayor declared the

MOTION CARRIED
MOVED by Skaug and SECONDED by Bruner to disclaim the foregone that we have worked hard to not take Councilman Skaug restated his motion to ask legal to draft the necessary resolution to disclaim the foregone from our budget this was again SECONDED by Bruner. The Mayor asked for a roll call vote with Councilmembers Rodriguez, Bruner, Hogaboam, Haverfield, & Skaug voting YES and Councilwomen Levi abstaining from the vote. The Mayor declared the MOTION CARRIED

MOVED by Rodriguez to postpone the discussion on adding funds to budget reserves to a later date.

MOTION DIED FOR LACK OF A SECOND

MOVED by Hogaboam and SECONDED by Skaug to Save $100,000 to reserves. The Mayor asked for a roll call vote with Councilmember Hogaboam voting YES and Councilmembers Rodriguez, Bruner, Levi, Haverfield voting NO. The Mayor declared the MOTION FAILED

MOVED by Haverfield and SECONDED by Levi to approve the budget that we worked on and get it prepared for the public hearing. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the MOTION CARRIED

MOVED by Rodriguez and SECONDED by Hogaboam to adjourn the meeting at 3:25 P.M. The Mayor declared the MOTION CARRIED

Passed this 5th day of August 2019.

____________________________________
MAYOR

ATTEST:

____________________________________
CITY CLERK
NAMPA PLANNING & ZONING COMMISSION
MINUTES OF REGULAR MEETING HELD
TUESDAY, JULY 9, 2019, 6:30 P.M.

Members:  Lance McGrath - Chairman
           Peggy Sellman - Vice Chair
           Matthew Garner
           Adam Hutchings
           Jeff Kirkman
           Harold Kropp
           Steve Kehoe

           Bret Miller
           Ron Van Auken, Jr
           Norm Holm, Director
           Rodney Ashby - Principal Planner
           Kristi Watkins - Senior Planner
           Daniel Badger - City Engineer

Absent:

Chairman McGrath called the meeting to order at 6:34 p.m.

Announcements: Planning Director Holm advised a joint workshop meeting will be scheduled with the City Council and the Planning and Zoning Commission members, tentatively for August 26th, time to be determined. Items scheduled for discussion would be:
1. Proposed Ordinance amendments for storage facilities.
2. Review of the Comprehensive Plan, including pathways and open space.

Approval of Minutes: Miller motioned and Kehoe seconded to approve the Minutes of the June 25, 2019 Planning and Zoning Commission meeting. Motion carried.

Report on Council Actions. City Council member Haverfield discussed the Moratorium on Storage Facilities. Haverfield advised City Council adopted a Resolution directing staff to proceed with the 2nd Phase of the Wastewater Treatment Plant Upgrades, that would be going back before Council to determine who the City would be working with on that project for the next four years. Councilor Haverfield advised Wallet Hub awarded the City of Nampa first place in the nation for the Best Run City In The Nation. Additionally, stated Haverfield, Forbes Magazine rated the City of Nampa, as number one in the country with 19.4 percent growth year over year in median home value.

Chairman McGrath proceeded to the business items on the agenda.

Business Item No. 1:
Subdivision Final Plat Approval for Kinghorn Place Subdivision No. 1 on the west side of Northside Blvd.
north of Ustick Rd. (A portion of the SE 1/4 of Section 33, T4N, R2W, BM – 54 single family dwellings on
17.01 acres for 3.17 lots/acre) for Kent Brown representing Trilogy Idaho (SPF 090-19). – ACTION ITEM

Senior Planner Watkins:
• Kinghorn Place Subdivision No. 1, stated Watkins, comprised 17.01 acres, and proposed platting into 53
  buildable lots and 8 common lots, located within an RS-7 zoning district, north of Ustick Rd and west of
  Northside Blvd.
• The subject property, added Watkins, was annexed into the Nampa City limits effective March 2018.
• The subdivision would be bordered by County farmland on the north, west and south, and to the east by City
  RS-7 zoned property.
• Watkins reviewed the Staff Report and recommended conditions of approval.
• Kinghorn Subdivision No. 1, added Watkins, conforms to the approved Preliminary Plat layout and the applicable subdivision and zoning standards.
• Watkins stated staff feels it would be appropriate for the Commission to recommend to City Council approval for the Final Plat of Kinghorn Place Subdivision No. 1 with the recommended conditions of approval

Sellman motioned and Hutchings seconded to recommend to City Council approval of the Final Plat for Kinghorn Place Subdivision No. 1 for Kent Brown, representing Trilogy, Idaho, subject to:
1. Comply with all City department/division or outside agency requirements pertinent to this matter. This is to include any extant but applicable conditions from prior approvals for this subdivision as iterated in correspondence on file with the City pertaining to the approved preliminary plat of/for Kinghorn Place Subdivision;
2. Comply with the requirement(s) listed in the June 28, 2019 memorandum from the Nampa Engineering Division authored by Caleb LaClair:
   a. If construction of Hartland Subdivision Phase 1 begins after Kinghorn Place, Developer shall be responsible to construct necessary utility tie-ins to the existing City system, as well as, the irrigation pump station associated with the Hartland Subdivision.
   b. Developer shall provide documentation of CHD4 review of Northside Blvd design prior to construction drawing approval. Developer shall provide a copy of the executed encroachment permit with CHD4 prior to start of construction in the right-of-way.
   c. Developer shall provide documentation of PID and BOR review of improvements within the Mason Creek easement prior to construction drawing approval. Developer shall provide electronic copy of executed license agreement prior to Final Plat signature.
   d. Developer shall submit a new name for “N Laxa Ave” per Nampa GIS review comment. Approval for new street name shall be obtained from Nampa GIS prior to construction drawing approval.
   e. Developer’s Surveyor shall address all Final Plat comments prior to City Engineer signature of plat.
   f. Developer’s Engineer shall address all Construction Drawing and Drainage Report comments identified in the “Kinghorn Place Subdivision #1 – Construction Drawings & Final Plat – 1st Review” letter from the Nampa Engineering Division, dated 6/28/2019 prior to construction drawing approval.
   g. The Developer and their Engineer and Contractor shall adhere to the “Construction Duty and Responsibility Policy”, Section 108 of the 2017 City of Nampa Engineering Development Process and Policy Manual, during the construction process. The Developer shall also sign the City of Nampa Subdivision Improvement Agreement and submit to the Nampa Engineering Division prior to start of construction;
3. Deed and dedicate 20’ pathway easement to the City of Nampa;
4. Construct pathway per Nampa Pathway standards;
5. Comply with Pioneer Irrigation conditions:
   a. Amend the final plat document to reference the 110 foot Bureau of Reclamation right-of-way along Mason Creek Drain.
   b. Contact Bureau of Reclamation, Lupe Rodriguez, for additional input;
6. Correct any spelling, grammar and punctuation and numbering errors that may be evident on the plat face and/or in the proposed Project plat development notes.

Motion carried.

Business Item No. 2:
Subdivision Final Plat Approval for Sonata Pointe Subdivision No. 3 on the south side of W. Lone Star Rd. west of Lone Star Middle School (57 single family residential lots on 15.52 acres, 3.58 dwelling units per gross acre - situated in the NE 1/4 of Section 30, T3N, R2W, BM) for JUB Engineers representing Trilogy Development (SPF 091-19). – ACTION ITEM
Senior Planner Watkins:
- Watkins reported Sonata Pointe Subdivision No. 3, comprised 15.92 acres, with 57 buildable lots and 7 common lots, located within an RS-7 zoning district, between W Lone Star Rd and W Roosevelt Ave, and west of Middleton Rd.
- The subdivision, added Watkins was bordered on the north and east sides by City RS-7 zoned properties, on the south by City RS-6 zoned property, and on the west by farmland that has a City zoning designation of RS-8.5 but not yet developed.
- Phase 3 would be the last phase of the subdivision and complete the north-south connection from Lone Star Rd to Roosevelt Ave – a parallel route to S Middleton Rd.
- Watkins stated Sonata Pointe Subdivision No. 3 conforms to the approved Preliminary Plat layout and the applicable subdivision and zoning standards for Nampa.
- Watkins reviewed the Staff Report and recommended conditions of approval.
- Kehoe inquired about the statement indicating pavement widening and curb and gutter installation along W Roosevelt Ave was no longer required per City Code and the development would only be required to construct sidewalks and drainage improvements across the property.
- Watkins advised certain impact fees should cover additional improvements.
- Kirkman questioned if the north-south connection through the subdivision was proposed as an alternative route between Lone Star Rd and W Roosevelt Ave.
- Watkins replied the bike and pedestrian plan tries to provide access other than the heavier used corridors for biking and walking.
- Watkins stated staff feels it would be appropriate for the Commission to recommend to City Council approval for the Final Plat of Sonata Pointe Subdivision No. 3 with the recommended conditions of approval.

Kirkman motioned and Sellman seconded to recommend to City Council Final Plat approval for Sonata Pointe Subdivision No. 3 for JUB Engineers, representing Trilogy Development, subject to:
1. Comply with all City department/division or outside agency requirements pertinent to this matter. This is to include conditions from prior approvals for this subdivision as iterated in correspondence on file with the City pertaining to the approved preliminary plat for Sonata Pointe Subdivision;
2. Provide a 10’ side side-path/sidewalk along the north shoulder of Roosevelt Avenue per the Nampa Bicycle and Pedestrian Master Plan;
3. Address Engineering Department Conditions and final plat comments as listed:
   a. Clarify how the existing gravity irrigation facilities along W Roosevelt Avenue are being modified to accommodate the proposed improvements.
   b. The development is only required to construct sidewalk and drainage improvements across the property.
   c. Revise spelling of “W Viola St.” to W Viola St.
   d. The City minimum rear lot utility easement width is 10 feet. The internal rear lot easement widths could be reduced from 12 fee to 10 feet.
   e. Address all Final Plat comments prior to City Engineer signature of plat.
   f. Developer’s Engineer shall address all Construction Drawing and Drainage Report comments identified in the “Sonata Pointe #3 – Construction Drawings & Final Plat – 1st Review” letter from the Nampa Engineering Division, dated 7/1/2019 prior to construction drawing approval.
   g. The Developer and their Engineer and Contractor shall adhere to the “Construction Duty and Responsibility Policy”, Section 108 of the 2017 City of Nampa Engineering Development Process and Policy Manual, during the construction process. The Developer shall also sign the City of Nampa Subdivision Improvement Agreement and submit to the Nampa Engineering Division prior to start of Construction.
4. Correct any spelling, grammar and punctuation and numbering errors that may be evident on the plat face and/or in the proposed Project plat development notes.
Motion carried.
Business Item No. 3:
Subdivision Final Plat Approval for Southern Ridge Subdivision No. 6, south of Southern Ridge No. 5 (Located in the S 1/2 of Section 1, T2N, R2W, BM - 58 dwelling units on 14.72 acres for 3.25 dwelling units per gross acre) for Kent Brown for Southern Ridge Properties (SPF 092-19). – ACTION ITEM

Senior Planner Watkins:
- Watkins reported Southern Ridge Subdivision No. 6 comprised 14.72 acres, with 48 buildable and 10 common lots proposed, located within an RS-6 zoning district, north of E Locust Ln and east of Southside Blvd.
- The proposed subdivision, continued Watkins, was bordered on the north, west and east sides by City RS-6 zoned properties, and on the south by City RS-8.5, and County residential zoned properties.
- The subject development, added Watkins, would provide the second of three anticipated connections to E Locust Ln, for Southern Ridge Subdivision.
- The proposed subdivision, stated Watkins, conforms to the approved Preliminary Plat layout and to the applicable subdivision and zoning standards for Nampa.
- Watkins stated staff feels it would be appropriate for the Commission to recommend to City Council approval for the Final Plat of Southern Ridge Subdivision No. 6 with the recommended conditions of approval.

Sellman motioned and Garner seconded to recommend to City Council Final Plat approval for Southern Ridge Subdivision No. 6, for 58 dwelling units, for Kent Brown for Southern Ridge properties, subject to:
1. Comply with all City department/division or outside agency requirements pertinent to this matter. This is to include any extant but applicable conditions from prior approvals for this subdivision as iterated in correspondence on file with the City pertaining to the approved preliminary plat of/for Southern Ridge Subdivision.
2. Provide revised plans showing grading numbers on the lots for the Nampa Building Dept;
3. Address Engineering Department Conditions/Final Plat comments as listed:
   - Final Plat Comments
     a. Include “East Wood Ridge Drive” labeling on the cross street of S Oak Ridge Ave.
     b. Add street names for cross streets on all sheets.
     c. Also include “this sheet” notations where medians align.
     d. Remove duplicate block and lot listed in note 6.
   - Conditions of approval
     a. Address all Construction Drawing and Drainage Report Comments.
     b. Provide legal descriptions and exhibits for off-site public utility easements.
     c. Sign the City of Nampa Subdivision Improvement Agreement.
     d. Engineer of record shall inspect and certify Drainage in accordance with approved construction plans.
     e. Apply for a City of Nampa right-of-way permit.
4. Provide a landscape plan for review/approval prior to Final Plat signature; and,
5. Correct any spelling, grammar and punctuation and numbering errors that may be evident on the plat face and/or in the proposed Project plat development notes

Motion carried.

Business Item No. 4:
Subdivision Final Plat Approval for Mattiagly Creek Subdivision at 2008 W. Orchard Ave. (A 3.5-acre portion of the SE ¼ of the SW ¼ of Section 17, T3N, R2W, BM – 11 Two Unit Single Family Residential Attached lots on 3.5 acres for a total of 22 dwelling units on 3.5 acres or 6.29 dwelling units/gross acre) for Red Letter Day LLC represented by Bob Taunton, Taunton Group LLC (SPF 093-19). – ACTION ITEM

Senior Planner Watkins:
• Mattingly Creek Subdivision, explained Watkins, comprised 3.25 acres, with 22 buildable lots and 3
common lots, located in an RD zoning district, on the north side of W Orchard Ave and east of N Middleton
Rd.
• The property, added Watkins, was located inside the Nampa City limits, as of June of 2019 and zoned RD
(Residential Two Family – Duplex).
• The subject property was bordered on the north and south sides by City RS-6 zoned properties and on the
east and west sides by County zoned residential properties.
• The development, stated Watkins was proposed as a zero lot line townhome project, with 22 townhome lots,
and one single building on its own lot.
• Watkins stated the subdivision was located within the City limits and conformed to the approved Preliminary
Plat layout, and the applicable subdivision and zoning standards for Nampa.
• Watkins stated staff feels that it would be appropriate for the Commission to recommend to City Council
approval for the Final Plat of Mattingly Creek Subdivision with the recommended conditions of approval.

Van Auker, Jr motioned and Kehoe seconded to recommend to City Council Final Plat approval
for Mattingly Creek Subdivision located at 2008 W Orchard Ave, for Red Letter Day, LLC,
represented by Bob Taunton, Taunton Group, LLC, subject to:
1. Comply with all City department/division or outside agency requirements pertinent to
this matter. This is to include any extant but applicable conditions from prior approvals
for this subdivision as iterated in correspondence on file with the City pertaining to the
approved preliminary plat of/for Mattingly Creek Subdivision.
2. Coordinate with CenturyLink to relocate utilities; and,
3. Contact Pioneer Irrigation for any irrigation facilities that need to be reviewed; and,
4. Comply with requirements from the Nampa Engineering Department as follows:
a) Gravity Irrigation line: Please confirm if for delivery or waste and if other there are
still other users on the line; and,
b) Development will only be responsible for installation of sidewalks, drainage
improvements and road widening for any required turn-lanes; and,
c) Revise Note 8 to read “access and utility easement”
d) Address all plan redlines and return response to the attached comments.
5. Correct any spelling, grammar and punctuation and numbering errors that may be
evident on the plat face and/or in the proposed Project plat development notes.
Motion carried.

Chairman McGrath proceeded to the public hearing items on the Agenda at 7:00 p.m.

Public Hearing Item No. 1:
Zoning Map Amendment from BC (Community Business) to IL (Light Industrial) for 2806 Landon Lane,
a 2.92 acre or 127,195 ft. portion of Lot 19 of Midway Subdivision in the NE ¼ of the SW ¼ of Section 8,
T3N, R2W, BM for Thiel & Thiel, LLC (ZMA 109-19). – ACTION ITEM

Chairman McGrath proceeded to public hearing.

Tom Givens, Steel National, LLC of 4114 Nelson Ln, Caldwell – representing the applicants:
• According to Mr Givens, the applicants desired to build a flex building on the subject property.
• At the present time, stated Mr Givens, the northern portion of the property was zoned BC and the southern
portion zoned IL, and the applicants would like the entire property zoned IL.
• The proposed 6,200 sq ft metal building would be a flex space.

Planning Director Holm:
• Holm stated the applicants were requesting a Zoning Map Amendment from BC to IL for the northern one
quarter of the subject property. The remaining southern portion of the property already has an IL zoning
designation.
• The applicants, continued Holm, were requesting the Rezone in order to construct a flex structure on the property.
• Holm confirmed the Zoning Map Amendment was reasonably necessary and would agree with the adopted Comprehensive Plan Future Land Use map for the 2.92 acre property.
• The property, explained Holm, was located north of Caldwell Blvd and separated from Caldwell Blvd by the parcel addressed as 2216 Landon Ln.
• Holm indicated the land uses in the area: to the north – industrial; to the south – commercial with BC zoning; to the east – commercial with BC zoning; and to the west – commercial with BC zoning.
• City utilities, including water, sewer and pressurized irrigation are available to the property, stated Holm.
• Holm advised Landon Ln provides access and runs along the west side of the subject property.
• Holm reviewed the Staff Report and noted there were no recommended staff conditions associated with the Rezone.
• According to Holm, the Comprehensive Plan Future Land Use map designation was somewhat flexible and Light Industrial could be pulled down to include the entire parcel.
• The flex space, added Holm, would be compatible with existing commercial and industrial uses established in the area.

Chairman McGrath proceeded to public testimony.

Lucas Hansen of 4114 Nelson Ln, Caldwell – in favor but did not wish to speak.

Kehoe motioned and Sellman seconded to close public hearing. Motion carried.

Miller motioned and Sellman seconded to recommend to City Council approval of the Zoning Map Amendment from BC to IL for 2806 Landon Ln, the 2.92 acres or 127,195 sq ft portion of Lot 19 of Midway Subdivision, for Thiel and Thiel:
With no attached conditions.
Motion carried.

Public Hearing Item No. 2:
Annexation and Zoning to RA (Suburban Residential) for 2.30 acres or 100,188 sq. ft. located at 11460 Lake Lowell Ave, in a portion of the SW ¼ of the SE ¼ of Section 30, T3N, R2W, BM for Jared and Melissa Lindsay for a 2-parcel split (ANN 125-19). — ACTION ITEM

Chairman McGrath proceeded to public testimony:

Jared Lindsay of 11460 Lake Lowell Ave – the applicant:
• Mr Lindsay explained the subject property was currently in the County and they would like to split the property into two lots, or possibly three lots, therefore, they were requesting Annexation and RA zoning, subject to City water and sewer.

Rodney Ashby – Principal Planner:
• Ashby explained, if the applicants want to split the subject property into three parcels, they would be required to go through the Subdivision Short Plat process.
• Ashby reviewed the Staff Report and recommended conditions of approval.
• According to Ashby, the Comprehensive Plan Future Land Use map indicated the property within a Low Density Residential designation.
• The Canyon County Comprehensive Plan, added Ashby, indicated the subject property as Low Density Residential.
• Ashby noted the existing surrounding subdivisions in the area.
• Water, sewer and pressurized irrigation, stated Ashby, were available in the area.
• Access was available via the private common drive to the west of the subject property.
• Ashby indicated the Memorandum from the Nampa Engineering Division dated June 24, 2019, authored by Caleb LaClair. The conditions listed on the memo included the requirement for access to both future lots to

Nampa Planning and Zoning Commission Meeting – July 9, 2019
Page 6
be maintained from the existing private access along the west side of the property, and no new access to Lake Lowell Ave will be allowed.
- City Engineering also required dedication of 40 ft of Right Of Way along Lake Lowell Ave adjacent the subject property.
- The correspondence from the Boise Project Board of Control stated they have a valid water right on the property and any of the drainage ditches crossing the property must be protected and the flow continue.
- Ashby reviewed the recommended conditions of approval.
- In response to a question from Kirkman regarding the irrigation ditches on the property, Badger advised the Deer Flat Canal was on the east and the North Robinson Lateral on the west.

Chairman McGrath proceeded to public testimony.

Melissa Lindsay of 11460 Lake Lowell Ave, Nampa – co-applicant:
- Ms Lindsay indicated the common driveway/easement from Lake Lowell Ave accessing the subject property.
- Ms Lindsay noted the subdivisions currently being developed on the surrounding properties.
- Ms Lindsay spoke in favor of the Annexation and RA zoning request.

Jon France of 11500 Lake Lowell Ave, Nampa:
- Mr France stated his property was right next door to the subject property.
- According to Mr France, his only concern was the width of the common driveway/easement and was barely wide enough to get his flatbed trailer through and he noted concern with people driving up and down the access easement constantly and someone possibly going through his fence.
- Mr France indicated the location of a small buried canal.

Sellman motioned and Kirkman seconded to close public hearing. Motion carried.

- Kirkman inquired if there was a minimum for a shared access road.
- Badger replied the minimum width, and any requirement for a turnaround, would be dictated by the Fire Department, and that would be dealt with at the time of land division.

Miller motioned and Garner seconded to recommend to City Council approval of the Annexation and Zoning to RA for the 2.30 acre or 100,188 sq ft parcel located at 11460 Lake Lowell Ave, in a portion of the SW ¾ of the SE ¼ of Section 30, T3N, R2W, BM for Jared and Melissa Lindsay for a 2-parcel split subject to:

Generally:
1. Developer(s) shall comply with all applicable requirements [including obtaining proper permits – like a Building Permit, etc.] as may be imposed by City agencies appropriately involved in the review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering Departments/Divisions) as the entitlements granted by virtue of the City’s approvals of the requested annexation and zoning assignment do not, and shall not have, the effect of abrogating requirements from those departments/agencies in connection with entitlement of the Property;

Specifically:
1. Applicant/Owner shall dedicate 40’ of public right-of-way measured from the Section line along the entire frontage of Lake Lowell Avenue with the annexation.
2. Access to the property for both future lots shall be maintained from the existing private access along the west side of the property. No new accesses to Lake Lowell Avenue are allowed.
3. Any onsite wells or septic systems shall be abandoned and/or removed in accordance with Local and State regulations at the time of property development/redevelopment and prior to connection to City services.
4. Any and all domestic and irrigation surface and/or groundwater rights shall be transferred to the City at the time of property development/redevelopment, and prior to connection to City services.
5. Utilities shall be constructed to and through the site at the time of property
development/ redevelopmen t, and at the sole expense of the Developer.
6. Applicant/ Owner shall comply with all City Codes, Policies, and Standards in place at the
time of property development/ redevelopmen t.
7. Applicant shall work with Boise Board of Control to address stated concerns.
Motion carried.

Public Hearing Item No. 3:
Modification of Annexation and Zoning Commercial and Residential Development Agreements between
Centennial Development LLC and the City of Nampa recorded 6/1/2006 as Inst. No. 200642352 amending
Exhibit “B” Conceptual Plan changing the BC zoned area use from a Conceptual Commercial/Office plan
to a Public Storage Facility plan and amending the Commercial Development Agreement to apply only to
the 13.34 acre (Canyon County Parcel R20933000000) BC zoned area situated in a portion of Lots 15 and
16 of Cortland Place located in the SE ¼ of the SE ¼ of Section 2, T3N, R2W BM – for Jeff Likes (DAMO
00030-2019). ACTION ITEM.

Chairman McGrath proceeded to public hearing.

Jeff Likes of 1119 E State St. Eagle – representing GJS Enterprises, LLC – the applicant:
• Mr Likes spoke in favor of the application, to amend the Development Agreement recorded in 2006.
• According to Mr Likes there had been no development of the subject property as yet and the applicants were
  now applying to Amend the Development Agreement to allow storage units on the BC zoned parcel.
• Mr Likes indicated the Conceptual Site Plan for the property, with the entrance and the office on the
  northeast corner of the property. Emergency access, continued Mr Likes, would be from the southwest
  corner.
• The Development Agreement recorded in 2006, stated Mr Likes, did not specifically include storage units as
  an allowed use.
• In response to a question from Kehoe, Mr Likes advised the plan was for RV storage on the west side and
  they would be covered but not enclosed, and the remainder of the units in the facility would be enclosed.
• Kehoe inquired if there were sufficient storage facilities available in the north area of town and Mr Likes
  stated there were no other storage facilities in that vicinity.

Senior Planner Watkins:
• Watkins reviewed the Staff Report and recommended conditions of approval.
• The intent, continued Watkins, would be to remove the 13.34 acre commercially zoned property from the
  Development Agreement that also included the residential subdivision to the north, and to regulate the BC
  portion of the property with a new Concept Plan and proposed use as a public storage facility.
• The subject property, continued Watkins, had been zoned BC and was surrounded by County and City
  residentially zoned properties.
• The current City of Nampa Comprehensive Plan, added Watkins, indicated the subject property as Medium
  Density Residential.
• Watkins noted the northern area of Nampa was mostly residentially zoned, and continuing to grow and
  develop into residential subdivisions. Watkins reiterated the current Future Land Use map calls for Medium
  Density Residential for the subject property and noted the Comprehensive Plan Future Land Use Map
  designations for the nearby areas: Community and Residential Mixed Use, High Density Residential and
  Business Park.
• According to Watkins, the subject property was annexed under the 2004 Comprehensive Plan regulations.
  At that time, there was a Neighborhood Center designation adjacent to the property and principals of that
  designation were applied to the subject property. On the map, stated Watkins, a Neighborhood Center is
  labeled as “encourages residential and light commercial”.
• Watkins further reviewed the Neighborhood Center classification from the 2004 Comprehensive Plan.
• Watkins referred to the Nampa City Code Section 10-1-19 which specifically addresses the requirements of
  public storage facilities and noted they are very similar to the Design Review Requirements in Chapter 34
  for the BC zoning district.

Nampa Planning and Zoning Commission Meeting – July 9, 2019
Page 8
• Watkins explained if the requested DAMO was approved, a CUP requirement would not apply because the application was submitted prior to enactment of the moratorium.
• The change of use requested for the subject property would be to replace the old Conceptual plan layout for the BC zoned area of the property from separate commercial lots with access from a local road, to one 13.34 acre lot for a public storage facility.
• Design Review, according to the future amended Codes in Section 10-1-19 and chapter 34, shall apply to the layout, landscaping and elevations for the project.
• Public utilities were not immediately available and would have to be extended to the property.
• Staff questions the appropriateness of the proposed use, stated Watkins, because it does not meet the definition of a transitional or light commercial use as encouraged in the 2004 Comprehensive Plan; and, does not meet the current Comprehensive Plan designation of Medium Density Residential. However, added Watkins the property was currently zoned BC, and up until June 3rd, public storage was a permitted use in the BC zone and the applicant received that information in a pre-project meeting with the City.
• If approved, stated Watkins, the only condition to be applied would be to provide a Revised Development Agreement document with exhibits.

Chairman McGrath proceeded to public hearing.

Donald Batze of 7354 Alpine Dr, Nampa – opposed:
• Mr Batze noted his property was part of the 2 to 3 acre estate lots to the west of the proposed development and considered the storage facility buildings would block out the sun.
• The storage facility would be right next to his home and the surrounding homes, added Mr Batze which would dramatically change the community he bought into.
• According to Mr Batze, he had to travel to 10 Mile Rd and Cherry Ln to find an Albertsons, however, there were six storage facilities closer in half that distance.
• Mr Batze stated it made no sense to build a storage facility in a residential area.
• According to Mr Batze, when he purchased his lot it was his understanding the subject property would be residential housing units.
• Mr Batze questioned the safety of locating the storage facility on the corner of Cherry Ln and 11th Ave N, due to the traffic issues and considered the proposed storage facility would reduce visibility at the intersection.
• According to Mr Batze, there were plenty of rentable storage units to rent in Nampa at the present time.

Beverly Miguel of 7238 Latigo Dr, Nampa – opposed:
• Ms Miguel stated her property was located to the northwest of the subject property.
• Ms Miguel inquired if the storage facility would be a 24 hour operation. Additionally, would the security lighting be waking nearby residents up.
• According to Ms Miguel, she lived close enough to the intersection to hear all the accidents that occurred at 11th Ave N and Cherry Ln.
• There was a new flashing light at Chery Ln but accidents still occurred there.
• According to Ms Miguel, she had counted up the number of storage units proposed and there would be 596 units on the perimeter and 1082 in the center.
• There were other storage facilities available nearby on Franklin Rd, added Ms Miguel.

Audrey Schlapia of 7161 Cherry Ln, Nampa – opposed:
• Ms Schlapia stated she owned 10 acres across Cherry Ln from the subject property.
• Cherry Ln, advised Ms Schlapia was a very busy road and drivers do not stay at 45 mph.
• Ms Schlapia concurred there was another storage facility on Franklin Rd for residents of the nearby subdivisions.
• Ms Schlapia reiterated the busy traffic on Cherry Ln and 11th Ave N was a real problem due to the number of accidents.
• A storage unit, on the proposed property, continued Ms Schlapia, would not be the best for the community.

Tim Barrera of 7044 Latigo Dr, Nampa – undecided
• Mr Barrera stated he shared 300 ft of property line with the subject property and voiced concern with lighting, fencing and height of the proposed buildings being right next to his back yard.

• The subject property, added Mr Barrera, butts up to Latigo Dr and questioned if there would be any access from the storage facility to Latigo Dr.

• He had similar questions to previous speakers regarding the hours of operation and lighting for the storage facility.

• Mr Barrera stated he would like to see more detail, specifically for the proposed fence or wall – how tall would it be.

• Mr Barrera questioned what the maximum height of the buildings would be.

Gayle Warwick of 17084 11th Ave N, Nampa – opposed:

• Mr Warwick stated they live directly across the street from the proposed storage facility on the east side of 11th Ave N.

• According to Mr Warwick, when they moved to that location it was a couple of miles out of town, and stated it had been a nice place to live and he did not really want to see it change.

Mr Likes:

• Mr Likes stated he understood the comments, and responded to concerns raised.

• Regarding the proximity of the project to the corner of 11th Ave N and Cherry Ln and the number of accidents, Mr Likes advised there would be a dedication of right-of-way to the City of Nampa that would be 25 ft from the existing property line.

• Additionally, there would be 25 ft landscaped setback, which would make an additional 45 ft from the existing road.

• Regarding the lighting and hours of operation, the hours would be from 6:00 a.m. to 7:00 p.m. for the facility, with the lights turning off at night, and there would be motion sensor lights.

• The primary purpose for the facility, added Mr Likes, would be RV and trailer storage.

• The height of the walls would probably be 12 ft to 14 ft stated Mr Likes, therefore, the RVs and trailers would not be visible.

• There would be no access off the private drive on the west stated Mr Likes, the only access would be off 11th Ave N, with an emergency egress only on Cherry Ln at the southwest side of the site.

• Mr Likes responded to a question from Chairman McGrath regarding whether the applicants had researched the occupancy for storage facilities in the Nampa area and Mr Likes advised that covered RV storage was the current plan as those spaces were difficult to come by in Nampa.

• Mr Likes responded to a question from Garner and stated the setbacks from the property line were 20 ft of landscaped setback, so the buildings would be no closer than 20 ft to a property line on the north and west, and on Cherry Ln and 11th Ave N, was a 25ft dedication of right-of-way as well as the additional 20 ft landscaped setback.

• According to Mr Likes, with the 20 ft setbacks, landscaping and maintenance could be accomplished without interrupting the neighbors to the west. There would also be a 20 ft landscaped setback on the north, added Mr Likes.

Kehoe motioned and Sellman seconded to close public hearing. Motion carried.

• Kirkman inquired the reason why the City Council had determined to place a moratorium on storage facilities at this time.

• Ashby stated some of the concerns had been regarding the abundance of storage facilities.

• Ashby noted a study done in 2017 for the Treasure Valley where it was found the average of storage facilities available in the Treasure Valley was three times the amount available in the nation.

• Additionally, there were a lot of concerns passed on to the Mayor about storage units close to residential areas.

• The existing storage facilities in the area feel they have the capacity to take on additional business.

• Another concern, stated Ashby, was if there were to be an abundance of storage facilities in Nampa and a downturn occurred there could be a lot of vacant storage units, and the possibility of those properties deteriorating over time.

• Kirkman questioned if the subject property in that area with the surrounding environment would not be a good fit for what the Comprehensive Plan recommended.
• **Chairman McGrath** considered residents of the subdivisions in the area may desire to store their RVs and motorhomes near their homes.
• **Kirkman** noted the growth in north Nampa and that area, and the fact the subject property had originally been planned as a central type of neighborhood business area.
• **Kehoe** considered the proposed location of the storage facility on the corner was not the best location, but would be better located in the middle, or more hidden.
• **Garner** advised the subject property was within a BC zoning district and the required Design Review process would resolve some of those issues.
• **Kirkman** suggested the designs for storage facilities are typically all the same and reiterated storage facilities need to go in the right place in the community, to be both aesthetic and meet the needs of the community.
• **Van Auker, Jr** agreed there were a lot of places for storage facilities but he was not convinced a hard corner on Cherry Ln and 11th Ave N was the best place, and suggested a mid-block area would be preferred.
• Discussion followed regarding the compatibility and placement of the proposed storage facility with the current Comprehensive Plan.

**City Engineer Badger:**

- Badger stated the residents that spoke about the traffic issues and accidents were correct, and there have been a lot of accidents at that intersection over the last few years. With the upgraded signage and lighting there had not been a decrease in accidents, added Badger, therefore, the next step would be looking into a four way stop.

Kehoe motioned and Kropp seconded to recommend to City Council denial of the Modification of Annexation and Zoning Commercial and Residential Development Agreements between Centennial Development LLC and the City of Nampa recorded 06/01/2006 as Inst. No. 200642352 amending Exhibit “B” Conceptual Plan changing the BC zoned area use from a Conceptual Commercial/Office plan to a Public Storage Facility plan and amending the Commercial Development Agreement to apply only to the 13.34 acre BC zoned area situated in a portion of Lots 15 and 16 Cortland Place (Canyon County Parcel R20933000000) located in the SE ¼ of Section 2, T3N, R2W BM – for Jeff Likes, representing GJS Enterprises, due to concerns with:
  1. Compatibility,
  2. The Comprehensive Plan; and
  3. The location of the subject property on the northwest corner of 11th Ave N and Cherry Ln. Motion to recommend denial carried.

**Public Hearing Item No. 4:**

Modification of Annexation and Zoning Development Agreement between Canyon County Lake Estates, LLC and the City of Nampa recorded 1/26/2006 as Inst. No. 200604068 amending Exhibit “B” Conceptual Plan changing use from a conceptual Neighborhood Commercial/Office plan to a Public Storage Facility plan, and Conditional Use Permit for Public Storage Facility in a BN (Neighborhood Business) Zoning District at 905 S. Middleton Rd. (A 4.81-acre portion of the NE ¼ of the NE ¼ of Section 31, T3N, R2W, BM) for Jeff Hatch representing Marc Ikebasu (DAMO 031-19). – ACTION ITEM

**Chairman McGrath** proceeded to public hearing.

**Jeff Hatch of Hatch Design, 6126 W State St, Boise** – representing the applicant:
- Mr Hatch stated they were aware the previously approved Conditional Use Permit had expired.
- Mr Hatch felt it was appropriate to go through some of the improvements for the site, taking into consideration the moratorium and feedback on other self-storage projects in Nampa.
- A market analysis, continued Mr Hatch, had been accomplished identifying the number of approved residential subdivisions plats in the area. Carriage Hill alone added Mr Hatch, had 381 proposed homsites that would be served by the proposed storage facility, as well as the proximity to Lake Lowell for those wishing to store their boats and RVs.

Nampa Planning and Zoning Commission Meeting – July 9, 2019
• With recreational vehicles, ATVs, and boats kept in Nampa close to the lake, it would invite people to stay in Nampa versus going to Lucky Peak or Brownlee.
• Mr Hatch indicated the previously approved storage facility plan, and the proposed revisions to that earlier plan.
• The intent with the new plan was to minimize the visibility to the internal portion of the self-storage facility and try and accentuate landscaping and the architectural features that would be dictated by the Design Review process.
• The perimeter façade had also been increased at the intersection to enhance the street frontage. Previously it was mostly open with screened fencing which made the entire facility visible.
• Mr Hatch indicated the previously approved elevation with metal gable roofs that stuck up quite a bit higher.
• The proposal now, added Mr Hatch, was a parapet with a lower profile slope roof that would be internal, and a more architecturally pleasing façade on the street frontage exteriors.
• The height of the architectural accents had been enlarged, additional accents added and made wider to the previously approved accents, stated Mr Hatch.
• Mr Hatch discussed current capacities of nearby self-storage facilities and stated they were from 96 percent capacity up, which indicated a need in the immediate area.
• Mr Hatch discussed the findings from the approval of the previously approved Conditional Use Permit for a self-storage facility.
• Since that time, added Mr Hatch, there had been quite a bit more residential development, as well as compact residential development.
• The location, design and site planning of the proposed self-storage facility would be attractive and of a nature and use that would be well suited for the location and setting.
• According to Mr Hatch, the particular location could help maintain local commerce around Lake Lowell and also help maintain attractive neighborhoods in the local communities as they would contain the boats and RVs, and encourage recreation in the community.

Principal Planner Ashby:
• The applicants, stated Ashby, were requesting approval for an approximate 111,550 sq ft self-storage facility, with office.
• According to Ashby, the applicants had submitted both a Modification of Development Agreement application and Conditional Use Permit.
• Ashby noted the requested actions, firstly the Modification of the Annexation and Zoning Development Agreement – attached to Ordinance 3328, which would be a recommendation to City Council, and the Conditional Use Permit for a public storage facility in Neighborhood Business zone.
• On January 10, 2017, Nampa Planning and Zoning Commission approved a Conditional Use Permit for storage units, added Ashby.
• That C-U-P approval was conditional upon the applicant obtaining approval of a Development Agreement Modification from City Council.
• No Development Agreement Modification application was submitted and therefore, the C-U-P expired.
• On June 1, 2019 the applicants submitted applications for Development Agreement Modification and Conditional Use Permit for a storage facility.
• On June 3, 2019, stated Ashby, the moratorium on storage facilities was approved by City Council.
• Therefore, the storage facility request would be allowed to proceed because it came in before the June 3, 2019 moratorium.
• Ashby reviewed the Comprehensive Plan Future Land Use Map for the area, with Medium Density Residential to the south west and east, the subject property indicated as General Commercial, General Commercial to the northeast, Community Mixed Use to the east and Employment Center to the north which was now zoned Single Family Residential.
• Ashby discussed the background of the General Commercial area. Under the uses allowed in the General Commercial designation in the Comprehensive Plan, added Ashby, were: wholesale, and storage and distribution.
• The current BN (Neighborhood Business) zone, explained Ashby, was intended to be a transition zone between residential and commercial or another use – to reduce the impact of the commercial or industrial uses to the residential areas.
To the east was the Fall River Business Subdivision — and only the Lake Lowell Ave frontage had been developed at this time. To the west was the enclaved Wissell Farms, and further west Carriage Hill North Subdivision. The Deer Flat Canal runs along the west property line of the subject property.

• The proposed access for the self-storage facility, advised Ashby, would be off Lake Lowell Ave.
• Ashby indicated the site plan for the proposed self-storage facility.
• A Development Agreement, according to the Idaho Supreme Court, would be treated as a Contract, with a lot of flexibility to impose conditions.
• Chapter 25 of the Zoning Ordinance, continued Ashby, states the Commission needs to find the proposed usage would be compatible with, and not adversely affect, the livability or appropriate development of the surrounding neighborhood.
• The BN zoning district also requires the application to go through the Design Review process. The Design Review requirements for the BN zoning district were reviewed by Ashby.
• Ashby reviewed the requirements for Conditional Use Permits.
• A building can be used as the border for the development as long as they meet the materials standards, and the office shall be the closest building to the front.
• The lighting, continued Ashby, would have to be angled so that it does not impact the neighboring properties.
• The signage on the property, explained Ashby, was only regulated according to the zone and cannot be regulated by content.
• Ashby indicated the correspondence received regarding the applications.
• Ashby reviewed the Memorandum from the Engineering Division, authored by Caleb LaClair, dated June 21, 2019.
• The second, emergency access would be coordinated with the Nampa Fire Department.
• Ashby reviewed the Staff Report and recommended conditions of approval.
• According to Ashby, there may be changes to the Zoning Code based on the moratorium on self-storage facilities, and the upcoming discussions.
• The only thing grandfathered in at this time, stated Ashby, was that the applicants were able to continue through the process of Conditional Use Permit and Modification of the Development Agreement, but it did not guarantee the Zoning Code currently in place would apply to that development. The Zoning Code at the time of development and pulling the Building Permit would be the pertinent Zoning Code.
• Kirkman inquired about the Sign Code and Ashby replied at the present time there was no proposal to adjust the Signage Code, however, it may be a discussion at the Workshop.
• Kehoe noted the residential parcels to the south of the subject property and inquired if any comments had been received from those property owners.
• Ashby replied he had not heard from any resident in that area.

Chairman McGrath proceeded to public hearing.

Holly Henson of 11771 Cross Slope, Nampa – in favor.
• Ms Henson spoke in favor of the proposed storage facility.
• Ms Henson concurred with Mr Hatch’s findings as she had contacted several of the local storage facilities and they were all pretty full or do not have the sizes needed.
• According to Ms Henson, the proposed location, would be appropriate because there was a lot of commercial development around.

Sergio Gutierrez of 12205 S Red Hawk Pl, Nampa – in favor:
• Mr Gutierrez noted the change in people’s lifestyle where there are more people that are active and enjoying outdoor recreation.
• Mr Gutierrez spoke in favor of the proposed storage facility and noted the number of people in his subdivision that own recreational vehicles.
• The availability of a storage facility, continued Mr Gutierrez, could help eliminate some of the crime.
• Mr Gutierrez considered it would be an asset to have a storage facility nearby.

David Arredondo of Nampa – in favor but did not wish to speak.

Nampa Planning and Zoning Commission Meeting — July 9, 2019
Page 13
Greg Ferney of 1006 W Sanetta, Nampa – in favor.

- Mr Ferney stated he was a co-developer of the project and considered the storage facility would make the area a focal point for all the surrounding outdoor activities around Lake Lowell, with storage for boats, ski-dos, RVs and bicycles.
- Mr Ferney explained the nicer a facility is, and the cleaner it is kept, the more likely the business will attract the type of clients the business would like to have.

Jerry Dickerson of Nampa – in favor but did not wish to speak.

Wally Tuck of 1288 S Salorgne Way, Nampa – opposed:

- Mr Tuck considered that approving the request for a storage facility would fail to service the local residents and cause disruption in the neighborhood.
- According to Mr Tuck, the area in question at the corner of Lake Lowell Ave and Middleton Rd has seen tremendous residential growth, and will see much more on both sides of Lake Lowell Ave and S Middleton Rd.
- The local residents need places to shop, dine and receive professional services and having those businesses close at hand will serve to draw more residents to the area, thus increasing tax revenue. Mr Tuck stated the residents of the area envisioned a business park on the subject property similar to that at W Roosevelt and S Midland Blvd.
- The storage units, added Mr Tuck, would generate little revenue for the City and considered there was already an abundance of such units present within a 2 mile radius.
- The boom in self-storage facilities, continued Mr Tuck, has caused concern for City Council members who have called for a moratorium on said self-storage facilities.
- According to Mr Tuck, he had heard some of the storage facilities were down to 50 percent occupancy and were barely making it.
- The more storage units built in the valley, added Mr Tuck, the more likelihood they will go out of business, leaving a blight on the neighborhoods.
- Mr Tuck stated he lived above Wissell Farms and would have direct visibility into the storage facility.
- Storage facilities, added Mr Tuck, do not pay much in property taxes, but far more taxes could be generated with other uses that could occupy the subject property.

Dave Alford of 12840 S Salorgne Way, Nampa – opposed:

- Mr Alford stated his home backed right up to the subject property.
- Mr Alford presented a letter of opposition and a petition signed by 60 residents opposed to the storage facility.
- Mr Alford noted the number of existing homes, and homes currently under construction with RV garages.
- A storage facility, continued Mr Alford, did not lend itself to a community feel.
- Mr Alford voiced opposition and considered the storage facility would decrease his property value.

Scott Macaluso of 12828 S Salorgne Way, Nampa – opposed:

- According to Mr Macaluso he had picked a property in Carriage Hill North that would allow enough space to park his gear on his property.
- Mr Macaluso stated he had been looking forward to seeing local businesses locate on the subject property, where the community could get together.
- There was a great view from his backyard, added Mr Macaluso, and the storage units would obstruct that view. Mr Macaluso questioned if the proposed storage facility, adjacent to his property, would impact his property values.

Jenisa Oberbeck of 12912 S Salorgne Way, Nampa – opposed but did not wish to speak.

Rosemary Nelson of 11911 W Buteo Dr, Nampa – opposed;

- Ms Nelson noted the storage facility was proposed for a commercial corner and considered the property should be retained for local business uses.
- According to Ms Nelson, they owned a small storage facility on Karcher Rd and Caldwell Blvd and their facility was not full. Many of the storage facilities in the area were not full, added Ms Nelson.
She also lived in the subject neighborhood, explained Ms Nelson, and the subject property was not the right location for storage units.

Jeff Hatch:
- Mr Hatch responded to comments received during the public hearing.
- The site plan was to scale, stated Mr Hatch, however, there was a discrepancy regarding the irrigation easement – and that had been enlarged, as well as a modification to the road right-of-way.
- Mr Hatch stated they will continue to research statistics for storage facilities in the area.
- According to Mr Hatch, there was a 120 ft irrigation easement between the location of the storage units and the residential properties to the west which would help mitigate visibility into the storage facility.
- Regarding the visibility from Carriage Hill North, Mr Hatch stated they could review the possibility of capping the height of the structures.
- According to Mr Hatch, impact to property values had not been the case for a project in Boise, adjacent Harris Ranch.
- Mr Hatch suggested they could look at different roofing materials to mitigate the view of the storage facility from Carriage Hill North properties.
- The Key Lock Storage facility, north on Middleton Rd, continued Mr Hatch, was at 99 percent capacity and the owners were currently expanding the facility.
- The previously approved Conditional Use Permit, stated Mr Hatch, was appropriate for the subject location.
- The location would promote recreation and local commerce to the lake, as well as reducing the amount of theft in the neighborhood.
- In response to a question from Kirkman, Mr Hatch stated they submitted the applications on June 1st, and then on June 3rd the moratorium was put in place by City Council.

Kehoe motioned and Sellman seconded to close public hearing. Motion carried.
- Kehoe noted the commercial properties to the east, on the east side of S Middleton Rd had been vacant for many years.
- Kehoe considered the proposed location would be appropriate for a storage facility and reiterated the commercial property on the east side of S Middleton Rd had been vacant for 13 years and not developed for neighborhood businesses.
- The proposed facility would not block the view of Bogus Basin from the adjacent properties, suggested Kehoe.
- Kirkman stated he appreciated the comment that the storage facility would help stop crime in the neighborhood, however, many of the homes in the vicinity already have RV garages.
- Garner considered the Conditional Use Permit had already been approved for a storage facility in the past on the subject property, and the applicant had since made suggested modifications to that plan.

Kehoe motioned and Garner seconded to recommend to City Council approval of the Modification of Annexation and Zoning Development Agreement between Canyon County Lake Estates, LLC and the City of Nampa recorded 1/26/2006 as Inst. No. 200694068 amending Exhibit “B” Conceptual Plan changing use from a conceptual Neighborhood Commercial/Office plan to a Public Storage Facility plan, in a BN (Neighborhood Business) Zoning District at 905 S. Middleton Rd, for Jeff Hatch representing Marc Ikebasu, subject to:

Generally:
1. Developer(s) shall comply with all applicable requirements [including obtaining proper permits – like a Building Permit, etc.] as may be imposed by City agencies appropriately involved in the review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering Departments/Divisions) as the entitlement(s) granted by virtue of the City’s approvals of the requested annexation and zoning assignment do not, and shall not have, the effect of abrogating requirements from those departments/agencies in connection with entitlement of the Property;

Specifically:
1. Developer shall file a Land Use Change Application with the Nampa & Meridian Irrigation District prior to final platting. An existing easement of the Fox Lateral shall be protected.

Nampa Planning and Zoning Commission Meeting – July 9, 2019
Page 15
2. Access to the property shall meet the City’s Access Management Policy and shall be coordinated with the City’s Engineering Division.
3. Secondary emergency access is subject to the review and approval of Nampa Fire Marshall.
4. Applicant/Owner shall dedicate a 25’ chamfer of public right-of-way at the intersection of Middleton Road and Lake Lowell Avenue.
5. The Developer shall perform a turn-lane warrant analysis with the site improvement application to determine if turn lanes are required for the proposed access. A more detailed Traffic Impact Study will be required if the development is expected to generate more than 100 new trips during any peak hour or 1,000 new daily trips (total in/out) in accordance with City of Nampa 2015 Transportation Impact Study Policy. Access location and configuration is subject to Nampa Engineering Division approval.
6. Any onsite wells or septic systems shall be abandoned and/or removed in accordance with Local and State regulations at the time of property development/ redevelopment and prior to connection to City services.
7. Any and all domestic and irrigation surface and/or groundwater rights shall be transferred to the City at the time of property development/ redevelopment, and prior to connection to City services. Applicant/Owner shall provide documentation to the Nampa Engineering Division verifying water rights for the subject property.
8. Utilities shall be constructed to and through the site at the time of property development/ redevelopment, and at the sole expense of the Developer. The following utility extensions are required in addition to those needed to serve the development.
   a) 12’ pressure irrigation main in Lake Lowell Ave; and,
   b) 8” sewer main either through the subject property or in Middleton Road to serve properties to the south.
9. Sidewalk and drainage improvements shall be constructed on the Lake Lowell Ave and Middleton Road frontages in accordance with Nampa City Code Section 9-3-1 Pavement widening is not required except for turn lanes as identified by traffic analysis.

Motion carried with Garner, Miller, Van Auker, Jr, Kropp, Hutchings, Kehoe and Kirkman in favor and Sellman opposed.

Kehoe motioned and Garner seconded to approve the Conditional Use Permit for a Public Storage Facility in a BN (Neighborhood Business) zoning district at 9058 S Middleton Rd for Jeff Hatch representing Marc Ikebasu, subject to:
1. Approval of a Conditional Use Permit is dependent on City Council’s approval of the proposed Modification of Development Agreement. If applicant is unsuccessful in obtaining approval of the modification, the Conditional Use Permit is not approved/issued.
2. Approval of the Conditional Use Permit does not exempt the applicant from complying with Zoning Code conditions at time of Building Permit application. Rather, applicant shall comply with all City department/division or outside agency requirements pertinent to this matter.

Motion carried with Garner, Miller, Van Auker, Jr, Kropp, Hutchings, Kehoe and Kirkman in favor and Sellman opposed

Public Hearing Item No. 5:
Conditional Use Permit for a Hookah Bar in a DV (Downtown Village) zoning district at 724 1st St S. (A .32 acre or 14,000 sq ft parcel situated in the SW ¼ of Section 22 T3N R2W BM, also Lots 9 and 11, Block 2, Nampa Original townsite for Saife Almofrja. (CUP-00143-2019).

Chairman McGrath proceeded to public hearing.

Saife Almofrja of 724 1st St S, Nampa – the applicant.
- Mr Almofrja stated he previously ran the business at 1518 1st St S since 2014, and now wanted to relocate the business to 724 1st St S.
• According to Mr Almofraji, he had already signed a contract for two years for the 724 1st St S location; had already remodeled the building; and, transferred the tobacco license and sales permit, and was now just waiting for approval for the Conditional Use Permit.
• The 724 1st St S location, stated Mr Almofraji, had previously operated as the Monkey Bar.
• In response to a question from Kehoe, Mr Almofraji stated he would be applying separately for the alcohol license
• Mr Almofraji explained the reasons he wanted to transfer the business to the 724 1st St S location.

Planning Director Holm:
• The request advised Holm, was for a Hookah Bar, and advised the applicant was transferring his business to the new location at 724 1st St S.
• If alcohol will be served at the 724 1st St S location, continued Holm, then a separate Conditional Use Permit application would be required.
• The subject property is located within the DV (Downtown Village) zoning district, with IH (Heavy Industrial) zoning adjacent to the north.
• The public safety building block was located to the southeast.
• Holm indicated the subject building with off street parking in the center, as well as on-street parking.
• Holm reviewed the Staff Report and recommended conditions of approval.
• According to Holm the Conditional Use Permit had been required because a hookah bar was an unlisted use in the Zoning Ordinance Land Use Chart.
• Kehoe inquired who would regulate the occupancy numbers for the Hookah Bar. Holm replied the Nampa Fire Department would be regulating the occupancy.
• Discussion followed regarding the other businesses operating in the vicinity.
• Holm stated no comments or complaints had been received regarding the C-U-P application for the Hookah Bar.

Chairman McGrath proceeded to public testimony.
No public testimony forthcoming.

Sellman motioned and Kehoe seconded to close public hearing. Motion carried.

Kirkman motioned and Sellman seconded to approve the Conditional Use Permit for a Hookah Bar at 724 1st St S for Saife Almofraji, subject to:
1. All requirements of the Nampa Fire and Building departments regarding Hookah Bar use shall be satisfied.
2. The Conditional Use Permit is issued for the life of the commercial unit as a Hookah Bar.
3. The outside lot and parking areas shall be maintained in a neat and orderly manner, with all litter and debris regularly cleaned up.
4. The owner shall keep noise emanating from the establishment at an acceptable level as required by City Code.

Motion carried.

Meeting adjourned at 9:42 p.m.

Norman L. Holm, Planning Director  
Nampa Planning and Zoning Commission Meeting – July 9, 2019  
Page 17
Nampa Golf Commission Meeting Minutes
7/16/19 Draft

Attending: Charlie Denham, Steve Wilson, Scott Nicholes, Bobby Kincaid, Linda Estes, June York, Scott Jacobsen, Brandon Crim, Jennifer Vanderpool
Absent: Dave Clausen, Craig Stensgaard, John Lewis, Darrin Johnson
Meeting called to order at 9:03 AM by Commission Chairman Scott Jacobsen.
Minutes: Motion was made, seconded and passed to accept the minutes of 6/18/19.
Revenue & Expense Reports: June revenue for Ridgecrest was up about $9K from June of last year, and Centennial was down about $10K. Scott Nicholes indicated that Ridgecrest has been “steady busy.” It’s busy in the morning and tapers off in the afternoon when it gets hot, typical for this time of year. Expenses on the report for both courses were significantly down from June of last year, but Jennifer Vanderpool reminded the Commission that while revenue figures are pretty much up to date on the reports each month, some expenses for the previous month often don’t get posted to the financial system by the time the reports need to be printed for the meeting. All expenses for June should be reflected in the reports next month. Motion was made, seconded and passed to accept the financial reports.
Operations and Public Relations Reports: Brandon Crim reported for Centennial that in addition to normal maintenance they are doing some fence repair, spiking and top-dressing greens, verticutting and spraying for black algae. Bobby Kincaid indicated all feedback he heard on the condition of the course is positive. Charlie Denham reported for Ridgecrest that in addition to normal maintenance they are still waiting for the pump that supplies water to the creek to be repaired and returned so they can reinstall it. Greens were top-dressed yesterday (7/15). Scott Jacobsen reported for Dave Clausen that overall the course appears to be in very good shape, but a few hot spots were noticed and quite a lot of clover. Charlie Denham indicated that they are addressing the hot spots and working to find the right formula to address the clover that is very difficult to completely kill. He indicated they’re recently tried a formula on the Wee Nine that appears to be working well so they will be applying that to the Championship Course.
Linda Estes reported for Centennial that Junior Golf Clinics were held on June 18th through 20th. University of Idaho held a tournament on 6/21 with 130 players. The CMGA Individual Tournament was held on 6/22, an Idaho Junior Golf tournament was held on 6/24, and a Goldcrest Retirement outing was held on 6/27. A “Battle of the Bars” event sponsored by Woodshed was held on 6/29. SNAG golf events were held on 7/10 and 7/11, and CLGA hosted the annual Centennial Challenge Tournament on 7/13 with 15, 2-person teams. June York reported for Ridgecrest that a “Sip & Chip Clinic” was held on 6/21 with 24 participants. A First Tee Program Second Chance tournament was held on 6/21. A PGA Junior League tournament with the Rockets versus Falcon Crest was held on 6/22, and a Fellowship of Christian Athletes (FCA) event was held on 6/24 and 6/25, consisting of lessons and a tournament at the end of the second day. A Russ Grant outing was held on 7/4 with 20 players and a Links Players event was held on 7/8 with 40 players. The RMGA Match Play was held on 7/13 and 7/14 with 30 players, and a Junior Camp Kids event was held on 7/15 with 43 participants. Motion was made, seconded and passed to accept the Operations and Public Relations Reports.
**New Business:** One application was received for a reduced fee Pepsi youth scholarship. After brief discussion, motion was made, seconded and passed to approve the application.

**Old Business:**
Ridgecrest Range Targets: Craig Stensgaard had previously proposed locating some intermediate targets on the Ridgecrest Driving Range. Since Craig was unable to attend the meeting today, this discussion was tabled until the August meeting.

Golf property update: Jennifer Vanderpool indicated the appraiser hired by Department of Health & Welfare (DHW) toured both courses last week. Scott Nicholes indicated he toured both Ridgecrest and Centennial last Tuesday (7/9) and that he spent about 2 hours touring Ridgecrest with him. Scott indicated that he seemed very knowledgeable and was experienced in appraising golf courses, having previously appraised the Quail Hollow course in Boise. It is expected that the appraiser will deliver his findings to DHW sometime in August. As soon as that happens the city will begin negotiations with DHW to hopefully lease-purchase the land for both courses.

**Adjournment:** There being no further business, motion was made, seconded and passed to adjourn the meeting at 9:25 AM.

**Next meeting scheduled for August 20th at 9:00 AM in the Mayor's Conference Room**

Respectfully submitted by Steve Wilson, Commission Secretary
Local 804 Contract Labor Internal Negotiation Minutes  
July 30, 2019  
Baker Room, HNPSB

Call to Order  9: 17 am

Present:   Adam Swift, NFD Negotiator  
           Eric White, IAFF L804 Vice-President  
           Joel Baker, NFD Negotiator  
           Bruce Skaug, Nampa City Councilman  
           Kirk Carpenter, NFD Chief  
           Bobby Sanchez, Director of Employee Development  
           Robert Hunt, NFD Negotiator  
           Doug Racine, Nampa Finance Director  
           Chris King, NFD Deputy Chief  
           Richard Davies, NFD Deputy Chief  
           Clay Long, Nampa Chief of Staff

Discussed:
  • Bruce Skaug stated the NFD proposal was presented to council and denied  
  • The city would like to get creative to come to an agreeable proposal  
  • Finance Director Doug Racine went over the costs of the health care costs  
  • NFD Chief Carpenter, discussed the creativity based on pay grade  
  • NFD Negotiator Eric White, asked why the city does not pay more towards  
    the health increases in place of passing those costs onto the employees  
  • Discussion on why not take the 3% now in a good economy

Break out for side discussions at 09:45 am  
Back in at 10:51 am
Discussed:

- NFD Negotiators opened with stating they could probably come up with a proposal that their members will accept, if some sort of incentive was offered from the city
- City representative agree to present to council at the upcoming council meeting
- What is the actual asking mandate from the NFD members?
- Next year to start the negotiations earlier next year, before council is presented the budget proposal

Break out for side meeting and lunch at 10:34
Return at 1:30 pm

NFD negotiators came back with a proposal
- 1 year versus 2-year contract
- Article 14-Section 3-Longevity Pay

Local 804 presented a proposal and comments to present to council, after a long recess.

City negotiators said they would take the proposal and present to council at the next council meeting

Adjourn at 1:38 am

Next meeting August 8, 2019 at 1:30 pm
Baker Room HNPSB
CONSENT TO BID

Aerial Sewer Replacement (Site 1) FY19
(Within FY19 Sewer Program Contingency Budget)

- Each year as part of the City’s Asset Management program the Wastewater Division identifies sanitary sewer lines and infrastructure that need rehabilitation or replacement.

- In 2017 (FY17) the City had to perform an emergency repair on an aerial sewer crossing at Broadmore Ave to stop sewage discharge into Indian Creek. The emergency repair highlighted the need for the City to be more proactive in replacing failing aerial sewer crossings.

- For FY19 the Wastewater Division identified six (6) aerial sanitary sewer crossings in need of replacement of these sites, Site 1 has visible holes above the flow line and in current need of replacement (Exhibit A).

- T-O Engineers, Inc. was selected by interview to design the project and assist with easement acquisition, bidding and construction.

- The aerial crossings were designed in FY19 with planned construction in FY20 to coincide with the irrigation offseason. Site 1 however is needing replaced as soon as possible considering the condition of the existing pipe.

- The Aerial Sewer Replacement Site 1 project will be paid for via project savings from the Zone E Sewer Pipe Rehabilitation Replacement project.

  - Construction Estimate $175,000

- Engineering Division recommends authorization for the bidding process.

REQUEST: Authorize Engineering Division to proceed with the formal bid process for the FY19 Aerial Sewer Replacement (Site 1) Project.
Aerial Sewer Maintenance FY19
UPRR-WWTP Site 1 Exhibit A

For illustrative purposes only.

7/26/2019
August 1, 2019

City Council Memo:

The Blue Cross of Idaho Foundation for Health, Inc. will be awarding a grant to the City of Nampa as part of a Community Transformation Grant program. Mayor Kling participated in the program this last year, which was hosted and funded by the Blue Cross Foundation. The focus of the Community Transformation Grant program is to create healthy communities throughout the State of Idaho.

The grant funds ($10,000) must be allocated to a policy, project or program that promotes health. As noted on the grant award document, $7,500 is recommended to be directed toward policy to create a strategic plan for the Healthy Impact Nampa Coalition. The plan would also be integrated into the City of Nampa’s Comprehensive Master Plan. This is important to obtain an actionable and sustainable plan to create a safe and healthy community where the people prosper. We will identify metrics to measure progress and partner with local agencies and non-profits to achieve the identified goals.

Remaining funds ($2,500) will go to the Nampa StoryWalk® project. St. Luke’s has agreed to contribute $4,000 to the StoryWalk® project. An additional $1,000 from the 2018 Mayor’s Walking Challenge will go to the project. It is anticipated an additional $1,000 from the 2019 Mayor’s Walking Challenge will also be donated to this project. There is considerable potential for community and school engagement with the bilingual StoryWalk® project.

The StoryWalk® project is anticipated to be placed at Lakeview Park in the Fall of 2019. The location and concept of the StoryWalk® was identified by a committee consisting of the Nampa Parks & Rec, Nampa Library and Healthy Impact Nampa Co-Chair.

The contribution provided by the Blue Cross Foundation for Health is greatly appreciated!

Sincerely,

Debbie Kling
Mayor, City of Nampa
GRANT AGREEMENT

Blue Cross of Idaho Foundation for Health, Inc. (the “Foundation”) is pleased to award the City of Nampa (the “Grantee”) with a Foundation Grant (the “Grant”). The Grant is awarded subject to the terms and conditions stated in this Grant and any exhibits or attachments thereto. Please read the terms and conditions of the Grant carefully before signing this document as the Grantee’s signature constitutes the Grantee’s agreement and acceptance in full of all terms and conditions contained herein.

1. AMOUNT AND ADMINISTRATION OF AWARD

Subject to the terms and conditions set out in the Grant, the Foundation is pleased to award Grantee with a conditional Grant of up to Ten Thousand Dollars ($10,000), which shall include any interest or income arising therefrom (the “Maximum Grant Amount”). The Grant is conditional upon the proper execution of this Grant agreement by an authorized representative of Grantee.

2. PURPOSE AND USE OF GRANT FUNDS

The Grantee shall utilize Grant funds exclusively for the one of the following purposes: charitable, educational, scientific or literary purpose (or some approved variation) as more fully described in section 170(c)(2)(B) of the Internal Revenue Code. Specifically, Grantee’s purpose of all Grant funding from the Foundation is for the Nampa Story Walk and support of the Healthy Nampa Initiative. The Grantee agrees that Grant funds shall not be disbursed to any unrelated third party organizations, entities, or vendors. The Grantee agrees to make its books and/or records pertaining to the Grant available to the Foundation at reasonable times.

3. INDEMNIFICATION

In consideration for the issuance of Grant funds, the Grantee agrees to indemnify, defend and hold the Foundation and its directors, officers, employees, agents, parent company and affiliates harmless from and against all allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs and expenses (including without limitation reasonable attorneys’ fees and costs) which arise out of or relate to the Grant, or result from any act or omission of Grantee arising from projects funded through or related to the Grant.

4. GRANT TERMINATION

It is expressly agreed that any use by the Grantee of the Grant proceeds for any purpose other than those specified above or if in the Foundation’s sole judgment, the Grantee becomes unable to carry out the purposes of the Grant, or ceases to be an appropriate means of accomplishing the purpose of the Grant, the Foundation may terminate the Grant at any time at its sole option. In the event of termination under this section, the Foundation shall have the right to require that all Grant amounts paid to the Grantee be repaid to it and that any outstanding Grant amount payable be cancelled.

NOW THEREFORE, the parties have read, understand and accept the terms and conditions stated in this Grant agreement. The individuals signing this Grant agreement represent and warrant that they are duly authorized to be bound by its terms. The parties do hereby execute this Grant agreement effective on the date that the BCI Foundation signs the Grant agreement.

(“Grantee” Authorized Representative)

By: ______________________
Title: ____________________
Date: ____________________

Blue Cross of Idaho Foundation for Health, Inc. (“Foundation”)

By: ______________________
Title: ____________________
Effective Date: ______________
Nampa City Clerk’s Office Commends Street Division’s Chip Sealing Operation

Nathan Haveman, Nampa City Clerk Services Specialist, sent the following commendation for a successful 2019 chip sealing operation to Don Barr, Street Superintendent, and crew:

“On behalf of the Clerk’s Office, we commend you and your team for what we view as very successful chip sealing season. We received NO claims related to chip sealing—a significant reduction compared to years past. We wanted to take the time to thank you for your efforts to minimize the effects of chip sealing on Nampa citizens and in turn reduce the risks to the city as well.

Once again, thank you to you and your team for all your hard work.”

I-84 Middleton Overpass Design Update/I-84 Widening Project (Nampa-Caldwell)

- Phase II of the I-84 Widening Project, from the Karcher Interchange in Nampa to the Franklin Interchange in Caldwell, is underway. The improvements are part of a major project addressing needs on I-84 from Nampa to Caldwell. The work is expected to improve safety, address congestion, and benefit the regional economy for many years

- The Idaho Transportation Department (ITD) is working with staff to complete the design for the Middleton Overpass Project. The existing structure will be demolished and replaced with a new overpass with bike lanes, sidewalk and travel lanes

- ITD presented the City with the option of expanding the width of the bridge abutment foundation to provide for future expansion. The additional foundation work would cost the City approximately $400,000 and would reduce construction cost when the bridge is expanded from two lanes to four lanes in the long-term future (anticipated by 2045)

- The Middleton Overpass widening is not on the City Master Plan and not a current priority project. Staff directed ITD to build the abutments with no additional width for future widening

- The City also reaffirms its preference for a temporary traffic signal installation on the north end of the overpass at the intersection with Cherry Lane

- Current and future design options are proposed. The proposed construction plan (current) is a two-lane option, that is projected to meet capacity needs until 2045, with added bike lanes and pedestrian facilities. The proposed section is shown below (changes recommended by City staff in red):
- The long-term option is the full build of Middleton Road according to City standards as shown below:

- ITD will pay for the cost of the current two-lane proposal, but not the full build out. Expanding the two-lane to the full build out option would be an additional $4 to $6 million dollars
Resolution # 35-2019

AN ESTIMATE OF EXPENSES AND REVENUES OF THE CITY OF NAMPA, IDAHO FOR THE FISCAL PERIOD BEGINNING OCTOBER 1, 2019 TO AND INCLUSIVE OF SEPTEMBER 30, 2020; AND NOTICE OF PUBLIC HEARING ON THE PROPOSED BUDGET BY THE CITY COUNCIL.

WHEREAS, Section 50-1002 Idaho Code, requires the City Council, prior to passing the annual appropriation ordinance, to estimate the probable amount of money necessary for all purposes during the fiscal year and;

WHEREAS, a proposed budget has been prepared that includes an estimate of expenses and revenues for FY 2019 which fiscal year runs from October 1, 2018 through and including September 30, 2020;

THEREFORE, it is hereby ordered by the City Council that this classification and estimate be entered into the minutes of the Council of the City of Nampa and the City Clerk be directed to cause the same to be published in the Idaho Press, a newspaper published in said City and having a general circulation therein.

### ESTIMATED EXPENDITURES

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## ESTIMATED REVENUES

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<td>Exempt Property Taxes (GO Bond)</td>
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### STATE REVENUE SHARING

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<td>Personal Property Tax Replacement</td>
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<td>Intergovernmental</td>
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### CHARGES FOR SERVICES

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<td>General Government</td>
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<td>Golf Courses</td>
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<td>Idaho Center</td>
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<td>31,000</td>
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<td>Nampa Recreation Center</td>
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<td>Water</td>
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### FRANCHISE FEES

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<td>Gas Franchise</td>
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### OTHER FEES

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### GRANTS & DONATIONS

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### LOAN PROCEEDS

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### FINES & FORFEITURES

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### TRANSFERS & FUND BALANCE

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<td>Transfers - In</td>
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<td>Allocations - In</td>
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### MISCELLANEOUS

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## CITY OF NAMPA, IDAHO

### FISCAL YEAR 2020 PROPOSED BUDGET

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<th>FUND</th>
<th>2018 Actual Expenses</th>
<th>2018 Actual Revenue*</th>
<th>2019 Budget AMENDED Expenses</th>
<th>2019 Budget AMENDED Revenue*</th>
<th>2020 Budget PROPOSED Expenses</th>
<th>2020 Budget PROPOSED Revenue*</th>
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<tbody>
<tr>
<td>GENERAL FUND</td>
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<td>City Clerk</td>
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<td>340,430</td>
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<td>381,508</td>
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<td>Code Enforcement</td>
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<td>388,412</td>
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<td>Engineering</td>
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<td>2,717,055</td>
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<td>2,743,404</td>
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(Additional tables or sections may follow this layout depending on the content of the document.)
<table>
<thead>
<tr>
<th>Category</th>
<th>2018 Actual</th>
<th>2018 Actual</th>
<th>2019 Budget</th>
<th>2019 Budget</th>
<th>2020 Budget</th>
<th>2020 Budget</th>
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<tbody>
<tr>
<td>Facilities Development</td>
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<td>Fleet Management</td>
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<td><strong>$59,898,210</strong></td>
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**ENTERPRISE & SPECIAL REVENUE FUNDS**

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<tr>
<th>Category</th>
<th>2018 Actual</th>
<th>2018 Actual</th>
<th>2019 Budget</th>
<th>2019 Budget</th>
<th>2020 Budget</th>
<th>2020 Budget</th>
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<tbody>
<tr>
<td>911 Fees</td>
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<td>Nampa Recreation Center</td>
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<td>Street, Traffic, &amp; Stormwater</td>
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<td><strong>$113,835,977</strong></td>
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**GRANTS & DONATIONS**

<table>
<thead>
<tr>
<th>Category</th>
<th>2018 Actual</th>
<th>2018 Actual</th>
<th>2019 Budget</th>
<th>2019 Budget</th>
<th>2020 Budget</th>
<th>2020 Budget</th>
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<tbody>
<tr>
<td>4,385,177</td>
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**CAPITAL PROJECTS & DEBT SERVICE FUNDS**

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<tr>
<th>Category</th>
<th>2018 Actual</th>
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<th>2019 Budget</th>
<th>2019 Budget</th>
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<tr>
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I, Deborah Rosin, Clerk of the City of Nampa, Idaho do hereby certify that this is a true and correct statement of the proposed expenditures and revenues for the Fiscal Year 2020. Citizens are invited to attend the budget hearing on August 19th at 7:30 p.m. and have the right to provide written or oral comments concerning the entire City budget. A copy of the proposed City budget in detail is available in the Nampa Finance Office at Nampa City Hall for inspection during regular hours, 8:00 a.m. to 5:00 p.m.


APPROVED BY THE MAYOR OF THE CITY OF NAMPA, IDAHO, THIS 5th, DAY OF AUGUST, 2019

Approved:

Mayor

Attest:

City Clerk
July 23, 2019
For Immediate Release

Nampa Library awarded $91,000 grant to enhance access to health and wellness services

The Nampa Public Library is pleased to announce it has been awarded a $91,943 grant from the National Network of Libraries of Medicine (NNLM) for a project called, “Be Well Nampa.” The primary objective of the “Be Well Nampa” project for the NNLM All of Us Community Engagement Award is to improve the quality of life in our community and enhance access to existing health services by serving as a centralized, neutral location.

Nampa Library Director Claire Connley stated, “We are thrilled to have been awarded this grant. Through the Be Well Nampa initiative, Nampa residents will be able to capably participate in their own healthcare, no matter what their means. We hope to make a lasting difference in health outcomes and awareness in Nampa.”

With funding from this grant, the eight-month “Be Well Nampa” project will begin September 2019 and will include several community benefits:

- provide individualized treatment and referral services with professional healthcare workers and educators;
- increase access to reliable online health information at our “Be Well Nampa” library computer center;
- offer a variety of health and fitness classes and events led by certified health practitioners and;
- develop an information campaign to promote awareness of the rise in sexually transmitted diseases in our area.

The Nampa Public Library will make use of key partnerships with Terry Reilly Health Services, St. Luke’s Medical Center, American Heart Association and the Idaho Department of Health & Welfare to create an innovative approach to offering health, medical and wellness information to Nampa residents.
Mayor Kling said, “The Nampa Public Library is a natural hub for residents to easily access health and wellness services. I am very appreciative of staff who pursued this grant and applaud the partners who have stepped forward to help cultivate a healthy community together.”

By using the Nampa Public Library as a central location, the public will be able to consult with healthcare providers, use online resources and attend interactive workshops on nutrition, weight loss, fitness and other needed wellness related topics.

For additional information, visit nampalibrary.org or in person at the Nampa Public Library, located at 215 12th Ave S. All programs and events at the library are provided to the public free of charge.

Brittany Sullenger
Nampa Public Library
Administrative Coordinator
208.468.5814
sullengerb@cityofnampa.us
NNLM *All of Us* Community Engagement Outreach Award

**Primary Contact:**  
Claire Connelly, Library Director  
[connleyc@nampalibrary.org](mailto:connleyc@nampalibrary.org)  
208-468-5806

**Institution Name:**  
Nampa Public Library Foundation  
Nampa Public Library  
215 12th Avenue South, Nampa Idaho 83651  
Tax ID – 35-2309395  
DUNS # - 08 012 5020

**Is your organization a member of NNLM PNR?** Yes #14655

**Has your organization received NNLM funding in the current grant cycle (2016-2021)?** No

**Amount Requested:** $91,091

**Project Title** – Be Well Nampa

**Partner Organizations and Addresses:**  
Terry Reilly Health Services  
211 16th Avenue North, Nampa Idaho 83687

St. Luke’s Nampa Medical Center  
9850 W. St. Luke’s Drive, Nampa, Idaho 83687

Idaho Department of Health & Welfare  
450 West State Street, 4th Floor Boise, Idaho 83720

American Heart Association  
350 N. 9th St. Ste.404 Boise, Idaho 83702

Southwest District Health  
13307 Miami Lane, Caldwell, Idaho 83607

**Will Training be provided as part of this award?** Yes

**How did you learn about this award?**  
Met with Tania Bardyn (MLIS, AHIP-Dean of University Libraries, and Director of the Health Sciences Library and NNLM Pacific Northwest), and Michele Spatz (All of Us Community Engagement Coordinator NNLM Pacific Northwest) in February where they informed us about NNLM and the *All of Us* Research Program. We were advised that funding possibilities would be forthcoming that could benefit our community.

**Date of Submission:** May 1, 2019
NNLM All of Us Community Engagement Outreach Award

Project Title: Be Well Nampa

Proposed start and end dates for the project: September 1, 2019 - April 30, 2020

Project Summary:

The Nampa Public Library serves as a cornerstone for our community providing diverse gathering spaces, opportunities to learn, access to vital resources and programs for the enrichment of all. The Library continually evaluates ways to accommodate emerging community needs and to engage the public outside of the library to strengthen community relationships.

With funding from this grant, the Library plans to launch a eight-month Be Well Nampa project for the primary objective of improving the quality of life in our community. Our goal is to enhance access to existing health services by offering the Library as a centralized, neutral location. The project will employ four primary outreach methods; provide individualized treatment and referral services with professional healthcare workers and educators; increase access to reliable online health information at our Be Well Nampa library computer center; offer a variety of health and fitness classes and events led by certified health practitioners and; develop an information campaign to promote awareness of the rise in sexually transmitted diseases in our area.

The City of Nampa is one of the more impoverished and underserved communities in Idaho. Be Well Nampa will make use of key partnerships to create an innovative approach to offering health, medical and wellness information to our residents. By using the Library as a central location, the public will be able to consult with healthcare providers, use on-line resource and attend interactive workshops on nutrition, weight loss, fitness and other needed wellness related topics. By providing bilingual services and training library staff, we will be better prepared to lead patrons to accurate, current and relevant health and medical resources.
Target Population:

The Nampa Library serves the City of Nampa and much of the rural area of Canyon County. Canyon County has a population of 216,699 and is located in Southwest Idaho. As the 2nd most populous county in Idaho, it covers 604 square miles of which 587 square miles is rural and unpopulated. Nampa Idaho is the most populated area in the County with a population of 93,590. Statistics show, the per capita income for Nampa is $18,123 by comparison with Canyon County at $19,765, $26,386 for the State of Idaho and $31,177 for the United States. Approximately 20% of Nampa’s people live below the poverty level, 15.5% in Canyon County compared to 12.8% for Idaho and the 12.3% in the United States.

Nampa also has one of the largest Hispanic or Latino populations in Idaho. Nearly a quarter (23.8%) of Nampa residents identify themselves as Hispanic or Latino and 31.8% of this segment of the population in Nampa live below the poverty level.

Families with children make-up a significant part of the population at 39%. This compares to a State rate of 33% and a national rate of 32%.

Healthy Conditions Data

The City of Nampa did a Healthy Conditions Assessment in 2017. It was developed by the community team as part of the High Five Grant to provide a summary of needs within the City. The four key citywide findings were:

1. A general lack of adequate transportation
2. Food access is challenging for many Nampa residents
3. Housing options for all incomes is lacking
4. There are significant inequities within the Hispanic population.

The top 5 diagnosis codes, in rank order, for 2018 in Nampa were hypertension, diabetes, obesity, hyperlipidemia, and hypothyroidism.

Behavioral health conditions are a significant factor in health of overall population. Just under 15% of Nampa residents are identified as having Depression, 12% having Anxiety Disorder, just under 5% having Substance Abuse Disorder, and 19% Using Tobacco.

34% of Canyon County adults are defined as obese as compared to 26% Nationwide and 29% in Idaho.

Sexually transmitted Infections are listed as 466.2 in Canyon County as compared to 145.1 Nationwide and 344.5 in Idaho.

36% of adults in Nampa had no dental visit in the past year. This is significantly higher than Southwest Idaho which has a rate of 28.3%.

A full 16% of Canyon County residents are uninsured with a margin of 3,050:1, residents to primary care physicians.
Air pollution is also a concern in Canyon County with particulate matter being at 10.1 as compared to 6.7 Nationwide.

Social Determinants of Health

- Housing – 33.2% of households in Nampa are considered housing cost burdened, spending over 30% of their income on housing. This compares to 28.6% in Idaho and 33% nationally
- Food – 25% of Nampa residents have low income and low food access compared to 24.3% in Canyon County, 21.8% in Idaho and 19% nationally
- Poverty – Although the state and national poverty rate has declined, Nampa’s rate has stayed high.
- Education – Of those 25 and older, 15% are without a high school diploma or equivalent, compared to 10% in Idaho and 13% nationally.

Insurance – Private, Public, or Uninsured

- 29.4% of persons insured in Nampa have Medicaid versus a State rate of 27.2%.
- 17.45% of Nampa residents are uninsured, a bit lower than Canyon County at 17.7% but significantly higher than Idaho at 14.7%.

Sources

U.S. Census Bureau, 2010-2014 American Community Survey
Healthy Impact Coalition, Nampa
Terry Reilly Health Services Community Dashboard
City Health Dashboard 500 Cities
Identify the outcomes of proposed project:

The *Be Well Nampa* project will promote both awareness and increase access to online health resources; develop engaging informative and interactive presentations on health topics; and provide individualized consultations with a Community Healthcare worker.

Attendees of informative programs held by certified health practitioners on 1) Nutrition, 2) Diabetes and 3) Heart-health will increase understanding of behaviors that affect health and basic knowledge of steps for self-care. Health practitioners from Terry Reilly Health Services, St. Luke’s Health Systems, and the Family Medicine Residency of Idaho will provide onsite education and individual consultations. Furthermore, Terry Reilly Services and (Idaho) Southwest District Health have bilingual English-Spanish speakers to meet the needs of more than 96% of our residents.

The special library collection area *Be Well Nampa* will increase access to legitimate online health and medical resources for those without internet access. In partnership with the Idaho Department of Health and Welfare, Terry Reilly Health Services and other partners, the Library will reach a significantly larger audience with online and broadcast media public service announcements.

Outcomes by category:

1. **Nutrition – Be Well Nampa by Healthy Eating**
   - By the end of the project over 250 adults, ranging from late teens to mid-seventies, will have participated in interactive and informative programs held by certified nutritionists or dieticians on topics such as, reading food labels, preparing healthy meals and weight management to increase understanding of how our food choices affect our health. All attendees will be given information about the All of Us research program.
   - By the end of the project, more than 200 children aged 6-13, with an additional 75 accompanying adults, will have participated at interactive healthy eating programs, presented by St. Luke’s using MyPlate.gov and NNLM resources or Southwest District Health’s Healthier Eating program.

2. **Diabetes –**
   - By April 30, 2020, over 180 adults will attend real-life guidance and interactive workshops with professional healthcare providers to learn self-care instruction on: a) being active; b) healthy coping; c) blood sugar monitoring; and d) reducing risks. NNLM online resources will be shared with attendees; plus, the Library will handout information to all attendees regarding *All of Us* Research Program from the Community Resources web site.
   - By April 30, 2020 more than 60 children accompanied by over 25 adults will receive instruction on diabetes prevention and diabetes management techniques.

3. **Heart Health –**
   By April 30, 2020, over 180 adults will participate in educational workshops and participatory health-fitness programs provided by Terry Reilly Health Services, the American Heart Association or Southwest District Health. NNLM online resources will be shared with attendees; plus, the
Library will handout information to all attendees regarding All of Us Research Program from the Community Resources web site.

4. Between September 1, 2020-April 30, 2020, the Library will provide 60 Fit and Fall Proof exercise-based prevention classes for senior citizens, with a minimum of 20 individuals per class.

5. Onsite Wellness Consultations and Referrals – The Library anticipates that individuals of all ages, with the majority who are uninsured, on Medicaid, Medicare or have no regular primary care physician will take advantage of free, onsite consultations at the Nampa Public Library.
   
   - During the 8 months of service, over 400 individuals will meet with a licensed Community Health Worker, Community Health Educator or Behavioral Counselor, at the Library for private consultation for activities such as: enrolling in health coverage; scheduling appointments for medical needs; education on diabetes, smoking cessation or preventative health; and be scheduled for health screenings, dental screenings or flu shots.
   - During the 8 months of service, through Family Medicine Residency of Idaho, at least 500 people will have met with a licensed medical doctor to receive a general check-up, health advice, flu-shots or vaccinations.
   - Between September 5, 2019 – April 30, 2020, more than 150 clients will be scheduled for dental screening offered by Terry Reilly Health Services dental hygienists or dental assistants.
   - By April 30, 2020, more than 125 individuals will meet with on-site behavioral health counselors, from Terry Reilly Health Services for consultation, to achieve improved emotional wellness. Counseling services may relate to aging, parenting, depression, substance abuse and other needed mental health concerns.

6. Through social media and print marketing the Library will increase awareness of reliable and current health and medical resources. Utilizing the NNLM online resources, videos from the All of Us Research Program and the CDC.
   - By April 30, 2020, a minimum of 100 people will have accessed at least one database provided by NNLM through the Nampa Public Library website portal.
   - By April 30, 2020 over 200 people will have visited Medline Plus through the Nampa Public Library website portal.
   - By April 30, 2020 over 350 people will have accessed health information at the Be Well Nampa resource computers in the library.

7. Between January 6, 2020 – April 30, 2020 – a series of 60 second videos promoting awareness of STDs and local testing sites will air on area television more than 35 times, plus, viewed over 300 times on social media sites.

8. The Library will add at least 12 fitness and health kits which will include DVDs, exercise devices equipment and books published by medical health professionals to increase understanding of low vision, arthritis, diabetes, and obesity.
9. In March 2020, the Library will hold its 2nd annual Destination Wellness Health Fair, with over 25 health and wellness service providers connecting with more than 1,000 Nampa patrons handed informational literature regarding local health service, online medical resources through Medline Plus and the All of Us Research Program.

10. Between September 1, 2020-April 30, 2020, the Library will boost social media posts for 8 events and/or informational content, to target specific demographics to greater numbers of viewers, determined by Facebook, Twitter and Instagram usage data.

11. All sixteen Public Services staff of the Library will have viewed at least two online webinars presented by the National Network of Libraries of Medicine. Plus, at least 14 of the staff will have attended two in-person trainings to increase their knowledge in locating health information presented by Be Well Nampa project partners.
Project Objectives:

- For Nutrition instructional and hands-on learning:
  At least 80% of low-income adults attending healthy cooking demonstrations will be able to respond with 70% accuracy to a quiz on program specific nutrition information.

  At least 70% of children attending Healthy Eating programs will be able to indicate an understanding of healthy food choices and portion sizes through participation in interactive games and completing printed activity sheets from MyPlate.gov.

- For Diabetes instructional and hands-on learning:
  Over 75% of adults completing diabetes self-care instruction will rate themselves with a higher score demonstrating greater confidence in their understanding of diabetes self-care when responding to a pre and post self-assessment questionnaire.

  Upon successful completion of a diabetes self-care interactive workshop, at least 75% of children will be able to respond with 70% accuracy to a True/False list of statements regarding diabetes self-care.

- For Heart Health instructional and hands-on learning:
  Upon successful completion of a heart health program, at least 75% of adults will be able to identify at least 5 of 8 actions the American Heart Association recommends people can do to prevent heart disease.

- Fit and Fall Proof Exercise classes:
  After completion of 10 class sessions, 80% of the participants of the Fit and Fall Proof classes will demonstrate improved posture, strength and gait-speed through successful completion of pre and post assessment, “8-Foot Timed Up-and-Go.”

- For Onsite Wellness Consultations:
  During onsite consultations, at least 80% of individuals identified as needing a referral with a healthcare professional, will set an appointment with the aid of the community healthcare worker by the end of their session.

- For Online Access, Be Well Nampa resources and Informative Media Campaign:
  Using usage data provided by social media sites, videos promoting awareness of STDs and local testing sites posted to the Library’s social media sites will have a minimum of 100 views each, and each video will be shared at least five times.

Health and fitness kits will be checked out at least 4 times each, during the eight-month project.

- Promotional Objectives:
  Over 75% of adults attending the 2020 Destination Wellness health fair, will receive printed information on Medline Plus and the new Be Well Nampa resource station in the Library.

- Staff Training:
  Upon completion of two online webinars, 90% of staff will be able to complete a 10-question, multiple choice quiz with 90% accuracy, responding to general health reference questions, directing people to appropriate websites using NNLM resources and Medline Plus.
Project Plan:

The *Be Well Nampa* initiative will begin September 1, 2019 through April 30, 2020. With the partnerships formed in this eight-month period, we plan to continue the program by seeking additional funding and in-kind support.

Training has already begun with all sixteen Library Public Services staff completing the NNLM *Beyond an Apple a Day* training in April 2019. Additionally, Public Services staff will be required to complete other NNLM training as assigned throughout the 8-month period (some will be recordings). This will include but is not limited to:

- NNLM *All of Us* National Program – Get Involved
- National Library of Medicine Resources for Citizen Scientists
- *Activate, Collaborate, and Educate: Health Outreach and Programming in Your Community*
- *Caring for the Mind: Providing Mental Health Information at Your Library*
- Online Resources to Support Evidence-based Practice on Population Health: An Introduction to MedlinePlus, PubMed, and HSRProj (Classes on Demand)

St. Luke’s Healthcare System will be providing training for patrons and staff, focusing on children and pediatric concerns. This training will include:

- Youth Education; Tobacco-use prevention
- Skin cancer prevention
- Healthy eating and physical activity
- Interactive tools
  - Facial skin analyzer
  - Giant inflatable colon
  - St. Luke’s Children’s digestive health inflatable

Idaho Department of Health and Welfare, Division of Public Health, will act as consultants for continued staff training and assisting in keeping library materials current.

All class and training completion by staff will be monitored and included on a spreadsheet to keep track of staff education.
Evaluation Plan:

Nampa Public Library staff and committed community partners of *Be Well Nampa* will engage in several methods to determine the success of the project.

To evaluate the extent the Library was able to implement Be Well Nampa goals of reaching community targets through instructional and interactive programs, staff and community partners will complete surveys following each activity providing feedback. Partners will rate satisfaction levels concerning library staff, the library facility and course outcomes. Staff will complete checklists identifying completion of marketing and program planning procedures, providing feedback on program effectiveness. During classes and events, community members will be asked to complete surveys responding to self-assessment and course-assessment questions to provide feedback as how well the programs met objectives. Surveys will include questions ranking instructor, facility, and learning objectives. At some classes, attendees will be given pre and post program surveys. Additionally, community members will be requested to voluntarily provide email addresses to allow staff to send follow-up surveys. Staff and partners will be asked to note factors which may have favorably or negatively impacted course outcomes, such as: weather, technology, external factors, etc. Using a 5-point ranking, 1-Poor, 2-Fair, 3-Good, 4-Very Good, and 5-Excellent; class surveys with overall average score of 3.5 or higher will be considered successful.

To evaluate how effective the Library was for increasing awareness of NNLM online resources and Medline Plus, library staff will track weekly usage data from the Library’s web site, login data on the Be Well Nampa computers and IPads. Additionally, staff will record usage data from the Library’s social media sites indicating an interest in online medical resources. Comparing total program attendance numbers with page views from the library’s web site pre and post project will indicate impact of awareness campaign.

To assess to what extent the library was able to implement the *Be Well Nampa* project in reaching community targets through video and radio PSAs for STD awareness, staff will record usage data from the Library’s social media sites tracking number of views. With the Idaho Department of Health and Welfare, Public Services Division, the library will invite media outlets to share in the project and provide data on number of times video or audio PSAs have been aired. Using funds to boost social media postings, Library page views increased by 20% will be rated as successful.

To appraise community interest and activity by the public was generated from the *Be Well Nampa* project, partners providing individual consultations will track the number of participants by the primary target populations; persons over 65 years; young adults aged 16-24, low-income (determined by Medicaid eligibility or student eligibility for Free and Reduced school lunch program;) and Hispanic. Library staff and project partners providing instruction will track program attendance.

To evaluate effectiveness of staff training, project managers will perform random checks with library staff to gage effectiveness of staff interactions in directing the public to appropriate sites. Staff record counts of public interactions while working at the library reference desks when directing people to the *Be Well Nampa* resource corner.
Sustainability:

The Nampa Public Library has staff engaged in regularly providing the entire community with diverse opportunities to learn and access enriching programs and vital resources. We create new prospects through developing ongoing partnerships. Through community assessment research, the library staff and community partners are highly aware of the great need in the city of Nampa and Canyon County for access to health services and valid medical information. Therefore, we are committed to continuing the new Be Well Nampa project well beyond April 30, 2020.

During the past two years the Library has hosted programs for adults and children on healthy eating, diabetes awareness, heart health and other wellness programs, such as stress management. During the Be Well Nampa project, with our committed partners, we will add a greater number of classes with more variety. At each event, we will gather information through surveys to review participation feedback and seek input for future courses. Using this method, the Library will be able to set goals for the next two years.

All employees of our Youth Services and Adult Services divisions have begun taking online webinars through NNLM to strengthen knowledge of online health resources. Our goal is that all staff serving reference desks will be familiar with the web sites we will be hosting on our new dedicated computers in the Be Well Nampa resources section of the library. The Library’s Public Technology Manager and Adult Services Manager are committed to working with community partners to keep this computer center updated. By April 30, 2020, staff will have participated in hands-on training for providing better reference to patrons with health questions. The Library management are implementing orientation practices for new employees, so that health services training will endure.

The Idaho Department of Health and Welfare (IDHW), Division of Public Health has two separate units, each emphasizing the large underserved population for health services in our area. IDHW staff have pledged support to assist the Library with sustaining this project, providing consultation, staff training and providing new materials for public health information. Due to the great demand, the Library is dedicated to the Be Well Nampa project to continue for years to come.

The Library has an ongoing collaboration with the Southwest District Health. Over the past many years, the Library has partnered with Southwest District Health (SWDH) by providing special storytelling events, promoting the Women Infant Children program (WIC) at their site; and at the library, hosting numerous classes on various health topics, such as diabetes maintenance, weight management, and “Healthy Bodies, Healthy minds.” Annually, they participate in the library’s summer reading program. In March of this year, they hosted a booth at our first annual Destination Wellness health fair. More recently, two library employees attended a full-day training to begin Fit and Fall Proof classes, which will be held twice weekly starting in August 2019. The Library plans to build on this long-term relationship through the Be Well Nampa project and is preparing to set ongoing educational classes with SWDH.

The Nampa Public Library, the Nampa Public Library Foundation and our committed partners are seeking additional grant funding to continue the individual health consultations beyond next year. We are reaching out to the College of Western Idaho’s Healthcare programs which include dental assisting, medical assistants and more, to develop future partnerships for lasting access to individual health care. Also, the Library, with the assistance of St. Luke’s Community Education coordinators, is negotiating
with Family Medicine Residency of Idaho, a non-profit dedicated to connecting physicians with underserved and rural areas, to provide health checks at the library.

The Nampa Public Library and our community partners see the Be Well Nampa project as the beginning of an ambitious, innovative and greatly needed service to the people of Nampa. The NNLM All of Us Community Engagement Outreach Award will provide needed funding to launch a venture that has the potential to last for years.
Populations and Participant Roles

Complete and attach as part of your NNLM PNR funding application.

**Populations**

Identify population(s) **specifically named and/or targeted in the project. Do not include members of populations who may benefit from the project.**

<table>
<thead>
<tr>
<th>Demographics</th>
<th>Issues and Interests</th>
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<tbody>
<tr>
<td>☒ Adults</td>
<td>☒ Behavioral/Social Determinants of Health</td>
</tr>
<tr>
<td>☒ Children</td>
<td>☒ HIV/AIDS</td>
</tr>
<tr>
<td>☐ Men</td>
<td>☐ LGBTQ</td>
</tr>
<tr>
<td>☒ Seniors</td>
<td>☐ Maternal Health</td>
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<tr>
<td>☒ Teens</td>
<td>☒ Opioids</td>
</tr>
<tr>
<td>☐ Women</td>
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<tr>
<td><strong>Geographic Type</strong></td>
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<tr>
<td>☐ International</td>
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</tr>
<tr>
<td>☒ Medically Underserved Areas/Populations</td>
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</tr>
<tr>
<td>☒ Rural</td>
<td></td>
</tr>
<tr>
<td>☒ Suburban</td>
<td></td>
</tr>
<tr>
<td>☒ Urban</td>
<td></td>
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</tbody>
</table>

**Participant Roles**

Identify roles of target population(s) **specifically named and/or targeted in the project. Do not include participants who may benefit from the project.**

- ☐ Data resource or tool developer
- ☐ Data scientist
- ☒ Educator
- ☐ Emergency preparedness and response
- ☒ General public
- ☒ Health care provider
- ☐ Historian
- ☐ Journalist
- ☒ Library or information professional
- ☒ Public health professional
- ☐ Publisher
- ☐ Researcher
- ☐ Student, college & post-grad
- ☒ Student, K-12
Please check all NNLM goals that apply:

<table>
<thead>
<tr>
<th>Goal ID</th>
<th>Applies</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>x</td>
<td>Increase awareness and use of NLM services.</td>
</tr>
<tr>
<td>2</td>
<td>x</td>
<td>Serve as a primary source for reliable and authenticated content.</td>
</tr>
<tr>
<td>3</td>
<td>x</td>
<td>Further training in the use of medical information resources.</td>
</tr>
<tr>
<td>4</td>
<td>x</td>
<td>Strengthen communications and connectivity for health, i.e. infrastructure.</td>
</tr>
<tr>
<td>5</td>
<td>□</td>
<td>Conduct and support basic and applied research to identify the need for access to, evaluation of, and use of health information resources and systems.</td>
</tr>
<tr>
<td>6</td>
<td>x</td>
<td>Reduce and eliminate health disparities among minority and other underserved populations.</td>
</tr>
<tr>
<td>7</td>
<td>x</td>
<td>Conduct assessments to learn what improvements in service or new support is needed and to evaluate effectiveness of current programs.</td>
</tr>
<tr>
<td>8</td>
<td>□</td>
<td>Enhance training in the development and use of methods and tools necessary for biomedical Big Data science.</td>
</tr>
<tr>
<td>9</td>
<td>x</td>
<td>Establish strategic partnerships to support access to biomedical and research tools.</td>
</tr>
<tr>
<td>10</td>
<td>x</td>
<td>Support community and academic partners' outreach to students and encouragement of careers in science, technology, engineering, and mathematics (STEM).</td>
</tr>
<tr>
<td>11</td>
<td>□</td>
<td>Connect unaffiliated health professionals and researchers to library services and document delivery options.</td>
</tr>
<tr>
<td>12</td>
<td>□</td>
<td>Develop a network of libraries and community organizations to support the goals of the NNLM partnership with the NIH All of Us Research Program.</td>
</tr>
</tbody>
</table>
**Personnel**

The Nampa Public Library will have three primary staff working on the *Be Well Nampa* project.

Beth Neunaber, Adult Services Manager, MLS, Nampa Public Library – Project Manager
Beth will oversee the *Be Well Nampa* project planning and coordinating events with community partners. Also, she will organize training of staff in cooperation with the Youth Services Supervisor and the Public Technology Manager. With the Library Director, Claire Connley and the Nampa Public Library Foundation, Beth will maintain the budget and track expenditures.

- Worked as a project manager on large projects such as hosting a Smithsonian traveling exhibition, *WaterWays*, which involved recruiting and negotiating successful partnerships with local government agencies, non-profits, and commercial businesses to develop and implement more than twenty engaging and informational programs during the six-week exhibition.
- Served on local and statewide boards to promote literacy within the community as well as creating more staff workforce development opportunities for library employees.
  - Currently, chairing the annual Idaho Library Association Conference which encompasses networking with libraries of all types within Idaho, commercial vendors and state and federal agencies to present continuing education opportunities for library employees during the three-day conference.
- Manages eight staff to coordinate ongoing information classes and cultural events throughout the year.

Sara Cobb, Associate I, Adult Services Nampa Public Library and Library Wellness Coordinator
Sara is a licensed massage therapist and has current Heartsaver CPR & AED certification. She will assist with coordinating schedules with community partners, marketing programs and events, as well as assisting with tracking data gathered from surveys.

- Facilitated *Wellness Wednesday* classes at the library for over three years, partnering with community healthcare providers to offer varied health and wellness related programs, such as, Diabetes awareness, loved ones with Alzheimer’s, avoiding back pain & strain, weight loss 101, smoking cessation and more.
- Represented the Library on the City of Nampa employee wellness team for five years where they plan and coordinate wellness initiatives to improve overall health of city staff.

Michael (Mike) Sloan, Public Technology Manager – *Be Well Nampa* resource center
Mike will set-up new computers and iPads, install software as applicable, maintain computer equipment, and assist with staff training. Also, Mike will coordinate with the Project manager and the library web developer to implement the *Be Well Nampa* resource center website.

- Serves on the Idaho Commission for Libraries *Special Project Library Actions Team (SPLAT)* which is a statewide committee of library employees dedicated to exploring and connecting libraries with new trends and innovative technology.
- Represents the Nampa Public Library on the Library Information Technology (LIT) team for the Lynx! Consortium. LIT assesses needs, implements new ILS upgrades and troubleshoots the shared library technology of Lynx!
- Worked at the Library for over 19 years, and currently maintains 30 public internet computers and the automated public computer management system. In this role, Mike actively assists with troubleshooting, planning and promoting computer services at the Library, coordinating efforts with Library Management Team, staff and the public.
Institutional Support:

The Nampa Public Library consists of a 62,000 square foot three-story building. On the first floor there is a large multipurpose room that can be divided into two sides with a capacity of 134. There are six study rooms located on the second and third floors. On the third floor there is a Board room and a small room (8 feet 9 inches BY 9 feet 8 inches) that is lockable and can be used as a medical evaluation room. These rooms can be used when providing e.g.; programs, support groups, medical evaluations, vaccination clinics.

In fiscal year 2018, Nampa Public Library hosted 539 programs with a total of 39,351 people in attendance. In the same year the Library door count was 285,678.

The Library is in the heart of downtown Nampa, close to the north-end which has been identified as the area most in need of resources for citizens.

Library staff will work alongside our partners to ensure the services provided are optimum for our patrons. The programs and services will be arranged throughout the months with much attention to the best days/times to engage the people in need of support.

We will advertise the services and programs offered along with the All of Us Research Program, reaching out through social media, posters, Library website, community calendars, handouts, the Nampa Housing Authority, etc.

The Nampa Public Library Board of Trustees and the Mayor of Nampa, Debbie Kling, are all in support of the project, Be Well Nampa.

Nampa Public Library has a full-time Technology Manager, Mike Sloan, who will be overseeing the technology that we have proposed.
## Nampa Public Library NNLM Community Engagement Proposed Budget

### Equipment & Supplies for Instructional Programs

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Cost</th>
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<tbody>
<tr>
<td>Library Kits (health aids, books, av, etc.)</td>
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<tr>
<td>Nutrition Class Equipment &amp; Supplies</td>
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<td>Education class supplies</td>
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### Supplies for Onside Healthcare Consultations

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### Technology Equipment - for computer equipment and accessories

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### Promotional materials & fees

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<tr>
<td>Printing costs - posters</td>
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<tr>
<td>Printing costs - flyers</td>
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<tr>
<td>Public Service Announcement :60 PSA Video (New)</td>
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<tr>
<td>Public Service Announcement :60 PSA Video (Edited existing)</td>
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<tr>
<td>Public Service Announcement :60 PSA Radio</td>
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<td><strong>Subtotal:</strong></td>
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# Personnel Consulting Fees & Activities: salaries and travel

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<table>
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<tr>
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</thead>
<tbody>
<tr>
<td>Travel (mileage)</td>
<td>50 miles @ $0.505</td>
<td>$25</td>
</tr>
<tr>
<td>Community Health Care Worker</td>
<td>24 hrs/wk x 33 weeks</td>
<td>$45,970</td>
</tr>
<tr>
<td>Counselor</td>
<td>8 hrs/wk x 33 weeks</td>
<td>$8,946</td>
</tr>
<tr>
<td>Dietician</td>
<td>8 hrs/wk x 33 weeks</td>
<td>$8,948</td>
</tr>
<tr>
<td>Admin support</td>
<td></td>
<td>$5,000</td>
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<tr>
<td><strong>Subtotal:</strong></td>
<td></td>
<td><strong>$68,889</strong></td>
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## Total Costs of Project (Total direct and indirect costs combined)

<p>| | |</p>
<table>
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</thead>
<tbody>
<tr>
<td><strong>Total</strong></td>
<td><strong>$91,091</strong></td>
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</tbody>
</table>
The Nampa Public Library does not have a “Hot Kitchen” – Nutritional class demonstrations will be done with inexpensive equipment. [All listed equipment from Amazon.com]

Meal Prep Stainless Steel Mixing Bowls Set with Airtight Lids (10-Piece Set)
$26.99 x 2 = $53.98

Set, 10 Pieces, 5 Measuring Cups and 5 Measuring Spoons $ 17.99 x 2 = $35.98

Crock-Pot 6-Quart Cook & Carry Manual Portable Slow Cooker, Stainless Steel
$29.99 x 2 = $59.98

Instant Pot LUX Mini 3 Qt 6-in-1 Multi- Use Programmable Pressure Cooker
$59.92 x 2 = $119.84

Proctor Silex 48507 Hot Pot 32 oz WHITE $14.99 x 2 = $29.98

BELLA 14538 2.6 Quart Air Convection Fryer, Black $49.99 x 2 = $99.98

Subtotal (12 items): $399.74
Hi Claire,

Here is the 8 month breakdown:

- CHW: $30,646
- Counselor: $5,964
- Dietician: $5,965
- Fringe: $11,456
- Edu/Teaching Tools: $2,333
- Cooking Class Materials: $2,333
- Food Rx: $2,433
- Medical Supplies/Blood Pressure: $2,201
- Indirect: $3,333

Below is the annual breakdown:

<table>
<thead>
<tr>
<th>Description</th>
<th>Nampa Library Project</th>
<th>Description</th>
</tr>
</thead>
<tbody>
<tr>
<td>Salary &amp; Fringe</td>
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<td></td>
</tr>
<tr>
<td>1 CHW</td>
<td>$45,970</td>
<td>CHW</td>
</tr>
<tr>
<td>2 Counselor</td>
<td>$8,946</td>
<td>Counselor</td>
</tr>
<tr>
<td>3 Dietician</td>
<td>$8,948</td>
<td>Dietician</td>
</tr>
<tr>
<td>4 Fringe</td>
<td>$17,184</td>
<td></td>
</tr>
<tr>
<td>5 Educational/Teaching Tools</td>
<td>$3,500</td>
<td></td>
</tr>
<tr>
<td>6 Cooking Class Materials</td>
<td>$3,500</td>
<td></td>
</tr>
<tr>
<td>7 Food Rx</td>
<td>$3,650</td>
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</tr>
<tr>
<td>8 Medical Supplies/Blood Pressure</td>
<td>$3,302</td>
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<tr>
<td>9 Indirect</td>
<td>$5,000</td>
<td>Limited normal indirect expense from 13.5% to reduced 6.1%</td>
</tr>
<tr>
<td>10 Grand Total</td>
<td>$100,000</td>
<td></td>
</tr>
</tbody>
</table>

*Indirect Rate includes admin support such as finance, operations and other support needed to fully operate clinic operations and grants. We have a federally approved indirect rate of 13.5%, but are offering up the difference as In-kind. We feel this partnership is beneficial to the community and we look forward to this partnership.

Please let me know if this is in line with what you need. Please let me know if I can help with anything else.

Thank you

-Kyle
Hello Kyle,
Have you had a chance to put together a breakdown of the salary costs for the FTE position? We will be turning the grant proposal in tomorrow and that is one of the requirements.
Thanks so much,
Claire.
## TECHNOLOGY PRICE QUOTE

<table>
<thead>
<tr>
<th>Item</th>
<th>Quantity</th>
<th>Price Per</th>
<th>Total</th>
<th>Links (if applicable)</th>
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</thead>
<tbody>
<tr>
<td>iPad Air (2019)</td>
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<td>$499.00</td>
<td>$998.00</td>
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<tr>
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<td>$16.99</td>
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<td><a href="#">Amazon.com - Keyboard Link</a></td>
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<tr>
<td>Dell AIO Optiplex</td>
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<td>$1,199.00</td>
<td>$2,398.00</td>
<td>See Dell Quote.pdf</td>
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<td>Dell Laptop</td>
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<td>$699.00</td>
<td>$699.00</td>
<td>See Dell Quote.pdf</td>
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<tr>
<td>iPad charging solution</td>
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<td>$180.99</td>
<td>$180.99</td>
<td><a href="#">Amazon.com - Offex Tablet Charging Box</a></td>
</tr>
</tbody>
</table>

$4,399.01
A quote for your consideration!

Based on your business needs, we put the following quote together to help with your purchase decision. Below is a detailed summary of the quote we’ve created to help you with your purchase decision.

To proceed with this quote, you may respond to this email, order online through your Premier page, or, if you do not have Premier, use this Quote to Order.

Quote No. 3000037020925.1
Total $2,640.39
Customer # 18432309
Quoted On Apr. 18, 2019
Expires by May. 18, 2019

Sales Rep Drew Fulton
Phone (800) 456-3355, 5139008
Email Drew_Fulton@Dell.com
Billing To MR PAYABLE ACCTS
NAMPA PUBLIC LIBRARY
101 11TH AVE S
NAMPA, ID 83651

Message from your Sales Rep

Please contact your Dell sales representative if you have any questions or when you're ready to place an order. Thank you for shopping with Dell!

Regards,
Drew Fulton

Shipping Group

Shipping To
PAYABLE ACCTS
NAMPA PUBLIC LIBRARY
101 11TH AVE S
NAMPA, ID 83651
(208) 465-2263

Shipping Method Standard Delivery

<table>
<thead>
<tr>
<th>Product</th>
<th>Unit Price</th>
<th>Qty</th>
<th>Subtotal</th>
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<tbody>
<tr>
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<td>$627.31</td>
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<td>OptiPlex 7460 AIO</td>
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<td>$2,013.08</td>
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<tr>
<td>Description</td>
<td>Amount</td>
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<tr>
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</tr>
<tr>
<td>Subtotal</td>
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<tr>
<td>Shipping</td>
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<td>Non-Taxable Amount</td>
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<td>Estimated Tax</td>
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<tr>
<td><strong>Total</strong></td>
<td><strong>$2,640.39</strong></td>
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</tr>
</tbody>
</table>

Special lease pricing may be available for qualified customers and offers. Please contact your DFS Sales Representative for details.
## Shipping Group Details

**Shipping To:**
PAYABLE ACCTS  
NAMPA PUBLIC LIBRARY  
101 11TH AVE S  
NAMPA, ID 83651  
(208) 465-2263  

**Shipping Method:**
Standard Delivery

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**Dell Latitude 3500**  
Estimated delivery if purchased today: Apr. 25, 2019  
Contract # WN11AGW  
Customer Agreement # PADD16200012

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<th>Description</th>
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<th>Qty</th>
<th>Subtotal</th>
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</thead>
<tbody>
<tr>
<td>Dell Latitude 3500 BTX</td>
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<td>1</td>
<td>-</td>
</tr>
<tr>
<td>8th Generation Intel Core i5-8265U Processor (4 Core, 4MB Cache, 1.6GHz)</td>
<td>379-BDKU</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Win 10 Pro 64 English, French, Spanish</td>
<td>619-AHKN</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Microsoft(R) Office 30 Days Trial</td>
<td>658-BCSB</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>No DDP ESS Software</td>
<td>634-BENZ</td>
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<td>4GB, 1x4GB, DDR4 Non-ECC</td>
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<td>-</td>
<td>1</td>
<td>-</td>
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<tr>
<td>2.5&quot; 500GB 7200 RPM SATA Hard Drive</td>
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<tr>
<td>Not selected in this configuration</td>
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<td>-</td>
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</tr>
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<td>391-BEBK</td>
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<tr>
<td>Single Pointing Non-backlit Keyboard, English</td>
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<tr>
<td>Wireless Driver for Intel 9560 + Bluetooth 5.0</td>
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<td>No Mobile Broadband Card</td>
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<td>-</td>
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<td>3 Cell 42Whr ExpressChargeTM Capable Battery</td>
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<tr>
<td>65 Watt AC Adapter</td>
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<td>No Fingerprint and No SmartCard Reader</td>
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<tr>
<td>Fixed Hardware Configuration</td>
<td>998-DKFO</td>
<td>-</td>
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<tr>
<td>SupportAssist</td>
<td>525-BBCL</td>
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<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Dell(TM) Digital Delivery Cirrus Client</td>
<td>640-BBLW</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)</td>
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<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Waves Maxx Audio</td>
<td>658-BBRB</td>
<td>-</td>
<td>1</td>
<td>-</td>
</tr>
<tr>
<td>Dell Developed Recovery Environment</td>
<td>658-BCUV</td>
<td>-</td>
<td>1</td>
<td>-</td>
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<tr>
<td>Dell Power Manager</td>
<td>658-BDVK</td>
<td>-</td>
<td>1</td>
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</tbody>
</table>

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Dell inc. U.S. only. Dell inc. is located at One Dell Way, Mail Stop 8129, Round Rock, TX 78682
<table>
<thead>
<tr>
<th>Description</th>
<th>SKU</th>
<th>Unit Price</th>
<th>Qty</th>
<th>Subtotal</th>
</tr>
</thead>
<tbody>
<tr>
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<td>210-AOID</td>
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<tr>
<td>Intel Core i5-8500 (6 Cores/9MB/6T/up to 4.1GHz/65W); supports Windows 10/Linux</td>
<td>338-BOCK</td>
<td>-</td>
<td>2</td>
<td>-</td>
</tr>
<tr>
<td>Win 10 Pro 64 English, French, Spanish</td>
<td>619-AHKN</td>
<td>-</td>
<td>2</td>
<td>-</td>
</tr>
<tr>
<td>Microsoft(R) Office 30 Days Trial</td>
<td>658-BCSB</td>
<td>-</td>
<td>2</td>
<td>-</td>
</tr>
<tr>
<td>Dell Data Protection Encryption Personal Edition Digital Delivery</td>
<td>421-9984</td>
<td>-</td>
<td>2</td>
<td>-</td>
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<tr>
<td>Dell ProSupport for Software, Dell Data Protection Encryption Personal Edition, 1 Year</td>
<td>954-3455</td>
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<tr>
<td>8GB 1X8GB DDR4 2666MHz Non-ECC</td>
<td>370-ADZL</td>
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<td>2</td>
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<tr>
<td>No Additional Hard Drive</td>
<td>401-AADF</td>
<td>-</td>
<td>2</td>
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<tr>
<td>Intel Integrated Graphics, Dell OptiPlex</td>
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<td>-</td>
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<td>Intel Wireless-AC 9560, Dual-band 2x2 802.11ac Wi-Fi with MU-MIMO + Bluetooth 5</td>
<td>555-BEBJ</td>
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<td>2</td>
<td>-</td>
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<tr>
<td>Intel Wireless 9560 2x2 vPro Driver</td>
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<td>Item</td>
<td>Code</td>
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<tr>
<td>7460 AIO 23.8&quot; FHD 1920x1080 IPS Touch Anti-Glare, Camera, Integrated Graphics, Bronze PSU</td>
<td>329-BDQV</td>
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<td>-</td>
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<tr>
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<td>Black Dell MS116 Wired Mouse</td>
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<tr>
<td>OptiPlex All-in-One Height Adjustable Stand, 7460 All-in-One</td>
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</tr>
<tr>
<td>SupportAssist</td>
<td>525-BBCL</td>
<td>2</td>
<td>-</td>
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</tr>
<tr>
<td>Dell(TM) Digital Delivery Cirrus Client</td>
<td>640-BBLW</td>
<td>2</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Dell Client System Update (Updates latest Dell Recommended BIOS, Drivers, Firmware and Apps)</td>
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<tr>
<td>Waves Maxx Audio</td>
<td>658-BBBR</td>
<td>2</td>
<td>-</td>
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</tr>
<tr>
<td>Dell Developed Recovery Environment</td>
<td>658-BCUV</td>
<td>2</td>
<td>-</td>
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</tr>
<tr>
<td>Optiplex 7460/7760 Drivers</td>
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<tr>
<td>OS-Windows Media Not Included</td>
<td>620-AALW</td>
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<td>Energy Star</td>
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<tr>
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<td>632-BBBJ</td>
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<tr>
<td>Safety/Environment and Regulatory Guide (English/French Multi-language)</td>
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<td>TPM Enabled</td>
<td>329-BBJL</td>
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<tr>
<td>No Intel Rapid Start or Smart Connect</td>
<td>409-BBJL</td>
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<tr>
<td>Desktop BTS/BTP Shipment</td>
<td>800-BBIP</td>
<td>2</td>
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<tr>
<td>System Power Cord (Philippine/TH/US)</td>
<td>450-AAOJ</td>
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<tr>
<td>8th Gen Intel Core i5 vPro processor label</td>
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<tr>
<td>No Anti-Virus Software</td>
<td>650-AAAM</td>
<td>2</td>
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<tr>
<td>Package MOD for DAO Fixed/HAS config or no stand config</td>
<td>340-CEJU</td>
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<td>-</td>
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<tr>
<td>Shipping Label for DAO</td>
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<tr>
<td>Regulatory Label 7460 AIO</td>
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<tr>
<td>No CompuTrace</td>
<td>461-AABF</td>
<td>2</td>
<td>-</td>
<td></td>
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<tr>
<td>Dell Limited Hardware Warranty Plus Service</td>
<td>997-6870</td>
<td>2</td>
<td>-</td>
<td></td>
</tr>
<tr>
<td>Onsite/In-Home Service After Remote Diagnosis 3 Years</td>
<td>997-6872</td>
<td>2</td>
<td>-</td>
<td></td>
</tr>
</tbody>
</table>

Subtotal: $2,640.39
Important Notes

Terms of Sale

Unless you have a separate written agreement that specifically applies to this order, your order will be subject to and governed by the following agreements, each of which are incorporated herein by reference and available in hardcopy from Dell at your request: Dell’s Terms of Sale, which include a binding consumer arbitration provision and incorporate Dell's U.S. Return Policy and Warranty (for Consumer warranties; for Commercial warranties).

If this purchase includes software: in addition to the foregoing applicable terms, your use of the software is subject to the license terms accompanying the software, and in the absence of such terms, then use of the Dell-branded application software is subject to the Dell End User License Agreement - Type A and use of the Dell-branded system software is subject to the Dell End User License Agreement - Type S.

If your purchase is for Mozy, in addition to the foregoing applicable terms, your use of the Mozy service is subject to the terms and conditions located at https://mozy.com/about/legal/terms.

If your purchase is for Boomi services or support, your use of the Boomi Services (and related professional service) is subject to the terms and conditions located at https://boomi.com/msa.

If your purchase is for Secureworks services or support, your use of the Secureworks services (and related professional service) is subject to the terms and conditions located at https://www.secureworks.com/eula/eula-us.

If this purchase is for (a) a storage product identified in the DELL EMC Satisfaction Guarantee Terms and Conditions located at ("Satisfaction Guarantee") and (ii) three (3) years of a ProSupport Service for such storage product, in addition to the foregoing applicable terms, such storage product is subject to the Satisfaction Guarantee.

You acknowledge having read and agree to be bound by the foregoing applicable terms in their entirety. Any terms and conditions set forth in your purchase order or any other correspondence that are in addition to, inconsistent or in conflict with, the foregoing applicable online terms will be of no force or effect unless specifically agreed to in a writing signed by Dell that expressly references such terms.

Pricing, Taxes, and Additional Information

All product, pricing, and other information is valid for U.S. customers and U.S. addresses only, and is based on the latest information available and may be subject to change. Dell reserves the right to cancel quotes and orders arising from pricing or other errors. Please indicate any tax-exempt status on your PO, and fax your exemption certificate, including your Customer Number, to the Dell Tax Department at 800-433-9023. Please ensure that your tax-exemption certificate reflects the correct Dell entity name: Dell Marketing L.P.

Note: All tax quoted above is an estimate; final taxes will be listed on the invoice.

If you have any questions regarding tax please send an e-mail to Tax_Department@dell.com.

For certain products shipped to end-users in California, a State Environmental Fee will be applied to your invoice. Dell encourages customers to dispose of electronic equipment properly.
Advertising Summary for Nampa Public Library

OBJECTIVE
What results would you like from this post?
Get more people to react, comment and share
Post engagements · From $1 a day

AUDIENCE
Audience 1
Edit

- Location - Living in United States: Nampa (+25 mi) Idaho
- Interests: Humanities, Boating, Irrigation, Fertilizer, Water, Social science, Agriculture or Home and garden
- Age 16 - 65+
- Less

People you choose through targeting
People who like your Page
People who like your Page and their friends
People in your local area

Automatic Placements (Recommended)
✓ ON
Use automatic placements to maximize your budget and help show your ads to more people. Facebook’s delivery system will allocate your ad set’s budget across multiple placements based on where they’re likely to perform best. Learn more.

BUDGET AND DURATION
Total budget

$50.00 USD

Estimated People Reached

1,600 - 5,300 people per day
of 260,000
Refine your audience or add budget to reach more of the people that matter to you.

Duration

1 day
7 days
14 days

Run this ad until
May 6, 2019

You will spend $7.14 per day. This ad will run for 7 days, ending on May 6, 2019.
Hello! :) Unfortunately, we do not have the capability to print two sided posters, so I just quoted you one sided. Let me know if you have any questions at all.

18 x 24 (qty 50 and 100)
Gloss Photo paper
$9 ea

Meredith

On April 29, 2019 at 10:37 AM Brittany Sullenger <sullengerb@cityofnampa.us> wrote:

Good morning!

I’m looking at getting some 18x24 posters printed. Can you please let me know the cost for 18x24 colored posters?

Please give me quotes for one sided and two-sided prints. Quantity of 50-100.

Please let me know if you need more information.
Thank you!

Brittany Sullenger
Nampa Public Library Admin
Coordinator
O: 208.468.5814

Library Website – Like us on Facebook

Nampa Proud

Notice: All communication transmitted within the City of Nampa Email system may be a public record and may be subject to disclosure under the Idaho Public Records Act (Idaho Code 74-101 et seq.) and as such may be copied and reproduced by members of the public. In addition, archives of all City emails are generally kept for a period of two years and are also subject to monitoring and review.
April 24, 2019

Hi Beth,

Here are some estimated prices for the video production, as more details are available, I can give you a more accurate estimate, but it wouldn't change much.

**Creating a new PSA/Commercial:** There are a couple of ways this can be done, through video shooting or graphics.

**New Video:**
1) With the photos, music, voice track and graphics. Cost for a :60 graphics commercial is $1500.
2) Option two is to shoot video, depending on the number of shoots and editing involved cost could differ. One day of shooting video, post production with editing, music, voice track and graphics would estimate at around $2500 for a :60 PSA.

**Adding local info to existing spot:**
Similar to above there are a couple ways of doing this.
1) Add text and logos at the end, cost to import, edit and export commercial with update is $200.
2) Add voice track, logos and text cost for this option is $300, (have to pay the voice person)

**Radio versions of each commercial:**
1) Cost for repurposing the :30 video is $100 and the :60 is $200
2) Cost for a new full production radio spot running :30 would be $400 and a :60 would be $650

Let me know when you get more details and we can make a game plan. Thanks for thinking of me for the project.

**Justin Rickelman**
2 See Media LLC
2 See Video Productions
Cell: (208) 412-4040
www.2seevideo.com
LETTERS OF COMMITMENT
April 11, 2019

Claire Connley, Director
Nampa Public Library
215 12th Avenue S.
Nampa, ID 83651

RE: Be Well Nampa Initiative

Dear Claire Connley,

Please accept this letter of commitment and proposed budget request on behalf of Terry Reilly Health Services to partner with the Nampa Public Library on the Be Well Nampa Initiative.

Terry Reilly Health Services is a community health center headquartered in Nampa, Idaho. We operate ten primary care, dental care and behavioral health services in Southwest Idaho providing access to care in communities within Ada, Canyon and Owyhee Counties. These communities include: Boise, Nampa, Homedale, Marsing, Melba, Caldwell and Middleton. In addition to providing behavioral health care integrated within our PCMH primary care practices, we provide specialty behavioral health services through our trauma center as well as our medically monitored detoxification and crisis mental health center. Terry Reilly Health Services also operates a 340B Pharmacy program and provides in-house laboratory and x-ray services for our patients. Terry Reilly Health Services is accredited with Joint Commission for all lines of business as well as NCQA Level III Patient Centered Medical Home recognized.

As a community health center, Terry Reilly Health Services is committed to improving access to health care, improving the health of our community, reducing the costs of health care, and addressing social determinants of health. Our organization has a special emphasis on caring for those who face barriers to health care or struggle with health disparities. In addition to barriers related to access, we recognize that one the key barriers faced by our community is related to health literacy and health education. In fact, our origin is grounded in literacy as Terry and Rosie Reilly first started caring for the community through the initiation of a tutoring program in Nampa. Working with children and families, Terry and Rosie quickly saw the need to integrate health care with literacy.

Terry Reilly Health Services (TRHS) has continued to be an integral part of the Nampa community since 1971. We remain dedicated to our mission of providing high quality, affordable health care to underserved and uninsured individuals so that everyone in the community can thrive. Each year we provide medical, dental, behavioral health and supportive services to more than 37,000 patients; the majority of whom are low to moderate income. As a result, the proposed project and partnership closely aligns with our mission and vision of creating health within our community. Given the close missional alignment with the Be Well Nampa initiative, we are pleased to write this letter of commitment to partner with the Nampa Public Library.
Terry Reilly Health Services proposes to utilize funding to support a 1.0 FTE Community Health Educator to be stationed on site at the library to provide health education and to connect community members to health care resources. Additionally, this person will identify health care needs and organize on-site services, where appropriate, to meet these needs. Activities may include:

- Assisting individuals in health coverage enrollment (i.e., Medicaid, Medicare, Your Health Idaho)
- Providing health literacy education regarding understanding and utilizing health insurance coverage
- Facilitating the scheduling of appointments for identified health care needs
- Providing health education classes and educational materials on common health conditions such as:
  - Diabetes
  - Smoking cessation
  - Preventative health
- Coordinating with behavioral health counselors to offer on-site counseling services
- Working with library leadership to further develop health education lending material and supplies
- Scheduling health promotion events and health screenings such as:
  - Health screenings conducted by Community Health Workers (CHWs)
  - Dental screenings offered by TRHS dental hygienists or dental assistants
  - Flu shot clinics
- Facilitate on-site health education programs such as:
  - Cooking Matters classes conducted by a TRHS registered dietitian

Terry Reilly Health Services is very supportive of your efforts to improve health literacy and health education. We look forward to partnering with the Nampa Library through this innovative and collaborative program. If you have questions or need further support, please contact us. I can be reached at hhart@trhs.org or 208-318-1255.

Sincerely,

Heidi Hart, MEd, LCPC
Chief Executive Officer
April 24, 2019

Claire Connley, Director  
Nampa Public Library  
215 12th Avenue S.  
Nampa, ID 83651

RE: Be Well Nampa Initiative

Dear Claire Connley,

Please accept this letter of commitment on behalf of St. Luke’s to partner with the Nampa Public Library on the Be Well Nampa Initiative to improve health literacy and access to health professionals for underserved individuals in our community. We strongly support this grant application and the intended focus on low-resource individuals who are more vulnerable to unmet medical needs.

St. Luke’s is the only locally owned, not-for-profit health system in Idaho, with local physicians and boards who further the organization’s mission "to improve the health of people in the communities we serve." Our goal is to create healthier communities by building stronger partnerships, creating positive and measurable outcomes, and maximizing our contribution by inspiring others.

St. Luke’s will provide staff time and resources to include, but not limited to, access to clinicians and therapists, mobile flu shot clinics, health education, and Mental Health First Aid training.

We look forward to partnering with the Nampa Public Library on the Be Well Nampa Initiative to increase access to healthcare for the underserved in our community. I can be reached at 208-381-1864 or mcleodt@shs.org.

Sincerely,

Theresa McLeod  
Senior Director Community Engagement  
St. Luke’s Health System
April 30, 2019

Nampa Public Library
Beth Neuner
Adult Services Supervisor
215 12th Ave S
Nampa, ID 83651

RE: National Network of Libraries of Medicine All of US Community Engagement Outreach Award

Dear Ms. Neuner:

The Bureau of Rural Health & Primary Care is pleased to support the grant application from Nampa Public Library for the National Network of Libraries of Medicine (NNLM) All of US Community Engagement Outreach Award.

The Primary Care Office develops and coordinates all Health Professional Shortage Area (HPSA) designation applications in partnership with Idaho communities and the Department of Health and Human Services. HPSA designations are determined for areas, populations and facilities in the categories of primary medical care, dental health and mental health. Nampa Public Library is poised to bring a much-needed service to Canyon County. Canyon County is federally designated as a HPSA in all three disciplines; dental health, mental health, and primary medical care.

We ask that you consider Nampa Public Library’s application to increase access to legitimate online health and medical resources for those without internet access. The Bureau of Rural Health & Primary Care supports the efforts of Nampa Public Library to promote both awareness and increase access to online health resources; develop engaging, informative, and interactive presentations on health topics; and provide individualized consultations with a Community Health Worker (CHW). Nampa Public Library’s efforts will increase access to health information to Idaho’s underserved population.

Sincerely,

[Signature]

Christina Cordova
Health Program Specialist
Bureau of Rural Health & Primary Care
April 25, 2019

Beth Neunaber
Nampa Public Library Adult Services Manager
215-12th Avenue, South
Nampa, Idaho 83651

Dear Ms. Neunaber:

The Idaho Department of Health and Welfare – HIV, STD & Hepatitis Prevention Section is pleased to support the Nampa Public Library as it pursues funding for the NNLM All of Us Community Engagement Grant. We view the Nampa Public Library as an essential partner in our community, helping to improve health literacy and access to health professionals for underserved individuals within our community.

The HIV, STD & Hepatitis Prevention Section can offer support to the Nampa Public Library in providing technical assistance and expertise through the following activities:

- Consultation on the content development of STD awareness campaigns.
  - Both video and audio PSAs to be aired on local television and radio stations and social media.
- Assist in identifying appropriate informational literature for the Library’s new Be Well Nampa Corner.
- Provide training or trainers to educate library staff on where they can refer individuals for questions and/or testing for HIV, STDs and Hepatitis.

I offer my support to the Nampa Public Library and look forward to working on this innovative partnership for our community.

Sincerely,

Aimee Shipman, MPA, Ph.D.
Section Manager - HIV, STD, and Hepatitis Section
Bureau of Clinical and Preventive Services
Department of Health and Welfare
450 W. State Street, 4th Floor
Boise, ID 83720-0036

AS/KM/ah
April 28, 2019

Claire Connley, Director  
Nampa Public Library  
215 12th Avenue S.  
Nampa, ID 83651

RE: Be Well Nampa Initiative

Dear Ms. Connley,

Please accept this letter of commitment and partnership with the Nampa Public Library on the Be Well Nampa Initiative with the American Heart Association. We are an international, science and research based non-profit organization focused on improving health and reducing the risks of cardiovascular disease and death. We are working to be a relentless force for longer, healthier lives.

We work statewide in Idaho through our mission driven programs, youth education efforts, and policy objectives that support education and prevention in diverse communities across the state. Our efforts focus on promoting healthy, nutritious foods, active lifestyles, reduced tobacco use and sugary beverage consumption, access to health care, and improved health care delivery systems. We promote health equity and work across the spectrum of transportation, environment, housing, health services, economic productivity, and many other areas to help create community change to support prevention efforts and reduce the risk factors for heart disease and stroke.

We serve the entire state and work with many partners in the public and private sectors to advance our efforts in education through our Million Hearts, Check Change Control, Kids Cook with Heart, Smoke Free Cities, Hands-Only CPR Training and many other programs to create and build strong community partnerships that further our efforts to foster healthy families, communities, and a healthy Idaho. We are excited to partner with the Nampa Public Library on the Be Well Nampa Initiative to increase the impact of the program throughout the community in a collaborative environment. If you have any questions, or need further information, please contact me. We look forward to working with you.

Sincerely,

Erin Bennett  
Government Relations Director, AHA Idaho  
Erin.bennett@heart.org  
208.501.7788
April 29, 2019

National Network of Libraries of Medicine
Pacific Northwest Region
University of Washington, Box 357155
Seattle, WA 98195-7155

RE: Be Well Nampa Initiative

Dear National Network of Libraries of Medicine,

It is with great enthusiasm that I fully support the Be Well Nampa initiative that is included in this proposal. I have complete confidence in the Library staff that will be charged with working on this project. They have many years of experience working with the public, designing and managing programs and budgets, enlisting and strengthening partnerships, and educating people. Informing people about the All of Us Research Program will be an extension of their skill set.

I have personally met with most of the listed partners and can say that the enthusiasm for this project in our community is overwhelming. The opportunities for people in Nampa and Canyon County to have free health education and access to health-related items is limited. By bringing Be Well Nampa to the Nampa Public Library, our community will be strengthened.

The Nampa community is underserved, though we do have a beautiful Library building that was completed in 2015. This shows the community support for lifelong learning and enrichment.

Our partner relationships have continued to strengthen throughout this process and our partners agree that after the grant timeline, this initiative will continue in some form. I feel confident that this is just the beginning of the Nampa Public Library being a strong influence in the health of the Nampa community.

Thank you for your consideration,

Claire Connley
Director, Nampa Public Library
April 23, 2019  
Nampa, Idaho

Dear Friends at the National Network of Libraries of Medicine,

In this letter of commitment, we encourage you to give strong consideration to granting the All of Us Community Engagement Award to the Nampa Public Library. Many people living in our community would benefit greatly from the improved health literacy and access to health professionals that the grant would provide. As the foundation that supports the NPL’s efforts to improve Nampa’s quality of life, we support the library’s plan to work with partners in the medical field to help our underserved patrons achieve better health.

Nampa’s population recently hit 102,000. The library is located in the center of downtown and draws from all neighborhoods, both advantaged and disadvantaged, in its outreach. In the Nampa School District, 63 percent of students qualify for free or reduced-price lunches, which is a barometer of our community’s need for medical /health care services. Many of our senior citizens, teenagers, and Hispanic citizens could benefit from the programs, classes, and individualized medical help sessions envisioned in the grant application.

Additionally, the need for these services is acute for residents in north Nampa, parts of which are located just two blocks from the Nampa Public Library. In 2017, a study by “Invest Health” (funded by the Robert Wood Johnson Foundation and Reinvestment Fund) found that 42 percent of residents there live in poverty, and 16 percent of those are in deep poverty. This is the highest rate of deep poverty in Idaho’s Treasure Valley, which includes Nampa, Boise and Meridian. The report states that the average life expectancy for residents in that area is about 73 years of age, while it is 81 years for residents of other Nampa neighborhoods. Funds from the All of Us Community Engagement Award could go a long way in helping these folks close to home—which means a lot, because their neighborhoods are distant from many other sources of these services.

We appreciate all that your organization does to relieve suffering in many cities. Thank you for your consideration.

Sincerely,

Debra Holm, president, Nampa Library Foundation
PERSONNEL
CURRICULUM VITAE
BETH NEUNABER
11764 Moss Lane, Nampa, ID | 208-965-5350 | bethanpl@yahoo.com

EDUCATION
Emporia State University, Emporia KS
Master’s in library science 2004
Valparaiso University, Valparaiso IN
Bachelor of Art in communicative disorders 1988

LIBRARY EXPERIENCE
Nampa Public Library
Adult Services Manager 2013-current
Oversee and eight staff team to provide community-focused educational and enriching programs. Develop a relevant library collection including print and online resources for adults of all interests and socio-economic demographics. Advance new library services through developing partnerships with the business community, local colleges and other community groups. Plan, budget and coordinate activities to bring museum-quality exhibits to the library.

Technical Services Manager 2004-2013
Supervised the technical services staff of the library to acquire, catalog and classify new materials. Worked as liaison to maintain databases within the Lynx! Consortium.

Boise Public Library
Department specialist – Technical Services 2000-2004
Maintained serials collection of the library and organized print materials for binding. Processed, classified and prepared new materials for general collection.

MEMBERSHIPS
Idaho Library Association
Public Library Division chair (2010-2011)
Conference Co-Chair (2013)
Conference Chair (2019) 2001 – current

American Library Association
2002-current

Public Library Association
2002-current

Treasure Valley Kiwanis
Secretary 2014 – current
Maintain club roster, record meeting minutes and provide club event records to Kiwanis International.
Sara J. Cobb  
3098 S. Bayou Bar Avenue, Meridian, ID 83642  
sjcobb@hotmail.com  
Phone: 208-371-9836

Experience:
Library Associate I – Public Services - Nampa Public Library, Apr. 2011 to Present
- Coordinate the library’s interlibrary loan service
- Provide reference and research services to customers
- Serve as team member on the City of Nampa employee wellness team W.I.N.S, for five years
- Perform opening/closing procedures
- Direct library pages, clerks, volunteers and customers as appropriate
- Instruct customers on how to download digital content and troubleshoot technical issues
- Create and distribute publicity materials to promote library programming via print and social media
- Coordinate & assist with a variety of library programs for various ages
- Function as team member on several projects within and between departments as appropriate
- Assist in selecting library materials for adults to add to the library collection
- Functioned as the library's co-coordinator for the City of Nampa United Way Campaign for two years

- Selected library materials for the adult, teen, tween and juvenile collections
- Updated Horizon ILS database records with current customer information
- Issued and renewed library cards
- Examined library materials for damage and assessed fees when appropriate
- Processed library notices and bounced e-mails
- Performed opening/closing procedures
- Delivered deposits and inter-city mail to the Nampa city services department as required
- Checked library materials in-and-out, processed holds & loaded carts for shelving
- Directed library pages, volunteers and customers as appropriate

- Emptied the book drops
- Sorted and shelved returned items and did shelf-reading to check for shelving errors
- Performed opening/closing procedures
- Directed customers and volunteers as appropriate
- Posted mail and packages
- Assisted circulation clerks with various additional tasks as required
- Checked library materials in-and-out, processed holds & loaded carts for shelving

Education:
Utah College of Massage Therapy, Salt Lake City, UT  
   ACCET/COMTA Accredited Professional Massage Therapy Program, 2002
Northwest Nazarene University, Nampa, ID  
   Speech Communications, Bachelor’s Degree, 1998  
   Emphasis area: Drama and Film Studies
Los Angeles Film Studies Center, Los Angeles, CA  
   Certificate of Completion, 1997

Personal Achievements, Certifications & Memberships:
Member, National Society Daughters of the American Revolution, Ee-dah-how Chapter, National #902925  
   Chapter Librarian, Junior Membership Committee Chair, VIS Committee and paged for multiple Idaho State Conferences
Heartsaver CPR AED Certified
2000 Temporary Employee of the Year, Initial Staffing Services
Board Certified in Therapeutic Massage and Bodywork
Licensed Massage Therapist, State of Idaho, #MASG-1665
1st Degree Black Belt, Sidekicks Martial Arts
EXPERIENCE

APRIL, 2018 TO PRESENT
PUBLIC TECHNOLOGY MANAGER, NAMPA PUBLIC LIBRARY
• Responsible for the maintenance, set-up, and troubleshooting of all public facing technology in the library
• Notable resources include:
  - 30 public internet computers
  - Children’s education computer lab
  - Print management system
  - Self-service checkout machines
  - Automated Materials Handling system
  - 3d printers, virtual reality systems, and large format printing
• Liaison between library and the city Information technology department. Works closely with city staff to provide technological customer service to library patrons
• Trains library staff and patrons to use the technology the library provides
• Creates procedures and training documentation

NOVEMBER, 2010 TO APRIL, 2018
PAGE SUPERVISOR, NAMPA PUBLIC LIBRARY
• Supervision of 1 full time employee and 7 part time employees.
• Create monthly work schedules and daily duty schedules
• Conduct monthly meetings
• Coordinate training of new employees with a team of training staff
• Project Management – moving collections of books to new locations within same building and multi-building moves

ACTIVITIES
• Member of the Special Project Library Actions Team (SPLAT) for the Idaho Commission for Libraries. Part of a statewide team of library employees dedicated to exploring the changing library world and supporting library. Splat is dedicated to searching out new trends and innovative ways that libraries can serve their communities and share that throughout the State of Idaho.
• Member of the Library Information Technology team for the Lynx! Consortium of the Treasure Valley. Part of a group of Library Information technology staff that work to help increase customer service and value to the patrons throughout the Treasure Valley.
• Member of the Idaho Library Association.
STREET NAMING ORDINANCE
N WATERMILL LN

- City of Nampa Engineering Division received a Private Street Name Assignment Request for a new street along parcels R2795501000 and R2796800000 located at 5716 E VICTORY RD, West of N Robinson Blvd. This parcel is in Nampa’s Area of Impact and will be accessed by a new private access road.

- Canyon County Code and City of Nampa Code require a street name assignment where there is an existing common driveway providing access to more than three (3) permanent residences.

- Section 9-1-1 of the Nampa City Code requires the City Council to approve the names for new or additional streets.

- Engineering received a private street name application from Ben Radchuk. Mr. Radchuk is completing an administrative lot split, creating three properties out of parcel R2795501000 and building a private access road for those properties.
  - The developing property owner is the only impacted property owner.
  - The private access road will serve three properties.
    - One parcel has an existing residential structure.
    - The existing structure will retain addressing and access off E Victory Rd.
    - The three remaining parcels will be developed in the future.
    - The new parcels and structure’s address will coincide with the new street name and be assigned once development applications are received.

- Property owners request and staff recommends the following street name assignment:
  - North Watermill Lane

- This proposed change is shown on exhibit “A” attached

- Emergency Services supports this naming

REQUEST: Approve street naming ordinance (exhibit “B”) for North Watermill Lane.
ORDINANCE NO. ____

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO NAMING A NEW PRIVATE LANE NORTH WATERMILL LANE.

WHEREAS, the City Council has determined to name the private lane North Watermill Lane, per the attached exhibit A.

WHEREAS, Section 9-1-1 of the Nampa City Code requires the City Council to approve the names for new or additional streets.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF NAMPA, IDAHO:

Section 1: Private Lane is hereby named NORTH WATERMILL LANE per attached exhibit A.


APPROVED BY THE MAYOR OF THE CITY OF NAMPA, IDAHO, THIS 5th DAY OF AUGUST, 2019.

Approved:

By _____________________________
Mayor

Attest:

__________________________
City Clerk
ORDINANCE NO. ________________

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, ANNEXING A PORTION OF THE UNDERLYING IRRIGATION DISTRICT INTO THE MUNICIPAL IRRIGATION DISTRICT OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND CHANGING THE BOUNDARIES THEREOF; AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF NAMPA, IDAHO:

Section 1: That the following described real property, and all thereof, be, and the same is hereby annexed and made a part of the Municipal Irrigation District of the City of Nampa, Idaho. That the real property hereby annexed is described as follows, to wit:

See Exhibit “A” attached hereto and incorporated herein by this reference.

Section 2: That the City Engineer is hereby directed to alter the Use and Area Map in accordance with this Ordinance.

PASSED BY THE COUNCIL OF THE CITY OF NAMPA, IDAHO, this 5th day of August, 2019

APPROVED BY THE MAYOR OF THE CITY OF NAMPA, IDAHO, this 5th day of August, 2019

Approved:

By ________________________________
Mayor Debbie Kling

Attest:

By ________________________________
Deborah Bishop, City Clerk
On this ______ day of ____________, 20___, before me the undersigned, a Notary Public in and for said State personally appeared Debbie Kling and Deborah Bishop, known or identified to me to be the Mayor and City Clerk, respectively, of the City of Nampa, Idaho, an Idaho municipal corporation, that executed the said instrument, and acknowledged to me that such city executed the same.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed my official seal the day and year in this certificate first above written.

__________________________________
NOTARY PUBLIC FOR IDAHO
Residence: _________________________
My Commission Expires: _____________

*SEAL
## Exhibit A

### Real Property Hereby Annexed

<table>
<thead>
<tr>
<th>Property Address or Subdivision Name</th>
<th>Legal Description with Map attached as Exhibit</th>
<th>Approximate Acreage</th>
<th>Underlying Irrigation District</th>
</tr>
</thead>
<tbody>
<tr>
<td>16281 N. Franklin Blvd</td>
<td>B</td>
<td>0.446</td>
<td>Pioneer</td>
</tr>
<tr>
<td>16299 N. Franklin Blvd</td>
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<td>0.481</td>
<td>Pioneer</td>
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</tbody>
</table>
AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, ANNEXING A PORTION OF THE UNDERLYING IRRIGATION DISTRICT INTO THE MUNICIPAL IRRIGATION DISTRICT OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND CHANGING THE BOUNDARIES THEREOF; AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY.

Sections 1 and 2: Annex into the Municipal Irrigation District of the City of Nampa, Idaho, the following described real property, and directs the City Engineer to alter the Use and Area Map accordingly:

- Lots 10 and 11, Block 1, Executive Business Park Subdivision, according to the plat thereof, filed in Book 32 of Plats at page 10, records of Canyon County, Idaho (Lot 10 comprising approximately .446 acres and Lot 11 comprising approximately .481 acres, more or less).

Ordinance No. ______ shall be effective on its date of publication, which shall be on the 13th day of August, 2019. Ordinance No. ______ was passed by the Council and approved by the Mayor on the 5th day of August, 2019. The full text of the Ordinance is available at Nampa City Hall, 411 3rd Street South, Nampa, Idaho 83651. The Mayor and City Council approved the foregoing summary on the 5th day of August, 2019, for publication on the 13th day of August, 2019, pursuant to Idaho Code § 50-901A.

Mayor Debbie Kling

DATED this 5th day of August, 2019.
Mark Hilty, Attorney for City of Nampa

STATEMENT OF LEGAL ADVISOR
I have reviewed the foregoing summary and believe that it provides a true and complete summary of Ordinance No. ______ and provides adequate notice to the public as to the contents of such ordinance.

DATED this 5th day of August, 2019.
Mark Hilty, Attorney for City of Nampa

ATTEST: Deborah Bishop, City Clerk
CORPORATE WARRANTY DEED

FOR VALUE RECEIVED,

Holton Properties, Inc.,

Grantor, does hereby Grant, Bargain, Sell and Convey unto

J&J Hess, LLC

Grantee, whose address is: 519 E. Karcher Rd Nampa, ID 83687, the following described real estate, to-wit:

Lots 10 and 11, Block 1, Executive Business Park Subdivision, according to the plat thereof, filed in Book 32 of Plats at page(s) 10, records of Canyon County, Idaho.

SUBJECT TO current years taxes, irrigation district assessment, public utility easements, subdivision, restrictions, U.S. patent reservations, easements of record and easements visible upon the said premises.

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantee, his heirs and assigns forever. And the said Grantor does hereby covenant to and with the said Grantee, that it is the owner in fee simple of said premises; that they are free from all encumbrances and that it will warrant and defend the same from all lawful claims whatsoever.

IN WITNESS WHEREOF, the Grantor, pursuant to a resolution of its Board of Directors has caused its corporate name to be hereunto subscribed by its officers this September 6, 2013.

Holton Properties, Inc.

By: ____________________________

David L. Holton, President/Shareholder

By: ____________________________

Betty J. Holton, Secretary/Shareholder

State of Idaho, County of Canyon

On this 9th day of September in the year of 2013, before me, the undersigned, a Notary Public in and for said State, personally appeared David L. Holton and Betty J. Holton, known or identified to me to be the President/Shareholder and Secretary/Shareholder of the corporation that executed the instrument or the person/persons who executed the instrument on behalf of said corporation, and acknowledged to me that such corporation executed the same.

Reading at: ____________________________
Commission Expires: 8/16/2017

Blanca E. Acosta
Resident in Nampa, Idaho
The supporting documents for this item are included with the previous item.
REGIONAL IRRIGATION PUMP STATION
MEMORANDUM OF UNDERSTANDING
STELLA’S POINT SUBDIVISION
Approved in FY 19 Budget

The City Engineering Division has required KNT Investments, LLC to construct a regional pressure irrigation pump station as part of the Stella’s Point Subdivision; see Exhibit A-1 for approved construction drawings. The project is located north and east of the intersection of Lake Lowell Avenue and Midway Road. The following facts are associated with this requirement:

- The regional pump station is a necessary improvement to allow the City to provide irrigation service for this subdivision as well as additional land in the vicinity.

- The pump station provides a regional benefit to the City; therefore, the City should enter into a Memorandum of Understanding (see Exhibit A) with KNT Investments, LLC to define responsibilities for construction and funding of the facility.

- The City Attorney reviewed and approved the Memorandum of Understanding language on June 27, 2019.

- KNT Investments, LLC reviewed and approved the Memorandum of Understanding language on July 8, 2019.

- KNT Investments, LLC procured three (3) bids for the design and construction of the pump station and supplied the bid information to the City on July 18, 2019 (see Exhibit B). Upon receiving the bids, City staff updated the MOU language and construction cost estimate to reflect the low bid. The low bid amount for the pump station including Supervisory Control and Data Acquisition (SCADA) integration was $346,156.00 by Irminger Construction Inc. The total reimbursable cost including gravity irrigation, access, fencing and power is $493,690 (see Exhibit A-2).

- KNT Investments, LLC intends to proceed with entering into contract with the low bidder, Irminger Construction Inc., to begin design and construction of the pump station. Construction is anticipated to begin in the fall of 2019 with the pump station operational in time for the 2020 irrigation season.

REQUEST: Council approval to allow the Mayor to sign the Memorandum of Understanding for the Stella’s Point regional pressure irrigation pump station on behalf of the City.
MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING (“MOU”) is made and entered into this _____ day of ____________, 2019, between the CITY OF NAMPA, CANYON COUNTY, IDAHO, a public body, corporate and politic (“City”) and KNT INVESTMENTS, LLC (“Developer”).

Recitals

WHEREAS, KNT Investments, LLC owns Stella’s Point Subdivision located north and east of the intersection of Lake Lowell Avenue and Midway Road; and

WHEREAS, a regional irrigation pump station needs to be installed in this area; and

WHEREAS, the estimated cost of the regional irrigation pump station is four-hundred-and-ninety thousand dollars ($494,000.00) as reflected in Exhibit A-2; and,

WHEREAS, the City and KNT Investments, LLC desire to set forth how the regional irrigation pump station will be constructed, and how the cost of the regional irrigation pump station will be reimbursed.

Agreement

NOW, THEREFORE, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, City and KNT Investments, LLC hereby agree as follows:

1. Responsibilities of the City:
   a. Reimburse KNT Investments, LLC for the costs of design and construction of the pump station and irrigation supply to said pump station.

2. Responsibilities of KNT Investments, LLC:
   a. Provide a lot within Stella’s Point Subdivision sufficient for siting the pump station and its appurtenances.
   b. Design and construct the gravity supply lines, pressure irrigation pump station, and distribution lines in conformance with the specifications and requirements of the City.
   c. Manage the construction of the gravity supply lines, pressure irrigation pump station, and distribution lines.

3. Values: All values in this agreement are estimates and reimbursement payments shall be made based on actual construction costs. However, in no event shall the City be responsible for reimbursement of any amount exceeding the four-hundred-and-ninety thousand dollars ($494,000.00) estimated cost of the regional irrigation pump station.
4. **Construction Bids:** KNT Investments, LLC shall solicit a minimum of three bids for any construction.

5. **Certifying Completion:** No reimbursement shall be made pursuant to this MOU until the City has certified that the regional irrigation pump station has been completed in compliance with Exhibit A-1, and all City Specifications, Codes, and Standards, and the pump station is shown to be operational to the satisfaction of the City.

6. **Timing:** Upon execution of this agreement by all parties, the parties shall diligently pursue the project until completion.

7. **Liability:** The entering into of this MOU shall not cause the City to obtain any responsibility or liability for the construction of the regional irrigation pump station. KNT Investments, LLC shall defend the City against any claims made related to the construction of said pump station, including, but not limited to, by joining any lawsuit related to the construction of the pump station, in which the City is named as a defendant.

8. **Severability.** In the event any of the provisions of this MOU shall be deemed illegal or unenforceable, such determination shall not operate to invalidate any of the remaining provisions of this MOU.

9. **Headings.** The paragraph headings are for convenience only and are not a part of this MOU and shall not be used in interpreting or construing this MOU.

10. **Binding Effect.** The provisions and stipulations of this MOU shall inure to and bind the heirs, personal representatives, assigns and successors in interest of the parties hereto.

11. **Entity Authority.** Each individual executing this MOU on behalf of an entity represents and warrants that he or she is duly authorized to execute and deliver this MOU on behalf of said entity

12. **Entire Agreement:** The parties agree and warrant that this MOU, together with the Exhibits attached and documents reference constitutes the entire agreement between the parties and supersedes all prior and contemporaneous agreements and discussion, and that this MOU may be amended or modified only by an agreement in writing executed by all parties.
EXHIBIT A

KNT INVESTMENTS, LLC

By: _______________________________________
   Don Newell, Manager

CITY OF NAMPA

By: _______________________________________
   Deborah Kling, Mayor

Attest:

_____________________________
City Clerk
EXHIBIT A-2

Stella Point
Pressurized Irrigation Station
Budget
-6/17/19-
Revised 7/24/2019 to reflect 3 bids

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<th>Item</th>
<th>Cost</th>
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<tr>
<td>Gravel Road</td>
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<tr>
<td>Perimeter Fence</td>
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<tr>
<td>Idaho Power (3 Phase)</td>
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<td>$7,500 for SCADA</td>
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<td>Contingency (5%)</td>
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<td></td>
<td>$493,690</td>
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K.N.T. LLC
# EXHIBIT B

**PH 208.466.4051 FX 208.466.4071**

**444 W. KARCHER RD, Nampa, IDAHO 83687**

<table>
<thead>
<tr>
<th>To:</th>
<th>Ashton Homes</th>
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<tbody>
<tr>
<td>Address:</td>
<td>Eagle, ID</td>
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| Contact:    | Don Newell  |
| Phone:      | (208) 404-2161 |
| Fax:        |              |

<table>
<thead>
<tr>
<th>Project Name:</th>
<th>Stella Pointe Pump Station</th>
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<tbody>
<tr>
<td>Project Location:</td>
<td></td>
</tr>
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</table>

| Bid Number: | 7/16/2019 |
| Bid Date:   |           |

**Item # | Item Description**
---|---
| Included: Structural, Electrical, HVAC Design. Building Permit Fees. Assumed 8,500.00 All Material And Labor To Construct Pump Station. |

<table>
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<tr>
<th>Estimated Quantity</th>
<th>Unit</th>
<th>Unit Price</th>
<th>Total Price</th>
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<tr>
<td>1.00</td>
<td>LS</td>
<td>389,454.40</td>
<td>389,454.40</td>
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</tbody>
</table>

**Total Bid Price:** 389,454.40

**Notes:**
- **Does Not Include**
  - Testing, Permits, 3/4 gravel sterilization, SWPPP’s, BMP’s, staking, concrete, pipe, Bond (add 2%) demolition, tree, or fence removal, import fill material, export of excavated material, soft spot repair/over excavation, rock excavation/haul off, or landscaping. Grades under 1% slope for asphalt is considered too flat and cannot be warranted. Be advised that in such areas of unsteadiness, puddles and poor drainage could occur.
- Price good for 2019 unless Force Majeure applies
- **Future oil and energy costs will be subject to the following 'Force Majeure' clause:**
  - Either party shall be relieved from liability hereunder for failure to deliver or receive the product for the time and to the extent such failure is occasioned by government regulation, allocation of raw materials or other supplies or transportation or production facilities (whether mandatory or voluntary), disruption or breakdown of production or transportation facilities, war, fire, explosion, riot, strike, or other industrial disturbance, act of God, or either party’s inability after reasonable diligence to obtain necessary equipment, material or supplies, in whole or in part at prices reasonable in relation to the prices established herein, or by any other cause, whether or not listed above, which is reasonable and beyond control of either party.

---

**ACCEPTED:**
The above prices, specifications and conditions are satisfactory and hereby accepted.

**Buyer:**

**Signature:**

**Date of Acceptance:**

---

**CONFIRMED:**
Nampa Paving & Asphalt Company

**Authorized Signature:**

**Estimator:** TYSN BIRD
(208) 602-7292 TYSN@NAMPAPAVING.COM
EXHIBIT B

4301 Garrity BLVD, Suite 201
Nampa, ID 83687

Cell: (208) 756-3229
Office: (208) 756-3241
Fax: (208) 756-3240

Idaho Contractor's License #RCE 574
Idaho Public Work License #PWC-C-11353-AAA-1-2

Date: 7/11/2019
Attn: Don
Project Name: Stella's Point Irrigation Pump

Description Of Work:

All materials and labor to construct operational irrigation pump station

Excluded:
  Testing
  Bond
  Fence
  Gravel Drive
  Permits

Base Bid: $386,067.84

Alternate Pricing: Option 1 SCADA Integration Add - $8400.00

Authorized Signature: Charles LaMoure
July 8, 2019

To: Don

Irminger Construction, Inc. is pleased to present this proposal for the Stella’s Point Irrigation pump station.

- Included
  - Structural, Electrical, & HVAC design
  - Building permit fee allowance of $7,500.00
  - All materials & Labor to construct an operational irrigation pump station.

- Excluded
  - Bond
  - Gravel Drive
  - Fence

- Base Bid – $338,656.00

- Option 1 SCADA Integration Add - $7,500.00

We appreciate the opportunity to propose on this important project and look forward to hearing from you soon. Please contact me directly with any questions or concerns.

All the best,

Travis Conger - Project Manager
Irminger Construction Inc.
Cell: (208) 800-9616
iccitravis@gmail.com
AUTHORIZE U-TURN
Caldwell Boulevard at Karcher Road Signal

- The Idaho Transportation Department has recently made a request to allow a U-turn for westbound traffic along Caldwell Boulevard at the Karcher Road Signal.

- Medians were installed along Caldwell Boulevard in 2016 between Karcher Road and the Karcher Mall entrance to improve safety and access along the corridor.

- Nampa City Code 7-1-8 forbids U-Turns at signalized intersections without Council authorization.

- Authorizing U-Turns at westbound Caldwell Boulevard at Karcher Road will facilitate access to businesses and properties affected by the medians.

- In 2016 at the request of ITD City Council approved U-turns for the southeast bound traffic at the entrance signal to Karcher Mall.

- The roadway configuration at Karcher and Caldwell Boulevard is at a minimum the same turning area as the previously approved U-turn movement at the Karcher Mall entrance.

- Implementation costs will be paid for by the local businesses to the Idaho Transportation Department and installed by the Idaho Transportation Department.

REQUEST: Authorize U-Turns on westbound Caldwell Boulevard approach at Karcher Road Signal and authorize ITD staff to create and install appropriate signage.
REQUEST FOR ALL WAY STOP
Cherry Lane & 11<sup>th</sup> Avenue North Intersection

• Increased crashes at the intersection of Cherry Lane and 11<sup>th</sup> Avenue North prompted an engineering signal warrant analysis evaluation for the intersection. (See Exhibit A).

• Between 2012 and 2017, there were 28 total crashes.
  • 1 Type A (Serious Injury)
  • 5 Type B (Evident Injury)
  • 6 Type C (Minor Injury)
  • 16 Property Damage

• Accident data provided by Nampa Police indicate 41 total crashes from 2017 to July 2019.

• Engineering Division tasked Paragon Consulting to completed a signal warrant analysis (See Exhibit B).

• The following improvements have been made:
  • City staff installed warning plaques, flashing warning signs and flashing stop signs on February 25, 2019 along 11<sup>th</sup> Avenue North to help notify drivers of the two way stop at the intersection.

• Since the installation of the flashing signs there have been 8 crashes at the intersection.

• As a result of recent crashes Engineering staff completed a sight distance analysis and verified that there are no vision obstructions causing safety issues, the weeds that were becoming an issue located on the northwest corner of the intersection were trimmed by Streets Division staff.

• Engineering Division, Streets Division and Nampa Police have been discussing options to increase safety and recommend implementation of an all way stop at the Cherry Lane and 11<sup>th</sup> Avenue North intersection.

• The improvements will include the installation of new advanced warning and stop signs along Cherry Lane. (See Exhibit C)

• A level of service analysis based on the PM peak resulted in the following:
Nampa Highway District recently modified the intersection of 11th Avenue North and Ustick Road to an all way stop condition just north of the 11th Avenue North and Cherry Lane intersection.

If approved, Streets Division will install the new LED signage along Cherry Lane.

**REQUEST:** Council authorize an all way stop at the Cherry Lane and 11th Avenue North intersection.
Intersection Warrant Analysis
Cherry Ln & 11th Ave N
Exhibit A
July 10, 2019
Clemente Salinas, P.E.
City of Nampa
411 3rd Street South
Nampa, ID 83651

RE: Cherry Lane and 11th Avenue North Extension Warrant Analysis

As requested, we have completed the intersection analysis for Cherry Lane and 11th Avenue North Extension. We understand the City installed flashing warning and stop signs on the 11th Avenue North Extension approaches to Cherry Lane on February 25, 2019. These flashing signs were installed in an effort to reduce the number of accidents at the intersection based on a prior review of the intersection that was completed in January, 2019. A photo of the installed flashing warning and stop signs is included below.

With the traffic data provided by the City of Nampa and the accident data collected from the Local Highway Technical Assistance Council (LHTAC) online map/database and from the Nampa Police Department, we completed the following analyses:

- Signal Warrant 1 – Eight-Hour Vehicular Volume
- Signal Warrant 2 – Four-Hour Vehicular Volume
- Signal Warrant 3 – Peak-Hour Vehicular Volume
- Signal Warrant 7 – Crash Experience
- Stop Sign Criteria – Multiway Stop Analysis

The City collected a.m. and p.m. peak hour intersection counts on August 23, 2017. These counts included all vehicular movements (left turn, thru & right turn) for each leg of the intersection. Additionally, the City collected traffic counts on each intersection leg using their tube counters from March 19, 2018 thru March 23, 2018. The traffic counts collected by the City are the basis for all traffic volume related signal and stop warrant analyses.
The Idaho Local Road Crash Data from 2012 thru 2017 was collected from the mapping database on the LHTAC website. The database shows the intersection of Cherry Lane and 11th Avenue North Extension had 28 accidents over the six years of available data, including 7 accidents in 2015, 5 accidents in 2016 and 7 accidents in 2017. Accident data for 2017, 2018 and the first six months of 2019 was provided by the Nampa Police Department (NPD). NPD data indicates 26 accidents at the intersection in 2018 and 9 accidents at the intersection in 2019 (from January 1 thru July 2). A summary of the NPD provided data is included in Appendix A.

A summary of each signal and stop warrant follows:

- **Signal Warrant 1 (Eight-Hour Vehicular Volume)** – Signal Warrant 1 is not met under the current traffic.
- **Signal Warrant 2 (Four-Hour Vehicular Volume)** – Signal Warrant 2 is not met under current traffic.
- **Signal Warrant 3 (Peak-Hour Vehicular Volume)** – Signal Warrant 3 is not met under current traffic.
- **Signal Warrant 7 (Crash Experience)** – Signal Warrant 7 is not met under the current traffic. Although there are more than 5 reported accidents within a 12-month period, the traffic volume thresholds are not met.
- **Stop Sign Criteria (Multiway Stop Analysis)** – The Multiway Stop Warrant is met for the accident history criteria, with 5 or more crashes in a 12-month period. The traffic volume criteria of the Multiway Stop Analysis is not met.

Appendix B includes the backup worksheets for each of the signal warrant and multiway stop analyses.

During a site visit on July 8, 2019 it was noted that tall crops (i.e. corn) in the adjacent farm fields could impair sight distances at the intersection. This potential sight distance impairment is shown in the below photo that was clipped from the 2015 Google Street View.

Considering the results of the warrant analyses, the eight accidents that have occurred in the four months following the installation of the flashing warning and stop signs and the potential for seasonal sight obstructions, the City should convert the intersection to a four-way stop controlled intersection.
A Level of Service (LOS) analysis using the 2017 turning movement counts projected to current 2019 traffic volumes indicates that the intersection will operate acceptably as a four-way stop. The analysis shows an intersection LOS of “B” and the worst movement operating at a LOS “C”. A copy of the four-way stop analysis is included in Appendix C.

Converting the Cherry Lane approaches to stop controlled will be consistent with other intersections along Cherry Lane. The intersection of Cherry Lane & Idaho Center Boulevard and Cherry Lane and Franklin Road (one mile to the east and one mile to the west, respectively) are also currently four-way stop controlled intersections.

These analyses are based on the available traffic and accident data and we have not performed a detailed assessment of the intersection geometry or the site conditions. There may be additional contributing factors at the intersection that increase accident potential and affect intersection capacity.

Please contact us if you have any questions or if you need additional information.

Sincerely,

W. Joe Barton, PE
Appendix A

Nampa Police Department Accident Report Summary
<table>
<thead>
<tr>
<th>Date</th>
<th>Incident</th>
<th>Address</th>
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<td>M REIDY</td>
</tr>
<tr>
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<td>E WEEKS</td>
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<td>D WATT</td>
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<td>11th Ave N &amp; Cherry Ln; s of</td>
<td>PD Accident</td>
<td>J MILLER</td>
</tr>
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</table>

2017
- PD & Unknown = 3 Incidents
- PI = 4 Incidents

2018
- PD & Unknown = 22 Incidents
- PI = 4 Incidents

2019
- PD & Unknown = 8 Incidents
- PI = 1 Incident
Appendix B

Signal and Multi-Way Stop Warrant Worksheets
Agency: City of Nampa
Location: 11th Avenue North Extension & Cherry Lane
Analysed by: W. Joe Barton, P.E.
Analysis Date: 7/9/19

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<tr>
<td>3</td>
<td>No</td>
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<td>4</td>
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<tr>
<td>5</td>
<td>Not Evaluated</td>
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<td>Not Evaluated</td>
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<td>8</td>
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<tr>
<td>9</td>
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Four-Way Stop Criteria: Y

Based on accidents and trial of other corrective measures (not warranted by traffic)
Option Data

| Major Approach-85th Percentile Speed (mph) | 45 |
| Built up Area in Community w/ pop. under 10,000 | No |
| Number of Major & Minor Lanes (1L/1L,2L/1L,2L/2L,1L/2L) | 1L/1L |

Table 4C-1 Criteria (with 1 lane on each approach)

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<th>80% Value</th>
<th>70% Value</th>
<th>56% Value</th>
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<td>Minor</td>
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Standard Analysis-Using Speed & Population Options

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<th>NB</th>
<th>SB</th>
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<td>7</td>
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</thead>
<tbody>
<tr>
<td>Is either condition met?</td>
<td>No</td>
</tr>
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</table>
MUTCD SIGNAL WARRANT ANALYSIS

Exhibit B
Agency: City of Nampa
Location: 11th Avenue North Extension & Cherry Lane
Analyzed by: W. Joe Barton, P.E.
Analysis Date: 7/9/19

Option Data

| Major Approach-85th Percentile Speed (mph) | 45 |
| Built up Area in Community w/ pop. under 10,000 | No |
| Number of Major & Minor Lanes (1L/1L, 2L/1L, 2L/2L, 1L/2L) | 1L/1L |

Figure 4C-1 & 4C-2 Criteria

![Graph showing Warrant 2, Four Hour Volume](image)

Standard Analysis-Using Speed & Population Options

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<tr>
<th>Time Interval</th>
<th>Major Approach</th>
<th>Minor Approach</th>
<th>vph (total of both Major App.)</th>
<th>vph (on Higher of minor App.)</th>
<th>4 hours of average day meeting condition</th>
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<td>3279</td>
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</tbody>
</table>

Is Warrant Satisfied No

11th & Cherry Warrants July 2019; Warrant 2, Four-Hour Volume 7/10/2019
Exhibit B

**Agency:** City of Nampa

**Location:** 11th Avenue North Extension & Cherry Lane

**Analysis Date:** 7/9/19

**Analysis by:** W. Joe Barton, P.E.

### Criteria A

#### A.1: Stopped Time Delay over 4 hours on any approach

No

#### A.2 & A.3: Standard Analysis - Using Speed & Population Options

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<th>NB</th>
<th>SB</th>
<th>vph (total 1 Leg Minor App.)</th>
<th>vph (total of other leg Minor App.)</th>
<th># Meeting Minor App. Over 150 vph</th>
<th>Total App. Volume (vph)</th>
<th># Meeting Total Approach over 800 vph</th>
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| Total Hours (4 consecutive 15 min.) Meeting Condition | 6 | 2 |

| Is Warrant Satisfied | No |

### Criteria B - Option Data

| Major Approach-85th Percentile Speed (mph) | 45 |
| Built up Area in community with pop. under 10,000 | No |
| Number of Major & Minor Lanes (1L/1L, 2L/1L, 2L/2L) | 1L/1L |

### Criteria B - Figures 4C-3 & 4C-4

#### Standard Analysis - Using Speed & Population Options

**Approach Volumes (Ave.)**

<table>
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<th>Time Interval</th>
<th>Major Approach</th>
<th>Minor Approach</th>
<th># Meeting Minor App. Over 150 vph</th>
<th>Total App. Volume (vph)</th>
<th># Meeting Total Approach over 800 vph</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>AM Peak</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>7:00-7:15</td>
<td>55</td>
<td>20</td>
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<tr>
<td>7:15-7:30</td>
<td>60</td>
<td>30</td>
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<tr>
<td>7:30-7:45</td>
<td>73</td>
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<td>7:45-8:00</td>
<td>86</td>
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<td>8:00-8:15</td>
<td>46</td>
<td>37</td>
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<td>8:15-8:30</td>
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</tr>
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<td>8:45-9:00</td>
<td>32</td>
<td>17</td>
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<tr>
<td><strong>PM Peak</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>4:00-4:15</td>
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<td>4:15-4:30</td>
<td>46</td>
<td>112</td>
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<td>4:30-4:45</td>
<td>47</td>
<td>93</td>
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<td>4:45-5:00</td>
<td>50</td>
<td>88</td>
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<td>5:45-6:00</td>
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<td>93</td>
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</table>

| Total Hours Meeting Condition | 6 |

| Is Warrant Satisfied | No |
Exhibit B
Agency: City of Nampa
Location: 11th Avenue North Extension & Cherry Lane
Analyzed by: W. Joe Barton, P.E.
Analysis Date: 7/9/19

A. Trial of Alternatives has Failed to Reduce Crash Frequency: NA

B. Number of Reported Crashes, Correctable by Traffic Signal, w/in a 12 Mo. Period: 26 Yes

Crash History

<table>
<thead>
<tr>
<th>Year</th>
<th># of Reported Crashes</th>
</tr>
</thead>
<tbody>
<tr>
<td>2013</td>
<td>2</td>
</tr>
<tr>
<td>2014</td>
<td>2</td>
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<tr>
<td>2015</td>
<td>7</td>
</tr>
<tr>
<td>2016</td>
<td>5</td>
</tr>
<tr>
<td>2017</td>
<td>7</td>
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Table 4C-1 Criteria (see Warrant 1)

<table>
<thead>
<tr>
<th>Condition A</th>
<th>Condition B</th>
</tr>
</thead>
<tbody>
<tr>
<td>3</td>
<td>6</td>
</tr>
</tbody>
</table>

Is Either Condition Met? No

Is Warrant 7 Met? No
MUTCD WARRANT ANALYSIS

Agency: City of Nampa
Location: 11th Avenue North Extension & Cherry Lane
Analyzed by: W. Joe Barton, P.E.
Analysis Date: 7/9/19

85th% speed exceed 40 mph: Yes
Average Delay to Minor Street Vehicles* 30.7 seconds
*See LOS Analysis LOS D

MUTCD 2B.07 Multiway Stop Applications:
A. Temporary control where signals are justified (Y/N): N
B. A crash problem of 5 or more within the last 12 months (Y/N): Y
C. Minimum volumes (see 4-Way Stop Control Warrant Table Below):
   1. Major approach total averages 300 vph for any 8 hours, and (Y/N):
   2. Minor approach total averages 200 units per hour for the same 8 hours (Y/N):
   3. If the 85th-percentile approach speed exceeds 40 mph, the minimum warrants above are 70% (Y/N):
D. Where criteria B, C.1, and C.2 are all satisfied to 80 percent of the minimum values (Y/N):
   One or more of conditions A-D apply and Multiway Stop may be Appropriate: Y

MUTCD 2B.07 Multiway Stop Applications (Other Criteria):
A. Need to control left-turn conflicts (Y/N): N
B. Control vehicle/pedestrian conflicts (Y/N): N
C. Where road users, after stopping, cannot see conflicting traffic (Y/N): N
D. Two residential neighborhood collector streets where stop control improves traffic operations (Y/N): N

4 - Way Stop Control Traffic Criteria

<table>
<thead>
<tr>
<th>Time Interval</th>
<th>Major Approach</th>
<th>Minor Approach</th>
<th>vph (total of both Major)</th>
<th>vph (total of both Minor)</th>
<th>Condition</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>NB</td>
<td>SB</td>
<td>EB</td>
<td>WB</td>
<td></td>
</tr>
<tr>
<td>12:00 AM</td>
<td>7</td>
<td>10</td>
<td>8</td>
<td>1</td>
<td>17</td>
</tr>
<tr>
<td>1:00 AM</td>
<td>2</td>
<td>3</td>
<td>3</td>
<td>0</td>
<td>5</td>
</tr>
<tr>
<td>2:00 AM</td>
<td>5</td>
<td>7</td>
<td>2</td>
<td>0</td>
<td>12</td>
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<tr>
<td>3:00 AM</td>
<td>6</td>
<td>4</td>
<td>1</td>
<td>1</td>
<td>10</td>
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<td>144</td>
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<td>557</td>
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<td>274</td>
<td>150</td>
<td>57</td>
<td>42</td>
<td>424</td>
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<td>193</td>
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<td>36</td>
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<td>126</td>
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<tr>
<td>12:00 PM</td>
<td>202</td>
<td>149</td>
<td>35</td>
<td>23</td>
<td>351</td>
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<td>219</td>
<td>235</td>
<td>95</td>
<td>65</td>
<td>454</td>
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<td>237</td>
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<td>561</td>
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<td>669</td>
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<td>268</td>
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<td>25</td>
<td>21</td>
<td>5</td>
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</table>

Approach Totals 3279 2861 922 572

Is Warrant Satisfied No
Appendix C

Multi-Way Stop Level of Service Report
## General Information

<table>
<thead>
<tr>
<th>Analyst</th>
<th>W. Joe Barton</th>
</tr>
</thead>
<tbody>
<tr>
<td>Agency/Co.</td>
<td>Paragon Consulting, Inc.</td>
</tr>
<tr>
<td>Date Performed</td>
<td>7/8/2019</td>
</tr>
<tr>
<td>Analysis Year</td>
<td>2019</td>
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<tr>
<td>Analysis Time Period (hrs)</td>
<td>0.25</td>
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<tr>
<td>Time Analyzed</td>
<td>PM Peak Hour</td>
</tr>
<tr>
<td>Project Description</td>
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## Site Information

<table>
<thead>
<tr>
<th>Intersection</th>
<th>11th Ave. N &amp; Cherry Ln.</th>
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</thead>
<tbody>
<tr>
<td>Jurisdiction</td>
<td>City of Nampa</td>
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## Lanes

![Lanes Diagram](image)

## Vehicle Volume and Adjustments

<table>
<thead>
<tr>
<th>Approach</th>
<th>Eastbound</th>
<th>Westbound</th>
<th>Northbound</th>
<th>Southbound</th>
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<tr>
<td>Movement</td>
<td>L T R</td>
<td>L T R</td>
<td>L T R</td>
<td>L T R</td>
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<tr>
<td>Volume</td>
<td>5 174 13</td>
<td>30 340 11</td>
<td>57 94 20</td>
<td>10 72 7</td>
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<tr>
<td>% Thrus in Shared Lane</td>
<td>L1 L2 L3</td>
<td>L1 L2 L3</td>
<td>L1 L2 L3</td>
<td>L1 L2 L3</td>
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<tr>
<td>Configuration</td>
<td>LTR</td>
<td>LTR</td>
<td>LTR</td>
<td>LTR</td>
</tr>
<tr>
<td>Flow Rate, v (veh/h)</td>
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<td>443</td>
<td>199</td>
<td>103</td>
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<tr>
<td>Percent Heavy Vehicles</td>
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## Departure Headway and Service Time

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<th>Initial Departure Headway, hd (s)</th>
<th>Initial Degree of Utilization, x</th>
<th>Final Departure Headway, hd (s)</th>
<th>Final Degree of Utilization, x</th>
<th>Move-Up Time, m (s)</th>
<th>Service Time, ts (s)</th>
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<tr>
<td></td>
<td>3.20</td>
<td>0.198</td>
<td>5.56</td>
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## Capacity, Delay and Level of Service

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<th>Flow Rate, v (veh/h)</th>
<th>223</th>
<th>443</th>
<th>199</th>
<th>103</th>
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<tbody>
<tr>
<td></td>
<td>Capacity</td>
<td>647</td>
<td>684</td>
<td>603</td>
<td>583</td>
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<td>95% Queue Length, Q₉₅ (veh)</td>
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<td>Control Delay (s/veh)</td>
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<td>17.4</td>
<td>11.9</td>
<td>10.5</td>
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<td>Level of Service, LOS</td>
<td>B</td>
<td>C</td>
<td>B</td>
<td>B</td>
<td></td>
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<tr>
<td>Approach Delay (s/veh)</td>
<td>11.5</td>
<td>17.4</td>
<td>11.9</td>
<td>10.5</td>
<td></td>
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<tr>
<td>Approach LOS</td>
<td>B</td>
<td>C</td>
<td>B</td>
<td>B</td>
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<tr>
<td>Intersection Delay, s/veh</td>
<td>14.2</td>
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</table>

Copyright © 2019 University of Florida. All Rights Reserved. HCS™ AWSC Version 7.8
11th and Cherry AWSC - 2019 Projected Volumes.xaw
REJECTION OF BID
Indian Creek Pathway Extension Taffy to Peppermint
Key No. 20141
(As approved in the FY19 budget)

- In 2016 the City was awarded Federal funding through the Transportation Alternatives Program (TAP) to extend the Indian Creek multi-use pathway from Taffy Drive to Peppermint Drive.

- The project will fill a critical gap in the City’s multi-use pathway system. The improvements include 633’ of 10’ wide asphalt pathway along Indian Creek (between Taffy Dr & Peppermint Dr), slope stabilization, (see Exhibit A, Vicinity Map).

- The City received one bid, with an apparent low bid from Knife River Corporation in the amount of $610,765.00. Engineers construction estimate was $403,454. There is not enough budget to complete the construction.

- Indian Creek Pathway Extension, Taffy to Peppermint, cannot move forward even with additional funds allocated from COMPASS. Below is an estimated project cost based on the recent bid for construction.

<table>
<thead>
<tr>
<th>Description</th>
<th>Cost</th>
</tr>
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<tbody>
<tr>
<td>Design Costs (spent in FY18)</td>
<td>$ 95,475.00</td>
</tr>
<tr>
<td>Estimated Construction Costs</td>
<td>$ 610,765.00</td>
</tr>
<tr>
<td>Estimated Construction Engineering &amp; Inspection</td>
<td>$ 51,450.00</td>
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<tr>
<td>Costs</td>
<td><strong>$ 757,690.00</strong></td>
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</table>

- Engineering Division made a request to the Community Planning Association of Southwest Idaho (COMPASS) for additional funding to address estimated project overages.

- An addendum to the existing State Local Agreement has been drafted, reviewed and is recommended for execution by the Engineering Division to increase the total project funding by $101,657 to a total of $601,657.

- Engineering has notified the bidder of the project and our recommendation to reject the bid due to budgetary constraints.

- Engineering has reached out to the design engineer as well as the Army Corps of Engineers to explore all other alternatives regarding stream channel realignment that may allow for reduction in project costs.

- Engineering Division recommends rejecting bids for the Indian Creek Pathway Extension Taffy to Peppermint project.
REQUEST: Reject bid for the Indian Creek Pathway Extension (Taffy to Peppermint), Key No. 20141, project.
ADDENDUM TO STATE/LOCAL AGREEMENT  
FOR DESIGN AND CONSTRUCTION  
INDIAN CREEK PATHWAY EXTENSION  
(Taffy Dr-Peppermint Dr)

- In 2016 the City was awarded Federal funding through the Transportation Alternatives Program (TAP) to extend the Indian Creek multi-use pathway from Taffy Lane to Peppermint Lane.

- The TAP program targets projects that advance mobility, safety, and economic opportunity.

- The project will fill a critical gap in the City’s multi-use pathway system. The improvements include 633’ of 10’ wide asphalt pathway along Indian Creek (between Taffy Dr & Peppermint Dr), slope stabilization, (see Exhibit A).

- The project is recognized as high priority in the City of Nampa Bicycle and Pedestrian Master Plan.

- The State/Local Agreement for the Indian Creek Pathway Extension project was executed December 21, 2017 and included the following key points (see Exhibit B):
  - Estimated design and construction costs were $500,780
  - Federal participation is $464,022.75
  - City’s match is approximately $36,757.25

- The addendum to the State/Local Agreement for the Indian Creek Pathway Extension project modifies increases the total funding for the project as summarized below:
  - TAP Federal Funding (92.66%) $ 557,495
  - City Match (7.34%) $ 44,162
  - Total $ 601,657

- The addendum to the State/Local Agreement for the Indian Creek Pathway Extension project modifies key points (see Exhibit C):
  - Estimated design and construction costs are increased to $601,657
  - Federal participation is increased to $557,495
  - City’s match is increased to $44,162

- Engineering has reviewed and recommends executing the addendum to the State/Local Agreement with ITD for design and construction of the Indian Creek Pathway Extension

REQUEST: Authorize Mayor to sign the Addendum to the State Local Agreement with ITD for the Indian Creek Pathway Extension (Taffy to Peppermint), Key No. 20141.
Indian Creek Pathway Extension
Taffy to Peppermint

Exhibit A

For illustrative purposes only.

5/10/2019
STATE/LOCAL AGREEMENT
(DESIGN AND CONSTRUCTION)
PROJECT NO. A020(141)
INDIAN CREEK PATHWAY EXTENSION; TAFFY TO PEPPERMINT
CANYON COUNTY
KEY NO. 20141

PARTIES

THIS AGREEMENT is made and entered into this 21st day of
December, 2017, by and between the IDAHO TRANSPORTATION
DEPARTMENT, hereafter called the State and the CITY OF NAMPA, acting by and through
its Mayor and City Council, hereafter called the Sponsor.

PURPOSE

The Sponsor has requested funding under the Transportation Alternatives (TAP) Program
as detailed in the project Application, a copy of which is attached as Exhibit A. The purpose of
this Agreement is to set out the terms and conditions necessary to obtain Federal-aid
participation in the work.

The Sponsor acknowledges that this Agreement covers a project wherein federal aid
funds will be allocated, and Sponsor will comply with the requirements of 23 U.S.C. §313, 23
CFR §635.410, and 28 CFR Part II.

NOTE: The Sponsor is responsible for complying with all project requirements and project
administration procedures outlined in the Transportation Alternatives Program Manual

Since certain functions under this Agreement are to be performed by the State, involving
the expenditure of funds, and since the State can only pay for work associated with the State
Highway System, the Sponsor is fully responsible for all costs related to the project for work off
the State Highway System.

Authority for this Agreement is established by Section 40-317 of the Idaho Code.

The Parties agree as follows:

SECTION I. GENERAL

1. This Agreement is entered into for the purpose of complying with certain
provisions of the Federal-Aid Highway Act, in obtaining federal participation in
the design and construction of the project.
2. Federal participation in the costs of the project will be governed by the applicable sections of Title 23 U.S. Code (Highways) and rules and regulations prescribed or promulgated by the Federal Highway Administration, including, but not limited to, the requirements of 23 U.S.C. §313, 23 CFR §635.410, and 28 CFR Part II.

3. **Funds owed by the Sponsor shall be remitted to the State through the ITD payment portal at: [https://apps.itd.idaho.gov/PayITD](https://apps.itd.idaho.gov/PayITD).**

4. Federal participation in the project is at the rate of 92.66%; local participation is 7.34%. The maximum Federal-aid for this project is $464,022.75.

5. Scheduled funding for this project is listed on the approved Idaho Transportation Investment Program, and subsequent revisions. Current estimated funding is as follows:
   a. Project Development - $72,030  
      (PE-$10,290, PC-$61,740)
   b. Construction Engineering-$51,450
   c. (CE-$10,290, CC-$41,160)
   d. Construction - $377,300
   e. Total Estimated Project Costs - $500,780

6. The Sponsor’s match for this project will be provided as follows:
   a. Cash in the amount of 7.34% percent of the entire project (currently $36,757.25);

7. This project shall be designed and constructed to an approved adopted standard. In the event that the Sponsor does not have an adopted standard for specific areas or items, then the State Standards as defined in the Idaho Transportation Department’s Roadway Design Manual in effect on the date of this Agreement, or as subsequently revised (for current version, see http://apps.itd.idaho.gov/apps/manuals/manualsonline.html), AASHTO, or other agency standards shall be identified and incorporated into the design and construction of the project. Design standards for this project shall include the 2010 ADA Standards for Accessible Design in effect on the date of this Agreement.

**SECTION II.** That the Sponsor shall:

1. Provide a funding match of 7.34% of the Total Estimated Project Costs of $500,780, and assume responsibility for all costs of the project over and above the $464,022.75 federal-aid limit.
2. Pay to the State the sum of **THREE THOUSAND SIX HUNDRED SEVENTY FIVE DOLLARS AND SEVENTY THREE CENTS** ($3,675.73), estimated to be the total expense to the State for this project. This amount will be applied towards the Sponsor's match. Upon project completion, if the estimated expense does not reflect the true cost of the work performed by the State, the Sponsor shall remit to the State the additional sum needed to cover the actual costs incurred by the State.

3. With the assistance of the State, secure the services of a consultant to design the project, and provide a copy of the project plans, specifications and estimate to the State for review and approval.

4. Before advertisement for bids, provide to the State a certification that all rights-of-way, easements, permits, materials sources, and agreements necessary for the construction and maintenance of the project have been acquired. The Sponsor will also certify that the contract proposal includes FHWA Form 1273 (Federal-aid Contract Provisions), and will provide an environmental determination in accordance with 23CFR 771.117.

5. Before advertisement for bids, provide to the State for review and approval a copy of the Contract Proposal form, Notice to Contractors, and construction plans, specifications and estimate. After the project is advertised for bids, provide the State with a copy of the bidding documents.

6. Advertise for the construction of the project, open bids, prepare a contract estimate of cost based on the successful low bid in accordance with State laws on procurement procedures for local governments, and request State concurrence prior to award.

7. Award a contract for construction of the project based on the successful low bid, and provide the State a copy of the contract.

8. During construction of the project, Sponsor will provide a project manager and staff to administer and inspect the project, and to provide inspection diaries and support to the State's Engineer. The individuals who will be performing inspection or certifying the sampling and testing results of any materials must be qualified in the appropriate inspector/sampler/tester area as identified in Memo 17B in the Transportation Alternatives Program Manual.

9. The Sponsor shall prepare all monthly and final contract estimates and change orders, and submit all major change orders to the State for approval. During the life of the construction contract, prior approval of the State will be obtained if it is necessary to deviate from the plans and specifications to such a degree that the nature of the completed work is significantly changed.
10. In cooperation with the State, establish and cause to be maintained all construction traffic controls deemed necessary to best serve the public interests and to expedite the work in accordance with the MUTCD.

11. At no cost to the federal-share, cause to be replaced to original, equal or better condition any existing pavement, regulatory signs, and other similar items damaged as a result of the contractor's operation, except as hereafter stated as obligations of the State.

12. During design and construction of the project, be responsible for payment of all invoices for work performed on the project. The Sponsor will provide monthly invoices, and proof of payment of same, to the State for reimbursement of the federal-aid share, up to a maximum of $464,022.75.

13. Maintain all project records, including source documentation for all expenditures for a period of three (3) years from the date of final acceptance. Provide the State an electronic copy of these documents and records upon completion of the project. If any litigation, claim, negotiation, or audit has been started before expiration of the three-year period, the records shall be retained until completion of the action and resolution of all issues that arise from it.

14. Maintain the project upon completion to the satisfaction of the State. Such maintenance includes, but is not limited to, preservation of the pathway as is necessary for its safe and efficient utilization. Failure to maintain the project in a satisfactory manner will jeopardize the future allotment of federal-aid highway funds for projects within the Sponsor's jurisdiction.

15. Comply with Exhibit B attached hereto and made a part hereof. By this agreement Sponsor agrees to comply with and be bound to the Civil Rights provisions of Title VI of the Federal Code and to generally insert those provisions in all contracts that it enters into that are federally funded on this project. If property acquired for this project with Federal financial assistance is transferred, the recipient of the property will be subject to Exhibit B if the property is used for the same purpose it was originally acquired or for another purpose involving similar services or benefits to the general public. Sponsor should contact the State prior to disposing of any property acquired under this agreement.

16. Comply with all other applicable State and Federal regulations.

17. To the extent permitted by Idaho law and as provided by the Idaho Tort Claims Act, indemnify, save harmless the State, regardless of outcome, from the expenses of and against suits, actions, claims or losses of every kind, nature and description, including costs, expenses and attorney fees that may be incurred by reason of any act or omission, neglect or misconduct of the Sponsor or its consultant in the design, construction and maintenance of the work which is the
subject of this Agreement, or Sponsor’s failure to comply with any state or federal statute, law, regulation or rule. Nothing contained herein shall be deemed to constitute a waiver of the State’s sovereign immunity, which immunity is hereby expressly reserved.

SECTION III: That the State shall:

1. Enter into an Agreement with the Federal Highway Administration covering the federal government's pro rata share of design and construction costs, up to a maximum of $464,022.75.

2. Assist in the selection of a Consultant, negotiate, and furnish the Agreement for Consultant Services and any supplements thereto, to be used between the Sponsor and Consultant on this project.

3. Review and approve the project plans and specifications.

4. Authorize the Sponsor to administer the project and make any necessary changes and decisions within the general scope of the plans and specifications.

5. Appoint the Local Highway Technical Assistance Council (LHTAC) as the contract administrator for the State.

6. Designate a resident engineer and other personnel, as the State deems necessary, to supervise construction in accordance with the plans, specifications and estimates in the manner required by applicable state and federal regulations. Review for approval all major change orders submitted by the Sponsor, and conduct a final inspection of the project when completed.

7. Upon receipt of monthly invoices from the Sponsor, submit same to the Federal Highway Administration for reimbursement at the federal-aid participation rate of 92.66%, up to a maximum of $464,022.75.

8. Maintain complete accounts of all project funds received and disbursed, which accounting will determine the final project costs.

9. Cooperate with the Sponsor in selection and designation of suitable construction traffic control during project construction.

SECTION IV. Both Parties agree as follows:

1. Federal participation is contingent upon ultimate completion of the project. If for any reason the project is removed from the program without being completed, then the Sponsor shall be responsible for One Hundred Percent (100%) of all
project costs, and shall pay back to the State all costs previously reimbursed. If the Sponsor’s deposit exceeds project costs, then the State shall return the unspent balance to the Sponsor.

2. **Sufficient Appropriation.** It is understood and agreed that the State is a governmental agency, and this Agreement shall in no way be construed so as to bind or obligate the State beyond the term of any particular appropriation of funds by the Federal Government or the State Legislature as may exist from time to time. The State reserves the right to terminate this Agreement if, in its sole judgment, the Federal Government or the legislature of the State of Idaho fails, neglects or refuses to appropriate sufficient funds as may be required for the State to continue payments. Any such termination shall take effect immediately upon notice and be otherwise effective as provided in this Agreement.

3. All information, regulatory and warning signs, pavement or other markings, traffic signals required, the cost of which is not provided for in the plans and estimates, must be erected at the sole expense of the Sponsor upon the completion of the project.

4. The location, form and character of all signs, markings and signals installed on the project, initially or in the future, shall be in conformity with the **Manual of Uniform Traffic Control Devices** as adopted by the State.

5. This Agreement shall become effective on the first day mentioned above, and shall remain in full force and effect until amended or replaced upon mutual consent of the State and the Sponsor.
EXECUTION

This Agreement is executed for the State by its Engineering Services Division Administrator, and executed for the Sponsor by the Mayor, attested to by the City Clerk, with the imprinted Corporate Seal of City of Nampa.

IDAHO TRANSPORTATION DEPARTMENT

[Signature]
Engineering Services Division Administrator

ATTEST:

[Signature]
City Clerk
(Seal)

CITY OF NAMPA

[Signature]
Mayor

By regular/special meeting on 11-6-2017.

Reviewed by FS: DW 10-4-17
hm:20141 SLA.docx
RESOLUTION

WHEREAS, the Idaho Transportation Department, hereafter called the State, has submitted an Agreement stating obligations of the State and the CITY OF NAMPA, hereafter called the CITY, for development and construction of Indian Creek Pathway Extension; Taffy to Peppermint; and

WHEREAS, the State is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-aid Highway System when there is federal participation in the costs; and

WHEREAS, certain functions to be performed by the State involve the expenditure of funds as set forth in the Agreement; and

WHEREAS, The State can only pay for work associated with the State Highway system; and

WHEREAS, the CITY is fully responsible for its share of project costs; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the Agreement for Federal Aid Highway Project A020(141) is hereby approved.

2. That the Mayor and the City Clerk are hereby authorized to execute the Agreement on behalf of the CITY.

3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a regular, duly called special (X-out non-applicable term) meeting of the City Council, City of Nampa, held on November 6, 2017.

(Seal)

City Clerk
City of Nampa 2016 State-Wide Transportation Alternatives Grant (TAP)

APPLICATION 1: INDIAN CREEK PATHWAY EXTENSION (TAFFY DRIVE—PEPPERMINT DRIVE)

City of Nampa
411 Third Street South
Nampa, Idaho 83651
(208) 468-5521

June 1st, 2016
Transportation Alternatives Program (TAP) 2016 Application

Identification I.D. (Department use only)

TAP 2016-36

Application deadline: June 1, 2016 at 12:00 p.m., Mountain Standard Time

The Idaho Transportation Department is now soliciting applications for the Transportation Alternative Program (TAP) to add projects to our fiscal year 2017, 2018 and 2019 program. The purpose of TAP is to provide for a variety of alternative transportation projects and to advance the Idaho Transportation Department’s (ITD) strategic goals of Mobility, Safety and Economic Opportunity while maximizing the use of federal funds. The TAP provides funding for programs and projects defined as transportation alternatives, including on- and off-road pedestrian and bicycle facilities, infrastructure projects for improving non-driver access to public transportation and enhanced mobility, and safe routes to school educational projects.

Final applications must be submitted to ITD electronically. Applications including attachments may be submitted by e-mail to ITDAltContracting@itd.idaho.gov. Additionally, all questions regarding this application are to be submitted to ITDAltContracting@itd.idaho.gov. For all e-mail correspondence, please indicate "2016 TAP Application" in the subject line along with the sponsor's name. For example (Subject: 2016 TAP Application - City of Moscow).

Format: Application form must be saved electronically and then transmitted to the Department. All supporting maps, letters and other documents must be saved as a pdf and transmitted to the Department with the application form. If the file size of any or all of the attachments exceeds e-mail transmittal capabilities (15MB), files may be saved to either a disc or thumb drive and submitted via postal mail. All postal mail is to be sent to the following address and must be received prior to the designated application deadline.

Idaho Transportation Department
Attn: Jared Holyoak (HQ - Contracting Services)
P.O. Box 7129
Boise, Id. 83707-1129

If sponsor is submitting multiple applications, please prioritize them in order of importance from 1 to X with 1 being the most important project.

Priority Number 1
Applicant Information

Applicant: City of Nampa
Mailing Address: 411 3rd St. So.
City: Nampa  State: ID
Zip Code: 83651
Contact person: Jeff Barnes  Title: P.E., Engineer
Phone: 208-468-5555  Email: barnesj@cityofnampa.us

Co-Applicant (if different from Applicant)
Mailing Address
City:  State: 
Zip Code: 
Contact Person:  Title: 
Phone:  Email: 

Project Cost Estimate

Instructions:
* Project estimate must include all related project costs, including administrative.
* For both infrastructure and non-infrastructure type projects, the minimum sponsor cash match amount of total project cost is 7.34%.
* Cash match only: Non-cash items such as volunteer services or in-kind contributions (such as work performed by sponsor or right-of-way purchase) are not eligible to count towards the sponsor’s match.
* Use the ITD provided TAP Project Estimating Worksheet to indicate the total project estimate. A copy of the worksheet can be accessed at http://itd.idaho.gov/ContractingServices/TAP/default.htm

Separate applications need to be submitted for infrastructure and non-infrastructure type projects.

(a) Infrastructure: Federal funding is being requested for: (select all that apply)
   ☑ Design activities
   ☑ Construction activities

(b) Non-infrastructure: Federal funding is being requested for:
   ☐ Non-Infrastructure activities
Even if the sponsor is requesting federal funds for construction activities only, there are still administrative costs that ITD will incur in order to review project documents, provide oversight, and authorize a project for competitive bidding. The sponsor will need to account for these costs within the project estimate.

Eligible Project Activities

For a list of eligible project activities, please reference FHWA's publication of the Transportation Alternatives at http://www.fhwa.dot.gov/fastact/factsheets/transportationalternativesfs.cfm

From the list below, select the main project activity that best describes proposed project.

- Infrastructure: Design and/or construction of infrastructure and systems that will provide safe routes for non-drivers.
- Infrastructure: Design and/or construction of infrastructure to improve the ability of students to walk or bicycle to school.
- Non-Infrastructure: Safe routes to school coordination and education.

Environmental requirements for infrastructure projects shall not exceed Categorical Exclusion.

The acquisition of right-of-way is not an eligible activity for TAP funding. All right-of-way acquisition activities must be completed prior to submitting an application.

Eligible Project Sponsors

Only certain entities are eligible sponsors. From the selection below, select the one description that best categorizes your organization as the project sponsor.

- Local government
- Regional transportation authority
- Transit agency
- Natural resource or public land agency
- School district, local education agency, or school
- Tribal government
- Nonprofit entity responsible for the administration of local transportation safety programs
- Any other local or regional governmental entity with responsibility for oversight of transportation or recreational trails (other than a metropolitan planning organization or a State agency) that the State determines to be eligible, consistent with the goals of subsection (c) of section 213 of title 23.
# Project Information

<table>
<thead>
<tr>
<th><strong>Project Name</strong></th>
<th>Indian Creek Pathway Extension (Taffy Dr - Peppermint Dr)</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Project location</strong></td>
<td>Located in the City of Nampa (Canyon County), the project connects an unfinished section of the Indian Creek Pathway between South Taffy Drive and Peppermint Drive. The crosswalk improvement is located on South Kings Road between South Queens Drive and East Badger Drive where the Indian Creek Trail crosses Kings Road.</td>
</tr>
<tr>
<td><strong>Route(s) if applicable</strong></td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Beginning Mile Post(s) if applicable</strong></td>
<td>n/a</td>
</tr>
<tr>
<td><strong>Ending Mile Post(s) if applicable</strong></td>
<td>n/a</td>
</tr>
</tbody>
</table>
| **Project Area** | ○ Urbanized - Areas with population over 200,000  
○ Urban - Areas with population of 5,001 to 200,000  
○ Rural - Areas with population of 5,000 or less |
1. Description of Project (25 pts)
Describe existing conditions and provide a clear description of the purpose of the project and the scope of work. Supplemental materials such as pictures, maps, project plans, exhibits, diagrams, etc. may be provided as necessary to explain existing conditions and proposed improvements. Vague descriptions may result in lower evaluation scores and lower ranking. Information about the project scope should be consistent with the project budget. (Max 1200 Characters)

This project will fill a critical gap in Nampa’s trail system and enlarge Nampa’s alternative transportation network by constructing approximately 633 feet of 8-foot-wide, multi-use, asphalt trail for Indian Creek Pathway. The pathway runs immediately beside residential neighborhoods, providing close access for those who rely on alternative modes of transportation. Existing conditions are shown in attached photos. With completion of this trail gap, Indian Creek Pathway will provide 1.5 miles of continuous trail on the northeast side of Nampa serving over 750 homes in four subdivisions immediately beside the pathway as well as residents in surrounding areas. The trail will also enlarge alternative transportation options by connecting to a planned shared use lane on Sugar Street that will, in turn, lead to transit stops on Garrity Boulevard (funding is approved through FY17 FTA). The project will also provide for safety and ADA improvements to the crosswalk where Indian Creek Pathway crosses South Kings Road, including Rapid Flashing Beacons (RFB), street lighting, ADA pedestrian ramps, sidewalk/stormwater system repair, thermoplastic striping and signage.

Project/Program Elements
Complete this section for infrastructure type projects

(a) For infrastructure type projects, this project includes the following facilities. (select all that apply)

- [x] Sidewalks
- [x] Crosswalks
- [x] Curb Ramps
- [ ] On-Street Bicycle Facilities (bike lane, shared lane, cycle track)
- [x] Shared-Use Path/Trail
- [ ] Signalization/Traffic Control
- [ ] Bicycle Parking/Racks/Amenities
- [x] Pedestrian Amenities/Streetscape (lighting, landscaping, etc.)
- [ ] Transit Stops and Amenities
- [ ] Traffic Calming
- [x] Other Rapid flashing beacon at crosswalk

(b) For non-infrastructure type projects, this project includes the following activities. (select all that apply)

- [ ] Education materials and activities
- [ ] Encouragement materials and activities
- [ ] Traffic education and enforcement activities
- [ ] Other
2. Property Ownership and Acquisition Information (15 pts or Pass/Fail if deemed incomplete)

(a) Has all of the property needed for the project construction been acquired (select one)

☐ Yes
☐ No, Property must still be acquired for the project construction.
☐ Not Applicable

Note: Applications that indicate a No response will be deemed incomplete.

(b) Have all necessary easements or access agreements been acquired for the project? (select one)

☐ Yes
☐ No
☐ Not Applicable

If no, describe how and when the easement or access agreement will be acquired.

Note: the application must include a commitment letter by the current property owner indicating an easement or access agreement is under development and will be granted. Applications that indicate a No response and do not include a commitment letter by the current property owner will be deemed incomplete. (Maximum 500 Characters)


(c) Projects proposing to build facilities along or through railroad right-of-way must include documentary evidence from the railroad granting a right of entry or an executed encroachment permit. Has the railroad granted a right of entry or an executed encroachment agreement? (select one)

☐ Yes
☐ No
☐ Not Applicable

If no, describe how and when the agreement will be executed.

Note: the application must include a commitment letter by the railroad that a right of entry or an executed encroachment agreement is under development and will be granted. Applications that indicate a No response and do not include a commitment letter from the railroad will be deemed incomplete. (Maximum 500 Characters)
3. Financial Readiness (15 pts)
(a) TAP is a reimbursement program and through progress payments, ITD will reimburse eligible expenses up to the approved federal-aid limit for each reimbursement request. Explain how the project will be funded and the timeline for funding. Is there a written commitment to bring this project forward for approval of funds at town meeting, through capital reserve funds, through inclusion in the capital improvement plan, etc. or are there funds already raised/appropriated and dedicated to this project? (Maximum 750 Characters)

A request for authorization to apply for FY16 TAP funding was presented to City Council at the May 16th, 2016 City Council meeting. Engineering staff provided a detailed project description, estimated timeline and cost estimate for the proposed project. City Council authorized staff to submit the application and approved City match funding from the Public Works Capital Streets line item budget. This serves as a written commitment that the City has obligated funding for the proposed project. The City has extensive experience with transportation grant projects that are funded through a reimbursement process.

(b) Is the proposed project in a Transportation Plan?
- Yes
- No
- Not Applicable

(c) If project is in a Transportation Plan, is the plan current (updated and/or re-adopted within last 5 years?)
- Yes
- No
- Not Applicable
4. Need (20 pts)
Briefly describe the need the project will address. (For example, describe what this project will provide in such terms as capacity; enhancement; system connectivity to employment destinations, schools, transit facilities, or other major destinations; and improves connections between neighborhoods, cities, and counties. (Maximum 1200 Characters)

By filling a pathway gap, an expanded bicycle network will provide transportation options to an area of Nampa with significant low-income and minority populations. The project serves those without cars, encouraging walk and bike trips that lead to transit stops in order to access and connect to jobs, schools and services, including College of Western Idaho, Saint Alphonsus Medical Center on Garrity Boulevard and other destinations. Bus transfers can be made at CWI to reach employment destinations throughout the Valley.

The project area includes high Hispanic and low-income populations. The census block group immediately to the north of the proposed trail gap closure is 30% Hispanic/Latino. Indian Creek Pathway to the west of Sugar Street runs through areas that are 47%, 23% and 52% Hispanic/Latino. According to 2014 Housing and Urban Development data, the proposed improvements, including the South Kings Road safety improvements, are in a 52.18% Low to Moderate Income (LMI) neighborhood. This proposed bicycle trail and connection to transit will provide transportation options to some of Nampa’s most vulnerable population.

5. Improving Safety (15 pts)
Is there a safety issue for pedestrians, bicyclists, and other non-drivers in the project area?

☐ Yes
☐ No
☐ Not Applicable

If yes, describe the safety issue and explain how the project will improve safety for pedestrians, bicyclists, and other non-drivers. (Maximum 750 Characters)

Yes. This project will lessen safety hazards by providing a Rapid Flashing Beacon and other crosswalk improvements where the Indian Creek Pathway crosses South Kings Road, including ADA improvements to the crosswalk. The project will also increase safety by providing off-road pathway connections for bicyclists and pedestrians.
6. Economic Opportunity (10 pts)
Does the project improve economic opportunity?

○ Yes
○ No
○ Not Applicable

If yes, briefly describe how the project would increase economic opportunity (supporting data can be provided if available, such as estimated number of jobs created, etc.) (Maximum 750 Characters)

This project improves economic opportunity by addressing alternative transportation needs for residents in low-income neighborhoods in northeast Nampa. According to a 2014 report by AAA, the average cost to own and drive a typical sedan is $8,876 per year. For families with limited incomes this transportation cost can be prohibitive. By using this pathway to reach bus stops on Garrity through the Sugar Street shared lane connection, residents can use buses to access jobs or school throughout the valley through bus transfers at CWI. The Indian Creek Pathway is also planned to eventually connect to downtown Nampa, including a new library that provides resources for job seekers. In addition, trails are an economic driver for communities.
Funding Year

Indicate below the fiscal years in which funding will be required to support the proposed project. As a means to facilitate project scheduling, if available, indicate two options that will work for your project.

Fiscal Year - The fiscal year is the accounting period for the federal government which begins on October 1 and ends on September 30. The fiscal year is designated by the calendar year in which it ends; for example, fiscal year 2016 begins on October 1, 2015 and ends on September 30, 2016.

Infrastructure Projects:
If applying for both design and construction activities, indicate the fiscal year in which these activities will be performed. Design activities need to be scheduled at least one year in advance of construction.

If applying for construction funding only, it is assumed that all design expenses will be covered by the sponsor and that the design will meet federal requirements (i.e. environmental clearance, right-of-way clearance, applicable design standards, etc.).

Option 1:

Design Funding Year
- FY2017
- FY2018
- FY2019
- No design funding requested, construction only

Construction Funding Year
- FY2017
- FY2018
- FY2019

Non-Infrastructure Projects
If applying for eligible non-infrastructure funding, indicate the fiscal year in which activities will begin.

Option 1:

Funding Year
- FY2017
- FY2018
- FY2019

Option 2:

Funding Year
- FY2017
- FY2018
- FY2019
Project Schedule

Instructions:
* Provide a project schedule showing critical project milestones and logical time lines for design and/or construction activities. A copy of the base schedule format can be found at http://itd.idaho.gov/ContractingServices/TAP/default.htm

TAP Coordinator Endorsement (Infrastructure projects only)

Prior to submitting this application, consultation with the ITD District TAP Coordinator must occur. See list below for contact information. To find the district in which your project is located, use the ITD map located at http://itd.idaho.gov/

Select District TAP Coordinator:
- District 1 (North Idaho): Greg Brands, (208)772-1274
- District 2 (North-Central Idaho): Ken Helm, (208)799-4223
- District 3 (Southwest Idaho): Blaine Schwendiman, (208)334-8925
- District 4 (South-Central Idaho): Trey Mink, (208)886-7848
- District 5 (Southeast Idaho): Melodie Halstead, (208)239-3370
- District 6 (East Idaho): Eric Verner, (208)745-5667

By checking the box below, the sponsor certifies that the proposed infrastructure project has been endorsed by the District TAP Coordinator.

☑ This serves as the sponsors electronic signature to certify that the appropriate District TAP Coordinator (indicated above) was provided the opportunity to perform an initial review of the project. Furthermore, the District TAP Coordinator has endorsed this project as an acceptable TAP project candidate and would offer full support if project is selected. Applicants that do not check this box will be deemed incomplete.
Metropolitan Planning Organization (MPO) Coordination

If a proposed project is located within a Metropolitan Planning Organization (MPO) boundary, the project applicant should coordinate with the MPO to have the proposed project reviewed and approved by the MPO. The MPO will require that the proposed project within their boundary be identified through their planning process and be consistent with their long-range transportation plan. Contact the appropriate MPO prior to submitting the application for more information and specific requirements designated by the affected MPO. A list of our MPO partners can be found at http://itd.idaho.gov/Projects/mpos.htm. As part of the application, if the project falls within an MPO boundary, provide a letter of support from the MPO.

Is the proposed project within an MPO boundary?

○ Yes
○ No
○ Not Applicable

If yes, has the proposed project been identified as part of the MPO planning process or is in any MPO planning document like a Long Range Transportation Plan or Bicycle and Pedestrian Transportation Plan?

○ Yes  ○ No

Does the MPO support the proposed project?
If proposed project is not within an MPO boundary, mark Not Applicable.

○ Yes  ○ No  ○ Not Applicable

Select MPO area:
If proposed project is not within an MPO boundary, mark Not Applicable.

○ Bannock Planning Organization (BPO)
○ Bonneville Metropolitan Planning Organization (BMPO)
○ Community Planning Association of Southwest Idaho (COMPASS)
○ Kootenai Metropolitan Planning Organization (KMPO)
○ Lewis-Clark Valley Metropolitan Planning Organization (LCVMPO)
○ Not Applicable
Attachments

The following attachments are to be completed and submitted with the application. Copies of the attachment forms can be found at http://itd.idaho.gov/ContractingServices/TAP/default.htm.

**Attachments required for both infrastructure and non-infrastructure projects**
- Budget - including match (TAP: Project Estimating Worksheet)
- Letter(s) of support from local government or facility owner
- Match commitment letter(s)
- Project delivery schedule (construction and/or design) or (educational program)

**Additional attachments for infrastructure projects only**
- Project site photos
- Site Map(s)
- Environmental Screening (ITD-0211)
- Site Checklist

**Additional attachment for non-infrastructure projects only**
- Cost Estimate for Non-Infrastructure Projects: Safe Routes to School
City of Nampa

Indian Creek Pathway Extension (Taffy Drive – Peppermint Drive)
Transportation Alternative Program

Attachments

1. TAP Project Estimating Worksheet
2. Engineers Detailed Estimate of Cost
3. Project Vicinity Map
4. Project Detail Illustrations
   a) Figure 1: Indian Creek Pathway Extension Map
   b) Figure 2: Kings Road/Indian Creek Trail Crossing
   c) Figure 3: Indian Creek Pathway Concept Cross Section
   d) Figure 4: Indian Creek Typical Path Section
   e) Figure 5 & 6: Photos of Existing Conditions
5. ROW Certification
6. Environmental Screening (ITD-0211)
7. Site Checklist
8. Letters of Support
   a) Nampa School District
   b) Nampa Parks Department
   c) Nampa Bicycle and Pedestrian Advisory Committee
   d) Bike Walk Nampa
9. Project Delivery Schedule
10. City Council Minutes showing Match Commitment and Confirmation of Support from local government
11. Letter of Support from COMPASS
12. Confirmation of property ownership and easement
**TAP: Project Estimating Worksheet (Infrastructure)**

**Project Name:** Indian Creek Pathway Extension (Taffy Drive - Peppermint Drive)

**Instructions:**
- Only input information in grey shaded areas below only.
- Enter 0 in the percentages column if not seeking federal participation.
- For infrastructure projects, the maximum federal funding is $500,000.00.
- Only work performed after the execution of the State and Local agreement is eligible for federal reimbursement.
- The minimum local match amount is 7.34% of total project cost.
- Local match is limited to cash only. In-kind contributions are not eligible.
- Initial sponsor cash match payment is due prior to execution of the State and Local Agreement and counts towards the local cash match. (See amount below)

<table>
<thead>
<tr>
<th>Infrastructure Project</th>
<th>Phase Code</th>
<th>Description (Include amounts for federal-aid items only)</th>
<th>Percentages</th>
<th>Proposed Project Totals</th>
<th>Local Match Percentage</th>
<th>Local Cash Match</th>
<th>Proposed Federal Percentage</th>
<th>Federal Amount Requested</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>CN</td>
<td>Preliminary Construction Estimate (PCE) (Construction cost only)</td>
<td></td>
<td>$343,000.00</td>
<td>$25,176.20</td>
<td></td>
<td>$317,823.80</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CN</td>
<td>Construction Contingency 5% to 10% of PCE (Quantity variances, change orders)</td>
<td>10.00%</td>
<td>$34,300.00</td>
<td>$2,517.62</td>
<td></td>
<td>$31,782.38</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CE</td>
<td>Construction Engineering (ITD) 3% to 10% of PCE - ($3,500 minimum) (for ITD construction administrative expenses)</td>
<td>3.00%</td>
<td>$10,250.00</td>
<td>$0.00</td>
<td>$755.29</td>
<td>$9,534.71</td>
<td></td>
</tr>
<tr>
<td></td>
<td>CE</td>
<td>Construction Engineering (Consultant) 5% to 25% of PCE (Consultants shall be selected through ITD established procedures)</td>
<td>12.00%</td>
<td>$41,160.00</td>
<td>$3,021.14</td>
<td></td>
<td>$38,138.86</td>
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<tr>
<td></td>
<td>PE</td>
<td>Preliminary Engineering (ITD) 3% to 10% of PCE - ($3,500 minimum) (for ITD design administrative expenses)</td>
<td>3.00%</td>
<td>$10,250.00</td>
<td>$0.00</td>
<td>$755.29</td>
<td>$9,534.71</td>
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<tr>
<td></td>
<td>PC</td>
<td>Preliminary Engineering (Consultant) 5% to 10% of PCE (Consultants shall be selected through ITD established procedures)</td>
<td>18.00%</td>
<td>$61,740.00</td>
<td>$4,531.72</td>
<td></td>
<td>$57,208.28</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td><strong>Total Estimate (Infrastructure):</strong></td>
<td></td>
<td><strong>$500,780.00</strong></td>
<td><strong>$36,757.25</strong></td>
<td></td>
<td><strong>$464,022.75</strong></td>
<td></td>
</tr>
</tbody>
</table>

Initial cash match payment (10% of Total Local Match, $9,350 minimum): $5,675.73

<table>
<thead>
<tr>
<th>Funding Year</th>
<th>Activity</th>
<th>Fiscal Year (Option 1)</th>
<th>Fiscal Year (Option 2)</th>
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<td></td>
<td>Design</td>
<td>2007</td>
<td>2008</td>
</tr>
<tr>
<td></td>
<td>Construction</td>
<td>2008</td>
<td>2009</td>
</tr>
</tbody>
</table>

**Notes:**
- In this section, indicate the fiscal years in which the project will be designed and constructed. Design activities should occur one year prior to construction. For scheduling flexibility, provide two options.

**Fiscal Year:** The fiscal year is the accounting period for the federal government which begins on October 1 and ends on September 30. The fiscal year is designated by the calendar year in which it ends, for example, fiscal year 2016 ends on October 1, 2015 and ends on September 30, 2016.

Meets maximum federal limit for infrastructure.
## FY17 TAP Project Application #1
### Indian Creek Pathway Extension
5/27/2016

<table>
<thead>
<tr>
<th>#</th>
<th>Item Description</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Indian Creek Pathway Extension &amp; Bank Stabilization</td>
<td>$ 110,000.00</td>
</tr>
<tr>
<td></td>
<td>Earthwork/Retaining Walls</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Drainage and Minor Structures</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td></td>
<td>Pavement and Base</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td></td>
<td>Construction Traffic Control</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td></td>
<td>Landscaping/Erosion Control</td>
<td>$ 10,000.00</td>
</tr>
<tr>
<td></td>
<td>Other Items: Fencing/concrete curb/gutter</td>
<td>$ 30,000.00</td>
</tr>
<tr>
<td></td>
<td>Mobilization</td>
<td>$ 19,500.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td>$ 214,500.00</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>#</th>
<th>Item Description</th>
<th>Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Kings Road/Indian Creek Pathway RFB Pathway Crossing</td>
<td>$ 12,000.00</td>
</tr>
<tr>
<td></td>
<td>Drainage and Minor Structures</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Pavement and Base: Shoulder Work and Patching</td>
<td>$ 15,000.00</td>
</tr>
<tr>
<td></td>
<td>Traffic Items: Rapid Flashing Beacons (RFB), lighting, striping, signage and electrical</td>
<td>$ 60,000.00</td>
</tr>
<tr>
<td></td>
<td>Construction Traffic Control</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td></td>
<td>Other Items: Concrete curb/gutter/sidewalk</td>
<td>$ 25,000.00</td>
</tr>
<tr>
<td></td>
<td>Mobilization</td>
<td>$ 11,700.00</td>
</tr>
<tr>
<td></td>
<td><strong>Total</strong></td>
<td>$ 128,700.00</td>
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</table>

<table>
<thead>
<tr>
<th>Total Application 1</th>
<th>Total Estimated Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Preliminary Construction Estimate</td>
<td>$ 343,000.00</td>
</tr>
<tr>
<td>Construction Contingency</td>
<td>$ 34,300.00</td>
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<td>ITD Construction Engineering</td>
<td>$ 10,290.00</td>
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<tr>
<td>Construction Engineering</td>
<td>$ 41,160.00</td>
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<td>ITD Preliminary Engineering</td>
<td>$ 10,290.00</td>
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<td>Preliminary Engineering Consulting</td>
<td>$ 61,740.00</td>
</tr>
<tr>
<td>Total</td>
<td>$ 500,780.00</td>
</tr>
<tr>
<td>Federal</td>
<td>$ 464,022.75</td>
</tr>
<tr>
<td>City Match</td>
<td>$ 36,757.25</td>
</tr>
</tbody>
</table>
1. Indian Creek Pathway Extension
2. Kings Rd/Indian Creek Trail Crossing
FIGURE 3
CONCEPT CROSS SECTION VIEW
INDIAN CREEK PATHWAY PROJECT

A-A CROSS SECTION

B-B CROSS SECTION

C-C CROSS SECTION

D-D CROSS SECTION

NOTE:
*ACTUAL CROSS SECTIONS TO BE DETERMINED DURING FINAL DESIGN.
NOTES:

A. Path to be constructed in a curvilinear fashion which best fits existing topography, existing vegetation and creates a meandering alignment.

B. Some areas where the bank is high and steep a portion of the bank will be excavated to provide a more gentle slope to water surface. (Slope not to exceed 5:1).

C. Path to be constructed on the side of drain on which City/Developer has an easement, dedication or ownership.

D. Pavement cross slope is variable to match existing ground with a minimum slope of 1% and a maximum slope of 2%.

E. Pavement centerline grade is variable, not to exceed the maximum slope for ADA compliance.

F. Area adjacent paving shall be graded and planted with a seed mixture recommended by City of Nampa Parks Department.

G. Path cross section may be required to meet higher standards, as determined by the City, if path is used for/maintenance equipment or for utility access.

LEGEND

1. Width of pathway to be determined by the City.

2. 2" Class III plant mix.

3. 4" of Type I Crushed Aggregate Base compacted to 95% Min. ASTM D-698.

4. 12" of Type I Crushed Aggregate Base compacted to 95% Min. ASTM D-698.
Figure 5
Photos of Current Conditions
Showing Future Pathway Connections

Indian Creek New Pathway Project

Point of west connection to existing pathway.

Point of east connection to existing pathway.
Bing! Image of location of new pathway.
Local Public Agency’s Certificate Of Completion Of Right-Of-Way Activities
Idaho Transportation Department

Key Number | Project Number | Project Name
-----------|---------------|-----------------
Local Public Agency | | Indian Creek Pathway Extension (Taffy Dr - Peppermint Dr)
City of Nampa

Complete the applicable section below and the Certification section.

Right of Way is **Not Required**
☐ All work will be done within the existing right of way
☐ No utilities are involved in this project
☐ Utilities are impacted and agreements are in place. Number of Utilities ________

Right of Way is **Required**
Number of ownerships acquired ________ Total amount paid $__________
Number of parcels in condemnation or pending final settlement ________
Number of Relocations ________
☐ No utilities are involved in this project
☐ Utilities are impacted and agreements are in place. Number of Utilities ________

Certification
I hereby certify that all acquisitions and relocations, if any, were performed in accordance with our assurances to comply with state and federal laws and regulations related to the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and amendments thereto.

It is further certified that in all cases where the real property rights were obtained through donation, that the property owner(s) was fully informed of the right to receive just compensation and the owner has released our agency from its obligation to appraise the property in the event that the estimated value may exceed $5,000.00.

<table>
<thead>
<tr>
<th>Agency Contact’s Name (Printed)</th>
<th>Phone Number</th>
<th>E-Mail Address</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeff Barnes, P.E.</td>
<td>208-468-5521</td>
<td><a href="mailto:barnesj@cityofnampa.us">barnesj@cityofnampa.us</a></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Attesting’s Signature (Clerk or Secretary)</th>
<th>Date</th>
<th>Chairman, President, or Mayor’s Signature</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Demi Barnes</td>
<td>6/16</td>
<td>Kent King</td>
<td>6/16</td>
</tr>
</tbody>
</table>
# Environmental Screening

For Community Transportation Enhancement (CTE), Safe Routes to School (SR2S) and Scenic Byway Projects

**Background** - All project actions which involve a federal nexus (federal funds, federal permits or federal lands) must have an approved environmental document. ITD follows Federal Highway Administration guidelines for environmental documentation.

**Responsibility** - ITD will be responsible for the review and approval of the environmental document. The sponsor is responsible for the preparation of the environmental document. Pre-application coordination with the district office (environmental) is needed. In some cases the sponsor may arrange for ITD to complete all or part of the environmental documentation.

**Purpose of Form** - This form is **not** an environmental clearance. The questions screen for issues that could require additional analysis or work. If you answer **yes** to any of the following questions, the environmental requirements or impacts may be greater than expected. The impacts may not be compatible with your budget or schedule. You should seek further assistance from ITD regarding the viability of the project.

**Contacts** - For assistance with the environmental process please contact the ITD District Environmental Planner. An abbreviated environmental clearance is available for pavement marking projects.

Answer the following questions and explain in detail any response that is not clear from simply marking the box. When completed electronically, the form will expand to allow room for explanations.

<table>
<thead>
<tr>
<th>Project Type/Scope of Work (i.e., landscaping, bike/pedestrian path, etc.)</th>
<th>Project Name/Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bike and pedestrian pathway gap closure and Rectangular Rapid Flashing Beacon.</td>
<td>Indian Creek pathway gap closure for 633 feet starting at S. Taffy Drive and crossing improvements where Indian Creek pathway crosses Kings Road.</td>
</tr>
</tbody>
</table>

**Right of Way/Property Impacts** - Will the project require acquisition of temporary or permanent easements, or right of way? Is the project on, or through, federal lands or tribal lands? Will the project cause a temporary or permanent disruption to a commercial property or residential neighborhood?

- **Yes**
- **No**

Explain: The City of Nampa owns the property where the pathway will be constructed and the roadway where the pedestrian crossing will be installed.

**Traffic** - Does the project add traffic lanes or traffic capacity?

- **Yes**
- **No**

Explain: This project will not add any on-road traffic capacity for automobiles but it does entails a significant pathway gap closure that will add a connection for bicycles and pedestrians.

**Ground Disturbance** - Does the project disturb more than one acre of land?

- **Yes**
- **No**

Explain: This project includes an 8' wide pathway that extends 633 linear feet.

**Stormwater** - Where does the water (rain, snowmelt) from this project area drain?

- **Sheet flows to surface waters (canal, stream, lake)**
- **Conveyed by ditch or pipe to surface waters**
- **Storm Sewer System (Municipal system)**
- **Infiltrate in Place (retention pond or topography with no drainage outlet [low area])**
- **Other – if none of the above conditions**

Explain: Along the proposed pathway stormwater will sheet flow off the pathway and into Indian Creek. The project does include bank stabilization which will reduce erosion and decrease sediment flows into Indian Creek. The project also includes a pedestrian crossing at Kings Road where stormwater drains into an existing collection system in Kings Road. Curb, gutter and sidewalk exist on both sides of Kings Road at the location of the crossing. New ADA pedestrian ramps will be installed within the existing sidewalk sections without adding additional impervious area. Minor storm drain improvements may be necessary including replacement of existing deteriorated catch basins and pipe.

**Surface Waters** - Does the project site contain any boggy, swampy, or wetland areas?

- **Yes**
- **No**

Explain: This project includes bank stabilization that will in the long run benefit Indian Creek water quality by preventing erosion. The pathway project will require an Army Corps of Engineers 404 permit and Idaho Department of Environmental Quality approval. Federal, state and local erosion and sediment controls must be utilized during construction to protect Indian Creek. The project is consistent with the Indian Creek Master Plan prepared by the
Army Corps of Engineers in August 2009. In addition, the consulting engineer discussed concept plans with the Army Corps of Engineers and Idaho Department of Environmental Quality, no issues were raised. The city of Nampa has completed similar projects along Indian Creek.

| Cultural Resources - Are there historical structures (such as buildings, bridges, canals, etc) over 45 years old within or adjacent to (in some cases within view) of the proposed project site? |
|---------------------------------------------------------------|-----------------------------|
| Explain: | |

| Section 4f - Is the project site located next to or a part of a special designated land use (i.e., designated park, wildlife refuge, historic district, etc)? Check with local land use map for information. |
|---------------------------------------------------------------|-----------------------------|
| Explain: | |

| Hazardous Waste - Is there any indication of waste spill or stain on the project site? Are there any gas stations, dry cleaner, or other industrial facilities adjacent to the project? |
|---------------------------------------------------------------|-----------------------------|
| Explain: | There are industrial uses on the south side of Indian Creek. This project will remain on the north (residential) side of Indian Creek. |

| Public Involvement - Based on your public involvement, has any public controversy or issue been identified? Do you anticipate any temporary or permanent disruption to a commercial property or residential neighborhood (access changes or detours, construction noise etc?) |
|---------------------------------------------------------------|-----------------------------|
| Explain: | This project is identified in the 2011 Nampa Bicycle and Pedestrian Master Plan. Extensive public outreach helped to identify projects in the plan including the Indian Creek pathway gap closure. More recently, in 2014 comments were solicited for the Indian creek pathway gap closure, only positive feedback was received. The Nampa bicycle and pedestrian advisory committee voted unanimously to support the project during their May 2016 meeting. The project is also supported by Bike Walk Nampa, a local bike and pedestrian advocacy group. This project will offer a pathway gap closure that will greatly benefit the surrounding neighborhood. |

| Irrigation - Does the project require irrigation? Describe whether the project will require watering and what source will be used for watering. |
|---------------------------------------------------------------|-----------------------------|
| Explain: | |

| Right of Way Encroachment - Are there any signs, trees or other features you plan to locate within ITD right of way? |
|---------------------------------------------------------------|-----------------------------|
| Explain: | |

| Offsite Work - Will the project require off-site grading, excavation or trenching for utilities, lighting, drainage or other work? |
|---------------------------------------------------------------|-----------------------------|
| Explain: | |

Describe any other known or suspected environmental issue that has not been covered.

---

Preparer's Printed Name: Jeff Barnes, P.E.
Title: Staff Engineer
Agency or Firm: City of Nampa

Signature: APPROVED
By Jeff Barnes at 5:25 pm, May 31, 2016

---

**ITD Use Only**

**Recommendation**

- Based on the information in the project application and on this form, the project is likely to be eligible for a Categorical Exclusion.
- Based on the information in the project application and on this form, there were environmental areas of concern that should be further discussed prior to funding this project.
- There was not enough information in the project application and on this form to assess potential environmental issues.
<table>
<thead>
<tr>
<th>Comment</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Printed Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>District Environmental Planner</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Signature</th>
<th>Date</th>
</tr>
</thead>
</table>
# SITE CHECKLIST

All questions contained in this checklist are for infrastructure projects only and are to be completed in collaboration with the District TAP Coordinator.

## PART 1: QUESTIONS

<table>
<thead>
<tr>
<th>Applicant:</th>
<th>City of Nampa</th>
</tr>
</thead>
<tbody>
<tr>
<td>Project Name:</td>
<td>Indian Creek Pathway Extension (Taffy Dr. – Peppermint Dr.)</td>
</tr>
<tr>
<td>Project Manager:</td>
<td>Jeff Barnes</td>
</tr>
<tr>
<td>Contact Information for Project Manager:</td>
<td><a href="mailto:Barnesj@cityofnampa.us">Barnesj@cityofnampa.us</a>; 468-5521 ; 411 Third Street South, Nampa, Idaho 83651</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Is the applicant an eligible sponsor?</td>
<td>☑ Yes</td>
<td>☐ No</td>
</tr>
<tr>
<td>Has the applicant previously completed a federal aid project?</td>
<td>☑ Yes</td>
<td>☐ No</td>
</tr>
<tr>
<td>Does the applicant acknowledge that receipt of funds requires compliance with several federal and state requirements, including but not limited to wage, equal opportunity, and environmental requirements?</td>
<td>☑ Yes</td>
<td>☐ No</td>
</tr>
</tbody>
</table>

## BICYCLE FACILITIES (IF APPLICABLE)

### Bicycle Facility Description

- ☑ Shared use pathway
- ☐ Sharrow
- ☐ Striped bicycle lane
- ☐ Widened shoulder
- ☑ Other *Rectangular Rapid Flashing Beacon to safely cross Kings Road.*

<table>
<thead>
<tr>
<th>Dimension</th>
<th>Value</th>
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</thead>
<tbody>
<tr>
<td>Width of pathway, bicycle lane, shoulder, etc.:</td>
<td>8'</td>
</tr>
<tr>
<td>Length:</td>
<td>633 linear feet</td>
</tr>
<tr>
<td>Distance from curb (for pathways):</td>
<td>The pathway is along Indian Creek and is not adjacent to a roadway.</td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Materials Used:</th>
<th>Asphalt</th>
<th>Concrete</th>
<th>Other</th>
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<tbody>
<tr>
<td>Standards Used:</td>
<td>☐ AASHTO</td>
<td>☑ Idaho State Public Works Construction</td>
<td>☐ ITD</td>
</tr>
<tr>
<td>This project is:</td>
<td>☐ part of road widening</td>
<td>☑ part of an existing road (at the crossing and a pathway gap closure along Indian Creek)</td>
<td></td>
</tr>
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</table>

<table>
<thead>
<tr>
<th>Question</th>
<th>Yes</th>
<th>No</th>
</tr>
</thead>
<tbody>
<tr>
<td>Are there any areas where the facility will narrow to accommodate trees, signs or other obstructions?</td>
<td>☑ Yes</td>
<td>☐ No</td>
</tr>
</tbody>
</table>

### What is the plan for maintaining the facility after construction is complete?

The City of Nampa Parks Department is responsible for maintaining the facility. They have extensive experience maintaining pathways and include maintenance dollars in their annual budget. The City of Nampa Street Division will maintain the Rectangular Rapid Flashing Beacon. The Streets Division has extensive experience maintaining crossings and signals including pedestrian activated signals. This crossing and RRFB will be added to the Street Division maintenance schedule.

### Does your community normally require sidewalks or other pedestrian/bicycle improvements as a condition of subdivision or site plan approval? Explain:

- ☑ Yes | ☐ No

### The current city code does require sidewalks with new subdivision and that developers follow our adopted bicycle and pedestrian master plan. Older subdivisions were not always built with sidewalks.

## PEDESTRIAN FACILITIES (IF APPLICABLE)

### Pedestrian Facility Description

- ☑ Sidewalk
- ☐ Sidewalk with curb and gutter
- ☑ Pathway
- ☑ Other *Rectangular Rapid Flashing Beacon for pathway users to safely cross Kings Road.*

<table>
<thead>
<tr>
<th>Dimension</th>
<th>Value</th>
</tr>
</thead>
<tbody>
<tr>
<td>Width of pathway, bicycle lane, shoulder, etc.:</td>
<td>8'</td>
</tr>
<tr>
<td>Length:</td>
<td>633 linear feet</td>
</tr>
<tr>
<td>Distance from curb (for pathways):</td>
<td>The pathway is along Indian Creek and does not adjacent to a roadway.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Materials Used:</th>
<th>Asphalt</th>
<th>Concrete</th>
<th>Other</th>
</tr>
</thead>
<tbody>
<tr>
<td>Standards Used:</td>
<td>☐ AASHTO</td>
<td>☑ Idaho State Public Works Construction</td>
<td>☐ ITD</td>
</tr>
<tr>
<td>Number of curb ramps:</td>
<td>2</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
This project is:  □ part of road widening  ☒ part of an existing road (at the crossing and a pathway gap closure along Indian Creek)

Are there any areas where the facility will narrow to accommodate trees, signs or other obstructions? □ Yes  ☒ No
If yes, explain:

What is the plan for maintaining the facility after construction is complete?
The City of Nampa Parks Department is responsible for maintaining the facility. They have extensive experience maintaining pathways and include maintenance dollars in their annual budget. The Streets Division has extensive experience maintaining crossings and signals including pedestrian activated signals. This crossing and RRFB will be added to the Street Division maintenance schedule.

Does your community normally require sidewalks or other pedestrian/bicycle improvements as a condition of subdivision or site plan approval? Explain: □ Yes  ☒ No
The current city code does require sidewalks with new subdivision and that developers follow our adopted bicycle and pedestrian master plan. Older subdivisions were not always built with sidewalks.

RIGHT-OF-WAY
Does the sponsor possess the necessary right-of-way to construct the project? If not, explain how right-of-way will be acquired. □ Yes  ☒ No

Does the sponsor hold necessary easements to construct the project? If not, explain how easements will be obtained. □ Yes  ☒ No

ENVIRONMENTAL
Is it apparent that the project will meet the environmental criteria for Categorical Exclusion? □ Yes  ☒ No
Is it apparent that the proposed project will require extensive cultural clearance? □ Yes  ☒ No
Is it apparent that supplemental environmental documentation will be required to support a Categorical Exclusion determination? □ Yes  ☒ No
For example:  □ Wetlands  □ Endangered Species  ☒ Other 404 permit and IDEQ approval
Is it apparent that the project will cause an adverse effect to environmental resources? If yes, explain:
The project is expected to benefit the environment. Bank stabilization is part of the project and will reduce erosion and sediment flow into Indian Creek.
Are there any permitting requirements for the project? If yes, explain:
The pathway project will require an Army Corps of Engineers 404 permit and Idaho Department of Environmental Quality approval. Consulting engineers discussed concept plans with the Army Corps of Engineers and IDEQ, no issues were raised.

UTILITIES
Is it apparent that the project will have utility conflicts? If yes, explain and identify affected utilities and how conflicts will be mitigated. □ Yes  ☒ No

IRRIGATION
Is it apparent that the project will have crossings or conflicts with irrigation facilities? If yes, explain and identify affected irrigation facilities and how conflicts will be mitigated. □ Yes  ☒ No

PART 2: FORMS

A. Environmental Screening Form
B. Right-of-Way Certification
C. TAP: Project Estimating Worksheet (used during application process to establish initial estimate)
D. ITD-1150: Project Cost Summary Sheet (for infrastructure projects and used during development stage)

Instructions:

1. Line 16 of this form is for Mobilization, calculated as a percentage of the construction items listed on Lines 3 through 14. It is up to the Applicant to determine the appropriate percentage for the project, but 5 to 10% would be considered typical.

2. Line 17 of this form is for Construction Engineering and Contingencies, calculated as a percentage of the construction items listed on Lines 3 through 14 and the Mobilization cost listed on Line 16. Again, it is up to the Applicant to determine the appropriate percentage for the project, but 15% would be considered typical, with 10% allocated to Construction Engineering and 5% allocated to Contingencies.

E. Cost Estimate for Non-Infrastructure Projects: Safe Routes to School (for safe routes to school non-infrastructure projects)
F. Project Schedule (for infrastructure projects)

PART 3: SUMMARY OF REQUIREMENTS FOR FEDERAL AID RECIPIENTS

Applicants should keep in mind that receipt of federal funds requires compliance with the following federal and state requirements (note: this is not an exhaustive list):

1. **Equal Opportunity** requirements (non-discrimination) for construction contracts in excess of $10,000. The non-discrimination requirements apply to a wide range of project elements, including contracting opportunities. A non-discrimination agreement must be signed as part of the award process, and records must be kept to show compliance. Disadvantaged Business Entity (DBE) requirements might apply.

2. Minimum wage requirements (**Davis-Bacon Act**) and anti-kickback requirements (**Copeland Act**) for construction contracts in excess of $2,000. Records must be kept to show compliance.

3. No use of federal funds for lobbying, for construction contracts in excess of $100,000.

4. National Environmental Policy Act (**NEPA**).
   a. The National Environmental Policy Act requires federal actions (including local transportation projects receiving federal aid) to be evaluated for potential impacts to the environment. ITD and the FHWA jointly conduct this review.
      i. For major actions that significantly affect the quality of the human environment, an Environmental Impact Statement (EIS) must be prepared. This is a lengthy (and expensive) process that requires consideration of alternatives, analysis of impacts, and compliance with a series of public notice and comment periods. Projects requiring an EIS would not be able to be completed within Community Choices time constraints.
      ii. For projects in which the significance of the environmental impact is uncertain, an Environmental Assessment (EA) must be prepared. This document is more limited in scope than an EIS, and the procedure is not as lengthy. If through the EA process it is determined that there will not be significant impacts, a Finding of No Significant Impact (FONSI) is issued. If it is determined that there will be significant impacts, an EIS must be prepared.
      iii. Most federal aid projects qualify for a "categorical exclusion," meaning that the project will not have a significant effect on the human environment. For these projects, neither an EIS nor an EA need be prepared. Federal regulations have identified several project types that typically receive a categorical exclusion (such as installation of utilities along a road; construction of bicycle and pedestrian paths; landscaping; installation of fences, signs, pavement markings and traffic signals, where no substantial land acquisition or traffic disruption would occur;
alterations to facilities to make them accessible to elderly and handicapped persons; and other types of projects). Even though a proposed project might fall within an exclusion category, applicants must obtain clearance from ITD.

iv. Contact District Environmental Staff (listed at http://itd.idaho.gov/enviro/DistrictStaff.htm) for assistance with navigating the environmental review process.

5. Compliance with audit requirements:

a. An entity expending $500,000 or more in a year in combined Federal awards (including any funds received from Federal sources outside ITD: US federal contracts, subcontracts, loans grants, subgrants, and/or cooperative agreements) requires an A-133 Single Audit or program-specific audit each fiscal year.

b. An entity whose annual budget (from all sources) exceeds $250,000 and expends any amount in a year in combined Federal awards are required to have a full and complete audit of financial statements each fiscal year.

c. An entity whose annual budget (from all sources) exceeds $100,000 but does not exceed $250,000 and expends any amount in a year of combined Federal awards has a minimum requirement of financial statements audit on a biennial basis. Biennial audits shall include an audit of each fiscal year since the previous audit.

d. An entity whose annual budget (from all sources) exceeds $50,000 but does not exceed $100,000 and expends any amount in a year of combined Federal awards has a minimum requirement of financial statements review on a biennial basis. Biennial review shall include a review of each fiscal year since the previous review.

e. An entity whose annual budget (from all sources) does not exceed $50,000 and expends any amount in a year of combined Federal awards has a minimum requirement of financial statements review by ITD on a biennial basis. Biennial ITD reviews shall include a review of each fiscal year since the previous review.

6. Compliance with Americans with Disability Act requirements. This includes a compliance Self-Evaluation, and for agencies with 50 or more employees, an ADA Transition Plan. Transition Plans identify physical obstacles to accessibility, describe methods to make facilities accessible, specify a schedule for completion, identify a responsible official, estimate the cost of each modification, and record completion dates.

7. Compliance with U.S. Office of Management and Budget (OMB) circulars on allowable costs, as follows:

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<th>For the costs of a:</th>
<th>Use the principles in:</th>
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<tr>
<td>State, Local or Indian Tribal Government</td>
<td>2 CFR 225</td>
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<tr>
<td>Private, nonprofit organization other than an (1) institution of higher education, (2) hospital, or (3) organization named in 2 CFR 230 as not subject to that circular</td>
<td>2 CFR 230</td>
</tr>
<tr>
<td>Educational institution</td>
<td>2 CFR 220</td>
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<tr>
<td>For-profit organization other than a hospital and an organization named in 2 CFR 230 as not subject to that circular</td>
<td>48 CFR Part 31, Contract Cost Principles and Procedures, or uniform cost accounting standards that comply with cost principles acceptable to the Federal agency.</td>
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8. Compliance with ITD Grant Administration Team reimbursement requirements. Recipients must request reimbursement of an expense within 60 days or the expense will not be reimbursed. ITD has up to 30 days to issue the reimbursement.

9. Compliance with minimum liability insurance requirements. Contractors must have comprehensive public and general liability insurance of at least $500,000.00 per occurrence, and $1,000,000.00 aggregate.

District TAP Coordinator Endorsement
According to the information provided by the sponsor and in this Site Checklist, the Idaho Transportation Department district office endorses this project as a potential TAP project candidate and would offer full support if project is selected.

Endorsement: Blaine Schwendeman
District TAP Coordinator

District
Date

May 27, 2016
November 30, 2015

Toni Tisdale
COMPASS
700 NE 2nd Street, Ste 200
Meridian, ID 83642

Dear Ms. Tisdale,

I understand that the City of Nampa is submitting an additional grant application to COMPASS for the Transportation Alternative Program. I am writing to endorse that application. This project will continue the efforts being made in Nampa to enhance safety and increase transportation options by filling a critical gap in the Indian Creek Trail in northeast Nampa. It will provide additional options to safely bike or walk for transportation purposes in Nampa, including in the area of Park Ridge Elementary School.

This project is consistent with a history of the Nampa School District working together with the City of Nampa. For example, currently the Nampa Safe Routes to Schools program is managed by the City of Nampa for the benefit of our schools and all of Nampa’s students and families.

The Nampa School District fully supports the City of Nampa in this effort. Projects such as this benefit students, staff and employees of the Nampa School District, making it safer and easier to walk or bike in our community. Thank you for your careful consideration of this project.

Sincerely,

[Signature]

David Peterson
Superintendent of Schools
Nampa School District
December 1, 2015

Toni Tisdale
COMPASS
700 NE 2nd Street, Ste 200
Meridian, ID 83642

Dear Ms. Tisdale,

I am writing as Superintendent of Parks for the City of Nampa to fully endorse the grant applications being presented to COMPASS for consideration for funding. Since the Nampa Bicycle and Pedestrian Master Plan was adopted in August of 2011, we have worked hard to build bicycle and pedestrian facilities in Nampa. Our multimodal network is especially important to Nampa. The demographics of our community show that we have a disproportionate number of low-income individuals and families. These folks especially are able to benefit from having transportation choices so that they can connect by bike or foot to transit stops in order to reach job sites and access other services.

The Indian Creek Pathway application packet we are submitting for TAP funds includes a Rapid Flashing Beacon (RFB) on Kings Road where the pathway crosses as well as a connection from one dead end of the pathway to another. This is an important connection that will tie the two halves of Indian Creek Pathway together making it more useable as an alternative transportation route. With the addition of the safety RFB on Kings Road, it makes a useable connection for bicyclists or pedestrians to feel safe while commuting off of traffic busy streets. I also wanted to let you know that we have a grant application pending with the Idaho Department of Parks and Recreation, Recreational Trails Program, to make some improvements to that pathway. Those improvements are of high importance to the Parks Department and, coupled with the RFB and gap connection, Indian Creek Pathway will provide a good resource in active transportation in Nampa.

Please let me know if I can answer any questions. I strongly endorse the application packets being presented by the City of Nampa.

Sincerely,

Cody Swander
Superintendent, Nampa Parks
May 24, 2016

Idaho Transportation Department
Attn: Jared Holyoak (HQ – Contracting Services)
P.O. Box 7129
Boise, ID 83707-1129

Dear Mr. Holyoak,

As Chair of the City of Nampa’s Bicycle and Pedestrian Advisory Committee (NBPAC), I am writing to endorse Nampa’s application to the Transportation Alternative Program for the Indian Creek Pathway project. This project has the potential to significantly increase active transportation alternatives in Nampa by filling a trail gap on the Indian Creek Pathway and providing crosswalk safety improvements where the pathway crosses Kings Road.

This project extends Nampa’s bicycle and pedestrian network. With the completion of this pathway gap, Indian Creek pathway in this area will provide 1.5 miles of continuous pathway on the northeast side of Nampa and will connect to a shared use lane for bicyclists on Sugar Street which, in turn, provides a connection to transit stops on Garrity Boulevard. Overall, this project helps build a useable multimodal network in a low income area of Nampa where there is a high Hispanic population. Completion of this trail gap and the crosswalk safety improvements will help, in particular, those who use bicycling and walking as a primary form of transportation. Expansion of Nampa’s multimodal network increases the potential for those without cars to reach important destinations, including work and school as well as retail, medical and other service providers.

The Nampa Bicycle and Pedestrian Advisory Committee (NBPAC) reviews projects impacting pedestrians and bicyclists in the City of Nampa and advocates for improvements in order to make our community more pedestrian and bicycle friendly. We have supported this particular project since January 2014. On December 2, 2015 our committee endorsed this TAP application to Idaho Transportation Department.

This project is listed as a priority in the Nampa Bicycle and Pedestrian Master Plan and is consistent with the Nampa Transportation Master Plan.

I encourage your full support of this project application. Please let me know if I can answer any questions or help in any way.

Sincerely,

LaRita Schandorff, Chair
Nampa Bicycle and Pedestrian Advisory Committee
May 23, 2016

Jared Holyoak  
Idaho Transportation Department  
HQ – Contracting Services  
P.O. Box 7129  
Boise, ID 83707-1129

Dear Mr. Holyoak,

I am writing to endorse the Transportation Alternative Application being submitted by the City of Nampa for the Indian Creek pathway gap construction. This is an important project for our community. As Vice Chair of Bike Walk Nampa, a volunteer citizens’ advisory group, we strongly endorse this project.

This project would construct pathway to fill a major gap in the Indian Creek pathway as well as provide Rapid Flashing Beacons (RFBs) and other crosswalk improvements to increase safety where the pathway crosses Kings Road. It is an important priority for the City and the people of Nampa because it addresses a significant gap in Nampa’s pathway system in a location that would provide a connection via a shared use lane on Sugar Street to connect bicyclists to transit stops on Garrity Boulevard. In addition, this project serves a lower income area of Nampa where people are more apt to bike or walk for transportation purposes.

Bike Walk Nampa has worked diligently with the City of Nampa for many years to support our goal of promoting bicycling and walking for transportation and recreation. We regularly take user counts on the city’s pathways, for example, as well as advocate for changes and monitor progress as issues are brought to the City Council. We assisted in the development and adoption of a Complete Streets policy for the city as part of Nampa’s most recent Comprehensive Plan update. We also were directly involved in the development of Nampa’s Bicycle and Pedestrian Master Plan. This project is listed as a priority in that plan. We are committed to continue to work with the City of Nampa on projects of this nature.

We strongly encourage your support for this application.

Sincerely,

[Signature]

Bruce Wiley  
Vice Chair, Bike Walk Nampa

Advocates for Active Living
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<th>Project Function</th>
<th>Year</th>
<th>2017</th>
<th>2018</th>
<th>2019</th>
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<td>Obligate Construction Funds</td>
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<td>Advertise &amp; Award construction project</td>
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<td>Project Completion</td>
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Mayor Henry called the meeting to order at 6:30 p.m.

Clerk made note that Councilmembers Skaug, Haverfield, Levi, White, Bruner, Raymond were present.

MOVED by Haverfield and SECONCED by Skaug to approve the Consent Agenda with the above mentioned amendments; Regular Council Minutes of May 2, 2016; and Bicycle and Pedestrian Advisory Committee Minutes; Board of Appraisers Minutes; and Airport Commission Minutes; Planning & Zoning Commission Minutes; Library Commission Minutes; IT Steering Committee Minutes; department reports, bills paid; The City Council dispenses with the three (3) reading rule of Idaho Code § 50-902 for all ordinances; final and preliminary plat approvals: 1) Franklin Village No. 1 in an RS-6 zoning district at the SE corner of East Cherry Lane and North Franklin Boulevard for Taunton Group representing Franklin Village Development LLC; and authorize the following public hearings: 1) Adoption of the Updated Capital Improvement Plan/Impact Fees for Police, Fire, Parks, and Streets as an amendment to the Nampa Comprehensive Plan; Authorization to Proceed with the Bidding Process: 1) Midland Boulevard and Roosevelt Avenue Intersection Project; 2) Procurement of Laboratory Grade Autoclave Equipment for Environmental Compliance Division; and 2015-2016 Licenses: (all licenses subject to police approval): La Copa, 1524 1st Street North, on-premise beer and liquor; Nampa Elks Lodge #1389, 1116 1st Street South, on-premise beer, wine and liquor; Walgreens #12483, 932 Caldwell Boulevard, off-premise beer and wine; Walgreens #10672, 2219 12th Avenue Road, off-premise beer and wine; Walgreens #05648, 700 12th Avenue South, off-premise beer and wine; Canyon County Co-op, 1415 1st Street South, off-premise beer and wine; Slicks Bar, 525 East Karcher Road, off-premise beer, wine and liquor; Krung Thai Restaurant LLC, 3008 Garrity Boulevard, on-premise beer and wine; Mongolian BBQ, 1123 Caldwell Boulevard, on-premise beer and wine; Club 102 Bar & Grill, 102 11th Avenue North, on-premise beer, wine and liquor; Jalapeno's Bar & Grill, 1921 Caldwell Boulevard, on-premise beer, wine and liquor; Target Store T-2206, 16300 North Marketplace Boulevard, off-premise beer and wine; T.G.I. Fridays, 16225 North Marketplace Boulevard, on-premise beer, wine and liquor; WinCo Foods, 2020 Caldwell Boulevard, off-premise beer and wine; The Woodshed, 817 East Karcher Road, on-premise beer and liquor; Outback Steakhouse, 2011 West Karcher Road, on-premise beer, wine and liquor; The Social Bar & Grill, 306 North Kings Road, on-premise beer, wine and liquor; Chipotle Mexican Grill #2508, 1471 Caldwell Boulevard, off-premise beer and wine; Big Kmart #3189, 1813 Caldwell Boulevard, off-premise beer and wine; Super Pollo Mexican Grill LLC, 1204 12th Avenue South, on-premise beer; Garrity 66, 4423 Garrity Boulevard, off-premise beer and wine; Centennial Golf Course, 2600 Centennial Drive, on-premise beer and wine; Red Hawk Golf Course LLC, 12225 South Hunters Drive, on-premise beer and wine; Italian to Go / Bit of Italy, 122 12 Avenue South, on-premise beer and wine; Northern Light Cinema Grill, 1509 Caldwell Boulevard, on-premise beer and wine; Albertsons #176, 2400 12th Avenue Road, off-premise beer and wine; Albertsons #1602, 715 12th Avenue South, off-premise beer and wine;
Regular Council
May 16, 2016

Keller has provided an engineer’s estimate and the Engineering Division recommends proceeding with the formal bidding process.

MOVED by ??? and SECONDED by ??? to authorize the Engineering Division to proceed with the formal bidding process for the **UPRR Overpass Deck Repairs** (Amity Ave & Kings Rd) using existing Street budget spending authority. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the

MOTION CARRIED

Mayor Henry presented a request to authorize staff to submit state wide transportation alternatives program (TAP) Grant Applications for Indian Creek Pathway Extension (Taffy to Peppermint) and Sherman Multimodal (Powerline to Chicago) Projects.

Michael Fuss presented a staff report explaining that in an effort to advance transportation mobility, safety and economic opportunity, Public Works staff is requesting authorization to apply for the state wide Transportation Alternatives Program (TAP) Federal funding administered through the Idaho Transportation Department Community Choices for Idaho.

This is a cooperative effort between Parks, Economic Development, Finance, Planning, and Public Works to evaluate city wide transportation needs and identify projects that would improve mobility and safety while meeting the requirements of the annual TAP Program.

Since 2012, the City has received approximately $750,000 in TAP funding for the following projects:

- **Midland & Wilson Path Pedestrian Hybrid Beacon Signal (HAWK)**
  200,000, FY16-17 construction

- **Lake Lowell & Wilson Pathway Pedestrian Hybrid Beacon Signal (HAWK)**
  $228,000, constructed FY16-17 construction

- **Greenhurst Rd & Stoddard Pathway Pedestrian Crossing Signal and Parking Lot Improvements**—$303,000, FY16-17 construction

This year, the following two projects are proposed:

- **Indian Creek Pathway Extension (Taffy Drive – Peppermint Drive).** This project will close a critical gap in the southeastern section of the Indian Creek trail system by installing approximately 630 feet of 8-foot-wide multi-use asphalt pathway. In addition, an eroded portion of Indian Creek bank will be stabilized in the process and a Rapid Flashing Beacon (RFB) pedestrian crossing will be installed at the intersection of the Indian Creek Pathway and Kings Road (See Exhibits A).
Regular Council  
May 16, 2016

- **Estimated Cost $490,000 ($36,000 City match, $454,000 Federal)**
  
  - Sherman Avenue Multimodal (Powerline Road – 2nd Street S). This project will install bicycle shared use lanes on Sherman Avenue and Chicago Street providing multimodal accessibility parallel to the Amity Road corridor. In addition, improvements will be made to the intersection of Sherman Avenue and Powerline Road including a RFB crossing, ADA pedestrian ramps, lighting, sidewalk/curb/gutter, and asphalt repair. This project will improve safety for children traveling to and from Sherman Elementary (See Exhibits A).

- **Estimated Cost $580,000 ($43,000 City match, $537,000 Federal)**

These projects are consistent with the Nampa Citywide Transportation Plan, the Bicycle and Pedestrian Master Plan and the Nampa Comprehensive Plan.

City match funding will be included in the FY18 budget proposal.

Engineering recommends submittal of the grant application.

MOVED by ??? and SECONDED by ??? to authorize staff to submit state wide transportation alternatives program (TAP) Grant Application and associated 7.34% City match on behalf of the City of Nampa to fund the Indian Creek Pathway Extension (Taffy to Peppermint) and Sherman Multimodal (Powerline to Chicago) Projects. The Mayor asked for a roll call vote with all Councilmembers present voting YES. The Mayor declared the **MOTION CARRIED**.

The following Ordinance was read by title:

AN ORDINANCE OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, ANNEXING A PORTION OF THE NAMPA MERIDIAN IRRIGATION DISTRICT INTO THE MUNICIPAL IRRIGATION DISTRICT OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO, AND CHANGING THE BOUNDARIES THEREOF; AND DIRECTING THE CITY ENGINEER TO ALTER THE USE AND AREA MAP ACCORDINGLY.

The Mayor declared this the first reading.

The Mayor presented a request to pass this ordinance under suspension of rules.

MOVED by ??? and SECONDED by ??? to pass the preceding ordinance under suspension of rules. The Mayor asked for a roll call vote with all councilmembers presented voting YES The
May 31, 2016

Mr. Jared Holyoak  
Idaho Transportation Department  
Headquarters Contracting Services  
PO Box 7129  
Boise, ID 83707-1129

RE: Support for Indian Creek Pathway Extension in the City of Nampa — Transportation Alternatives Program (TAP)—Statewide Proposal

Dear Mr. Holyoak:

The Community Planning Association of Southwest Idaho (COMPASS), the metropolitan planning organization for Ada and Canyon Counties, supports the Indian Creek Pathway Extension TAP-Statewide proposal to construct a multi-use pathway and install rapid flashing beacons with additional safety improvements in Nampa. COMPASS recognizes the need for pedestrian and bicycle connectivity, and encourages funding pathway projects within the planning area.

The project is aligned with many goals of the regional long-range transportation plan, Communities In Motion 2040 (CIM 2040), including:

- Enhance the transportation system to improve accessibility and connectivity to jobs, schools, and services; allow the efficient movement of people and goods; and ensure the reliability to travel by all modes considering social, economic, and environmental elements (Goal 1.1)
- Strive for more walkable, bikeable, and livable communities with a strong sense of place and clear community identity and boundaries (Goal 2.4)
- Promote a transportation system and land use patterns that enhance public health, protect the environment, and improve the quality of life (Goal 5.1)

If you need additional information, please contact Sabrina Minshall, COMPASS Director of Planning, at sminshall@compassidaho.org or at 475-2234.

Sincerely,

[Signature]

Matthew J. Stoll  
Executive Director

pc: Honorable Bob Henry, Mayor, City of Nampa  
Jeff Barnes, City of Nampa

JW: T:\FY16\600 Projects\685 101 TIP\FY1620TIP\TAP-State Applications\Support\160526litrGeneric.docx
QUITCLAIM DEED

FOR VALUE RECEIVED
WESTERN IDAHO DEVELOPMENT, INC., an Idaho corporation

do hereby convey, release, remise and forever quit claim
unto The City of Nampa, Idaho

whose address is 411 3rd St. S. Nampa, ID 83651

the following described premises, to-wit:

Lots 15, 16 & 17 , in Block 1, WILDWOOD SUBDIVISION, according to the official plat thereof, filed in Book 20 of Plats at Page 28, records of Canyon County, Idaho.

together with their appurtenances.

Dated: December 29, 1995
WESTERN IDAHO DEVELOPMENT INC.

By: Wesley M. Porter, President

STATE OF IDAHO
COUNTY OF Canyon

On this 29th day of December in the year 95, before me, a Notary Public, personally appeared

WESTERN IDAHO DEVELOPMENT INC.

By: Wesley M. Porter, President

RECORDED 9600948
WARRANTY DEED

FOR VALUE RECEIVED

Sugar Manor Partners

GRANTOR(s), does(do) hereby GRANT, BARGAIN, SELL and CONVEY unto

City of Nampa

GRANTEE(S), whose current address is:
the following described real property in
more particularly described as follows, to wit:

Lot 18 Blk 7
Sugar Manor No. 3 Subdivision
Canyon, County, State of Idaho

TO HAVE AND TO HOLD the said premises, with their appurtenances unto the said Grantee(s), and
Grantee(s) heirs and assigns forever. And the said Grantor(s) does(do) hereby covenant to and with the said
Grantee(s), that Grantor(s) is/are the owner(s) in fee simple of said premises; that said premises are free from all
encumbrances, EXCEPT those to which this conveyance is expressly made subject and those made, suffered or
done by the Grantee(s); and subject to reservations, restrictions, dedications, easements, rights of way and
agreements, (if any) of record, and general taxes and assessments, (including irrigation and utility assessments, if
any)

Dated: Oct 15, 1997

[Signature]

STATE OF IDAHO

COUNTY OF ADAMS

On this 15 day of October,
In the year of 1997, before me, the undersigned Notary Public in
and for said State, personally appeared

[Signature]

W. Fraser
QUITCLAIM DEED

Interwest Development Corporation, hereinafter "Grantor" does release and forever quitclaim unto City of Nampa, whose address is 411 3rd Street South, Nampa, Idaho 83651, hereinafter "Grantee", and assigns, all right, title and interest which Grantor now has or may hereafter acquire in the following described real property situated in Canyon County, State of Idaho, to-wit:

Lot 1 Block 10 of Sugar Manor #6, recorded in book 34, page 20, Canyon County, Idaho.

TO HAVE AND TO HOLD, all and singular the said premises, together with the appurtenances, unto Grantee, and assigns forever.

WITNESS the hand of said Grantor this 5th day of July, 2006.

[Signature]

[Seal]

STATE OF IDAHO

COUNTY OF CANYON

On this 5th day of July, in the year 2006, before me, Anna Featherstone, a Notary Public, personally appeared Bruce W. Wobsche known or identified to me to be the person whose name is subscribed to the within instrument, and acknowledged to me that is executed the same.

[Signature]

Notary Public for Idaho
Commission expires: 3-31-10
EXHIBIT B

1050.20 Appendix A:

During the performance of work covered by this Agreement, the Consultant for themselves, their assignees and successors in interest agree as follows:


2. **Nondiscrimination.** The Consultant, with regard to the work performed by them during the term of this Agreement, shall not in any way discriminate against any employee or applicant for employment; subcontractor or solicitations for subcontract including procurement of materials and equipment; or any other individual or firm providing or proposing services based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.

3. **Solicitations for Subcontracts, Including Procurement of Materials and Equipment.** In all solicitations, either by bidding or negotiation, made by the Consultant for work or services performed under subcontract, including procurement of materials and equipment, each potential subcontractor or supplier shall be made aware by the Consultant of the obligations of this Agreement and to the Civil Rights requirements based on race, color, sex, national origin, age, disability, limited English proficiency or economic status.

4. **Information and Reports.** The Consultant shall provide all information and reports required by regulations and/or directives and sources of information, and their facilities as may be determined by the State or the appropriate Federal Agency. The Consultant will be required to retain all records for a period of three (3) years after the final payment is made under the Agreement.

5. **Sanctions for Noncompliance.** In the event the Consultant or a Subconsultant is in noncompliance with the EEO Special Provisions, the State shall impose such sanctions as it or the appropriate Federal Agency may determine to be appropriate, including, but not limited to:

   - Withholding of payments to the Consultant until they have achieved compliance;
   - Suspension of the agreement, in whole or in part, until the Consultant or Subconsultant is found to be in compliance, with no progress payment being made during this time and no time extension made;
   - Cancellation, termination or suspension of the Agreement, in whole or in part;
   - Assess against the Consultant’s final payment on this Agreement or any progress payments on current or future Idaho Federal-aid Projects an administrative remedy by reducing the final payment or future progress payments in an amount equal to 10% of this agreement or $7,700, whichever is less.

6. **Incorporation of Provisions.** The Consultant will include the provisions of paragraphs 1 through 5 above in every subcontract of $10,000 or more, to include procurement of materials and leases of equipment unless exempt by the Acts, the Regulations, and directives pursuant thereto. The Consultant shall take such action with respect to any subcontract or procurement as the State or the appropriate Federal Agency may direct as a means of enforcing such provisions, including sanctions for noncompliance. Provided, that if the Consultant becomes involved in, or is threatened with, litigation with a subcontractor or supplier as a result of such direction, the Consultant may request the State to enter into any litigation to protect the interest of the State. In addition, the Consultant may request the United States to enter into the litigation to protect the interests of the United States.
1050.20 Appendix E

During the performance of this contract, the Consultant, for itself, its assignees, and successors in interest (hereinafter referred to as the "contractor") agrees to comply with all non-discrimination statutes and authorities; including but not limited to:

Pertinent Non-Discrimination Authorities:

- The Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, (42 U.S.C. § 4601), (prohibits unfair treatment of persons displaced or whose property has been acquired because of Federal or Federal-aid programs and projects);
- Federal-Aid Highway Act of 1973, (23 U.S.C. § 324 et seq.), (prohibits discrimination on the basis of sex);
- The Age Discrimination Act of 1975, as amended, (42 U.S.C. § 6101 et seq.), (prohibits discrimination on the basis of age);
- Airport and Airway Improvement Act of 1982, (49 USC § 4 71, Section 4 7123), as amended, (prohibits discrimination based on race, creed, color, national origin, or sex);
- The Civil Rights Restoration Act of 1987, (PL 100-209), (Broadened the scope, coverage and applicability of Title VI of the Civil Rights Act of 1964, The Age Discrimination Act of 1975 and Section 504 of the Rehabilitation Act of 1973, by expanding the definition of the terms "programs or activities" to include all of the programs or activities of the Federal-aid recipients, sub-recipients and contractors, whether such programs or activities are Federally funded or not);
- Titles II and III of the Americans with Disabilities Act, which prohibit discrimination on the basis of disability in the operation of public entities, public and private transportation systems, places of public accommodation, and certain testing entities (42 U.S.C. §§ 12131-12189) as implemented by Department of Transportation regulations at 49 C.F.R. parts 37 and 38;
- The Federal Aviation Administration's Non-discrimination statute (49 U.S.C. § 47123) (prohibits discrimination on the basis of race, color, national origin, and sex);
- Executive Order 12898, Federal Actions to Address Environmental Justice in Minority Populations and Low-Income Populations, which ensures discrimination against minority populations by discouraging programs, policies, and activities with disproportionately high and adverse human health or environmental effects on minority and low-income populations;
- Executive Order 13166, Improving Access to Services for Persons with Limited English Proficiency, and resulting agency guidance, national origin discrimination includes discrimination because of limited English proficiency (LEP). To ensure compliance with Title VI, you must take reasonable steps to ensure that LEP persons have meaningful access to your programs (70 Fed. Reg. at 74087 to 74100);
- Title IX of the Education Amendments of 1972, as amended, which prohibits you from discriminating because of sex in education programs or activities (20 U.S.C. 1681 et seq).

Implementation Procedures
This agreement shall serve as the Sponsor's Title VI plan pursuant to 23 CFR 200 and 49 CFR 21.

For the purpose of this agreement, "Federal Assistance" shall include:

1. grants and loans of Federal funds,
2. the grant or donation of Federal property and interest in property,
3. the detail of Federal personnel,
4. the sale and lease of, and the permission to use (on other than a casual or transient basis), Federal property or any interest in such property without consideration or at a

State/Local Agreement

INDIAN CREEK PATHWAY EXTENSION; TAFFY TO PEPPERMINT

Key No. 20141
consideration which is reduced for the purpose of assisting the Sponsor, or in recognition of the public interest to be served by such sale or lease to the Sponsor, and
5. any Federal agreement, arrangement, or other contract which has as one of its purposes, the provision of assistance.

The Sponsor shall:
1. Issue a policy statement, signed by the Sponsor’s authorized representative, which expresses its commitment to the nondiscrimination provisions of Title VI. The policy statement shall be circulated throughout the Sponsor’s organization and to the general public. Such information shall be published where appropriate in languages other than English.

2. Take affirmative action to correct any deficiencies found by ITD or the United States Department of Transportation (USDOT) within a reasonable time period, not to exceed 90 days, in order to implement Title VI compliance in accordance with this agreement. The Sponsor’s authorized representative shall be held responsible for implementing Title VI requirements.

3. Designate a Title VI Coordinator who has a responsible position in the organization and easy access to the Sponsor’s authorized representative. The Title VI Coordinator shall be responsible for initiating and monitoring Title VI activities and preparing required reports.

4. Adequately implement the civil rights requirements.

5. Process complaints of discrimination consistent with the provisions contained in this agreement. Investigations shall be conducted by civil rights personnel trained in discrimination complaint investigation. Identify each complainant by race, color, national origin, sex, or disability; the nature of the complaint; the date the complaint was filed; the date the investigation was completed; the disposition; the date of the disposition; and other pertinent information. A copy of the complaint, together with a copy of the Sponsor’s report of investigation, will be forwarded to ITD’s EEO Office – External Programs within 10 days of the date the complaint was received by the Sponsor.

6. Collect statistical data (race and sex) of participants in, and beneficiaries of the Transportation programs and activities conducted by the Sponsor.

7. Conduct Title VI reviews of the Sponsor and sub-recipient contractor/consultant program areas and activities. Revise where applicable, policies, procedures and directives to include Title VI requirements.

8. Attend training programs on Title VI and related statutes conducted by ITD’s EEO Office.

9. Participate in an annual review of the Sponsor’s Title VI Program, the purpose of which is to determine to what extent the Sponsor has complied with Title VI requirements including the ADA. This review is conducted one year from the date of approval of the Non-Discrimination Agreement and then annually on the same date. The format for the Title VI review will be provided each year to the Sponsor for completion. A determination of compliance will be made by ITD’s EEO Office based on the information supplied in the review. This review of the Sponsor’s Title VI Program may also include an on-site review in order to determine compliance.

Discrimination Complaint Procedure
Any person who believes that he or she, individually, as a member of any specific class, or in connection with any disadvantaged business enterprise, has been subjected to discrimination prohibited by Title VI of the Civil Rights Act of 1964, the American with Disabilities Act of 1990, Section 504 of the Vocational Rehabilitation Act of 1973 and the Civil Rights Restoration Act of 1987, as amended, may file a complaint with the Sponsor. A complaint may also be filed by a representative on behalf of such a person. All complaints will be referred to the Sponsor’s Title VI Coordinator for review and action.

In order to have the complaint consideration under this procedure, the complainant must file the complaint no later than 180 days after:

a) The date of alleged act of discrimination; or

State/Local Agreement

INDIAN CREEK PATHWAY EXTENSION; TAFFY TO PEPPERMINT
Key No. 201441
b) Where there has been a continuing course of conduct, the date on which that conduct was discontinued.

In either case, the Sponsor or his/her designee may extend the time for filing or waive the time limit in the interest of justice, specifying in writing the reason for so doing.

Complaints shall be in writing and shall be signed by the complainant and/or the complainant’s representative. Complaints shall set forth as fully as possible the facts and circumstances surrounding the claimed discrimination. In the event that a person makes a verbal complaint of discrimination to an officer or employee of the Sponsor, the person shall be interviewed by the Title VI Coordinator. If necessary, the Title VI Coordinator will assist the person in reducing the complaint to writing and submit the written version of the complaint to the person for signature. The complaint shall then be handled according to the Sponsor’s investigative procedures.

Within 10 days, the Title VI Coordinator will acknowledge receipt of the allegation, inform the complainant of action taken or proposed action to process the allegation, and advise the complainant of other avenues of redress available, such as ITD and USDOT.

The Sponsor will advise ITD within 10 days of receipt of the allegations. Generally, the following information will be included in every notification to ITD:

a) Name, address, and phone number of the complainant.
b) Name(s) and address(es) of alleged discriminating official(s).
c) Basis of complaint (i.e., race, color, national origin or sex).
d) Date of alleged discriminatory act(s).
e) Date of complaint received by the Sponsor.
f) A statement of the complaint.
g) Other agencies (state, local or Federal) where the complaint has been filed.
h) An explanation of the actions the Sponsor has taken or proposed to resolve the issue raised in the complaint.

Within 60 days, the Title VI Coordinator will conduct an investigation of the allegation and based on the information obtained, will render a recommendation for action in a report of findings to the Sponsor’s authorized representative. The complaint should be resolved by informal means whenever possible. Such informal attempts and their results will be summarized in the report of findings.

Within 90 days of receipt of the complaint, the Sponsor’s authorized representative will notify the complainant in writing of the final decision reached, including the proposed disposition of the matter. The notification will advise the complainant of his/her appeal rights with ITD, or USDOT, if they are dissatisfied with the final decision rendered by the Sponsor. The Title VI Coordinator will also provide ITD with a copy of this decision and summary of findings upon completion of the investigation.

Contacts for the different Title VI administrative jurisdictions are as follows:

Idaho Transportation Department
Equal Employment Opportunity Office – External Programs
EEO Manager
PO Box 7129
Boise, ID 83707-1129
208-334-8884

Federal Highway Administration
Idaho Division Office
3050 Lakeharbor Lane, Suite 126
Boise, ID 83703
208-334-9180

State/Local Agreement
INDIAN CREEK PATHWAY EXTENSION; TAFFY TO PEPPERMINT
Key No. 20141
Sanctions
In the event the Sponsor fails or refuses to comply with the terms of this agreement, the ITD may take any or all of the following actions:

1. Cancel, terminate, or suspend this agreement in whole or in part;
2. Refrain from extending any further assistance to the Sponsor under the program from which the failure or refusal occurred until satisfactory assurance of future compliance has been received from the Sponsor.
3. Take such other action that may be deemed appropriate under the circumstances, until compliance or remedial action has been accomplished by the Sponsor;
4. Refer the case to the Department of Justice for appropriate legal proceedings.

Distribution: EEO Office
Revised: 03-09, 08-10, 08-17
ADDENDUM TO
STATE/LOCAL AGREEMENT
(DESIGN AND CONSTRUCTION)
PROJECT NO. A020(141)
INDIAN CREEK PATHWAY EXTENSION; TAFFY TO PEPPERMINT
CANYON COUNTY
KEY NO. 20141

PARTIES

This Addendum is made and entered into this ______day of ____________________, ______, by and between the IDAHO TRANSPORTATION DEPARTMENT, hereafter called the State and the CITY OF NAMPA, acting by and through its Mayor and City Council, hereafter called the Sponsor.

PURPOSE

This Addendum will modify the State/Local Agreement entered into on the 21st day of December, 2017, (hereinafter “Agreement”) between the same parties.

The parties agree to the following revisions:

A. Section I of the Agreement will be amended by revising Paragraphs 4, 5, and 6 to read as follows:

4. Federal participation in the project is at the rate of 92.66%; local participation is 7.34%. The maximum Federal-aid for this project is $557,495.

5. Scheduled funding for this project is listed on the approved Idaho Transportation Investment Program, and subsequent revisions. Current estimated funding is as follows:

a. Project Development - $117,605
   (PE-$1,000, PL-$9,290, PC-$107,315 ($34,575 of PC is 100% local funds))

b. Construction Engineering-$80,879

c. (CE-$1,000, CL-$12,000, CC-$30,000, Cont-$37,879)

d. Construction - $437,748

e. Total Estimated Project Costs - $636,232

6. The Sponsor’s match for this project will be provided as follows:

a. Cash in the amount of 7.34% percent of the scheduled funds minus the 100% local funds (match amount currently $44,162);
B. Section II of the Agreement will be amended by amending Paragraphs 1 and 12 to read as follows:

1. Provide a funding match of 7.34% of the estimated project costs of $601,657, and assume responsibility for all costs of the project over and above the $557,495 federal-aid limit.

12. During design and construction of the project, be responsible for payment of all invoices for work performed on the project. The Sponsor will provide monthly invoices, and proof of payment of same, to the State for reimbursement of the federal-aid share, up to a maximum of $557,495.

C. Section III of the Agreement will be amended by revising paragraphs 1 and 7 to read as follows:

1. Enter into an Agreement with the Federal Highway Administration covering the federal government's pro rata share of design and construction costs, up to a maximum of $557,495.

7. Upon receipt of monthly invoices from the Sponsor, submit same to the Federal Highway Administration for reimbursement at the federal-aid participation rate of 92.66%, up to a maximum of $557,495.

D. All other terms and conditions previously agreed to and set forth in the Agreement shall remain in full force and effect.

EXECUTION

This Addendum is executed for the State by its Highways Construction & Operations Division Administrator, and executed for the Sponsor by the Mayor, attested to by the City Clerk, with the imprinted corporate seal of the City of Nampa.

IDAHO TRANSPORTATION DEPARTMENT

____________________________________
Division Administrator
Highways Construction & Operations

ATTEST: CITY OF NAMPA

____________________________________
City Clerk
(SEAL)

By regular/special meeting on
hm:20141 SLA Addendum.docx

Mayor
RESOLUTION

WHEREAS, the Idaho Transportation Department, hereafter called the STATE, has submitted an Addendum to the Agreement stating obligations of the STATE and the CITY OF NAMPA, hereafter called the CITY, for design and construction of Indian Creek Pathway Extension; Taffy to Peppermint; and

WHEREAS, the STATE is responsible for obtaining compliance with laws, standards and procedural policies in the development, construction and maintenance of improvements made to the Federal-aid Highway System when there is federal participation in the costs; and

WHEREAS, certain functions to be performed by the STATE involve the expenditure of funds as set forth in the Agreement; and

WHEREAS, The STATE can only pay for work associated with the State Highway system; and

WHEREAS, the CITY is fully responsible for its share of project costs; and

NOW, THEREFORE, BE IT RESOLVED:

1. That the Addendum to the Agreement for Federal Aid Highway Project A020(141) is hereby approved.

2. That the Mayor and the City Clerk are hereby authorized to execute the Addendum on behalf of the CITY.

3. That duly certified copies of the Resolution shall be furnished to the Idaho Transportation Department.

CERTIFICATION

I hereby certify that the above is a true copy of a Resolution passed at a regular, duly called special (X-out non-applicable term) meeting of the City Council, City of Nampa, held on _____________________, _______.

(Seal)

___________________________
City Clerk
BID AWARD
Manhole & Valve Collar Adjustments FY19
(As approved in the FY19 budget)

- The chip sealed roadways in Zone D will require manholes and valve lids to be raised to grade, providing better ride quality for motorists and bicyclists.

- The project will be performed within all roads chip sealed in Zone D (proposed project limits shown on Exhibit A).

- The Council has authorized FY19 budget for the bid of Manhole & Valve Collar Adjustments.

- The project was solicited to three contractors, the city received two quotes from Hess Construction and Professional Construction Services.

- Professional Construction Services was the apparent low bidder with a quote of $29,650.

- The total amount of manhole and valve construction needed is approximately $30,000. Total budget available through Streets, Water and Wastewater operations is $40,000.

- Engineering reviewed the quote and recommends awarding the project to Professional Construction Services.

REQUEST: Award quote to Professional Construction Services and authorize Mayor to sign contract for Manhole & Valve Collar Adjustments FY19 in the amount of $29,650.
PLANNING & ZONING DEPARTMENT

Before the Mayor & City Council
Meeting of 5 August 2019

PUBLIC HEARING ITEM
STAFF REPORT

Applicant/Owner: Dean Anderson

File(s): ANN-122-19; ZMA-107-19; VAR-075-19

Analyst: Rodney Ashby, Principal Planner

Date: July 30, 2019

Requested Action Approval(s) and Location(s):

Annexation & Zoning
Annexation and Zoning to BC (Community Business) for .525 acres or 22,866 sq ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot C at 0 N. Franklin Blvd and .22 acres of city right-of-way fronting Franklin Rd and adjacent to Plot C at 0 N. Franklin Blvd.

(Decision Required: Decision)

Zoning Map Amendment
Zoning Map Amendment from AG (Agricultural) to BC (Community Business) for 2.24 acres or 97,574 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot B at 1414 E. Karcher Rd.

(Decision Required: Decision)

Variance
Variance to City of Nampa Zoning Ordinance Section 10-16-4 requiring a fifty-foot (50') setback from the property line when abutting a Residentially zoned property for buildings taller than that allowed within a Residential zoning district for parcels R31024010000 (0 E Karcher Rd) and R22006000000 (1414 E Karcher Rd).

(Decision Required: Decision)

Existing Zoning: AG (Agricultural)
Proposed Zoning: BC (Community Business)

Location: Four parcels on the NW quadrant of the E Karcher Rd and N Franklin Blvd intersection as described under "Requested Action Approval(s) and Location(s)" of this report.

Existing Land Use: A single family home at 1414 E Karcher Rd- near the Karcher Rd and Franklin Blvd intersection. An existing driveway on parcel 3102401100 (0 Karcher Rd).

Proposed Land Use: Multi-family housing apartments – ninety (90) units in five (five), 3-story buildings. Amenities proposed to be included: dog park, gazebo/picnic areas, firepit, walking paths, upgraded landscaping, and carports.

General Information

Planning & Zoning History:

1414 E Karcher Rd
Annexation and Zoning to AG (Agricultural) occurred in April of 1996. A portion of the property nearest the Franklin/Karcher intersection was purchased by the City of Nampa earlier this year in preparation for a future round-about at the intersection. The property is currently being used as a single family residence with outbuildings and vacant land.

0 North Franklin Blvd (Parcel #22007010)
The applicant is requesting annexation and zoning to BC (Community Business) for this property. A portion of this property nearest the Franklin/Karcher intersection was purchased by the City of Nampa earlier this year in preparation for a future round-about at the intersection. The property is currently vacant, with a gravel access drive to N Franklin Blvd.

0 E Karcher Rd (Parcel #310240100)
Annexation and zoning to BC (Community Business) occurred in April of 1996. This parcel is currently vacant and is accessed via a shared private drive from E Karcher Rd.

0 E Karcher Rd (Parcel #310240110)
Annexation and zoning to BC (Community Business) occurred in April of 1996. The parcel is currently being used as an egress access for Skaug Law office at 1226 E Karcher Rd. There is a joint agreement for the subject property to use this private drive for access to the property.

The Nampa Planning & Zoning Commission, during their regularly scheduled public hearing of 6/25/2019, voted to recommend approval of the above referenced annexation & zoning request and the zoning map amendment request. They also voted to approve a conditional use permit for Five Eighteen-Unit Luxury Apartment Buildings in a BC zoning district for a total of 90 units on 4.37 acres or 190,357 sq. ft. located on the properties listed above. The Planning & Zoning Action Letter is included as an attachment to this report and outlines the Commission's conditions of approval, which staff has included as recommended conditions of approval for this request.

Surrounding Land Use and Zoning: North-
Single Family home on an enclaved residential lot (R1 Single Family Residential zoning)
Light Industrial buildings and uses
Landscaping business
Vacant land

South-
Storage of vehicles, shipping containers, and shop
Single Family Homes (RS6 zoning)
Skaug Law – Attorney’s Office (BC zoning)
Vacant light industrial land south of Karcher

East-
Vacant light industrial land east of Franklin
Single Family Homes (RS6 zoning)

West-
Single Family Home (RS6 zoning)
Single Family home on an enclaved residential lot (R1 Single Family Residential zoning)
Enclaved small office building
Vacant light industrial land

Comprehensive Plan Designation: General Commercial and Light Industrial (see exhibit).

Public Utilities/Services:
Water, sewer, and pressure irrigation services are available from Karcher and Franklin Roads.
All other City service providers serve this area.

Transportation:
According to the Nampa Engineering Division, the primary access to the property will be off of Franklin Rd. as shown on the concept plan attached to this staff report. In addition, the project also has access from a private drive shared with Skaug Law off of Karcher Rd. This private drive is currently being used as a one-way egress drive. The private drive will need to be widened and striped to allow 20’ of width and ingress/egress access.

APPLICABLE REGULATIONS

Annexation and Zoning
In order for a property to be annexed it must be contiguous with the city limits or be enclaved by other properties so annexed. The parcel connects with the city limits at its south-western boundary. The parcel is part of a 3-parcel, 1.56-acre enclaved area.

Zoning Map Amendment
Rezones must be reasonably necessary, in the interest of the public, further promote the purposes of zoning, and agree with the adopted future land use plan for the neighborhood. Section 10-3-2 Schedule of District Land Use Controls requires a conditional use permit (CUP) for multiple-family dwelling in the BC (Community Business) zone.

Variance
10-24-1: [Variance] Purpose:
The City Council is empowered to grant variances to prevent or to lessen practical development difficulties, unique site circumstances and unnecessary physical, geographical hardships inconsistent with the objectives of zoning as would result from a literal interpretation and enforcement of certain bulk or quantifiable regulations prescribed by zoning ordinance.

A variance shall not be considered a right or special privilege but may be granted to an applicant only upon a showing of undue hardship because of: a) special characteristics applicable to the site which deprive it of privileges commonly enjoyed by other properties in the same zone or vicinity, and b) the variance is not in conflict with the public interest. Hardships must result from special site characteristics relating to the size, shape or dimensions of a site or the location of existing structures thereon, from geographic, topographic or other physical conditions, or from population densities, street locations or traffic conditions or other unique circumstances.

Variances are not intended to allow something that others do not have a permitted right to do. The purpose of a variance is to provide fair treatment and to see that individuals are not penalized because of site characteristics beyond their control. (Ord. 2140; amd. Ord. 2978)

10-24-2: Actions:

A. Granting of Variance Permit: The council may grant a variance permit with respect to requirements for fences and walls, site, area, width, frontage, depth, coverage, front yard, rear yard, side yards, outdoor living area, height of structures, distances between structures or landscaped areas as the variance was applied for or in modified form if, based on application, investigation and evidence submitted, the council concludes the following:

1. Literal interpretation and enforcement of the regulation would result in practical difficulty or unnecessary physical hardship inconsistent with the objectives of the zoning ordinance.
2. There are extraordinary site characteristics applicable to the property involved or to the intended use of the property which do not apply generally to other properties classified in the same zoning district.
3. Literal interpretation and enforcement of the regulation would deprive the applicant of privileges enjoyed by the owners of other properties classified in the same zoning district.
4. The granting of the variance will not constitute a grant of special privilege inconsistent with the limitations on other properties classified in the same zoning district.
5. The granting of the variance will not be detrimental to the public health, safety or welfare or materially injurious to properties or improvements in the vicinity.

10-16-4: Building Height Regulations:
In the BC District there is no building height limitation, except when said district abuts upon a Residential District, in which case the maximum permitted building height allowed on a BC property shall not exceed the maximum building height permitted in that Residential District for a distance, into the commercial property, fifty feet (50') from the abutting boundary. (Ord. 3761, 12-17-2007).

10-8-4: Building Height Regulations: (in any RS district)
No principal building shall exceed two and one-half (2½) stories or thirty feet (30') in height. (Ord. 2140)

CORRESPONDENCE

Community Planning Association (COMPASS)
The valley's metropolitan planning organization (COMPASS), reviewed the annexation and zoning and provided a development review of the project. The report is attached as an exhibit. In summary, the report highlights the following findings:
1. A high "Level of Stress" on Karcher Rd indicates that the roadway poorly supports bicycle and pedestrian comfort levels.
2. There are higher numbers of jobs in the area which should/could be supported by more housing.
3. Proximity to a fire station is close enough to be considered an efficiency and safety benefit, but a police station is above the recommended distance from the site.
4. The project impacts/consumes important farmland.
5. Proximity to other common walking/biking destinations are beyond the recommended ½ mile distance, except for a grocery store.
6. The proposal exceeds residential growth forecasts for the area and may cause a strain on transportation infrastructure (traffic). However, this may be mitigated by the number of jobs in the immediate area and housing densities that may support public transportation in the future.
7. Expansion of Franklin Boulevard corridor is in the Communities in Motion 2040 2.0 plan as an unfunded project. COMPASS recommends limiting access to the corridor to mitigate traffic concerns.

Idaho Transportation Department (ITD)
The Idaho Transportation Department had no comments regarding the project approval. However, they did suggest that a current project to widen I-84 in the area, may alleviate some of the traffic congestion that currently exists around the proposed site.

City of Nampa Engineering Division
The Engineering Division does not oppose the request, with the following conditions:
1. At time of development of the site, the developer shall extend all public utilities to and through the site in accord with current City Policy and Master Plans.
2. Abandonment of any existing domestic well or septic systems will be accomplished under the guidelines established by the overseeing agencies.
3. At time of development or redevelopment, with new impact fees in effect, frontage improvements required will include:
   a. Sidewalk
   b. Landscaping as required
   c. Storm drainage
   d. Access and pavement widening and striping as needed to provide safe access to site relative to the future round a-bout subject to Nampa Street Division approval.
4. If the parcel is divided, each parcel shall be provided with separate domestic water, sewer, and pressure irrigation services at time of lot development and building permit issuance.
Nampa & Meridian Irrigation District
The Nampa & Meridian Irrigation District (NMIC) had no comment on the project.

Other Correspondence
We received a letter from City Council Member Bruce Skaug noting that he was not opposed to the project, but expressed some concerns about impacts to his law office at 1226 E Karcher Rd. He asked for clarification about how ingress and egress would be handled safely to the apartments on the joint private drive for his office and the apartments. He also expressed a desire to have the development build a six-foot fence as a barrier between the two properties and a four-foot fence along parts of the private driveway.

Thomas C. Schaefer, Jr., the owner of a neighboring property at 1314 E. Karcher Road submitted a letter opposing the granting of the requested variance. His grounds for opposition are that the development will make his property less attractive to potential developers and will "destroy the privacy" of his sister’s home (a neighboring parcel).

Brant and Tonianne Wurtz, of 1402 E. Karcher also wrote a letter of opposition to the variance request. They argue that the variance would allow taller apartments nearer to the property line than is allowed by code and that this would impact their privacy in their back yard and pool. They also argue that Mr. Anderson has rented the 1414 E Karcher property for many years and that it has been very poorly maintained. They have concerns about the long-term maintenance of the proposed "luxury" apartments. Finally, they assert that the odd shape of the property does not constitute a hardship because the properties 1402 and 1304 E Karcher were available for sale within the last year and “would square up his parcels,” making it possible to have the required fifty foot (50’) setback.

Any correspondence from agencies or citizens is attached to this document.

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STAFF FINDINGS & DISCUSSION

Annexation & Zoning
From a land use standpoint, the location is shown on the comprehensive plan “future land use map” as “General Commercial” and as “Light Industrial.” These land use boundaries are not intended to be used as definitive boundaries, but rather, can be stretched to nearby properties. As such, the proposed zoning is compatible with the Comprehensive Plan for this area.

The City Council may determine that this development qualifies as an infill development, which is encouraged by the Comprehensive Plan because of the many benefits in-fill development provides to the city. As such, the Council will need to determine whether the proposed development location, size, and design will adversely affect the livability or appropriate development of the abutting properties and the surrounding neighborhood. The Commission should also determine whether it is consistent with the appearance of the area and whether it enhances the area in its basic community functions.

If the City Council approves of the requested annexation and zoning the following findings are suggested:

1) The requested annexation parcel connects with the city limits along its south western boundary. The parcel is part of a 3-parcel 1.56-acre enclaved area.
2) The area can reasonably be assumed to be available for the orderly development of the city with the city limits having grown into the area and the adjacent lands have been annexed and developed.

3) The proposed zoning conforms with the city's comprehensive plan future land use map General Commercial and is reasonably compatible with existing and proposed land uses in the area.

4) The property owner requested annexation and zoning to BC to develop the property as apartments.

Zoning Map Amendment
From a land use standpoint, the location is shown on the comprehensive plan "future land use map" as being compatible with the zoning that has been requested and consistent with abutting zoning designations. Staff finds this zoning amendment to be in compliance with city code and state regulations.

Variance
The applicant stated, and the notice of the variance repeats, that the variance is for 10-6-4 of our city code. I believe this to be a typo, and should have been referring to 10-16-4. The description of the code requirements and the purpose for the variance is correct, but the number was misstated. This variance is necessary because the applicant is proposing to exceed the 2.5 story and 30' maximum height limit in the RS6 zones which abut the properties.

The applicant states that a variance should be permitted because the area has been allowed to be developed with a variety of zones that are not consistent with the Comprehensive Plan and thus creates a hardship for developing the property to be in compliance with the Future Land Use Map. Though there are residences in the area, and they are zoned residential, the zoning is not consistent with the adopted comprehensive plan. The applicant also states that not granting the variance would lead to a 20-40 percent reduction in units. They argue that a previous project, The Orchard Lofts, was positively viewed by their lender and has been an asset to the community. They state that the reduction of units may impact the "positive feedback" from their lender and make the project less economically feasible.

Staff finds the claim that the area has developed and been zoned in diverse ways is true. The area includes the following zoning districts: IL (Light Industrial), IP (Industrial Park), RS6 (single family 6,000 sf lots), BC (Community Business), AG (Agricultural), and enclaved larger lot residential. As the applicant stated, the Comprehensive Plan designates this areas' future development as commercial and industrial. City Council may wish to use this as justification for granting a variance. The hardship that the Council may wish to accept is that the previous zoning district assignments in the area do not reflect the desired vision for land use and prevent the area from developing in accordance with the Future Land Use Map.

On the other hand, the residences in the area already exist and residents are complying with the zoning districts assigned to their properties. They have some expectation, after legally obtaining zoning designation from the city, to have their land use protected. The conditions in the code requiring setbacks, it could be argued, are for scenarios such as this one. Setbacks and height restrictions next to residential, are intended to help minimize the privacy, light, and noise concerns felt by residential property owners.
In summary, the question before City Council regarding the variance is whether the shape of the property and/or the zoning of parcels in the area surrounding the property constitute a hardship that justify a variance.

**SUGGESTED CONDITIONS OF APPROVAL**

Should the City Council vote to approve the requested Variance, staff recommends that approval be justified by the required findings found under "Applicable Regulations" of this report and listed in 10-24-2 of the Nampa City Code.

Should the City Council vote to approve of annexation and zoning to BC, rezoning from AG to BC, and a variance to City Code 10-16-4 requiring a 50’ setback from the property line abutting residentially zoned properties, to allow a 90-unit multi-family residential development in the BC zone, then Staff suggests the following as conditions of approval:

1. Generally, the Applicant/Development shall:
   a. Comply with all applicable requirements [including obtaining proper permits – like a Building Permit, etc.] as may be imposed by City agencies appropriately involved in the review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering Departments/Divisions) as the entitlement(s) granted by virtue of the City’s approvals of the requested annexation and zoning assignment do not, and shall not have, the effect of abrogating requirements from those departments/agencies in connection with entitlement of the Property; and,

2. Specifically, the Applicant/Development shall:
   a. Comply with the conditions recommended by City of Nampa Engineering Division under the "Correspondence" section of this report.
   b. Developer(s) shall comply with all applicable requirements [including obtaining proper permits – like a Building Permit, etc.] as may be imposed by City agencies appropriately involved in the review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering Departments/Divisions) as the entitlement(s) granted by virtue of the City’s approvals of the requested annexation and zoning assignment do not, and shall not have, the effect of abrogating requirements from those departments/agencies in connection with entitlement of the Property.
   c. At time of development of the site, the developer shall extend all public utilities to and through the site in accord with current City Policy and Master Plans.
   d. Abandonment of any existing domestic well or septic systems will be accomplished under the guidelines established by the overseeing agencies.
   e. At time of development or redevelopment, with new impact fees in effect, frontage improvements required will include:
      i. Sidewalk
      ii. Landscaping as required
      iii. Storm drainage
      iv. Access and pavement widening and striping as needed to provide safe access to site relative to the future round a-bout subject to Nampa Street Division approval.
   f. If the parcel is divided, each parcel shall be provided with separate domestic water, sewer, and pressure irrigation services at time of lot development and building permit issuance.
g. Install a six-foot tall fence between the Skaug Law property and the development, as well as a four-foot tall fence along parts of the joint private driveway as agreed to by Skaug Law.

h. Comply with all conditions clarified by Nampa Engineering Division staff for access to public right-of-way and as shown on the concept layout for the development.

i. Install a six-foot tall privacy fence and make a good faith attempt to provide additional materials (e.g. landscaping, berm, etc.) to create a screen between the development and 1206 E Karcher Rd.

j. Any other condition City Council wishes to place upon the applicant...

**ATTACHMENTS**

- Copy of applications, vicinity/zoning maps (highlighting each application's applicable boundaries), Comprehensive Plan map, apartment amenities list, concept plan, similar housing example photos, aerial view, Planning & Zoning Commission action letter, agency/department & citizen correspondence, etc.
  (pages/Exhibits 10+)
APPLICATION FOR ANNEXATION/ZONING
PLANNING AND ZONING DEPARTMENT
411 3RD STREET S., NAMPA, IDAHO 83651 P: (208) 468-4487 F: (208) 465-2261
Nonrefundable Fee: $452.00 (1 acre or less) Nonrefundable Fee: $910.00 (more than 1 acre)

Applicant Name: DEAN ANDERSON
Street Address: PARCEL # R 2200701000
City: NAMPA State: IDAHO Zip code: 83687
Property Owner Name: DEAN ANDERSON
Street Address: 1285 E IDAHO
City: MERIDIAN State: ID Zip code: 83642

Applicant’s interest in property: (X) Own ( ) Rent ( ) Other

ADDRESS OF SUBJECT PROPERTY: PARCEL # R 2200701000

Please provide the following required documentation
☐ Completed Application
☒ A copy of one of the following: ☒ Warranty Deed ☐ Proof Of Option ☐ Earnest Money Agreement
☐ Signed & Notarized Affidavit of Legal Interest (attached). Form must be completed by the legal owner
   (If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that
   the person signing is an authorized agent)
☒ Original Legal description of property AND a legible WORD formatted document with Closure Calcs (Must
   have for final recording) Old or illegible title documents will need to be retyped in a WORD formatted document.

Project Description
☑ State the zoning desired for the subject property: BC community business
☑ State (or attach a letter stating) the reason for the proposed annexation and any proposed plans for
   the use of the subject property: Combine with other property and
   build luxury apartments

Dated this 15 day of MAY, 2019

NOTICE TO APPLICANT
This application will be referred to the Nampa Planning Commission for a recommendation on the requested zoning. The
Planning Commission shall hold a public hearing and will then make its recommendation to the City Council. The City
Council will then hold a second public hearing. Notice of the public hearings must be published in the Idaho Press-
Tribune 15 days prior to said hearings. Notice shall also be posted on the premises of the subject property not less than 1
week prior to the hearings. Notices will also be mailed to property owners or purchasers of record within 300 feet of the
subject property. You will be given notice of the public hearings and should be present to answer any questions.

OFFICE USE ONLY
FILE NUMBER: ANN - 198 - 20 19 PROJECT NAME: Annex + Zoning to BC
APPLICATION FOR AMENDMENT OF ZONING OR Ordinance or Map
PLANNING AND ZONING DEPARTMENT
411 3RD STREET S., NAMPA, IDAHO 83651  P: (208) 468-4487 F: (208) 465-2261
Nonrefundable Fee: $406.00 (1 acre or less)  Nonrefundable Fee: $811.00 (more than 1 acre)
Or $213.00 for a text amendment

Applicant/Representative Name: Dean Anderson
Home Number: (208) 353-3043
Street Address: 1285 E. Sonata st
City: Meridian  State: ID  Zip code: 83642
Email: orchardleftsnampa@gmail.com

Property Owner Name: Same as above
Home Number: Same as above
Street Address: Same as above
City: Same as above  State: ID  Zip Code: Same as above

Applicant's interest in property: (X) Own  ( ) Rent  ( ) Other

Please provide the following REQUIRED DOCUMENTATION:

- Completed Application
- A copy of one of the following:
  - Warranty Deed
  - Proof Of Option
  - Earnest Money Agreement
- Signed & Notarized Affidavit of Legal Interest (attached). Form **must** be completed by the legal owner (If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that the person signing is an authorized agent)
- Original Legal description of property AND a legible WORD formatted document with Closure Calcs. (Must have for final recording) Old or illegible title documents will need to be retyped in a WORD formatted document.

**Project Description**

- State the zoning desired for the subject property: **Commercial BC**

- State (or attach a letter stating) the reason for the proposed change, together with any other information considered pertinent to the determination of the matter. In the case of a text amendment please attach the full text of the proposed amendment.

  **Our change is to allow us to build multi-family housing.**

Dated this **15** day of May, **2019**

Applicant Signature

This application will be referred to the Nampa Planning Commission for its consideration. The Planning Commission shall hold a public hearing on the application and will then make its recommendation to the City Council. The City Council will then hold a second public hearing. Notice of the public hearings must be published in the Idaho Press-Tribune 15 days prior to said hearings. In the case of map amendments notice shall also be posted on the premises not less than 1 week prior to the hearings and notices will be mailed to property owners or purchasers of record within 300 feet of the subject property. You will be given notice of the public hearings and should be present to answer any questions.
**APPLICATION FOR VARIANCE**

**PLANNING AND ZONING DEPARTMENT**

411 3RD STREET S., NAMPA, IDAHO 83651  P: (208) 468-4487  F: (208) 465-2261

Nonrefundable Fee: $255.00

---

<table>
<thead>
<tr>
<th>Applicant Name</th>
<th>Home Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>DEAN ANDERSON</td>
<td></td>
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<table>
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<tr>
<th>Street Address</th>
<th>Mobile Number</th>
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<td>1285 E IONA</td>
<td>208 353 3043</td>
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<table>
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<th>Property Owner Name</th>
<th>Zip Code</th>
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<tbody>
<tr>
<td>JANE</td>
<td>83642</td>
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<tr>
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<th>State</th>
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<th>Email</th>
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<tbody>
<tr>
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<td>ID</td>
<td>83642</td>
<td></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Applicant’s interest in property:</th>
<th>( ) Own</th>
<th>( ) Rent</th>
<th>( ) Other</th>
</tr>
</thead>
</table>

**ADDRESS OF SUBJECT PROPERTY:**

PARCEL #5  R 3/0 24010  R 2200 7010

---

**Please provide the following required documentation**

☑ Completed Application
☑ A copy of one of the following: □ Warranty Deed □ Proof Of Option □ Earnest Money Agreement
☑ Signed & Notarized Affidavit of Legal Interest (attached). Form must be completed by the legal owner
(If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that
the person signing is an authorized agent)
☑ Original Legal description of property AND a legible WORD formatted document. (Must have for final
recording) Old or illegible title documents will need to be retyped in a WORD formatted document.

---

**Project Description**

> State the nature of the variance request and the practical difficulty or unnecessary hardship, which
would result from a literal interpretation and enforcement of the specific regulation for which the
variance is being sought, (attach additional pages if necessary):

---

Dated this 15 day of MAY, 2019

(Declaration)

---

**PLEASE NOTE**

This application will be referred to the Nampa City Council for its consideration. The City Council shall hold a public hearing on
the application and it shall be granted or denied. Notice of the public hearing shall be sent to adjacent property owners no less
than 10 or more than 30 days prior to the hearing. You will be given notice of the public hearing and should be present to answer
any questions.

A variance shall not be considered a right or a privilege, but will only be granted upon showing the following undue hardship:

1. Special characteristics of the site, which deprive it of privileges commonly enjoyed by other properties in the same zone or
   vicinity, and
2. The variance is not in conflict with the public interest.

Variances are not intended to allow something that others do not have a permitted right to do. The use or construction permitted by a variance must be commenced within a 6-month period. If such use or construction has not
commenced within such time period, the variance shall no longer be valid. Prior to the expiration of the 6-month period the
applicant may request from the city Council an extension for up to an additional 6 months from the original date of approval.

---

**OFFICE USE ONLY**

FILE NUMBER: VAR - 075 - 2019  PROJECT NAME  Building Height 39'
APPLICATION FOR VARIANCE
THE FRANKLIN LOFTS

My father, Dean Anderson, and I are requesting a variance for our 90-unit luxury apartment complex, The Franklin Lofts.

This variance is related to the building height. The peak height of our building is 39 feet. We are requesting to build within 50 feet of our boundaries.

This variance is for Building Height Regulations (10-6-4).

This area, and our project, currently has many different zonings. We are conforming to the City’s “Comprehensive Plan” by zoning to BC and using a “Conditional Use Permit” to build multi-family housing.

There is currently a case of “spot zoning” in this area and it affects our plans in 3 places along our boundaries. 2 of the 3 homes bordering our property are currently “For Sale”.

To not get this variance would cause us unnecessary hardship.

We would likely lose at least 1 18-plex and possibly 2, thus reducing our units by 20-40 percent. Our unit density is currently set for about 18 units per acre, which is very low. We also have an odd shaped property we are developing which presents its own challenges. We seek this variance to reduce the difficulty in development of this bare ground.

We did this same variance for the same buildings at our last project, The Orchard Lofts. It worked out well for our project and the neighborhood.

We already have the designs for these 18-plexes from our previous project, The Orchard Lofts. To go with a design for shorter buildings would be an unnecessary hardship. This would also create hardships on financing and our budget as many known numbers and costs associated with the project become unknown variables and unknown costs. The bank is confident with our current design after our success at The Orchard Lofts. However, changing the structures and a
proven concept could negate our current positive feedback from our lender, Mountain America Credit Union.

We are looking to invest $10,000,000.00 on this corner in Nampa. There are many numbers involved in this planned project and all the numbers are based on the two 18-plexes we built on Orchard Avenue in Nampa.

My father has owned most of this land for almost 20 years and we are looking forward to building five of our beautiful 18-plexes at this location to help improve this undeveloped part of Nampa.

Thank you for your time and consideration. And thank you for working with us and for helping us build The Orchard Lofts on Orchard Avenue in Nampa, Idaho.

Thank you,

Daren Anderson

Dean Anderson
REZONE from AG to BC
1414 E Karcher Rd

Visit Planning & Zoning
at cityofnampa.us
for more info.
June 27, 2019

Dean Anderson
1285 E Ionía St
Meridian, ID 83642

Re: Annexation and Zoning to BC (Community Business) for .525 acres or 22,866 sq ft.
located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot C at 0 N. Franklin Blvd and .22 acres of city right-of-way fronting Franklin Rd and adjacent to Plot C at 0 N. Franklin Blvd. ANN-122-19;
Zoning Map Amendment from AG (Agricultural) to BC (Community Business) for 2.24
acres or 97,574 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts
Plot B at 1414 E. Karcher Rd. ZMA-107-19;
Conditional Use Permit for Five-Eighteen Unit Luxury Apartment Buildings for a total of
90 units on 4.37 acres or 190,357 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM
at 0, 0, and 1414 E. Karcher Rd. and 0 N. Franklin Rd. CUP-139-19

Dear Mr. Dean Anderson:

The Nampa Planning & Zoning Commission, during their regularly scheduled public hearing of
6/25/2019, voted to recommend approval of the above referenced annexation & zoning request
and the zoning map amendment request. They also voted to approved the above referenced
conditional use permit request. This letter will stand as the Findings of Fact, Conclusions of
Law, and Decision required by Idaho Code Section 67-6535. The Planning & Zoning
Commission found the following concerning your request:

1. The proposed multi-family dwelling development location, size, and design will not
adversely affect the livability or appropriate development of the abutting properties and
the surrounding neighborhood.

2. The proposed development is consistent with the appearance of the area and enhances
the area in its basic community functions.

The Planning & Zoning Commission made their decision contingent upon Applicant/
Development compliance with the following condition(s):

Generally:
1. Developer(s) shall comply with all applicable requirements [including obtaining proper permits
— like a Building Permit, etc.] as may be imposed by City agencies appropriately involved in the
review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering
Departments/Divisions) as the entitlement(s) granted by virtue of the City’s approvals of the
requested annexation and zoning assignment do not, and shall not have, the effect of
abrogating requirements from those departments/agencies in connection with entitlement of the Property; and,

Specifically:
1. At time of development of the site, the developer shall extend all public utilities to and through the site in accord with current City Policy and Master Plans.
2. Abandonment of any existing domestic well or septic systems will be accomplished under the guidelines established by the overseeing agencies.
3. At time of development or redevelopment, with new impact fees in effect, frontage improvements required will include:
   a. Sidewalk
   b. Landscaping as required
   c. Storm drainage
   d. Access and pavement widening and striping as needed to provide safe access to site relative to the future round about subject to Nampa Street Division approval.
4. If the parcel is divided, each parcel shall be provided with separate domestic water, sewer, and pressure irrigation services at time of lot development and building permit issuance.
5. Install a six-foot tall fence between the Skaug Law property and the development, as well as a four-foot tall fence along parts of the joint private driveway, and as clarified by the applicant.
6. Comply with all conditions clarified by Nampa Engineering Division staff for access to public right-of-way and as shown on the concept layout for the development.
7. Install a six-foot tall privacy fence and make a good faith attempt to provide additional materials (e.g. landscaping, berm, etc.) to create a screen between the development and 1206 E Karcher Rd.

Please come prepared to present the project to the Nampa City Council for their consideration of approval on 8/5/2019 Public hearings will begin at 7:00 p.m. in the Nampa City Hall Council Chambers at 411 E 3rd St South, Nampa, ID 83651.

If you should have any questions concerning this matter, please contact me during normal business hours Monday through Friday at (208)468-5457.

Sincerely,

Rodney A Ashby, AICP
Principal Planner
City of Nampa Planning & Zoning Department
ashbyr@cityofnampa.us
Communities in Motion 2040 2.0 Development Review

The Community Planning Association of Southwest Idaho (COMPASS) is the metropolitan planning organization (MPO) for Ada and Canyon Counties. COMPASS has developed this review as a tool for local governments to evaluate whether land developments are consistent with the goals of Communities in Motion 2040 2.0 (CIM 2040), the regional long-range transportation plan for Ada and Canyon Counties. This checklist is not intended to be prescriptive, but rather a guidance document based on CIM 2040 2.0 goals.

Development Name: Franklin Lofts
CIM Vision Category: Existing Neighborhoods

<table>
<thead>
<tr>
<th>New households: 90</th>
<th>New jobs: 0</th>
<th>Exceeds CIM forecast: Yes</th>
</tr>
</thead>
</table>

- **Agency:** Nampa

| CIM Corridor: N/A  
Pedestrian level of stress: R—Karcher  
Bicycle level of stress: PG-13—Karcher | Level of Stress considers facility type, number of vehicle lanes, and speed. Roads with G or PG ratings better support bicyclists and pedestrians of all ages and comfort levels. |
| Housing within 1 mile: 1,590  
Jobs within 1 mile: 6,100  
Jobs/Housing Ratio: 3.8 | A good jobs/housing balance - a ratio between 1 and 1.5 - reduces traffic congestion. Higher numbers indicate the need for more housing and lower numbers indicate an employment need. |
| Nearest police station: 2.2 miles  
Nearest fire station: 0.6 miles | Developments within 1.5 miles of police and fire stations ensure that emergency services are more efficient and reduce the cost of these important public services. |
| Farmland consumed: Yes  
Farmland within 1 mile: 252 acres | Farmland contributes to the local economy, creates additional jobs, and provides food security to the region. Development in farmland areas decreases the productivity and sustainability of farmland. |
| Nearest bus stop: 1.8 miles  
Nearest public school: 1.7 miles  
Nearest public park: 1.1 miles  
Nearest grocery store: 0.3 miles | Residents who live or work less than ½ mile from critical services have more transportation choices. Walking and biking reduces congestion by taking cars off the road, while supporting a healthy and active lifestyle. |

**Recommendations**

This proposal exceeds growth forecasted for this area. Transportation infrastructure may not be able to support the new transportation demands. However, the location is an infill housing in an employment-centric area, with thousands of jobs within a mile of the site. Infill sites with nearby services and multimodal infrastructure can mitigate the impact of increased traffic. The higher density is supportive of nearby bus service. Typically, at least 7 dwelling units per acre (DU/acre) are needed to support public transportation. The proposal is approximately 18 DU/acre. The site is not currently served by public transportation and ValleyConnect 2.0 does not propose public transportation within a mile of the proposal.

More information about COMPASS and Communities in Motion 2040 2.0:
Web: [www.compassidaho.org](http://www.compassidaho.org)
Email [info@compassidaho.org](mailto:info@compassidaho.org)
Franklin Boulevard, between Birch Lane to US 20/26, is the *Communities in Motion* 2040 2.0 unfunded Local System Priority #3. Franklin Boulevard improvements will widen the corridor from two to five lanes, including curb, gutter, sidewalks, and bike lanes. No site plan was provided with this proposal. Increased ingress and egress locations can reduce traffic flow and make additional conflict points for pedestrians and bicyclists. Consider reducing access points to Franklin Boulevard, a principal arterial.
Good morning,
ITD has received the applications CUP-00139-2019, ANN-00122-2019, and ZMA-00107-2019 for review and has no comments.
ITD has projects programmed to widen I-84 in this area that will mitigate for existing conditions and alleviate some congestion.

Thank you,

Sarah Arjona
Development Services Coordinator
ITD District 3
(208) 334-8338

--- This email is from an external sender. Be cautious and DO NOT open links or attachments if the sender is unknown.
---

Good Morning! 😊


Dean Anderson has submitted the following applications:

- Annexation and Zoning to BC (Community Business) for .525 acres or 22,866 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot C at 0 N. Franklin Blvd.

- Zoning Map Amendment from AG (Agricultural) to BC (Community Business) for 2.24 acres or 97,574 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM, Franklin Tracts Plot B at 1414 E. Karcher Rd.

- Conditional Use Permit for Five-Eighteen Unit Luxury Apartment Buildings for a total of 90 units on 4.37 acres or 190,357 sq. ft. located in the SE ¼ Section 10, T3N, R2W, BM at 0, 0, and 1414 E. Karcher Rd. and 0 N. Franklin Rd.

These applications are scheduled to go before the Planning and Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached CUP-00139-2019, ANN-00122-2019 and ZMA-00107-2019 files for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) no later than June 07, 2019.

Thank you & Have a great day!
Date: June 6, 2019

Rev:

To: Planning and Zoning
Cc: Caleb LaClair, P.E., Assistant City Engineer Development
Cc: Daniel Badger, P.E., Nampa City Engineer
Cc: Tom Points, P.E., Nampa City Public Works Director

From: Jim Brooks – Engineering Division

Applicant: Dean Anderson

Applicant Address: 1285 E. Ionia Street, Meridian, Idaho 83642

Owner: Dean Anderson

Owner Address: 1285 E. Ionia Street, Meridian, Idaho 83642

Property Address: TBD No. Franklin Boulevard

Re: Annexation and Zoning to BC to redevelop parcel to multi-family units

ANN-00122-2019 for June 25, 2019 Planning & Zoning Commission Meeting

The Engineering Division does not oppose the granting of the request with the following conditions:

General:

» At time of development of the site, the developer shall extend all public utilities to and through the site in accord with current City Policy and Master Plans. These improvements will include, but not be limited to–

- Sewer main and service(s)
- Water main and service(s)
- Pressure Irrigation main and services
- Storm drainage-both on and off-site
- Gravity Irrigation-Either continued delivery to, or wastewater from adjacent properties
Abandonment of any existing domestic well or septic systems will be accomplished under the guidelines established by:

- Domestic Well - the Idaho Department of Water Resources
- Septic Systems – Southwest District Health Department
- Copies of all related documents certifying that the well and septic systems have been abandoned shall be forwarded to the City of Nampa Engineering Division for the project files.

Access and Right-of-Way

- Right-of-way dedication – Has been deeded to City, as required for future round a-bout, per warranty deed recorded with Canyon County April 1, 2019 (2019-012861).

- At time of development or redevelopment, with new impact fees in effect, frontage improvements required will include -
  - Sidewalk
  - Landscaping as required
  - Storm drainage
  - Access and pavement widening and striping as needed to provide safe access to site relative to the future round a-bout subject to Nampa Street Division approval.

- If parcel is divided, each parcel shall be provided with separate domestic water, sewer, and pressure irrigation services at time of lot development and building permit issuance.
- All city utilities are available, see attached utility exhibit.
Utility Map

Basemap
- Road
- Trail
- Road (Proposed)
- Railroad
- Waterway
- Parcel

Utility Infrastructure
- Water (Inactive, Private, etc.)
- Water (Active)
- Fire Line (Active)
- Hydrant
- Domestic Well
- Domestic Valve
- Pressure Irrigation (Inactive, Private, etc.)
- Pressure Irrigation (Active)
- Irrigation Pump (Active)
- Irrigation Pump (Inactive)
- Irrigation Valve
- Sewer Lift Station
- Sewer Manhole
- Sewer (Inactive, Private, etc.)
- Sewer (Active)
- SD (Inactive, Private, etc.)
- SD (Active)
- SD Gravity Irrigation (Inactive, Private, etc.)
- SD Gravity Irrigation (Active)
- SD Centrifuge
- SD Manhole
- SD Sand Grease Trap
- SD Baffle
- Telecom Line (Inactive, Private, etc.)
- Telecom Line (Active)
- Telecom Conduit (Inactive, Private, etc.)
- Telecom Conduit (Active)
- Telecom Structure (Inactive, Private, etc.)
- Telecom Structure (Active)
- Signal Cabinet
- Signal Pole
- Signal Mast Arm
- Streetlight (Inactive, Private, etc.)
- Streetlight (Active)

Before You Dig!
Call 811
www.digline.com

5/28/2019

1 inch = 300 feet
Original Size: 8.5" x 11"
June 5, 2019

Norman L. Holm, Planning Director
City of Nampa
411 3rd Street South
Nampa, ID 83651


Dear Norm:

Nampa & Meridian Irrigation District (NMID) has no comment on the above-referenced application, as it lies outside of our District boundaries. Please contact Mark Zirschky of Pioneer Irrigation at (208) 459-3617, P.O. Box 426 Caldwell, ID 83606-0426.

All private laterals and waste ways must be protected. All municipal surface drainage must be retained on-site. If any surface drainage leaves the site NMID must review drainage plans. The developer must comply with Idaho Code 31-3805.

Sincerely,

Greg G. Curtis
Water Superintendent
Nampa & Meridian Irrigation District
GGC/ gnf

Cc:
Office/ file
M. Zirschky, Pioneer Irrigation District
To: Nampa City P & Z Commissioners  
From: Bruce Skaug – Owner of 1226 E. Karcher Road  
Re: Proposed Annexation and Zoning at Karcher and Franklin  

Dear Commissioners,  

I currently operate and own a law firm at 1226 E. Karcher Road with up to 20 employees and many clients. The pending proposal for apartments directly behind our property poses some concerns.  

We have no objection to the placement of apartments as presented to me by the owner. However, we are concerned about egress and ingress to the property on our joint private drive. How will this be done safely? Also, we request a six foot fence barrier between our properties and a four foot fence requirement on parts of the private driveway. The owner has represented to me, verbally, that he will place such fencing. The owner/builder has a good proposal, but we ask for your help on safe and appropriate egress/ingress and that the fencing to be made part of the conditions of approval.  

Thank you for your service on P & Z.  

Best regards,  

Bruce D. Skaug
Thomas C. Schaefer, Jr.
1314 E. Karcher Road
Nampa, ID 83687

July 26, 2019

Norman L. Holm
Planning Director
Nampa Planning and Zoning Department
411 3rd Street South
Nampa, ID 83651

Mr. Holm:

I am writing this letter in regards to the proposed zoning ordinance variance on parcel R2200600000, 1414 E. Karcher Road. I am writing to express my opposition in granting any such ordinance.

My sister and I currently own the property at 1314 E. Karcher Road, which was owned by our father. My sister resides at 1402 E. Karcher Road and I previously resided at 1304 E. Karcher Road. My grandparents farmed and resided down the street at 1126 E. Karcher Road. This area has been an important of my family’s cherished history in Nampa.

Over the past thirty years, we have witnessed the area grow around us with commercial and light industrial developments, as well as housing developments further down Franklin. While I regard development to be natural and healthy to an area growing in size, I have been disappointed in the haphazard and poorly planned growth of our side of Karcher Road.

The lots in question are odd shaped, as are the lots of my sister and me. The owner of 1414 E. Karcher is requesting a variance to put high density housing on this oddly shaped parcel. I do not understand the City of Nampa’s reasoning for considering this variance, much less allowing such a development. This development will encircle my sister’s home as well as my property, making our odd-shaped less attractive to potential developers. In addition, the variance would destroy the privacy of my sister’s home.

Respectfully,

Thomas C. Schaefer, Jr.
Dear Mr. Holm & City Council Members:

We are writing in regards to the Public Hearing on Monday August 5, 2019 for a proposed variance VAR-0075-2019, parcels R3102401000 and R2200600000. We have resided at the neighboring parcel 1402 E. Karcher for the last 30 years and we are adamantly opposed to a variance and ask that the City uphold the zoning ordinance requiring a fifty foot setback from the property line.

We have a lovely private back yard with pool and allowing this variance will negatively affect our quality of life and privacy should this be allowed. We also have great concerns since Mr. Anderson has used the property at 1414 E. Karcher as a rental for a number of years and during this time it has been consistently extremely poorly maintained, we fear that his “luxury” apartments will be much the same, which would definitely lower property values.

This variance is not due to a hardship, while Mr. Anderson’s parcels are odd shaped, neighboring parcels (1402 & 1304 E. Karcher) have previously been for sale within the last year that would square up his parcels. We feel allowing this variance would only work to decrease neighboring property values and perhaps he should have plan his development accordingly to the size and shape of his properties. We do not feel that we should be punished and negatively affected by the city allowing a variance.

We fervently ask that this variance not be granted. Please feel free to contact us, should you have any questions or concerns 208-571-8431. Thank you for your consideration.

Sincerely,

Brant and Tonianne Wurtz
"FRANKLIN LOFTS"

90 UNITS

5 Buildings
18 Units per Building
9 Units 1 Bedroom; 9 Units 2 Bedroom
3 Stories Tall
Land Size = Approximately 5 Acres

First Phase – 2 Buildings – 36 Units

Amenities:
Dog Park
Gazebo / Picnic Areas
Firepit
Walking Paths
Upgraded Landscaping
Carports
Prime Freeway Access
PLANNING & ZONING DEPARTMENT

Before the Mayor & City Council
Meeting of 5 AUGUST 2019

PUBLIC HEARING ITEM
STAFF REPORT

Applicant: Gavin King
File(s): CMA-00046-2019
Analyst: Doug Critchfield, Senior Planner

Requested/Needful Action Approval(s)/Recommendation(s):

1. Comprehensive Plan Future Land Use Map Amendment from “Medium Density Residential” (4-9 units per acre) to “High Density Residential” (greater than 9 units per acre) (hereinafter, collectively, the “Project”, alternatively the “Development”, or “Application package”, or “Entitlements”)

(Decision Required: Decision)

Property Area and Location(s):
Appertaining to one (1) parcel of land located at 525 E. Greenhurst Rd. totaling some 2.91 acres of county land positioned in the NW ¼ of Section 03, T2N, R2W, Boise Meridian, Canyon County, Nampa (hereinafter the “Property”).

Abbreviated History:
The Property is an enclaved parcel in Canyon County. The applicant attempted to annex and zone the Property to RD (two-family residential) at the May 18, 2017 Planning and Zoning Commission meeting. The request was denied. On June 5, 2017, the City Council upheld the denial citing incompatibility with adjoining lands and lack of open space planned within the development. The applicant applied for a Comprehensive Plan Land Use Map Amendment for the Property on May 15, 2019. The Nampa City Planning and Zoning Commission, during their regularly scheduled public meeting of June 25, 2019, voted to recommend to the City’s Council that they deny the above reference request citing incompatibility with Medium Density Residential land use setting that surrounds the Property.
COMPREHENSIVE PLAN MAP AMENDMENT

In the 2010 Idaho Legislative session, House Bill no. 608 was signed into law. This law provides that changes to a comprehensive plan land use map may be recommended by a Planning & Zoning Commission at any time, unless the local governing Board has established by Resolution a minimum interval between requested amendments not to exceed six months.

More important to this matter, the two criteria that used to found in state law to guide the Commission and Council in determining whether to allow the modification or not are [now] absent from the same and from City ordinance(s). Thus, approving or not a requested comprehensive plan change/amendment becomes a purely subjective matter and decision on the part of a City like Nampa. In our case, Staff has been suggested that [both the Commission and] Council still give some consideration as to whether the area around a property under review for a Comprehensive Plan amendment is in flux and/or whether an error of some kind was made in the original Plan or on its associated Future Land Use Map that the current proposal would be fixing – or that an update to the same is warranted.

As to the matter made the subject of this report, the Property is currently positioned in a “Medium Density Residential” setting, which allows for 4 – 9 dwelling units per acre. The Applicant seeks conversion of the future land use setting assigned to the Property to “High-Density Residential”, which allows for greater than 9 dwelling units per acre. The Applicant stated during his presentation to the Planning and Zoning Commission at their regularly scheduled meeting on June 25, 2019 that he desired to construct several 4-plex buildings on the site.

Staff reviewed the Future Land Use Map and zoning designations in proximity to the Property. The Future Land Use Map has assigned the lands surrounding the Property to be within the “Medium Density Residential” setting. Parcels immediately adjacent to the Property are zoned RS-6 (Single-Family Residential 6,000 sq. ft. minimum lot size) and RD (Two-Family Residential with a 7,000 sq. ft. minimum lot size).

In summary, the applicant seeks to change the Future Land Use Map setting of the Property from “Medium Density Residential” to “High Density Residential”. The Nampa City Planning and Zoning Commission, during their scheduled public meeting of June 25, 2019, voted to recommend to the City’s Council that they deny the Applicant’s request citing incompatibility with Medium Density Residential land use setting that surrounds the property adjacent to the parcel.

RECOMMENDED CONDITIONS OF APPROVAL

Should the City Council vote to approve the requested Comprehensive Plan Map Amendment, as desired by the Applicant, then Staff would recommend that the City Council consider recommending imposition of the following Condition(s) of Approval against the requests/Applicant(s):

1. <Any condition(s) as the City Council concludes befit(s) the application package...>
ATTACHMENTS

- Copy of Application for Amendment of Comprehensive Plan (page 4)
- Copy of Current Comprehensive Plan Map (page 5)
- Copy of Current Zoning Map (page 6)
- Copy of June 13, 2017 City Council Decision correspondence to Gavin King, authored by Norman Holm (page 7)
- Copy of June 26, 2019 Planning and Zoning Commission Decision correspondence to Gavin King, authored by Doug Critchfield (page 8)
- Copy of June 20, 2019 letter from Townhomes at River Oaks Homeowners Association, authored by Jami Carbray (page 9)
- Copy of June 23, 2019 letter authored by Betty Ernest (page 10)
- Copy of June 23, 2019 letter authored by Judith M. Nelsen (page 11)
- Copy of June 25, 2019 letter authored by Jack and Margo Lootens (page 12)
- Copies of agency correspondence (pages 13 – 18)
The document is an application for amendment of a comprehensive plan for planning and zoning purposes. It includes details about the applicant and property owner, contact information, and requirements for documentation. The project description mentions amending zoning to RML located nearby due to scarcity. The applicant's signature is also present on the document.

**Applicant/Representative Name:** Gavin Joel King

**Address:** 1625 Mustang Mesa Ave., Middleton, Idaho 83644

**Property Owner Name:** Michael Kruse

**Address:** 525 E. Greenhurst Road, Nampa, Idaho 83686

**Nonrefundable Fee:** $421.00 (1 acre or less)  
Nonrefundable Fee: $842.00 (more than 1 acre)  
Or $213.00 for a text amendment

**Please provide the following REQUIRED DOCUMENTATION to complete the amendment:**
- Completed Application
- A copy of one of the following:
  - Warranty Deed
  - Proof of Option
  - Earnest Money Agreement
- Signed & Notarized Affidavit of Legal Interest (attached). Form **must** be completed by the legal owner. (If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that the person signing is an authorized agent)
- Original Legal description of property AND a legible WORD formatted document. (Must have for final recording) Old or illegible title documents will need to be retyped in a WORD formatted document.

**Project Description**

- State the requested zoning, the land use change(s) and the reason for the proposed change(s) and the use(s) which will be involved: Requesting amending zoning to RML located nearby due to scarcity.

**If this application is for a change of plain text complete the following:**

- State (or attach a letter stating) the text change requested, the page numbers in the plan, the reason for the proposed changes and why they would be in the interest of the public (attach the full text of the proposed amendment, as necessary): N/A

**Dated this 15th day of May, 2019**

_Gavin J. King_  
Applicant Signature

**OFFICE USE ONLY**

**FILE NUMBER:** CMA/1390-0610-20-19  
**PROJECT NAME:** Change from LD uses to HD re
CITY OF NAMPA ZONING MAP

525 E. GREENHURST RD.
June 13, 2017

Gavin King
1910 Sunny Ridge Road
Nampa, ID 83686

Subject: Request for Reconsideration of City Council denial of Annexation and Zoning to RD (Two-Family Residential) at 525 E. Greenhurst Rd. (A 2.90 acre parcel of land located in Section 3, T2N, R2W, BM, NW 1/4, Asselins Subdivision, Tax 3, Tax 5, and Tax 6, Lot 3 - ANN 048-17).

Dear Mr. King:

The following is the decision of the Nampa City Council on your Request for Reconsideration submitted on May 18, 2017 and considered at their June 5, 2017 City Council Meeting.

The City Council voted to deny your reconsideration request at its discretion solely based on the written request for reconsideration. As such the City Council accepted the Planning & Zoning Commission's March 28th recommendation for denial. This letter will stand as the Findings of Fact, Conclusions of Law and Decision required by Idaho Code Section 67-6535. The City Council found the following concerning your requested annexation and zoning:

1. The proposed annexation is part of a 6-parcel approximately 12.14-acre enclaved area to the east of this parcel along the south side of E. Greenhurst Rd.
2. The area can reasonably be assumed to be available for the orderly development of the city with the city limits having grown into the area and the adjacent lands have been annexed and developed.
3. The property owner desires annexation to construct a medium density residential development within the area connected to city services.
4. The City Council concurred with the Planning & Zoning Commission's concern over the increased density of the proposed development in relation to the River Oaks subdivision on the west, and the lower density of the enclaved rural residential parcels to the east.
5. In addition, the City Council concurred with the Planning & Zoning Commission's concern over the lack of open space planned within the proposed development.

Accordingly, the City Council denied your requested Annexation and Zoning to RD. Should you have questions, feel free to contact me at 465-2224.

Sincerely,

[Signature]

Norman L. Holm, Planning Director
CITY OF NAMPA
June 26, 2019

Gavin Joel King
1625 Mustang Mesa Ave.
Middleton, ID 83644

Re: Comprehensive Plan Future Land Use Map Amendment from Medium Density Residential (4 – 9 dwelling units per acre) to High Density Residential (greater than 9 units per acre) for one (1) parcel of land located at 525 E. Greenhurst Rd. totaling some 2.91 acres of county land positioned in the NW ¼ of Section 03, T2N, R2W, Boise Meridian, Canyon County, Nampa

Dear Mr. King:

The Nampa Planning & Zoning Commission, during their regularly scheduled public hearing of 6/25/2019, voted to recommend denial of the above referenced request. The Planning & Zoning Commission made their decision citing the following condition(s):

1. The desired High-Density Residential land use designation is incompatible with the Medium-Density Residential land use designation that surrounds the property, as well as the existing RD and RS6-zoned property adjacent to the parcel.

The recommendation of denial will be on the Nampa City Council Public Hearing agenda on Monday 8/5/2019. City Council Public Hearings will begin at 7:00 p.m. in the Nampa City Hall Council Chambers at 411 E 3rd St South, Nampa, ID 83651.

If you should have any questions concerning this matter, please contact me during normal business hours Monday through Friday at (208) 468-5406.

Sincerely,

Doug Critchfield
Senior Planner
City of Nampa Planning & Zoning
critchfieldd@cityofnampa.us
June 20, 2019

Nampa Planning & Zoning Commission
c/o Doug Critchfield, Senior Planner
City of Nampa

SUBJECT: Future Land Use Map Amendment request for Gavin King (CMA-00046-2019)

Dear Mr. Critchfield

This letter is written on behalf of the Townhomes at River Oaks Homeowners Association Board of Directors. As a board, we represent all 43 homeowners within the River Oaks Townhomes subdivision.

We have previously voiced our objection to Mr. King’s development plans with testimony to the Planning and Zoning Commission in 2017. We have now read your staff report for his current efforts to modify the zoning to High Density Residential. For numerous reasons, please accept this letter as our objection to his current plans and we request that his application be denied.

Like Mr. King’s previous request, we do not find any written plans or site plan provided with your report. As an HOA, we are not opposed to development and realize that this will occur eventually. However, it is essential that any development plans minimize the traffic congestion on Greenhurst Road and that any new construction compliment the properties within River Oaks Townhomes.

If you have any questions, you can contact me at the number indicated below.

Sincerely,

Jami Carbray
President, Townhomes at River Oaks HOA
208-869-7081

CC: Board of Directors, Townhomes at River Oaks HOA
June 23, 2019
2319 Reiser Oaks Ct.
Nampa, ID.

Dear Planning and Zoning
City of Nampa

I have a home owner in Reiser Oaks and close to the property six generation.
Its 20' from the house to their fence (about)
I feel allowing more density
ruling for Mr. Reisz would not be the best interest for Greenside.

Sincerely,
Betty Street
June 23, 2019

To Whom It May Concern,

I am writing this letter to protest the development on the 2.9 acres adjacent to River Oaks Court which is the eastern boundary of said development.

Mr Gavin King tried to do this 2017 and it was turned down then because he wanted to build to many homes. Now he is trying to get a zoning change to build even more!

We who live in River Oaks have a hard time getting out onto Greenhurst at times now. If this high density zoning get pushed through the traffic on Greenhurst will be make it next to impossible to exit from our homes!

Sincerely,
Judith M Nelsen
2313 River Oaks Ct,
Nampa, Id. 83686
June 25, 2019

Nampa Planning and Zoning Commission
% Doug Critchfield, Senior Planner
City of Nampa

Subject: Application for annexation and rezone request for Gavin King (CMA-00046-2019)

Dear Mr. Critchfield,

I apologize for the tardiness of my letter, as I received information regarding the need to submit letters of concern too late to get it within the deadline. My plan is to at least submit it at the actual meeting this evening for consideration. We are expressing our objection of the planned proposal to "high density" residential.

We are residents of "Townhomes at River Oaks" community and are aware of Mr King's previous proposal dating back to June, 2017. We understand the need to develop the land, as well as it should be. Our question arises as to the appropriateness of the development in view of the surrounding neighborhood. The following questions address these concerns:

1. If Mr King's previous plan for med-density housing was of concern in 2017, our question to the appropriateness of increased "high density" residential" would add even more concern for such a small parcel of land, irregardless of the need for increased housing in the entire Treasure Valley.
2. What does Mr. King have in mind to put on the property with that many units packed into less than 3 acres of land?
3. We have concerns as to how this will effect traffic congestion on Greenhurst Rd with the additional use from increased multifamily dwelling? Greenhurst is already congested with the current status quo—particularly during the school year, presence of children, and during rush hour both in the morning and evening?
4. Is this proposal appropriate for current surrounding use—single family dwelling with horses to the east, single family dwellings in the surrounding neighborhood to the north and northeast, and River Oaks Townhomes directly west?
5. How will this level of density effect the irrigation district which has an easement running through River Oaks—will the runoff from that many additional homes or use of irrigation district water be effected by the density of homes on the property?
6. How will the property values of the surrounding area be effected with the increased density of population on the parcel, particularly in view of taxes?

We are not opposed to the development of Mr King's land. As to the state that is being kept at this point, we are of the belief that it would do well to be developed, so that it is being cared for in a better manner. That said, we are submitting our objections to the proposed plan as it appears to stand.

Sincerely,

Jack and Margo Lootens
Resident of River Oaks Townhomes
Shellie Lopez

From: Eddy Thiel <eddy@nampahighway1.com>
Sent: Monday, June 03, 2019 6:49 AM
To: Shellie Lopez
Subject: [External] RE: CMA-00046-2019

Shellie,

Nampa Highway District #1 has no comment.

Thank you,

Eddy

Eddy Thiel
ROW
eddy@nampahighway1.com
4507 Highway 45. • Nampa, id 83686
TEL 208.467.6576 • FAX 208.467.9916

From: Shellie Lopez <lopezs@cityofnampa.us>
Sent: Sunday, June 2, 2019 6:18 PM
Subject: CMA-00046-2019

Good Afternoon! 😊

RE: CMA-00046-2019

Gavin King has requested a Comprehensive Plan Future Land Use Map Amendment from Low Density Residential to High Density Residential at 525 E. Greenhurst Rd. (A 2.90-acre parcel of land and Tax 3, Tax 5, and Tax 6, Lot 3, Asselins Subdivision in the NW ¼, Section 3, T2N, R2W, BM).

This application is scheduled to go before the Planning and Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached the CMA-00046-2019 file for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) prior to June 11, 2019.

Thank you & Have a great day!

Shellie A. Lopez, Planning Administrative Specialist
O: 208.468.4487, F: 208.468.5439
411 3rd Street South, Nampa, ID 83651
Planning and Zoning - Like us on Facebook
NAMPA Proud
Building Department has no conditions at this time.

From: Shellie Lopez <lopezs@cityofnampa.us>
Sent: Sunday, June 02, 2019 6:18 PM
Subject: CMA-00046-2019

Good Afternoon! 😊

RE: CMA-00046-2019

Gavin King has requested a Comprehensive Plan Future Land Use Map Amendment from Low Density Residential to High Density Residential at 525 E. Greenhurst Rd. (A 2.90-acre parcel of land and Tax 3, Tax 5, and Tax 6, Lot 3, Asselins Subdivision in the NW ¼, Section 3, T2N, R2W, BM).

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Thank you & Have a great day!

Shellie A. Lopez, Planning Administrative Specialist
O: 208.468.4487, F: 208.468.5439
411 3rd Street South, Nampa, ID 83651
Planning and Zoning - Like us on Facebook
Shellie Lopez

From: Carol Shackelford  
Sent: Tuesday, June 04, 2019 2:09 PM  
To: Shellie Lopez  
Subject: FW: CMA-00046-2019  

I found no code violations at this property

From: Soyla Reyna <reynas@cityofnampa.us>  
Sent: Tuesday, June 04, 2019 9:51 AM  
To: Carol Shackelford <shackelfordc@cityofnampa.us>  
Subject: FW: CMA-00046-2019

CRM has been created

From: Shellie Lopez <lopezs@cityofnampa.us>  
Sent: Sunday, June 02, 2019 6:18 PM  
Subject: CMA-00046-2019

Good Afternoon! 😊

RE: CMA-00046-2019

Gavin King has requested a Comprehensive Plan Future Land Use Map Amendment from Low Density Residential to High Density Residential at 525 E. Greenhurst Rd. (A 2.90-acre parcel of land and Tax 3, Tax 5, and Tax 6, Lot 3, Asselins Subdivision in the NW ¼, Section 3, T2N, R2W, BM).

This application is scheduled to go before the Planning and Zoning Commission as a public hearing item on the June 25, 2019 agenda.

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Thank you & Have a great day!

Shellie A. Lopez, Planning Administrative Specialist  
O: 208.468.4487, F: 208.468.5439  
411 3rd Street South, Nampa, ID 83651  
Planning and Zoning - Like us on Facebook  
Nampa Proud  

Page 15
June 6, 2019

Norman L. Holm, Planning Director
City of Nampa
411 3rd Street South
Nampa, ID 83651

RE: CMA-00046-2019/ 525 E. Greenhurst Road

Dear Norm:

Nampa & Meridian Irrigation District (NMID) has no comment on the request to change comprehensive plan future land map amendment. However, please be advised NMID’s Bray Lateral has a minimum easement of fifty five feet (55’) total, thirty feet (30’) left and twenty five feet right (25’) from centerline each side at this location.

All private laterals and waste ways must be protected. All municipal surface drainage must be retained on-site. If any surface drainage leaves the site, NMID will need to review drainage plans. The developer must comply with Idaho Code 31-3805.

Please feel free to contact me with any further questions.

Sincerely,

Greg G. Curtis
Water Superintendent
Nampa & Meridian Irrigation District
GGC/ gnf

Cc: Office/ file
Good morning,
ITD has received application CMA-00046-2019 for review and has no comments.

Thank you,

Sarah Arjona
Development Services Coordinator
ITD District 3
(208) 334-8338

--- This email is from an external sender. Be cautious and DO NOT open links or attachments if the sender is unknown.
---

Good Afternoon! 😊

RE: CMA-00046-2019

Gavin King has requested a Comprehensive Plan Future Land Use Map Amendment from Low Density Residential to High Density Residential at 525 E. Greenhurst Rd. (A 2.90-acre parcel of land and Tax 3, Tax 5, and Tax 6, Lot 3, Asselins Subdivision in the NW ¼, Section 3, T2N, R2W, BM).

This application is scheduled to go before the Planning and Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached the CMA-00046-2019 file for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) prior to June 11, 2019.

Thank you & Have a great day!

Shellie A. Lopez, Planning Administrative Specialist
O: 208.468.4487, F: 208.468.5439
411 3rd Street South, Nampa, ID 83651
Planning and Zoning - Like us on Facebook

NAMPAProud
Date: June 11, 2019

Rev:

To: Planning and Zoning
Cc: Daniel Badger, P.E., Nampa City Engineer
Cc: Tom Points, P. E., Nampa City Public Works Director

From: Caleb LaClair, P.E.

Applicant: Gavin King
Owner: Michael Kruse

Property Address: 525 E Greenhurst Road

Re: CMA-00046-2019 – Comp Plan change from MD Res to HD Res

The Engineering Division has no comments or conditions related to this application.
STAFF REPORT – PUBLIC HEARING

Zoning Map Amendment from RML to IL for 2.38 acres at 1504 Garrity Blvd. for Loni R. Monson (ZMA 108-19).

To: Mayor and City Council

Applicant: Loni R. Monson
Status of Applicant: Representative of Owner

Owner: Salsbury Hill Land Co. LLC

File No: ZMA 108-19

Prepared By: Norman L. Holm
Date: July 25, 2019

Requested Action: Zoning Map Amendment (Rezone) from RML (Limited Multiple-Family Residential) to IL (Light Industrial).

Existing Zoning: RML (Limited Multiple-Family Residential)
Proposed Zoning: IL (Light Industrial)

Location: 1504 Garrity Blvd.

Size of Property: A 2.38 acre or 103,673 sq. ft. portion of the NE ¼ NW ¼ of Section 23, T3N, R2W, BM

Existing Land Use: Existing developed Industrial property.

GENERAL INFORMATION

Planning and Zoning Commission Recommendation: The Planning and Zoning Commission voted to recommend to the City Council approval of the Rezone from RML (Limited Multiple-Family Residential) to IL (Light Industrial) with no conditions.
Planning and Zoning History: The property was originally owned by the City of Nampa and was part of the old Snake River Stampede complex. Pipeco purchased the property from the City of Nampa shortly after the Snake River Stampede Rodeo was relocated to the Ford Idaho Center.

The applicant indicates that they want to build a new building to replace the old one they purchased from the City. Staff is uncertain as to when and why the parcel was originally zoned RML, or how and when Pipeco occupied the original building for industrial purposes.

Proposed Land Uses: No change in use is proposed, just the construction of a new building for the same Pipeco business. The rezone to IL is required for the land to be properly zoned for continued use/occupancy in the proposed new building.

Surrounding Land Use and Zoning:
North- Snake River Elementary and associated City Park land, RML (Limited Multiple-Family Residential) and RA (Suburban Residential)
South- Lakeview Park, RS 6 (Single Family Residential – 6,000)
East- Commercial/Industrial, IL (Light Industrial) and BC (Community Business)
West- Stampede Ball Park, Boys & Girls Club Commercial, RML (Limited Multiple-Family Residential)

Comprehensive Plan Designation: Parks, but adjacent Public, High Density Residential and Industrial. The requested zoning map amendment from RML to IL therefore complies with the adjacent Light Industrial designation to the east under the map note: “The mapped boundary between two adjoining land use designations is considered flexible and may be interpreted as being stretchable to include the abutting parcels in the direction of either designation.”

Applicable Regulations: Rezones or zoning map amendments must be reasonably necessary, in the interest of the public, further promote the purposes of zoning, and agree with the adopted comprehensive plan for the neighborhood.

SPECIAL INFORMATION

Public Utilities:
10” sewer main located in N Sugar St. across the Railroad to the east.
6” water main located in Garrity Blvd. with a 3” line into the subject property.
6” irrigation main located in the adjacent city owned property to the north and along the southside of Garrity Blvd. to the south.

Public Services: All present.

Transportation and Traffic: The property has frontage on and access to Cavalry St. on the west side.

Environmental: The rezone to IL would have little effect on the adjoining properties. The adjoining property to the east across the railroad is zoned IL, and surrounding land uses are reasonably compatible with the proposed industrial zoning.
STAFF FINDINGS AND DISCUSSION

The requested rezone is appropriate. The parcel is interpreted to have a Light Industrial use designation on the Comprehensive Plan future land use map as noted above. The requested zoning map amendment is therefore interpreted as complying.

If the City Council concurs with the Planning and Zoning Commission and approves the rezone the following findings are suggested:

1) Rezone of the subject property to IL is reasonably necessary in order to allow the applicant to obtain the required land use entitlement for a new building for the Irrigation Pipe Supply business.
2) Rezone of the subject property to IL is in the interest of the property owner and is interpreted as conforming with the comprehensive plan future land use map designation of Light Industrial.
3) The proposed Irrigation Pipe Supply business use of the subject property will be compatible with the existing commercial/industrial uses in the immediate area.
4) The use of a development agreement to establish any conditions for the requested zoning amendment serves no purposes.

At the date of this memo I have received no statements of opposition or support from any property owners, businesses, or residents in or around the area.

ATTACHMENTS

1) Application (Page 4)
2) Zoning and location map (Page 5)
3) Comprehensive Plan Future Land Use Map for the area (Page 6)
4) Aerial view photo of the area (Page 7)
5) Street view photo of the property from Garrity Blvd. (Page 8)
6) Record of survey map and legal description (Pages 9-11)
7) Planning and Zoning Commission hearing minutes (Page 12)
8) Agency and other correspondence (Pages 13+)
APPLICATION FOR AMENDMENT OF ZONING ORDINANCE OR MAP
PLANNING AND ZONING DEPARTMENT
411 3RD STREET S., NAMPA, IDAHO 83651  P: (208) 468-4487 F: (208) 465-2261
Nonrefundable Fee: **$406.00** *(1 acre or less)*  Nonrefundable Fee: **$811.00** *(more than 1 acre)*
Or **$213.00** for a text amendment

<table>
<thead>
<tr>
<th>Applicant/Representative Name</th>
<th>Home Number</th>
<th>Mobile Number</th>
</tr>
</thead>
<tbody>
<tr>
<td>Loni R. Monson</td>
<td>208-466-5191</td>
<td>208-615-9746</td>
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<th>Home Number</th>
<th>Mobile Number</th>
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<tr>
<td>Salisbury Hill Land Co. LLC</td>
<td>208-523-7510</td>
<td>720-726-8750</td>
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</tbody>
</table>

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<tr>
<th>Address of Subject Property</th>
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<tr>
<td>1504 Garnet Blvd</td>
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Please provide the following REQUIRED DOCUMENTATION:

- [x] Completed Application
- [ ] A copy of one of the following:
  - Warranty Deed
  - Proof Of Option
  - Earnest Money Agreement
- [x] Signed & Notarized Affidavit of Legal Interest (attached). Form must be completed by the legal owner (If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that the person signing is an authorized agent)
- [x] Original Legal description of property AND a legible WORD formatted document with Closure Calcs. (Must have for final recording) Old or illegible title documents will need to be retyped in a WORD formatted document.

**Project Description**

➢ State the zoning desired for the subject property: **IL - Light Industrial**

➢ State (or attach a letter stating) the reason for the proposed change, together with any other information considered pertinent to the determination of the matter. In the case of a text amendment please attach the full text of the proposed amendment. **We are wanting to build a new building to replace old one we bought from City of Nampa.**

Dated this 20th day of May, 2019

[Signature]

Applicant Signature

This application will be referred to the Nampa Planning Commission for its consideration. The Planning Commission shall hold a public hearing on the application and will then make its recommendation to the City Council. The City Council will then hold a second public hearing. Notice of the public hearings must be published in the Idaho Press-Tribune 15 days prior to said hearings. In the case of map amendments notice shall also be posted on the premises not less than 1 week prior to the hearings and notices will be mailed to property owners or purchasers of record within 300 feet of the subject property. You will be given notice of the public hearings and should be present to answer any questions.

**OFFICE USE ONLY**

**File Number:** ZMA/G1-108 - 2019

**Project Name:** Rezone from HML to IL
The recording of this Record of Survey does not enable the owners of the Parcels to convey ownership based solely on this map. A written conveyance must accompany such change in ownership. This Record of Survey does not serve as a legal description for the property shown on this map.

This drawing does not necessarily show all of the physical features of the property. Mason & Shanidt, Inc. assumes no liability for present or future compliance or non-compliance with governing jurisdictions regulations pertaining to building permits, vehicle access permits or septic permits.
FOR:  Nampa Economic
JOB NO.: OC1016
DATE:  January 08, 2019

PARCEL 1

A parcel of land being a portion of the NE1/4 NW1/4 of Section 23, Township 3 North, Range 2 West, Boise Meridian, Nampa, Canyon County Idaho, more particularly described as follows:

Commencing at the southeast corner of the NE1/4 NW1/4;

Thence N 89° 27' 55" W a distance of 260.00 feet along the south boundary of the NE1/4 NW1/4;

Thence N 00° 14' 44" E a distance of 5.50 feet parallel with the east boundary of the NE1/4 NW1/4 to the POINT OF BEGINNING;

Thence N 89° 27' 55" W a distance of 115.25 feet parallel with the south boundary of the NE1/4 NW1/4;

Thence N 42° 51' 06" W a distance of 24.58 feet;

Thence N 00° 12' 58" E a distance of 231.63 feet to the beginning of a curve;

Thence 98.98 feet along an arc to the right, with a 71.50 foot radius, having a central angle of 79° 19' 07", and a long chord of which bears N 39° 33' 35" E a distance of 91.27 feet;

Thence N 78° 54' 12" E a distance of 75.82 feet;

Thence N 00° 14' 44" E a distance of 51.15 feet;
Thence S 89° 27' 55" E a distance of 160.00 feet parallel with the south boundary of the NE1/4 NW1/4;
Thence S 00° 14' 44" W a distance of 386.84 feet parallel with the east boundary of the NE1/4 NW1/4;
Thence N 89° 27' 55" W a distance of 160.00 feet parallel with the south boundary of the NE1/4 NW1/4
to the POINT OF BEGINNING.

This parcel contains 2.38 acres more or less.

Also, this parcel is subject to all easements and rights-of-way of record or implied.
Public Hearing No. 5:  
Zoning Map Amendment from RML (Limited Multiple Family Residential) to IL (Light Industrial) for a 2.38 acre or 103,673 sq ft portion of the NW ¼ of Section 23 T3N R2W BM, located at 1504 Garrity Blvd, for Lori R Monson (ZMA-00108-2019).

Chairman McGrath proceeded to public hearing.

Loni R Monson of 223 Meadowbrook Dr, Nampa – the applicant:
- Ms Monson stated they were requesting IL zoning because they were intending to construct a new building at 1504 Garrity Blvd.
- The new structure will go right behind the existing building, stated Ms Monson, and then the existing building would be torn down.
- According to Ms Monson they had not been aware their zoning was RML, and now they were requesting IL zoning in order to be consistent with the use on the property.

Planning Director Holm:
- Holm stated he was not aware of why the RML zoning had been placed on the subject property. The original building on the property, added Holm, had been the Nampa Armory.
- Holm explained the Comprehensive Plan designation for the property was Parks, due to the fact it was part of the original Stampede Rodeo grounds, but next to an area designated as Light Industrial on the Comprehensive Plan Future Land Use map.

Chairman McGrath proceeded to public testimony.

Rod Makinster of 1504 Garrity Blvd, Nampa – in favor but did not wish to speak.

Miller motioned and Kirkman seconded to close public hearing. Motion carried.

Miller motioned and Kehoe seconded to recommend to City Council approval of the Zoning Map Amendment from RML (Limited Multiple Family) to IL (Light Industrial) for a 2.38 acre parcel addressed as 1504 Garrity Blvd, for Lori R Monson. Motion carried.

Meeting adjourned at 10:10 p.m.

Norman L Holm, Planning Director

Page 16
Date: June 11, 2019

Rev:

To: Planning and Zoning
Cc: Daniel Badger, P.E., Nampa City Engineer
Cc: Tom Points, P. E., Nampa City Public Works Director

From: Caleb LaClair, P.E.

Applicant: Loni R. Monson

Applicant Address: 223 Meadowbrook Dr, Nampa, Idaho 83686
Owner: Solsbury Hill Land Co. LLC
Owner Address: 5805 E 39th Street, Denver, CO 80207
Property Address: 1504 Garrity Blvd

Re: ZMA-00108-2019 - Rezone from RML to IL

The Engineering Division does not oppose the granting of the request.
June 7, 2019

Shellie Lopez
City of Nampa
411 3rd Street South
Nampa, Idaho 83651

VIA EMAIL

<table>
<thead>
<tr>
<th>Development Application</th>
<th>ZMA-00108-2019</th>
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<tbody>
<tr>
<td>Project Name</td>
<td>PIPECO</td>
</tr>
<tr>
<td>Project Location</td>
<td>1504 Garrity Boulevard, north of I-84B milepost 59.88</td>
</tr>
<tr>
<td>Project Description</td>
<td>Zoning Map Amendment from RML (Limited Multiple-Family residential) to IL (Light Industrial) for approximately 2.38 acres. Applicant intends to replace the old building with a new one</td>
</tr>
<tr>
<td>Applicant</td>
<td>Lori Monson</td>
</tr>
</tbody>
</table>

The Idaho Transportation Department (ITD) reviewed the referenced zoning map amendment application and has the following comments:

1. This project abuts the State highway system.
2. No direct access to the State highway system is requested with this application and none is approved.
3. The Idaho Administrative Procedures Act (IDAPA) 39.03.60 governs advertising along the State highway system. The applicant may contact Justin Pond, Right-of-Way Section Program Manager, at (208) 334-8832 for more information.
4. Idaho Code 40-1910 does not allow advertising within the right-of-way of any State highway.
5. ITD does not object to the zoning map amendment as presented in the application.

If you have any questions, you may contact Ken Couch at (208) 332-7190 or me at (208) 334-8338.

Sincerely,

Sarah Arjona
Development Services Coordinator
Sarah.Arjona@itd.idaho.gov
June 5, 2019

Norman L. Holm, Planning Director
City of Nampa
411 3rd Street South
Nampa, ID 83651

RE: ZMA-00108-2019/ 1504 Garrity Boulevard

Dear Norm:

Nampa & Meridian Irrigation District (NMID) has no comment on the above-referenced application as no facilities are impacted and plans show storm water is retained on site.

All private laterals and waste ways must be protected. All municipal surface drainage must be retained on-site. If any surface drainage leaves the site, NMID will need to review drainage plans. The developer must comply with Idaho Code 31-3805.

Please feel free to contact me with any further questions.

Sincerely,

Greg G. Curtis
Water Superintendent
Nampa & Meridian Irrigation District
GGC/ gnf

Cc: Office/ file
Building Department has no conditions at this time.

Good Afternoon! 😊

RE: ZMA-00108-2019

Loni R. Monson has requested a Zoning Map Amendment from RML (Limited Multiple-Family Residential) to IL (Light Industrial) for a 2.38 acre or 103,673 sq. ft. portion of the NE ¼ NW ¼ of Section 23, T3N, R2W, BM located at 1504 Garrity Blvd.

This application is scheduled to go before the Planning and Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached the ZMA-00108-2019 file for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) prior to June 11, 2018.

Thank you & Have a great day!
Good Morning Shellie,

Nampa Highway District #1 has no comment.

Thank you,

Eddy

Good Afternoon! 😊

RE: ZMA-00108-2019

Loni R. Monson has requested a Zoning Map Amendment from RML (Limited Multiple-Family Residential) to IL (Light Industrial) for a 2.38 acre or 103,673 sq. ft. portion of the NE ¼ NW ¼ of Section 23, T3N, R2W, BM located at 1504 Garrity Blvd.

This application is scheduled to go before the Planning and Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached the ZMA-00108-2019 file for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) prior to June 11, 2018.

Thank you & Have a great day!

Shellie A. Lopez, Planning Administrative Specialist
O: 208.468.4487, F: 208.468.5439
411 3rd Street South, Nampa, ID 83651
Planning and Zoning - Like us on Facebook
Dear Ms. Mackrill. Upon review of the Plat Review you sent us, our Engineering Team issued comments below with regard to this property owner request.

Thank you,

Les

From: Walker, Brandy <Brandy.Walker@CenturyLink.com>
Sent: Thursday, June 13, 2019 3:06 PM
To: Gutierrez, Les <Les.Gutierrez@centurylink.com>
Subject: RE: Rezone Plat 1504 Garrity Blvd Nampa, ID. PROJECT # P816993

There is an existing easement between the two properties on which there are poles for idahopower and centurylink for services. The customer would need to pay for facility relocation of all those facilities if the easement is not going to be retained.

From: Gutierrez, Les
Sent: Thursday, June 13, 2019 1:39 PM
To: Walker, Brandy <Brandy.Walker@CenturyLink.com>
Subject: FW: Rezone Plat 1504 Garrity Blvd Nampa, ID. PROJECT # P816993

Here is the first of four requests, Brandy.

Let me know if you have any questions.

Thank you,

Les

From: Gutierrez, Les
Sent: Tuesday, June 11, 2019 3:23 PM
To: Garrett, James <James.Garrett@CenturyLink.com>
Subject: Rezone Plat 1504 Garrity Blvd Nampa, ID. PROJECT # P816993

Hello James, my name is Les Gutierrez and I am the new ROW-AGENT for the Idaho and Oregon markets.

NRE has been not tasked to work with local engineers in their market to do an initial review of the Plats then send to the local engineer in that market to advise if they see an issue with the proposed changes in the Plat. In this case it is a rezone and does not appear to affect our facilities, if you could look at the attachment in the survey portion to ensure you do have
any issues and get back to me that would be very much appreciated. Upon hearing back from you I will advise the jurisdiction we have no issues. Below is the detail in LeaseNet.

Request from City of Nampa Planning & Zoning Dept for plat review project (ZMA-00108-2019) at 1504 Garrity Blvd, Nampa, ID 83687. Owner/Applicant Name: Loni Monson; The final plat is scheduled as a business item on the Planning and Zoning Commission Agenda of June 25th, 2019. Please find attached the ZMA-00108-2019. file for your review and send all comments no later than June 11th, 2019. Reviewed request & attachments; verified via CTL wire center map & exchange spreadsheet the TCO, cost center, wire center id, wire center name, exchange & legacy company. Created LN records: added all information in overview section, project summary, contacts, comments, uploaded all attachments in documents section, edited the tasks & roles; assigned to PM: Mary Hutton & PM2: Mary Hutton; added project # to original email and moved to NRE June 2019 folder; sent email to advise project set-up complete & project #; added time in LN.6/11/2019 2:36:29 PMRhodes, Marcie

Thank you,

Les

Les Gutierrez
ROW AGENT
CenturyLink
Network Real Estate
Ofc 505-767-7440
Cell 505-710-2079
Fax 505-245-6733
Les.Gutierrez@centurylink.com

This communication is the property of CenturyLink and may contain confidential or privileged information. Unauthorized use of this communication is strictly prohibited and may be unlawful. If you have received this communication in error, please immediately notify the sender by reply e-mail and destroy all copies of the communication and any attachments.
STAFF REPORT – PUBLIC HEARING

Vacation of ten (10) feet of the right of way on the south side of East Sheridan Avenue, adjacent to the north lot line of the Lot 12, Block 62 of Kurtz Addition Subdivision (Tax 19215 in Lot 12 Bk 62 Kurtz Addition, Canyon County Parcel R111680100) located within an RML (Limited Multiple Family) zoning district in the SE ¼ Section 27, T3N, R2W.

Applicant: Carey Lytle, Owner/Applicant
File No: VAC 040-19

Prepared By: Kristi Watkins
Date: July 30, 2019

Requested Action: Decision to approve Vacation of ten (10) feet of public right of way.

Purpose: To allow sufficient space for a second off-street parking space for each living unit in the proposed duplex (two living units) on the subject lot.

GENERAL INFORMATION

Location: A portion of Tax 19215 in Lot 12 Bk 62 Kurtz Addition, Canyon County Parcel R111680100, Nampa.

Size of Vacation Area: 1,400 sq. ft.

Existing Zoning: RML (Limited Multiple Family)
Comprehensive Plan Designation: HD-Res (High Density Residential)

Surrounding Land Use and Zoning:

North- RML (Limited Multiple Family)
South- RML (Limited Multiple Family)
East- RS6 (Single Family Residential)
West- RS6 (Single Family Residential)
Description of Existing Uses: Surrounding uses are all residential. 3 of the 5 adjacent corner lots, have been split to accommodate 2 single family dwellings, one remains single family in its entirety and the one directly north is a duplex.

APPLICABLE REGULATIONS

Respecting easement vacation requests, our code states that,

10-27-12-D-3: Vacation To Erase Easement or Right Of Way: Vacation approval shall be required in order to either erase some or all of an easement or right of way. Vacation approval shall be required in order to move the location of all or part of an already platted and recorded right of way or easement. Processing of vacation requests for easements and/or rights of way shall be executed in accordance with provisions of Idaho state code. Right of way vacations shall be done by ordinance of the city council and approved first by the same during a public hearing. Alternatively, a replat of a subdivision may also serve to vacate easements and/or rights of way when filed, approved by the city, and then recorded. (Ord. 4070, 10-7-2013)

10-11-8: Parking, Parking Lot Landscaping, Signage and Property Landscaping: All uses shall conform to the parking, parking lot landscaping, signage and property landscaping requirements in chapters 22, 23, and 33 of this title.

10-22-6B: Number of spaces required: Dwelling, Two-family or multiple = 2 per dwelling unit...

State law does not require the consent of adjoining property owners for the vacation of easements.

STAFF FINDINGS OF FACT

Planning & Zoning History: N/A

Parking requirements: Whereas, NCC §10-22-6B states that two parking spaces per dwelling unit be provided, and the applicant proposes a duplex attached by two single car garages, one space per unit still needs to be provided within the driveway in front of the garage areas. The proposed concrete pad that creates the driveway encroaches into the right of way. By vacating 10' of the prescribed right of way, it allows for enough room to provide the second required parking space.

Public Utilities: The city does not maintain any utilities in this portion of the ROW and the existing 80’ ROW exceeds the required local road ROW by more than 20 feet.

Environmental: No Affect.

Correspondence: Any correspondence from City departments/divisions and outside agencies or the citizenry is attached to this document. Comments may express opinions regarding the application or be geared towards recommending Conditions of Approval should the application be approved. The correspondence from agencies are listed as follows:
1. A letter, dated July 23, 2019, authored by Chris Jacky, Idaho Power, stating that Idaho Power does not maintain electrical facilities within the ROW, however, they would like to retain all existing rights related thereto for potential future use; and,

2. An email dated, July 29, 2019, authored by Sarah Arjona, Idaho Transportation department, stating that ITD has no comment on this project; and,

3. An email dated, July 29, 2019, authored by Eddy Thei!, Nampa Highway District #1, stating that NHD#1 has no comment; and,

4. A letter dated, July 30, 2019, authored by Ben Marcon, Intermountain Gas Company, stating that they find the request acceptable in its proposed location as long as the utility easement is retained in the alley ROW; and,

5. A memo date July 30, 2019, authored by Caleb LaClair, Nampa Engineering Department, which states that Engineering does not oppose this request because the city does not maintain any utilities in this portion of the ROW and the existing 80' ROW exceeds the required local road ROW by more than 20 feet.

Planning staff sees no reason why the requested easement vacation should not be approved.

**RECOMMENDED APPROVAL CONDITIONS**

Should the City Council vote to vacate the land(s) associated with this application as described in certain documents and by exhibit(s) hereafter attached and made a part of this record, then Staff recommends that the Council condition their approval to vacate on Applicant/application compliance with the following Conditions of Approval:

1. That the applicant complies with all City department/division or outside agency requirements pertinent to this matter; and,

2. Provide documentation to Idaho Power after resolution is recorded, including the right of ingress/egress thereto; and,

3. Retain the utility easement in the alley ROW; and,

4. Any other conditions as per city council.

**ATTACHMENTS**

Application Pages (Page 4-8)
Notice Mailing List (Page 9-10)
Zoning and vicinity map (Page 11)
Utility location map (Page 12)
Agency and other correspondence (Pages 13+)
APPLICATION FOR VACATION OF EASEMENT, PUBLIC RIGHT-OF-WAY OR PLAT
PLANNING AND ZONING DEPARTMENT
411 3rd STREET S, NAMPA, IDAHO 83651 P: (208) 468-4487 F: (208) 465-2261
Nonrefundable Fee: $505.00

Applicant Name: Carey Little
Home Number: 208-466-6366
Street Address: 523 W. Edwards Ave
Mobile Number: 208-546-8976
City: Nampa, State: ID, Zip code: 83651
Email: cyrca@ymail.com
Property Owner Name: Carey Little
Home Number: Same as above
Street Address: Same as above
City: State: Zip Code: Email: Same as above

Applicant’s interest in property: ( ) Own ( ) Rent ( ) Other

ADDRESS OF SUBJECT PROPERTY:
No address assigned yet next 507 Elder

Subject Property Information
Please provide the following REQUIRED DOCUMENTATION to complete the Vacation

☐ A copy of one of the following: Warranty Deed Proof Of Option Earnest Money Agreement
☐ List of names, addresses AND written consent of the owners and contract purchasers of all property adjoining the vacated portion
☐ Signed & Notarized Affidavit of Legal Interest (attached). Form must be completed by the legal owner
If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that the person signing is an authorized agent
☐ Original Legal description of property AND a legible WORD formatted document. (Must have for final recording)
Old or illegible title documents will need to be retyped in a WORD formatted document.
☐ Sketch drawing of the portion proposed to be vacated

Project Description
☐ State (or attach a letter stating) the reason you desire the easement, public right-of-way, plat or part thereof to be vacated:
Vacate area in front of lot 17 to be built, clear 10 ft. with a minimum of 8 ft. for a second party to right to build.

Dated this 14 day of June, 2019

Applicant Signature

PLEASE NOTE
This application will be referred to the Nampa City Council. If the Council desires, it may refer the application to the Planning Commission for its recommendation. If the application is recommended for approval the City Council shall hold a public hearing.

Written notice of the public hearing shall be sent to all property owners within 300 feet of the boundaries of the proposed vacation by certified mail with return receipt, at least 10 days prior to the date of the public hearing. Notice shall also be published once a week for 2 successive weeks in the Idaho Press-Tribune, with the last publication at least 7 days prior to the hearing. You will be given notice of the public hearings and should be present to answer any questions.

OFFICE USE ONLY
FILE NUMBER: VAC - 040 - 2019 PROJECT NAME 10 FT. Sheridan Ave ROW

12/11/13 Revised
AFFIDAVIT OF LEGAL INTEREST

STATE OF IDAHO

COUNTY OF CANYON

A. I, ______________ whose address is ________________ being first duly sworn upon oath, depose and say that I am the owner of record of the property described on the attached application.

B. I grant my permission to ______________ whose address is ______________ to submit the accompanying application pertaining to the property described on the attached application.

c. I agree to indemnify, defend and hold the City of Nampa and its employees harmless from any claim or liability resulting from any dispute as to the statements contained herein or as to the ownership of the property which is the subject of the application.

Dated this 24th day of June 2019

Signature

SUBSCRIBED AND SWORN to before me the 24th day of June 2019

Notary Public for Idaho
Residing at: City of Nampa
THE PROPOSED BUILDING HAS BEEN DESIGNED TO MEET OR EXCEED THE REQUIREMENTS OF THE INTERNATIONAL ENERGY CONSERVATION CODE.

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The applicant has requested Vacation of ten (10) feet of the right of way on the south side of East Sheridan Avenue, adjacent the north lot line of Lot 12, Block 62 of Kurtz Addition Subdivision (Tax 19215 in Lot 12 Bk 62 Kurtz Addition, Canyon County Parcel R111680100) located within an RML (Limited Multiple Family) zoning district in the SE ¼ of Section 27 T3N R2W. The applicant states they are requesting the Vacation in order to allow sufficient space for a second off-street parking space for each living unit in the proposed duplex (two living units) on the subject lot.
Map

Address Candidates
- Address Points
  - Active
  - Hold
  - Proposed
  - Retired
  - Other
- County Parcels

Draft Centerline
- -
Centerline_<8k
- Road
  - Trail
- Railroad
- Waterway
- Golf Course
  - Fairway

Imagery 2015
- Red: Band_1
- Green: Band_2
- Blue: Band_3

http://cty-gis2.aspnet_client/ESRI/WebADF/PrintTaskLayoutTemplates/default.htm
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</tbody>
</table>

Motions sent 7/18/19
ROW Agent, Intermountain Gas
2921 Caldwell Blvd
Nampa, ID 83651

Row Department Idaho Power
Real Property Management
PO Box 70
Boise, ID 83707

Centurylink
Row Manager
3110 Commercial Way
Caldwell, ID 83605

Bob Carter
Boise Project Board of Controls
2465 Overland Rd
Boise, ID 83705-3155

ROW Agent, Intermountain Gas
2921 Caldwell Blvd
Nampa, ID 83651

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2921 Caldwell Blvd
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PO Box 70
Boise, ID 83707

Centurylink
Row Manager
3110 Commercial Way
Caldwell, ID 83605

Bob Carter
Boise Project Board of Controls
2465 Overland Rd
Boise, ID 83705-3155
E Sheridan Ave
Vacation of 10 feet of the right of way on the south side of East Sheridan Ave for a second off-street parking space for proposed duplex
VAC-00040-2019
7/18/2019

Visit Planning & Zoning at cityofnampa.us for more info.
CAREY LYTLE
E Sheridan Avenue
Vacation of ROW

Visit Planning & Zoning at cityofnampa.us for more info.

County Parcels  Pressure Irrigation Line  Sewer Main  Domestic Water Lines
July 23, 2019

Sent Via E-Mail: holmn@cityofnampa.us

Norm Holm
411 3rd St South
Nampa, ID 83651

Re: Vacation request near the SW corner of Sheridan Ave and Elder St.

Dear Norm,

This is in response to the proposed vacation notice received by Idaho Power Company dated July 19, 2019. The notice is regarding the possible vacation and abandonment of a certain area near the corner of Sheridan Ave and Elder St located in Nampa, Idaho. More specifically described in the attached exhibit (the "Right-of-Way").

Idaho Power’s records indicate that the Company does not maintain electrical facilities within the Right-of-Way, however, we would like to retain all existing rights related thereto for potential future use. Accordingly, Idaho Power requires that any vacation of the Right-of-Way by the City of Nampa reserve to Idaho Power the continued right to operate, maintain, repair, replace, or otherwise modify or add to Idaho Power’s facilities within the Right-of-Way, including the right of ingress and egress thereto.

In the event the City of Nampa approves the vacation and abandonment of the Right-of-Way, please mail to my attention a copy of the recorded resolution and the conveyance of the Right-of-Way.

Thank you for providing Idaho Power Company the opportunity to review and comment upon the subject petition for vacation.

Sincerely,

Chris Jacky
Associate Real Estate Specialist
Land Management and Permitting Department
Corporate Real Estate
Idaho Power Company

208-388-2699
cjacky@idahopower.com
Good afternoon,

ITD has received application VAC-00040-2019 for review. ITD does not anticipate any significant traffic impact to the State Highway system from this development and has no objections to the proposed development.

Thank you,

Sarah Arjona
Development Services Coordinator
ITD District 3
(208) 334-8338

---

Carey Lytle has submitted an application for Vacation of ten ft of the right-of-way on the south side of E Sheridan Ave, at the SW Corner of Sheridan Ave and Elder St, adjacent the north lot line of Lot 12, Bk 62 of
Sylvia Mackrill

From: Eddy Thiel <eddy@nampahighway1.com>
Sent: Monday, July 29, 2019 4:10 PM
To: Sylvia Mackrill
Subject: [External] RE: VAC-00040-2019 Vacation of 10 ft of ROW on south side of E Sheridan Ave at SW Corner of Sheridan Ave and Elder St for Carey Lytle

Caution: This email originated from outside of the City of Nampa domain. Do not click on links or open attachments unless you recognize sender email or are sure content is safe. Highlight the suspect email and send using your Phish Button or call the helpdesk at 208-468-5454

Sylvia,

Nampa Highway District #1 has no comment.

Thank you,

Eddy

---

Eddy Thiel
ROW
eddy@nampahighway1.com
4507 Highway 45 • Nampa, id 83686
TEL 208.467.6576 • FAX 208.467.9916

From: Sylvia Mackrill <mackrill@cityofnampa.us>
Sent: Monday, July 29, 2019 2:35 PM
To: Addressing <Addressing@cityofnampa.us>; Beth Ineck <ineckb@cityofnampa.us>; bob.parsons@phd3.idaho.gov; Bobby Sanchez <sanchezb@cityofnampa.us>; bocc@canyonco.org; Brent Hoskins <hoskinsb@cityofnampa.us>; Caleb LaClair <laclairc@cityofnampa.us>; Canyon Highway District No. 4 <chopper@canyonhd4.org>; Carl Miller - Compass of Idaho <cmiller@compassidaho.org>; Chanee Grant <cgrant@nmid.org>; Cody Swander <swanderc@cityofnampa.us>; Daniel Badger <BadgerD@cityofnampa.us>; deerflat@fws.gov; Don Barr <barrd@cityofnampa.us>; Doug Critchfield <critchfieldd@cityofnampa.us>; Eddy Thiel <eddy@nampahighway1.com>; Elijah Effinger <effingere@cityofnampa.us>; Eric Shannon <eric@nampahighway1.com>; gwiles@nampachristianschools.com; Jared Bryan <bryanj@cityofnampa.us>; Jason Kimball <kmballj@cityofnampa.us>; Jay Young <youngj@cityofnampa.us>; Jeff Barnes <barnesj@cityofnampa.us>; jenny.titus@vallivue.org; jessica.mansell@intgas.com; Ken Couch - Idaho Transportation Dept, District 3 (D3Development.Services@itd.idaho.gov) <D3Development.Services@itd.idaho.gov>; Ken Keene <keenek@cityofnampa.us>; Kent Lovelace <lovelacek@cityofnampa.us>; kfunke@idahopower.com; mark@pioneerirrigation.com; Melissa Close <closem@cityofnampa.us>; monica.taylor@intgas.com; Neil Jones <jonesn@cityofnampa.us>; Nick Lehman <Nick@nampahighway1.com>; nmid@nmid.org; nre.easement@centurylink.com; Patrick Sullivan <sullivanw@cityofnampa.us>; Phillip Roberts <robertsp@cityofnampa.us>; pnilsson@canyonco.org; Ray Rice <ricer@cityofnampa.us>; rdewey@nsd131.org; Richard Davies <daviesr@cityofnampa.us>; Shellie Lopez <lopezs@cityofnampa.us>; Soyla Reyna <reynas@cityofnampa.us>; Tammy Wallen <twallen@nsd131.org>; Tom Points <pointst@cityofnampa.us>; UCC ben melody <ben.melody@intgas.com>; vcharles@idahopower.com
Subject: VAC-00040-2019 Vacation of 10 ft of ROW on south side of E Sheridan Ave at SW Corner of Sheridan Ave and Elder St for Carey Lytle
July 30, 2019

Sylvia Mackrill  
Planning & Zoning Dept  
411 3rd St South  
Nampa, ID 83651

RE: VAC-0040-2019  

To whom it may concern:

Intermountain Gas Company has received the request to vacate "the 10' wide ROW on the south side of E Sheridan Ave, adjacent the north lot line of Lot 12, Bk 62 of Kurtz Addition, Nampa, Canyon County."

After review, Intermountain Gas finds the vacation request acceptable if the utility easement is retained for our existing utilities located in the alley ROW.

Enclosed is a drawing of the gas facility in the area, if there any questions please call Tom Murray at 208/468-6723. Thank you for your time and consideration in this matter.

Sincerely,  
Intermountain Gas Company

Ben Marconi  
Nampa Dist Operations Manager

BM/jm  
Enclosure
DATE: July 30, 2019
TO: Planning and Zoning Department
FROM: Caleb LaClair, P.E., Nampa Assistant City Engineer
CC: Daniel Badger, P.E., Nampa City Engineer
CC: Tom Points, P.E., Nampa City Public Works Director
APPLICANT: Carey Lytle
OWNER: Carey Lytle
ADDRESS: SW corner of S Elder Street & E Sheridan Ave (923 & 925 E Sheridan Ave)

The Engineering Division does not oppose the request to vacate the southerly 10 feet of the E Sheridan Ave right-of-way (ROW) from S Elder Street to the alley located on the west side of the property. The City does not have utilities in this portion of the ROW. In addition, the existing E Sheridan Ave ROW is 80 feet wide, which exceeds the required local road ROW width by more than 20 feet.
STAFF REPORT – PUBLIC HEARING

Annexation and Zoning to IL (Light Industrial) at 16261, 16285, and 16317 N Madison Road for Adler Industrial LLC represented by Kent Brown. (ANN124-19)

Applicant: Adler Industrial LLC / Kent Brown

File No: ANN 124-19

Prepared by: Rodney Ashby

Date: July 18, 2019

Requested Actions: Annexation & Zoning to IL (Light Industrial)

Purpose: The applicant states: "The proposed site helps us meet the demands for industrial development in Nampa." The surrounding industrially zoned properties are all owned by the Adler organization and the applicant stated that they will be coming back to the city for entitlements necessary to develop the properties into light industrial uses and divide the property accordingly.

GENERAL INFORMATION

Planning and Zoning History: All three properties are enclaved properties functioning as rural residential properties. The applicant has requested annexation and zoning to IL (Light Industrial).

Status of Applicant: All three properties are owned by Adler AB Owner V LLC represented by Kent Brown.

Annexation Location: 16261, 16285, and 16317 N Madison Road, Lots 1, 2, and 3, Block 1, Madison Acres situated in the SW ¼ of Section 10, T3N, R2W, BM
Proposed Zoning: IL (Light Industrial)

Total Size: Approximately 4.2 acres or 175,111 sf

Existing Zoning: County M1 (Light Industrial)

Comprehensive Plan Designation: Light Industrial

Surrounding Land Use and Zoning:
North- Vacant land (farmland), City- IL
South- Vacant land (farmland), City- IL
East- Gogo Squeeze facility, City- IL
West- Vacant land (farmland), City- IL

Applicable Regulations: In order for a property to be annexed it must be contiguous with the city limits or be enclaved by other properties so annexed. The enclaved area connects with the city limits on all sides.

Existing Uses: Residential parcels with single family dwelling and landscaped yards.

SPECIAL INFORMATION

Public Utilities:
12" water main in Madison Blvd.
A 12" sewer main is available approximately 850' to the north in Birch Ave.
A 10" irrigation main is available approximately 850' to the north in Birch Ave.

Public Services: Police and fire already service city incorporated areas near the location.

Physical Site Characteristics: Existing rural residential parcels with single family residences and landscaped yards.

Transportation: Access to the property is from Madison Rd.

Correspondence: No correspondence has been received from any area property owners or residents either opposing or supporting the request for annexation and zoning to IL.

The Nampa Planning & Zoning Commission voted to recommend approval of the proposed annexation subject to the Recommended Conditions of Approval outlined in this report. The action letter following the Planning & Zoning Commission meeting is attached as an exhibit.

The Nampa Highway District #1 indicated that they had no comment.

The Nampa Engineering Division noted that water sewer, and irrigation systems have capacity to serve the property and supported the application with the following conditions:

1. Any onsite wells or septic systems shall be abandoned and/or removed in accordance with Local and State regulations at the time of property development/redevelopment and prior to connection to City services.
2. Any and all domestic and irrigation surface and/or groundwater rights shall be transferred to the City at the time of property development/redevelopment, and prior to connection to City services.

3. Utilities shall be constructed to and through the site at the time of property development/redevelopment, and at the sole expense of the Developer.

STAFF FINDINGS AND DISCUSSION

The location is shown on the comprehensive plan "future land use map" as being compatible with the zoning that has been requested. The Planning & Zoning Commission recommended approval of the requested annexation and zoning. The following findings are suggested:

1) The requested annexation properties make up an enclaved area that connects with the city limits along each boundary.
2) The area can reasonably be assumed to be available for the orderly development of the city with the city limits having grown into the area and the adjacent lands have been annexed and developed.
3) The proposed zoning conforms with the city's comprehensive plan future land use map for light industrial land use and is reasonably compatible with existing and proposed land uses in the area.
4) The property owner requested annexation and zoning to IL for future connection to city services and development of the properties and surrounding properties to light industrial uses.

RECOMMENDED CONDITIONS OF APPROVAL

Staff suggests the City Council approve the Annexation and Zoning subject to the following engineering required conditions of approval:

1. Any onsite wells or septic systems shall be abandoned and/or removed in accordance with Local and State regulations at the time of property development/redevelopment and prior to connection to City services.
2. Any and all domestic and irrigation surface and/or groundwater rights shall be transferred to the City at the time of property development/redevelopment, and prior to connection to City services.
3. Utilities shall be constructed to and through the site at the time of property development/redevelopment, and at the sole expense of the Developer.

ATTACHMENTS

1) Application (page 4)
2) Letter of Purpose (page 5)
3) Zoning map (page 6)
4) Vicinity Map - Aerial (page 7)
5) Agency and other correspondence (pages 8+)
Please provide the following required documentation

☑ Completed Application
☑ A copy of one of the following: ☑ Warranty Deed ☐ Proof Of Option ☑ Earnest Money Agreement
☑ Signed & Notarized Affidavit of Legal Interest (attached). Form must be completed by the legal owner (If owner is a corporation, submit a copy of the Articles of Incorporation or other evidence to show that the person signing is an authorized agent)
☑ Original Legal description of property AND a legible WORD formatted document with Closure Calcs (Must have for final recording) Old or illegible title documents will need to be retyped in a WORD formatted document.

Project Description

☑ State the zoning desired for the subject property: IL

☑ State (or attach a letter stating) the reason for the proposed annexation and any proposed plans for the use of the subject property: SEE ATTACHED LETTER

Dated this 20th day of April, 2019

Applicant Signature

NOTICE TO APPLICANT

This application will be referred to the Nampa Planning Commission for a recommendation on the requested zoning. The Planning Commission shall hold a public hearing and will then make its recommendation to the City Council. The City Council will then hold a second public hearing. Notice of the public hearings must be published in the Idaho Press-Tribune 15 days prior to said hearings. Notice shall also be posted on the premises of the subject property not less than 1 week prior to the hearings. Notices will also be mailed to property owners or purchasers of record within 300 feet of the subject property. You will be given notice of the public hearings and should be present to answer any questions.
May 22, 2019

Nampa City Planning & Zoning Department
411 Third Street SO
Nampa ID 83651

RE: Annexation of 16261; 16285 & 16317 N. Madison Road

Dear Planning and Zoning Commission and Mayor and City Council:

On behalf of Alder Industrial LLC, please accept our request to annex 4.21 acres on westside of N. Madison Road, between Karcher Road and Birch Lane to Light Industrial zone.

The Nampa Comprehensive Plan designates the area west of N. Madison Road for Light Industrial development. The proposed property is perfectly located in one of major industrial corridors in the Treasure Valley. Is an enclave to the City of Nampa and is surrounded by all light industrial properties in the surrounding area. Industrial development is an essential component of the economic vitality of a city. This proposed site helps us meet the demands for industrial development in Nampa.

We appreciate your consideration.

Sincerely,

[Signature]

Kent Brown, Planner
Exhibit

16261, 16285, 16317 Madison Rd

Annexation and Zoning to IL-Light Industrial

ANN-00124-2019

6/18/2019

Visit Planning & Zoning at cityofnampa.us for more info.
The Engineering Division supports this application with the following comments and conditions.

General Comments:
1. The City's water, sewer, and pressure irrigation systems have adequate capacity to serve this property.

Conditions:
1. Any onsite wells or septic systems shall be abandoned and/or removed in accordance with Local and State regulations at the time of property development/redevelopment and prior to connection to City services.
2. Any and all domestic and irrigation surface and/or groundwater rights shall be transferred to the City at the time of property development/redevelopment, and prior to connection to City services.
3. Utilities shall be constructed to and through the site at the time of property development/redevelopment, and at the sole expense of the Developer.
From: Eddy Thiel <eddy@nampahighway1.com>
Sent: Monday, June 03, 2019 1:14 PM
To: Shellie Lopez
Subject: [External] RE: Annexation at 16261, 16285 and 16317 Madison Rd. - ANN-00124-2019

Hi Shellie,

Nampa Highway District #1 has no comment.

Thank you,

Eddy

---

Eddy Thiel
ROW
eddy@nampahighway1.com
4507 Highway 45. • Nampa, id 83686
TEL 208.467.6576 • FAX 208.467.9916

From: Shellie Lopez <lopes@cityofnampa.us>
Sent: Monday, June 3, 2019 1:05 PM
Subject: Annexation at 16261, 16285 and 16317 Madison Rd. - ANN-00124-2019

Good Afternoon Everyone! 😊

Re: Annexation at 16261, 16285 and 16317 Madison Rd. (ANN-00124-2019)

Adler Industrial LLC represented by Kent Brown, has requested Annexation and Zoning to IL (Light Industrial) at 16261, 16285, and 16317 N. Madison Road for 4.02 acres or 175,111 sq. ft. (Lots 1, 2, and 3, Block 1, Madison Acres situated in the SW ¼ of Section 10, T3N, R2W, BM).

The Annexation application will go before the Planning & Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached the ANN-00124-2019 file for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) no later than June 11, 2019.

Thank you & Have a great day!

Shellie A. Lopez, Planning Administrative Specialist
O: 208.468.4487, F: 208.468.5439
411 3rd Street South, Nampa, ID 83651
Planning and Zoning - Like us on Facebook
NampaProud
Good afternoon,
ITD has received application ANN-00124-2019 for review and has no comments.

Thank you,

Sarah Arjona
Development Services Coordinator
ITD District 3
(208) 334-8338

--- This email is from an external sender. Be cautious and DO NOT open links or attachments if the sender is unknown.

Good Afternoon Everyone! 😊

Re: Annexation at 16261, 16285 and 16317 Madison Rd. (ANN-00124-2019)

Adler Industrial LLC represented by Kent Brown, has requested Annexation and Zoning to IL (Light Industrial) at 16261, 16285, and 16317 N. Madison Road for 4.02 acres or 175,111 sq. ft. (Lots 1, 2, and 3, Block 1, Madison Acres situated in the SW ¾ of Section 10, T3N, R2W, BM).

The Annexation application will go before the Planning & Zoning Commission as a public hearing item on the June 25, 2019 agenda.

Please find attached the ANN-00124-2019 file for your review and send all comments to my attention or to Sylvia Mackrill (mackrill@cityofnampa.us) no later than June 11, 2019.

Thank you & Have a great day!
June 17, 2019

Norman L. Holm, Planning Director
City of Nampa
411 3rd Street South
Nampa, ID 83651

RE: ANN-00124-2019/ Madison Acres; 16261, 16285 & 16317 Madison Road

Dear Norm:

Nampa & Meridian Irrigation District (NMID) has no comment on the above-referenced application, as it lies outside of our District boundaries. Please contact Mark Zirschky of Pioneer Irrigation at (208) 459-3617, P.O. Box 426 Caldwell, ID 83606-0426.

All private laterals and waste ways must be protected. All municipal surface drainage must be retained on-site. If any surface drainage leaves the site NMID must review drainage plans. The developer must comply with Idaho Code 31-3805.

Sincerely,

[Signature]
David T. Duvall
Asst. Water Superintendent
Nampa & Meridian Irrigation District
DTD/ gnf

Cc: Office/ file
M. Zirschky, Pioneer Irrigation District
June 27, 2019

Adler Industrial LLC
10259 W Emerald Ste 100
Boise, ID 83704

Re: Annexation and Zoning to IL (Light Industrial) at 16261, 16285, and 16317 N Madison Road. (ANN124-19)

Adler Industrial, LLC:

The Nampa Planning & Zoning Commission, during their regularly scheduled public hearing of 6/25/2019, voted to recommend approval of the above referenced request.

The Planning & Zoning Commission made their decision contingent upon Applicant/Development compliance with the following condition(s):

Generally:
1. Developer(s) shall comply with all applicable requirements [including obtaining proper permits – like a Building Permit, etc.] as may be imposed by City agencies appropriately involved in the review of this request (e.g., Nampa Fire, Building, Planning and Zoning and Engineering Departments/Divisions) as the entitlement(s) granted by virtue of the City’s approvals of the requested annexation and zoning assignment do not, and shall not have, the effect of abrogating requirements from those departments/agencies in connection with entitlement of the Property; and,

Specifically:
1. Any onsite wells or septic systems shall be abandoned and/or removed in accordance with Local and State regulations at the time of property development/redevelopment and prior to connection to City services.
2. Any and all domestic and irrigation surface and/or groundwater rights shall be transferred to the City at the time of property development/redevelopment, and prior to connection to City services.
3. Utilities shall be constructed to and through the site at the time of property development/redevelopment, and at the sole expense of the Developer.
Please come prepared to present the project to the Nampa City Council for their consideration of approval on 8/5/2019. Public hearings will begin at 7:00 p.m. in the Nampa City Hall Council Chambers at 411 E 3rd St South, Nampa, ID 83651.

If you should have any questions concerning this matter, please contact me during normal business hours Monday through Friday at (208) 468-5457.

Sincerely,

Rodney Ashby, AICP
Principal Planner
City of Nampa Planning & Zoning Department
ashbyr@cityofnampa.us

cc: Kent Brown, 3161 E Springwood Dr, Meridian ID 83642
Memorandum

To: Mayor Kling and Nampa City Council
From: Darrin Johnson, Parks and Recreation Director
Date: August 5, 2019
Re: The Sale of Surplus Property Located on the Elijah Drain

At the April 15, 2019 City Council meeting an irregular shaped piece of property that is 2481.6 square feet in size, as described on exhibit A & B, was declared surplus property. The property was declared surplus because it is not needed for the pedestrian pathway and the property would only be a maintenance expense to the City. With this, we are holding a public hearing regarding the sale of the property. The Parks and Recreation Department supports selling the property.

If the City Council supports selling the property, a minimum value would need to be determined and the property would be sold through auction, according to state code. Beth Inex, Nampa Economic Development Director, reviewed assessed property values of nearby properties. The two closest properties have assessed values of $1.52 per square foot and $4.68 per square foot. When evaluating the value, it should be recognized that the lot the city is selling has limitations and is not a buildable lot. Below is a chart that shows information regarding comparison.

<table>
<thead>
<tr>
<th>Comparable Properties</th>
<th>Square Feet</th>
<th>Assessed Land Value</th>
<th>Price Per Square Foot</th>
</tr>
</thead>
<tbody>
<tr>
<td>4641 E. Stone Falls Dr.</td>
<td>11,325.60</td>
<td>$53,000.00</td>
<td>$4.68</td>
</tr>
<tr>
<td>3717 S. Happy Valley Road</td>
<td>45,738</td>
<td>$69,500.00</td>
<td>$1.52</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Subject Property</th>
<th>Minimum Value Options</th>
<th>Square Feet</th>
<th>Minimum Price</th>
<th>Price Per Square Foot</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Priced at $4.68 per sf</td>
<td>2,481.60</td>
<td>$11,613.89</td>
<td>$4.68</td>
</tr>
<tr>
<td></td>
<td>Priced at $1.52 per sf</td>
<td>2,481.60</td>
<td>$3,772.03</td>
<td>$1.52</td>
</tr>
<tr>
<td></td>
<td>Averaged at $3.10 per sf</td>
<td>2,481.60</td>
<td>$7,692.96</td>
<td>$3.10</td>
</tr>
</tbody>
</table>

Action Request:
Approve the property on the Elijah pathway, that is 2,481.60 in size, to be sold according to state code and set a minimum sale price for the property.
Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Five-year Consolidated Plans and one-year action plans are required by the United States Department of Housing and Urban Development (HUD) for the City of Nampa to receive funding through the Community Development Block Grant (CDBG). The City’s five-year Consolidated Plan for FY2017-2021 identifies activities to be carried out from October 1, 2017 through September 30, 2021 to address priority needs in the community and serves as a guiding document for the use of the City’s CDBG funding.

This one-year Annual Action Plan addresses priority needs and outlines the use of the City’s CDBG activities to be carried out from October 1, 2019 to September 30, 2020.

Focused on CDBG activities, the Consolidated and Annual Action Plan combines the planning and application requirements for the CDBG programs. Consolidation of the submission requirements for the CDBG programs allows program planning and citizen participation to take place in a comprehensive context covering both programs.

2. Summarize the objectives and outcomes identified in the Plan

Housing Goals

1) Increase and preserve the supply of quality, permanent affordable housing for low-and moderate income households.

   - Objective 1.1: Encourage affordable rental and infill development by providing non-monetary support (fast track development approvals, a favorable regulatory environment) to organize creating affordable rental housing.

   - Objective 1.2: Enhance homeowenrship opportunities through hoeownership counseling and incentivized developers to build starter homes (flexible zoning, fast track approval, provide infrastructure and/or demolition of cavant buildings for residential use).

   - Objective 1.3: Support improvements to existing affordable multi-unit and owner occupied housing, including accessibility improvements for people with disabilities.
- **Objective 1.4:** continue housing rehabilitation program for owner occupied units.

- **Objective 1.5:** Explore a housing rehabilitation program for rental units; research model program and evaluate the feasibility of establishing a program. If feasible, pilot a program targeted to Section 8 voucher households.

2) Strengthen supports and housing options for special needs populations, prioritizing victims of domestic violence and persons with disabilities.

- **Objective 2.1** Work with surrounding communities (Meridian, Caldwell) and the faith-based community to create a small supportive housing facility for residents fleeing domestic violence.

- **Objective 2.2:** Prioritize ADA/accessibility infrastructure improvements

- **Objective 2.3:** Continue to use block grant funds to provide social services for low income and special needs residents to reduce homelessness.

3) **Reduce Homelessness**

- **Objective 3.1:** Continue to support efforts to reduce chronic homelessness.

- **Objective 3.2:** Continue to work with homeless/housing providers to respond to requests for assistance. Work in conjunction with efforts to ensure an adequate supply of shelter and transitional housing is maintained.

**Economic Opportunity Goals**

4) Work regionally to improve transportation options.

5) Improve neighborhood conditions in the city’s lowest income areas.

- **Objective 5.1:** Continue to coordinate CDBG funding with long-term City goals, such as urban revitalization efforts

- **Objective 5.2:** Continue to improve the central neighborhood and encourage more mixed-income communities.

- **Objective 5.3:** As opportunities arise, continue to conduct code enforcement programs in CDBG-eligible areas.
3. Evaluation of past performance

The City works to ensure that we select projects that support the identified needs in the Comp Plan. In the 2018 program year and performance evaluation report are not yet complete as of this Action Plan. In the 2017 program year CDBG assisted 34,581 persons and one hundred percent of the funded activities principally benefit persons with low-to moderate-incomes.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.
During 2018 a resident survey was offered online and on paper in English and Spanish – 430 residents participated along with Stakeholder in-depth interviews and an open house community meeting on April 24, 2017.

The City consistently seeks to include the input of Nampa residents in all phases and aspects of its Community Development initiatives. The effectiveness of this process is essential in delivering the proper services and programs to the residents of the City, while ensuring that the overall direction of the work of the Community Development Division is consistent with expectations of residents and is responsive to neighborhood concerns. The City encourages participation in all stages of the planning process; providing draft copies of Plans, accepts and incorporates citizen input and feedback, and holds public hearings. The City works with non profit organizations to encourage participation of the citizens they work with, including many of the low and moderate income residents who are the primary targets of our HUD funded programs. Bilingual services are available for those who request them.

The core of the Citizen Participation Plan is the Public Meeting. The City hosts Public Meetings during each phase of the funding cycle. For all Public Hearings concerning CDBG, the City runs an advertisement in the local newspaper, the Idaho Press Tribune, at least two weeks prior to the hearing. The advertisement includes information about the availability of draft and final Plans.

Public Meetings: The City staff hosted an application workshop for interested parties on May 2019. Notices were distributed to agencies that serve low and moderate income persons, numerous email notices as well as a press release. A notice was posted on the city website. Downloadable versions of the application and presentation were placed on the City website at: https://www.cityofnampa.us/CDBGApplication.

On June 3rd, 2019, a Special Council Workshop was held in which the applicants made a short presentation to City Council and CDBG staff. City staff made themselves available to the Public for input on the preparation for the PY2019 one year action plan by opening up the required 30 day public comment period on June 21, 2019. Additionally, CDBG staff will host a public open house to solicit public comment on July 09, 2019 with a public notice in the local newspaper on June 21 2019. The final Public Hearing will be held on Monday August 5, 2019 at 6:00 pm in City Council Chambers during a regularly scheduled council meeting. The public hearing will be advertised in the local newspaper, the Idaho Press Tribune 30-days prior.
5. Summary of public comments

Citizen participation opportunities for the development of the Consolidated Plan and Fair Housing Assessment included; a resident survey offered online and on paper—430 respondents; stakeholder focus groups and interviews on April 25—11 participants; an open community meeting on April 24—6 participants; and a public hearing during the 30-day draft Plan comment period.

Resident surveys were promoted through the City’s social media networks and neighborhood groups and posted on the City’s community development webpage. Paper postage-paid response surveys and promotional flyers were distributed to locations where the City’s low and moderate income residents’ and members of special needs populations live, recreate, and receive services.

The survey and community meeting were also promoted through stakeholders who work with low income and special needs populations and workforce. These organizations included social service agencies, housing providers, housing developers, employers, Chambers of Commerce, special needs organizations, and community leaders. Altogether, more than 250 stakeholders were contacted about the survey availability, focus groups and the community meeting and the following top needs were established;

Affordable rentals. There are very few rental units in Canyon County; wait lists for affordable rentals at several apartment complexes number 50+ households. As the rental market has become tighter regionally, rental costs have increased rapidly. People needing housing are typically two-worker households, often with children. Their only solution to finding housing is doubling up with other family members and friends.

Affordable starter homes. It is very difficult for new college graduates and workers earning the minimum wage to find homes to buy. Homes selling for less than $150,000 are in poor condition or are located in areas of town that are perceived as unsafe.

Mix of housing types. Alternatives to detached single family homes—townhomes, duplexes, stacked flats—are lacking in Nampa. Some new residents and seniors who are downsizing would prefer alternatives to single family detached homes.

Supportive services. Lack of mental health services and substance abuse services are critical needs.

Transportation. Lack of public transportation was identified as a major barrier to employment and skill building, especially for low income residents living in North Central Nampa.

6. Summary of comments or views not accepted and the reasons for not accepting them

Throughout the citizen participation process all members of the Nampa community were invited and encouraged to participate. No public comment was received.
7. Summary

The 2019 Action Plan focuses funding on several different community development and housing projects the City of Nampa feels will be very beneficial to the community of Nampa, especially the low and moderate income residents. The City of Nampa will continue to focus on the local target areas including assistance in the development of new affordable senior housing. The City of Nampa will commit some of its CDBG resources to the continued support of special needs populations served by the Community Family Shelter, CATCH, Meals on Wheels, and provide support to the Nampa Family Justice Center for the temporary sheltering of victims of abuse. We are also working on updating older parks in some of our lower income communities so that they are better accessible to the elder and disabled citizens. The City of Nampa continues to support programs begun in previous years including a Housing Rehabilitation Loan Program, Brush-Up Nampa, and ADA compliance public infrastructure improvements. The City of Nampa included a new program to help assist 50% LMI qualifying owner occupied households a forgivable loan to pay for sidewalk repairs.
PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

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<tr>
<th>Agency Role</th>
<th>Name</th>
<th>Department/Agency</th>
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<tbody>
<tr>
<td>Lead Agency</td>
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<td>CDBG Administrator</td>
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<td>Economic Development Department</td>
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<td>HOPWA Administrator</td>
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<td>HOME Administrator</td>
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<td>HOPWA-C Administrator</td>
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Table 1 – Responsible Agencies

Narrative

The Community Development Division of the City of Nampa, is the lead agency overseeing the implementation of the Community Development Block Grant Program. The Consolidated Planning, Annual Action, and Annual Performance Planning process actively involved other housing and community development organizations, including the Housing Authority, nonprofit providers of affordable housing, service providers to the low income and special needs populations, advocates and others. Duplication of services is limited. Social service and housing organizations do a very good job providing services to residents in need. Lack of adequate funding, rather than inefficiency in providing services, is the primary reason many residents do not receive the full extent of services they might need.

Consolidated Plan Public Contact Information

The Community Development Program Manager position is responsible for implementing the Community Development Block Grant program; Matthew Jamison, Communitite Development Program Administrator, holds the position and she can be contacted at (208) 468-5407 or jamisonm@cityofnampa.us.
AP-10 Consultation – 91.100, 91.200(b), 91.215(l)

1. Introduction

The City of Nampa recognizes that input from residents and stakeholders is vital to fully understand the City's housing and community development needs. To this end, the Consolidated Plan, Analysis of Impediments and the Annual Action Plan developed with a strong emphasis on community input. During the City's Consolidated Planning process the City conducted multiple public and stakeholder meetings to garner input to set the five year goals and objectives for the CDBG program. These goals and objectives set in 2017 are used in this Action Plan. Many of the agencies consulted during the Consolidated Planning process also participate in the public meetings held for each Action Plan development. This City hosts multiple public meetings including a formal adoption of the Application during a City Council meeting, an Application Workshop, a Council workshop to present the application, an Allocation determination at a City Council meeting, a Public Comment town hall meeting and a Public Hearing to adopt the Action Plan. All of these meetings are open to the public.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l))

The City of Nampa continues to take an active role in encouraging the coordination between public and private housing and social service agencies. A representative from the City attends the Region III Housing Coalition (Continuum of Care Region for State program) meetings as well as the Idaho Housing Policy Coordination Council. Additionally, a representative attends Nampa Community Cares group; a group of homeless and faith based service providers looking to coordinate efforts to address the needs of homeless persons. While similar to the Region III coalitions this group looks to only those in Nampa. Many of the organizations on the Nampa Community Cares group are involved in the official Continuum of Care, not all participate. The City continues to support Treasure Valley Community Resource Center's annual Information Fair, which strives to link providers, public and businesses together to meet the needs of our community. The Information Fair has grown each year and provides valuable publicity on issues affecting low income people. With some expansion to the City website, it has been a valuable resource in directing residents and providers to resources and services.

The application process and scoring for the CDBG Action Plan helps to enhance coordination between providers, as leverage and planning are areas which are scored in the evaluation of the application. It is apparent from the applications that most agencies in Nampa serving low income are working well together and are striving to improve services and reduce duplication.

Additionally, during the Program Year 2015 the City became a recipient of the Robert Wood Johnson Foundation's Invest Health initiative. This initiative brought together diverse leaders to develop new strategies for increasing and leveraging private and public investments to accelerate improvements in
neighborhoods facing the biggest barriers to better health. This initiative was developed to provide an opportunity to transform the way local leaders work together to create solution driven and diverse partnerships. These partnerships emphasize making changes in low income neighborhoods to improve resident health and well being. These changes focus on increasing access to quality jobs, affordable housing, nutritious food, and reducing crime rates and environmental hazards. The neighborhood of focus for the Invest Health initiative coincides with the HUD approved Neighborhood Revitalization Strategy Area.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Continuum of Care plan funds are administered by Idaho Housing and Finance Association with direction provided by Regional coalitions. Nampa is a part of the Region III Housing Coalition for the balance of state Continuum of Care. While the City of Nampa does not receive these funds, agencies within the City apply for these funds. The Salvation Army, CATCH Inc. and Jesse Tree all have received funds to benefit homeless and those at risk of homeless in the City. The Idaho Housing and Finance Association administer HUD Emergency Shelter and Supporting Housing Grant funds that benefit local homeless individuals and providers. Additionally, the reduction of homelessness is a strategy of the City of Nampa 5 Year Consolidated Plan. As referenced in the affordable housing section of this report, the City continues to be active in the Region III Housing Coalition. In addition to advocacy and collaboration with issues regarding affordable housing, the coalition is involved in the continuum of care, specifically supportive services and emergency and transitional housing. The City assist agencies within the community in applying for ESG funding from IHFA through support letters, application assistance and consolidated plan consistency letters as requested. Additionally, the City serves as an advocate for the agencies through communication and partnership with IHFA.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City of Nampa is not eligible as a direct recipient of other HUD funds, including HOME, ESG, HOPWA or COC. These funds come to local agencies through a grant process administered by the Idaho Housing and Finance Association (IHFA). Nampa is part of the "balance of state" Continuum of Care, covering the entire state with the exception of Boise, the only local government that receives these funds directly.

Nampa does not have its own Continuum of Care and does not directly plan the use of these funds. Close collaboration is maintained, however, with local and regional nonprofits that work in partnership with IHFA and receive Continuum of Care funding through that agency. IHFA develops its own funding
policies and procedures for operation and administration of HMIS as the direct recipient of Continuum of Care funding.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities
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<tr>
<th></th>
<th>Agency/Group/Organization</th>
<th>SALVATION ARMY</th>
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<tbody>
<tr>
<td></td>
<td>Agency/Group/Organization Type</td>
<td>Services-homeless</td>
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<td>What section of the Plan was addressed by Consultation?</td>
<td>Housing Need Assessment</td>
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<td>Homeless Needs - Chronically homeless</td>
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<td>Homeless Needs - Families with children</td>
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<td>Homelessness Needs - Veterans</td>
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<td>Homelessness Needs - Unaccompanied youth</td>
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<td>Homelessness Strategy</td>
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<td>Anti-poverty Strategy</td>
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<td>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</td>
<td>Notification of the application cycle and invitation to submit an application. Participated in the Application Workshop and Council Workshop. The Salvation Army also continues to help enhance the progress report to better collect data in regard to gap in services. For example, the number of clients that are qualified for transitional housing programs but are not able to enter the program do to lack of vacancies.</td>
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<th>Agency/Group/Organization</th>
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<td>Services-Elderly Persons</td>
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<td>Market Analysis</td>
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<td>Participated in discussions with housing developers and social service providers. E- mail, phone, data exchange for the development of relevant sections.</td>
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<td>Agency/Group/Organization</td>
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<td>Agency/Group/Organization Type</td>
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<td>Services-Victims of Domestic Violence</td>
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<td>Lead-based Paint Strategy</td>
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<td>Homeless Needs - Chronically homeless</td>
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<td>Participated in the Application Workshop and Council Workshop.</td>
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| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Homeless Needs - Chronically homeless  
Homeless Needs - Families with children  
Homelessness Needs - Veterans  
Homelessness Needs - Unaccompanied youth  
Homelessness Strategy  
Anti-poverty Strategy |
|---|---|
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Participated in discussions with housing developers and social service providers.  
E-mail, phone, data exchange for the development of relevant sections. |
| 9 | Agency/Group/Organization | Northwest Integrity Housing Co |
| Agency/Group/Organization Type | Services - Housing  
Services-homeless  
Regional organization |
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Homeless Needs - Families with children  
Homelessness Strategy  
Anti-poverty Strategy |
| Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Participated in discussions with housing developers and social service providers.  
E-mail, phone, data exchange for the development of relevant sections.  
Notification of the application cycle and invitation to submit an application.  
Participated in the Application Workshop and Council Workshop. |
| 10 | Agency/Group/Organization | Nampa Housing Authority |
| Agency/Group/Organization Type | Housing  
PHA |
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Public Housing Needs  
Homeless Needs - Families with children  
Homelessness Strategy  
Lead-based Paint Strategy |
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<tr>
<th>Agency/Group/Organization</th>
<th>Lead Locators</th>
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| Agency/Group/Organization Type | Business Leaders  
Practitioner |
| What section of the Plan was addressed by Consultation? | Housing Need Assessment  
Homelessness Strategy  
Lead-based Paint Strategy |
The City of Nampa funds housing repair/rehabilitation projects. As part of the environmental review process, all existing housing purchased with aid of CDBG funds is screened for lead paint hazards if built prior to 1978. Lead hazard reduction activities are included in all home improvement, when necessary. The City works a local business, Lead Locators, to perform risk assessments for lead and they are both lead-safe EPA certified firm and Lead Renovation, Repair and Paint certified firm. Lead Locator helps the city also use local companies are both lead-safe EPA certified firms and Lead Renovation, Repair and Paint certified firms for lead mitigation. These firms use all Lead-Safe Work Practices (LSWP), performing risk assessments, completes hazard reduction activities and clearance examinations to mitigate lead based paint in homes.

Identify any Agency Types not consulted and provide rationale for not consulting

All relevant organizations, agencies and stakeholders were invited to participate in development of Consolidated Plan, Action Plan and AI.

Unlike Idaho’s neighboring states, the State of Idaho does not administer and enforce a Lead Renovation, Repair and Painting (RRP) program. Similar EPA requirements are in place nationwide, but some states, including Oregon, Washington and Utah, operate in lieu of EPA’s program allowing for greater local oversight. These programs must certify to EPA that they are as protective as the federal program and that there is adequate enforcement. EPA’s Region 10, includes Idaho, Alaska, Oregon and Washington. There are no local EPA staff enforcing RRP in Idaho.
Other local/regional/state/federal planning efforts considered when preparing the Plan

<table>
<thead>
<tr>
<th>Name of Plan</th>
<th>Lead Organization</th>
<th>How do the goals of your Strategic Plan overlap with the goals of each plan?</th>
</tr>
</thead>
<tbody>
<tr>
<td>Continuum of Care</td>
<td>Idaho Housing and Finance Association</td>
<td>Homelessness 1) Increase access to quality facilities and services; and 2) Promote effective partnerships.</td>
</tr>
<tr>
<td>North Nampa Revitalization Strategy</td>
<td>City of Nampa</td>
<td>Improve physical connections between North Nampa and the rest of the community, create a vibrant, livable community, mitigate floodplain issues, develop a form based code to define areas of appropriate use, for, density and diversity.</td>
</tr>
<tr>
<td>University District Neighborhood Plan</td>
<td>Northwest Nazarene University and City of Nampa</td>
<td>Increase safety, instill pride of neighborhood and property, facilitate community and social interaction and encourage economic development</td>
</tr>
<tr>
<td>Old Nampa District Neighborhood Plan</td>
<td>Old Nampa Neighborhood Association</td>
<td>Land use and community development to remain in line with existing and strengthen mixed use development, urban design physical improvements with guidelines for future development, transportation shared streets and community safety and livability code enforcement and community involvement.</td>
</tr>
<tr>
<td>Central Nampa Revitalization Blueprint</td>
<td>City of Nampa</td>
<td>Adopt and commit to central Nampa vision, refine central Nampa development system, initiate strategic economic catalysts, physically enhance central Nampa, develop and implement a communication plan.</td>
</tr>
<tr>
<td>Nampa Comprehensive Plan</td>
<td>City of Nampa</td>
<td>Some of the goals from the Comprehensive plan include: 1) Develop strategies to identify historic building and districts; 2) Develop policies and programs to assist in increasing affordable housing; 3) Develop local business incentives for development of living wage jobs; 4) Create live, work and play opportunities in downtown; 5) Housing Needs study; 6) Improve pedestrian connections enhance walkability; 7) Provide bicycling routes; 8) Prepare database for social service agencies; and 9) Update Community Resource Guide.</td>
</tr>
<tr>
<td>Nampa Invest Health Initiative</td>
<td>City of Nampa</td>
<td>The goals from the Invest Health Initiative is to develop a North Nampa plan of sustainable, long term solutions to identified health challenges by addressing the social determinants of health, with focus on building environment interventions.</td>
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</table>

Table 3 – Other local/ regional/ federal planning efforts
Narrative

The City engaged affordable housing developers and service providers through focus groups and interviews during the Consolidated Plan process. Eleven organizations participated in a focus group to discuss the City’s greatest housing and community development needs.
**AP-12 Participation – 91.105, 91.200(c)**

1. **Summary of citizen participation process/Efforts made to broaden citizen participation**

   The City of Nampa uses its current 2017 - 2021 Consolidated Plan as a basis for setting goals each year. The City of Nampa recognizes that input from residents and stakeholders is vital to fully understand the City's housing and community development needs. To this end, the Consolidated Plan and Action Plan were developed with a strong emphasis on community input. Specifically:

   1. A resident survey conducted in Spanish and English with 430 residents responded.
   2. Stakeholder focus group on April 25, 2017 with 11 groups participating.
   3. Nampa staff and consultants conducted four meetings with stakeholders with 25 stakeholders participated.
   4. Consultants contact specific stakeholder for in depth interviews as well as hosting a meeting at the local women and family homeless shelter.
   5. The City conducts monthly Healthy Impact Nampa Housing and Homelessness meetings where key stakeholders can provide input on low income affordable housing needs in the city.

   Additionally, at the Consolidated Planning time all stakeholders were asked to provide their clients with access to completion of the survey, either electronically or paper copy. When draft priorities, goals and objectives were identified, the City contacted the key stakeholders of a final meeting to review the findings and draft strategies. The City conducted the required 30-day public comment period and public hearings to receive comments on the Consolidated Plan.

   The efforts associated with the consultation requirements for the 2018 Annual Action Plan include the City hosting multiple public meetings. On May 3, 2018, the City hosted an application workshop. Notices regarding the availability of funds and the date of the workshop were sent to agencies that serve low and moderate income persons. On June 03, 2019, a Special Council Workshop was held for all applicants to present their project to City Council. On June 21st, the City opened up the public comment period through a City Council Meeting on June 17th. An Open House to solicit comment was hosted by CDBG staff on July 9th. The final public hearing was held on August 5, where the plan was adopted by City Council following the 30 day comment period. (Hold for Summary of Comments).
## Citizen Participation Outreach

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Mode of Outreach</th>
<th>Target of Outreach</th>
<th>Summary of response/attendance</th>
<th>Summary of comments received</th>
<th>Summary of comments not accepted and reasons</th>
<th>URL (If applicable)</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Public Notice</td>
<td>All interested Citizens</td>
<td>March 19, Public Notice regarding the availability of funds was published in the Idaho Press Tribune for a period of 30 days.</td>
<td>No Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td>Grant Guidelines</td>
<td>Presented to City Council for approval</td>
<td>Guidelines approved by City Council at their regular Council Meeting on March 18, 2019.</td>
<td>No Comments</td>
<td></td>
<td><a href="https://www.cityofnampa.us/1258/Current-Year-CDBG-Application-Documents">https://www.cityofnampa.us/1258/Current-Year-CDBG-Application-Documents</a></td>
</tr>
<tr>
<td>3</td>
<td>Application Process Open/Close</td>
<td>Applicants</td>
<td>On March 19th, the application process was open and closed on May 01st.</td>
<td>No Comments</td>
<td></td>
<td><a href="https://www.cityofnampa.us/1258/Current-Year-CDBG-Application-Documents">https://www.cityofnampa.us/1258/Current-Year-CDBG-Application-Documents</a></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
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</tr>
<tr>
<td>4</td>
<td>Public Meeting</td>
<td>Applicants</td>
<td>On April 12th, the CDBG staff presented an application workshop. All applicants were in attendance excluding the Boys and Girls Club. The Boys and Girls Club at the time of the application workshop did intend to apply. After they expressed interest in the CDBG funding CDBG staff met with them onsite to go through the information previously made available at the workshop.</td>
<td>No Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
</tr>
<tr>
<td>------------</td>
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</tr>
<tr>
<td>5</td>
<td>Public Meeting</td>
<td>Applicants</td>
<td>On June 03rd, a Special Council Workshop was conducted for applicants to present their projects to City Council and a follow up meeting was held on June 10th for additional time for deliberation and Council Vote.</td>
<td>Questions were asked by council members for clarification.</td>
<td></td>
<td><a href="http://id-nampa.civicplus.com/AgendaCenter">http://id-nampa.civicplus.com/AgendaCenter</a></td>
</tr>
<tr>
<td>6</td>
<td>Present funding recommendations to Council</td>
<td>Applicants</td>
<td>On June 10th, funding recommendations were submitted to council by the City Community Development Department.</td>
<td>Questions were asked by council members for clarification.</td>
<td></td>
<td><a href="http://id-nampa.civicplus.com/AgendaCenter">http://id-nampa.civicplus.com/AgendaCenter</a></td>
</tr>
<tr>
<td>Sort Order</td>
<td>Mode of Outreach</td>
<td>Target of Outreach</td>
<td>Summary of response/attendance</td>
<td>Summary of comments received</td>
<td>Summary of comments not accepted and reasons</td>
<td>URL (If applicable)</td>
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<td>------------</td>
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</tr>
<tr>
<td>7</td>
<td>Publication</td>
<td>Public Notification</td>
<td>On June 21, notification of funding decisions was posted in the Idaho Press Tribune.</td>
<td>No Comments</td>
<td></td>
<td></td>
</tr>
<tr>
<td>8</td>
<td>Public Meeting</td>
<td>Public</td>
<td>On July 09th, a public meeting was scheduled for comment</td>
<td>No comments received</td>
<td></td>
<td></td>
</tr>
<tr>
<td>9</td>
<td>City Council Meeting</td>
<td>Applicants</td>
<td>On August 5th, the final action plan was submitted to Council for adoption.</td>
<td></td>
<td></td>
<td><a href="http://id-nampa.civicplus.com/AgendaCenter/City-Council-Meetings-1">http://id-nampa.civicplus.com/AgendaCenter/City-Council-Meetings-1</a></td>
</tr>
</tbody>
</table>

Table 4 – Citizen Participation Outreach
Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Table 5 (below) illustrates the CDBG resources expected for the third year of this Consolidated Plan. There is no guarantee the City will continue to receive CDBG funding in future years. The strategies listed in this plan largely address the expenditure of the annual Community Development Block Grant (CDBG) allocation of the City because the funding source is known and available, however the success of this plan is largely dependent on the efforts and resources of other private and public agencies and organizations. Other types of funding, including; Family Self Sufficiency, Section 8, and Public Housing Comprehensive Grants in order to provide additional resources. The City of Nampa receives CDBG funds directly through its annual entitlement; this is the only HUD funding that the City directs toward projects.

HUD CDBG allocations were released to the City of Nampa in the amount of $796,464.00. CDBG administration allocations are capped at 20% of the new CDBG allocation. City Staff requested $3,426.78.00 less than the maximum available for Administration due to staffing changes and reorganization. This puts the administration & planning at 19.57% of the entitlement, keeping within the 20% max. cap. The Review Committee & CDBG staff recommends Council amend the Program Year 2019 guidelines to allow 14% of the 2019 program year grant for public service projects. All options presented and allocation decisions made by the Nampa City Council will fall at or below the 14% cap totalling $111,500. As identified in the guidelines, CDBG staff recommends approving no more than 4 public service projects. In Program Year 2019, the City of Nampa will be using using the $796,464.00 in current HUD allocated funds, $40,000.00 in estimated program income, and $172,968.51 in prior year entitlement funds to guide the funding decisions made by City Council for Administration and Planning, Public Service, and Non-Public Service activities. City Council has identified 2019 Downtown Slum and Blight Activities and ADA Sidewalk and Other Infrastructure Improvements as the priority for prior year funding allocation as it becomes available. CDBG Staff have identified $172,968.51 in prior program year resources
which will be allocated to 2019 Downtown Historic District Sidewalk Improvement projects designated Slum and Blight area.
# Anticipated Resources

<table>
<thead>
<tr>
<th>Program</th>
<th>Source of Funds</th>
<th>Uses of Funds</th>
<th>Expected Amount Available Year 1</th>
<th>Expected Amount Available Remainder of ConPlan</th>
<th>Narrative Description</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>public - federal</td>
<td>Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services</td>
<td>Annual Allocation: $796,464 Program Income: $40,000 Prior Year Resources: $172,969 Total: $1,009,433</td>
<td>1,600,000</td>
<td>The City of Nampa receives entitlement grant funds as well as program income from the Home Repair Loan Program. For the 2019 Program Year we anticipate having $836,464.00 available to fund activities. The PY2019 will include $796,464 to fund admin and planning, public service, and non-public service activities. The $40,000.00 of program income from the Housing Repair Loan Program will go directly to help fund the entire HRLP budget of $140,112.54. The $172,968.51 in prior year resources as identified by CDBG staff will be allocated to 2019 Downtown Historic District Slum and Blight activities and any additional resources will be put towards ADA sidewalk and other infrastructure improvement activities City Wide.</td>
</tr>
</tbody>
</table>

Table 5 - Expected Resources – Priority Table
Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Nampa requires subrecipients to identify matching funds when applying for CDBG awards. The City has established matching requirements for subrecipient applicants. City sponsored project are not required to have match, but it is encouraged as match is part of the scoring process.

Public Service Projects a Minimum 100% MATCHING FUNDS required (match may be from cash or in the form of in-kind contributions and/or volunteer labor. The current rate for volunteer match time is $22.14 per hour. Construction/Rehabilitation Projects Minimum 100% MATCHING FUNDS required, dedicated to the specific construction project (match may be from cash or in the form of in-kind contributions and/or volunteer labor.) No operating funds will be considered as MATCHING FUNDS.

Acquisition with Construction Projects Minimum 100% MATCHING FUNDS required, dedicated to the specific acquisition/construction project (match may be from cash or in the form of in-kind contributions and/or volunteer labor.) No operating funds will be considered as MATCHING FUNDS.

Acquisition Only Projects (no construction) Minimum 50% CASH MATCH required, dedicated to the specific acquisition project. No operating funds will be considered as MATCHING FUNDS.
If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The predominately match/leverage of City projects is the value of land involved and staff time dedicated to the project. These publicly owned lands include the city owned park land for the ADA improvements and the right of way for the ADA Pedestrian Ramp Improvements. Other property include the land with the private businesses participating in the Historic Facade Improvement program.

Discussion

The City of Nampa has taken over servicing rehabilitation loans originated under a CDBG Rehabilitation Program with Nampa Neighborhood Housing Services, which operated 1998 through 2000. Currently, only one of the seven loans remains to be paid. As the loan was a deferred payment loan, it is not expected to be repaid this year.

With the establishment of the Critical Needs Repair Loan Program in Program Year 2008, there is the potential for program income to be generated each program year through monthly loan payments and loan payoffs. The current portfolio will have some loans in a repayment status and therefore we anticipate income from loan activities during the 2019 program year.
## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

<table>
<thead>
<tr>
<th>Sort Order</th>
<th>Goal Name</th>
<th>Start Year</th>
<th>End Year</th>
<th>Category</th>
<th>Geographic Area</th>
<th>Needs Addressed</th>
<th>Funding</th>
<th>Goal Outcome Indicator</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Owner Occupied Housing Rehabilitation</td>
<td>2017</td>
<td>2021</td>
<td>Affordable Housing rehabilitation</td>
<td></td>
<td>Affordable and Diverse Housing Neighborhood Revitalization Improved Accessibility</td>
<td>CDBG: $156,931</td>
<td>Homeowner Housing Rehabilitated: 24 Household Housing Unit</td>
</tr>
<tr>
<td>2</td>
<td>ADA/Accessibility Improvements</td>
<td>2017</td>
<td>2021</td>
<td>Affordable Housing Non-Homeless Special Needs</td>
<td></td>
<td>Neighborhood Revitalization Improved Accessibility</td>
<td>CDBG: $200,584</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 18495 Persons Assisted</td>
</tr>
<tr>
<td>3</td>
<td>Social Services Support: Special Needs</td>
<td>2017</td>
<td>2021</td>
<td>Affordable Housing Homeless Non-Homeless Special Needs</td>
<td></td>
<td>Expanded Supportive Social Services</td>
<td>CDBG: $223,083</td>
<td>Public service activities other than Low/Moderate Income Housing Benefit: 1885 Persons Assisted</td>
</tr>
<tr>
<td>Sort Order</td>
<td>Goal Name</td>
<td>Start Year</td>
<td>End Year</td>
<td>Category</td>
<td>Geographic Area</td>
<td>Needs Addressed</td>
<td>Funding</td>
<td>Goal Outcome Indicator</td>
</tr>
<tr>
<td>------------</td>
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<td>----------------------------------------------------------------------------------</td>
<td>--------------------------------------------------------------------------------</td>
<td>------------------</td>
<td>-------------------------------------------------------------</td>
</tr>
<tr>
<td>4</td>
<td>Reduce Homelessness</td>
<td>2017</td>
<td>2021</td>
<td>Homeless</td>
<td>NAMPA NEIGHBORHOOD REVITALIZATION STRATEGY AREA (NRSA) SLUM &amp; BLIGHTED AREA NNU NEIGHBORHOOD Old Nampa Neighborhood</td>
<td>Affordable and Diverse Housing Expanded Supportive Social Services</td>
<td>CDBG: $60,000</td>
<td>Homelessness Prevention: 128 Persons Assisted</td>
</tr>
<tr>
<td>5</td>
<td>Urban Revitalization Efforts</td>
<td>2017</td>
<td>2021</td>
<td>Non-Housing Community Development</td>
<td>SLUM &amp; BLIGHTED AREA</td>
<td>Improved Accessibility</td>
<td>CDBG: $172,969</td>
<td>Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 8845 Persons Assisted</td>
</tr>
</tbody>
</table>

**Table 6 – Goals Summary**

**Goal Descriptions**

<table>
<thead>
<tr>
<th>1</th>
<th>Goal Name</th>
<th>Owner Occupied Housing Rehabilitation</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Goal Description</td>
<td>Owner Occupied Housing Rehabilitation - The City of Nampa will operate 3 housing activities for owner occupied housing rehabilitation. The Home Repair Loan Program, Brush-Up Nampa, and a new Sidewalk Repair Program. Home Repair Loan Program - 8 Households / Brush-Up Nampa - 8 Households / Sidewalk Repair Program - 8 Households</td>
</tr>
<tr>
<td></td>
<td>Goal Name</td>
<td>Description</td>
</tr>
<tr>
<td>---</td>
<td>--------------------</td>
<td>----------------------------------------------------------------------------</td>
</tr>
<tr>
<td>2</td>
<td>ADA/Accessibility Improvements</td>
<td>The City of Nampa has awarded 3 ADA/Accessibility Improvement projects for the 2019 program year. The Orchard Ave Pedestrian Improvements - 12205 people / The Lions Park ADA Playground - 6290 / The Lions Park Shelter</td>
</tr>
<tr>
<td>3</td>
<td>Social Services Support: Special Needs</td>
<td>NFJC Sheltering, NFJC Remodel, Salvation Army Remodel, Meals on Wheels</td>
</tr>
<tr>
<td>4</td>
<td>Reduce Homelessness</td>
<td>Reduce Homelessness - CATCH Inc. and The Salvation Army operate rapid rehousing activities designed to get homeless families back into a sustainable housing environment.</td>
</tr>
<tr>
<td>5</td>
<td>Urban Revitalization Efforts</td>
<td>Downtown Historic District Slum and Blight activities. Particular focus on sidewalk improvements in our Downtown District to improve walkability and safety.</td>
</tr>
</tbody>
</table>
Projects

AP-35 Projects – 91.220(d)

Introduction

The strategies listed in this plan largely address the expenditure of the annual Community Development Block Grant (CDBG) allocation because the funding source is known and available, however the success of this plan is largely dependent on the efforts and resources of other private and public agencies and organizations, those additional resources are delineated in the project narrative. This 2019 Annual Action Plan covers approximately $796,464.00 of CDBG entitlement funds from this program year, $40,000.00 of estimated program income, and $172,968.51 in prior years entitlement funds totaling $1,009,432.51 will provide the funding for thirteen (13) projects and the Administration of the CDBG program.

The activities include:

- Administration and Planning
- Housing Rehabilitation Programs (3 separate activities - Housing Repair Loan Program, Brush Up Nampa Administration, Sidewalk Repair Program)
- Homeless Service (2 separate activities - case management at a shelter and for a rapid rehousing program - CATCH and The Salvation Army)
- Social Services (4 separate activities - meals delivery to home bound persons, sheltering for victims of domestic violence)
- ADA public infrastructure improvements (3 separate activities - improvements at neighborhood parks and sidewalks to make ADA parks and pedestrian ramp improvements in a low-income neighborhoods)
- Downtown Historic District Sidewalk Improvements - (1 activity to improve the sidewalk in the Historic Downtown District)

The actual level of funding Nampa receives from HUD is determined annually and is based upon a formula all entitlement communities are subject to, in relation to the overall annual budget of HUD. For program year 2019, Year three of the Five Year Plan, Nampa will receive $796,464.00 in CDBG funds. Because the actual level is governed by the annual budget of HUD it is impossible to project future funding levels.

Projects

<table>
<thead>
<tr>
<th>#</th>
<th>Project Name</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Administration and Planning of CDBG Grant</td>
</tr>
<tr>
<td>2</td>
<td>2019 Housing Rehabilitation Programs</td>
</tr>
</tbody>
</table>
Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

During the Consolidated Plan process for Year 2017-2021, priorities, objectives and goals are established for the next five years. These priorities are used as a base for allocation of funds for the remaining years. The CDBG application process ensures that those projects that address the priorities identified in the Consolidated Plan receive funding preference. This is accomplished through weighting of points during the scoring process; specifically, projects that address higher priorities are given a higher score. This mechanism is also used for those projects that serve the largest number of low to moderate income persons and projects serving target areas. The scores are used to make recommendations to City Council who have the final decision on allocation of awards.

The greatest single obstacle to meeting underserved needs is the limited funding available to address such needs. Through concerted efforts in recent years the City has provided coordination efforts with neighboring communities and community-based service providers within the community. These efforts are in fact creating the efficient use of existing resources to the greatest extent feasible. However, the upper limits of those resources are now being achieved. As the core funding that binds these successful strategies together, the continuation of stable and increased and accessibility to CDBG funding is critical for the Nampa community to serve these increasing needs.
AP-38 Project Summary

Project Summary Information
<table>
<thead>
<tr>
<th></th>
<th>Project Name</th>
<th>Funding</th>
<th>Description</th>
<th>Target Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Administration and Planning of CDBG Grant</td>
<td>CDBG: $155,866</td>
<td>CDBG Administration, Planning and Fair Housing Activities that are not subject to Public Service category.</td>
<td>9/30/2020</td>
</tr>
<tr>
<td></td>
<td>目标区域</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>目标支持</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>需要解决</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>资金</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>描述</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>CDBG: $155,866</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2019 Housing Rehabilitation Programs</td>
<td>CDBG: $196,930</td>
<td>Rehabilitation of households for LMI qualifying homeowners. Depending upon the exact activity may include supplies, construction and administration.</td>
<td>9/30/2020</td>
</tr>
<tr>
<td></td>
<td>目标区域</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>目标支持</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>需要解决</td>
<td></td>
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<tr>
<td></td>
<td>资金</td>
<td></td>
<td></td>
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</tr>
<tr>
<td></td>
<td>描述</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>2019 Housing Rehabilitation Programs</td>
<td>CDBG: $196,930</td>
<td>Rehabilitation of households for LMI qualifying homeowners. Depending upon the exact activity may include supplies, construction and administration.</td>
<td>9/30/2020</td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Estimated number of households to receive benefit from the housing rehabilitation programs is 24.</td>
<td></td>
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<td></td>
</tr>
<tr>
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<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>Within the City of Nampa Boundaries</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>There are four separate activities under this Project Goal: 1) Critical Repair Loan Program - Admin: provides for the administration of the program 2) Critical Repair Loan Program - Direct Benefit: provides for the direct costs associated with the loans, including the construction contract, lien filing, title search and credit checks. Funds are also used for Lead Based Paint Assessments and temporary relocation as required. 3) Brush Up Nampa - Administration: provides for the administration of the Brush Up Nampa program only. The program is a volunteer program with donated labor and supplies to paint the homes of low income seniors and/or disabled persons who are unable to afford or ability to paint their home. 4) The Sidewalk Repair Program: This program will repair or replace deteriorating and unsafe sidewalks for qualifying LMI households.</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>3</th>
<th>Project Name</th>
<th>2019 Homelessness Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Social Services Support: Special Needs Reduce Homelessness</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Affordable and Diverse Housing</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $60,000</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Rapid Re-housing program and Case Management</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2020</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Estimated number of households that will benefit from rapid rehousing activities is 40.</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td>Within the City of Nampa Boundaries</td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Provide case management and housing services to families in need.</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>4</th>
<th>Project Name</th>
<th>2019 Social Services</th>
</tr>
</thead>
<tbody>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>Social Services Support: Special Needs</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Expanded Supportive Social Services</td>
<td></td>
</tr>
<tr>
<td>-------------------------</td>
<td>----------------------------------------------------------------</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $223,083</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>Provide meals to the elderly and shut residents that are shut in their homes. Provide temporary sheltering for victims of domestic violence.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2020</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>Estimated that 470 families will benefit from the proposed activities in program year 2019</td>
<td></td>
</tr>
<tr>
<td>Location Description</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Planned Activities</td>
<td>Service Elderly</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Provide Meals to Homebound Seniors</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Service Victims - Domestic Violence Victims</td>
<td></td>
</tr>
<tr>
<td></td>
<td>• Temporary Sheltering of Victims of Domestic Violence</td>
<td></td>
</tr>
<tr>
<td>Project Name</td>
<td>2019 ADA and other Infrastructure Improvements</td>
<td></td>
</tr>
<tr>
<td>Target Area</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Goals Supported</td>
<td>ADA/Accessibility Improvements</td>
<td></td>
</tr>
<tr>
<td>Needs Addressed</td>
<td>Neighborhood Revitalization</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Improved Accessibility</td>
<td></td>
</tr>
<tr>
<td>Funding</td>
<td>CDBG: $200,584</td>
<td></td>
</tr>
<tr>
<td>Description</td>
<td>ADA improvements to public facilities such as parks, streets, and sidewalks to be ADA compliant. 2019 activities to include ADA pedestrian ramp replacement/repairs, playground equipment replacement, and covered park shelter repair or replacement.</td>
<td></td>
</tr>
<tr>
<td>Target Date</td>
<td>9/30/2020</td>
<td></td>
</tr>
<tr>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>The funded activities in 2019 for ADA and infrastructure improvements will benefit approximately 18,495 individuals based on census tract data associated with the immediate areas surrounding the funded activity.</td>
<td></td>
</tr>
</tbody>
</table>
| Location Description | Orchard Avenue Pedestrian Improvements  
- West Orchard Ave & North Horton Street / West Orchard Avenue & West Roberts Avenue  
Lions Park Playground and Shelter  
- 409 Lyons Dr Nampa, ID 83651 |
|----------------------|----------------------------------------------------------------------------------|
| Planned Activities   | ADA Pedestrian Improvements  
- Orchard Ave Pedestrian Improvements  
ADA Park Improvements  
- Lions Park Playground - Replacement with ADA Playset  
- Lion Park Shelter - Repair or Replace Old Structure |

<table>
<thead>
<tr>
<th>6</th>
<th>Project Name</th>
<th>2019 Downtown Sidewalk Improvement</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Target Area</td>
<td>SLUM &amp; BLIGHTED AREA</td>
</tr>
<tr>
<td></td>
<td>Goals Supported</td>
<td>Urban Revitalization Efforts</td>
</tr>
<tr>
<td></td>
<td>Needs Addressed</td>
<td>Improved Accessibility</td>
</tr>
<tr>
<td></td>
<td>Funding</td>
<td>CDBG: $172,968</td>
</tr>
<tr>
<td></td>
<td>Description</td>
<td>Historic Downtown Sidewalk Improvements</td>
</tr>
<tr>
<td></td>
<td>Target Date</td>
<td>9/30/2020</td>
</tr>
<tr>
<td></td>
<td>Estimate the number and type of families that will benefit from the proposed activities</td>
<td>An analysis of data for the surrounding census tracts reveals an immediate population of 8845 that will benefit from the improved accessibility for the downtown historic district sidewalk improvements.</td>
</tr>
<tr>
<td></td>
<td>Location Description</td>
<td>Sidewalk repairs located in our Historic Downtown District</td>
</tr>
<tr>
<td></td>
<td>Planned Activities</td>
<td>Sidewalk repair activities.</td>
</tr>
</tbody>
</table>
AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Activities serve all Nampa City residents, not just households in a particular census tract or neighborhood. Projects supported with CDBG funds are within the City of Nampa limits. The basis for allocating investments are not specifically geographically delineated within the municipal boundaries. Funding is determined upon meeting national objectives, qualifying eligible activities, and a competitive application process. While the City does not specifically allocate funding geographically it does prioritize projects addressing needs in target areas. Additionally proposed housing projects are reviewed for neighborhood site standards including low income and racial concentrations, access to transportation, services, and environmental concerns.

The Community Development Division issues an annual Request for Application (RFA). All eligible proposals submitted are considered for funding within the context of the broad goals and objectives established in the Strategic Plan. Funding recommendations under 2019 Action Plan were made in response to the RFA process that is largely driven by the capacity of service providers and developers that make up the delivery system in Nampa. Consideration was given to the overall readiness of the project, efficiency of the program, populations identified to be served and the degree to which the project or program addressed the priorities and objectives defined in the Strategic Plan. City Council is provided the funding recommendations from the review committee and makes the final allocation decision.

Geographic Distribution

<table>
<thead>
<tr>
<th>Target Area</th>
<th>Percentage of Funds</th>
</tr>
</thead>
<tbody>
<tr>
<td>NAMPA NEIGHBORHOOD REVITALIZATION STRATEGY AREA (NRSA)</td>
<td></td>
</tr>
<tr>
<td>SLUM &amp; BLIGHTED AREA</td>
<td>17</td>
</tr>
<tr>
<td>NNU NEIGHBORHOOD</td>
<td></td>
</tr>
<tr>
<td>Old Nampa Neighborhood</td>
<td></td>
</tr>
</tbody>
</table>

Table 8- Geographic Distribution

Rationale for the priorities for allocating investments geographically

During the Consolidated Planning process the target areas were presented at the stakeholder meetings to generate discussion of these areas and if they should remain the same. While three of the target areas were identified to remain the same, the Old Nampa area was identified to expand slightly to include an area outside of the neighborhood historic district. During the competitive scoring process, points are allocated based upon some project type prioritization. These prioritizations include benefiting residents in one of the before mentioned areas with public service and non-public service activities. By providing prioritization points to these areas, potential applicants are made aware of the priority of use.
and project location for CDBG funding. While the weighting of the points does give an advantage to projects that address a target area, it does not preclude projects that address residents in non-target areas. The City of Nampa is interested in funding activities City-wide that will address the priorities and goals identified in the Five Year Consolidated Plan.

**Discussion**

All of the projects for PY2019 help LMI qualifying households/individuals in the City of Nampa, thus helping people who are living within the targeted geographic areas. A benefit to these target areas is the coordinated focus and leveraging of resources that can occur when multiple organizations, individuals, and services can be synchronized to provide a tight pattern of multiple opportunities for enhancement of a relatively small geographical area.

Housing Repair Program; City Wide program that will addresses housing needs. Funding is available to any LMI qualifying household within the City of Nampa boundaries.

Brush Up Nampa Admin; City Wide program that will addresses housing needs. Funding is available to any LMI qualifying senior citizen or physically handicapped household within the City of Nampa boundaries.

Downtown Sidewalk Repair; located within the Downtown Slum & Blight district.
Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The availability of decent, safe and sanitary affordable housing is one of the pressing needs in Nampa. With a number of older housing stock the community has a need for home repairs to maintain affordable housing and to revitalize neighborhoods. During this program year the City has on going two new housing developments from prior years. The project is expected to be completed and ready for occupancy in PY2020. While there are direct ways to address affordable housing, the indirect way is to ensure people are able to stay in their homes as a result of services provided. The City of Nampa provides for direct affordable housing primarily through the Housing Rehabilitation Programs as well as partnering with a rapid rehousing program. Indirect methods include providing for case management services to help stabilize homeless persons and providing meals for homebound seniors.

In terms of housing rehabilitation, Nampa faces a challenge with many of the homes in LMI neighborhoods. They are older and often with failing infrastructure or roofs. As a result, the City of Nampa developed the Housing Repair Loan Program. The City continues with its outreach plan for the program including the distribution of brochures, city staff and contractor referrals. This program is not targeted to general rehabilitation efforts, it is targeted for repairs that impact the health and safety of the resident of the home. The types of repairs include sewer line improvements, roof replacement, and furnace replacement as well as ADA modifications, electrical repairs, and water heaters. The second program is a volunteer home painting program in which CDBG pays for staff to administer the program. These two programs will benefit 24 owner occupied households. The third program is the Sidewalk Repair Program which will provide funding to repair or replace deteriorating or missing sidewalks for LMI qualifying owner occupied households to improve mobility throughout our older neighborhoods and improve safety for our LMI households.

The City of Nampa, in partnership with the sub-recipient estimates the number of households to be supported for homelessness/rapid rehousing to be 40. The two organizations that will conduct the rapid rehousing programs are The Salvation Army and Charitable Assistance to Community’s Homeless (CATCH).

<table>
<thead>
<tr>
<th>One Year Goals for the Number of Households to be Supported</th>
</tr>
</thead>
<tbody>
<tr>
<td>Homeless</td>
</tr>
<tr>
<td>Non-Homeless</td>
</tr>
<tr>
<td>Special-Needs</td>
</tr>
<tr>
<td>Total</td>
</tr>
</tbody>
</table>

Table 5 - One Year Goals for Affordable Housing by Support Requirement
One Year Goals for the Number of Households Supported Through

<table>
<thead>
<tr>
<th>Support Type</th>
<th>Goal</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rental Assistance</td>
<td>40</td>
</tr>
<tr>
<td>The Production of New Units</td>
<td>0</td>
</tr>
<tr>
<td>Rehab of Existing Units</td>
<td>24</td>
</tr>
<tr>
<td>Acquisition of Existing Units</td>
<td>0</td>
</tr>
<tr>
<td>Total</td>
<td>64</td>
</tr>
</tbody>
</table>

Table 6 - One Year Goals for Affordable Housing by Support Type

Discussion

Families receiving public housing assistance who want to become economically self sufficient can voluntarily enroll in the Families Self Sufficiency (FSS) programs and begin to work on a plan. As the goals of the family are accomplished and they start to pay more towards their rent, a comparable amount to their rent increase is deposited in an escrow/savings account for them. The money going into the account comes from the Housing Authority (not the family). This is the money that would be used for their rental subsidy if they were not able to pay more on their own. When the family successfully completes their goals/contract, they will receive the money in the escrow account to use toward eligible uses. Most used these funds to provide a down payment on a home and pay off debt. Both Housing Authorities administer FSS programs. Southwest Idaho Cooperative Housing Authority (SICHA) administers the Housing Choice Voucher Option Program for disabled families participating in their FSS program in order to convert their section 8 rental subsidy into a mortgage subsidy.
AP-60 Public Housing – 91.220(h)

Introduction

The City of Nampa is unique in that it has two separate public housing authorities working within the community. The Nampa Housing Authority owns and operates rental housing for low income residents in Nampa. The Nampa Housing Authority does not administer rental assistance vouchers. Nampa residents receiving rental assistance through the Federal Section 8 program are assisted by SICHA, which has an office in nearby Middleton. Additionally, SICHA owns and operates rental housing for low income residents, none of which are located in Nampa.

Actions planned during the next year to address the needs to public housing

Nampa Housing Authority submits a five year plan and Annual Capital Fund Statements to HUD outlying the physical and management improvements for the public housing units. The City of Nampa assists with the Environmental Reviews necessary for capital improvements.

The City of Nampa continues to research model rental housing improvement loan programs. The City’s current program is targeted to homeowners only. With the requirements attached to a rental program in which the landlord ensures rentals are prioritized to low income households, the number of affordable units that could become available will in turn decrease the burden upon public housing. Additionally, the number of rentals made ADA accessible will again decrease the burden upon public housing by offering an increase variety of housing choice.

SICHA reports that it is becoming more difficult for residents to find rental housing once they have a voucher.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Nampa Housing Authority and Southwestern Idaho Cooperative Housing Authority both offer the Family Self Sufficiency (FSS) program. Both maintain the philosophy that residents should "move in, move up, move out." The escrow funds raised through the program allow participants to use them toward homeownership.

Section 8 rental assistance is managed by Southwestern Idaho Cooperative Housing Authority (SICHA) and the city has continued to fund the Housing Choice Voucher Option (HCVHO) Program this Agency provides to convert some of the rental vouchers into homeownership. The Nampa Housing Authority has collaborated with members of the financial community including, the Finally Home Program, Translation Title & Escrow, Academy Mortgage and the Idaho Credit Union League to provide
opportunities for home ownership to residents.

Benefits of homeownership for families include equity investment, tax advantages, stable housing costs along with a greater choice of neighborhoods, the pride of ownership and improved accessibility accommodation. The purpose of the HCVHO program is to promote and support homeownership for qualified families through one one time assistance grants. The HCVHO is a SICHA program that allows a qualified person or family, who is receiving Section 8 rental assistance to use their Voucher towards the purchase of a home. For many of these families, the mortgage qualification process eliminates their chances at homeownership due to their fixed and low incomes. By allowing a family to use their housing assistance payment as income, the family has a greater chance of qualifying for a mortgage loan. While not currently using CDBG, in prior years they were used as a one time assistance grant for qualifying disabled, elderly and low income families to enable homeownership for five or more families.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable.

Discussion

The City works in conjunction with Nampa Housing Authority, a quasi municipal organization, through a cooperative agreement that designates the Housing Authority to establish public housing within the City. The Mayor appoints the board members of the Authority of which one member is a resident.

Nampa Housing Authority owns and manages 142 public housing units. Twenty of the units are elderly, and 9 of the 142 units (6.3 percent) are accessible to persons with disabilities. The Nampa Housing Authority partners with local service providers to persons with disabilities to ensure that residents who need accessible housing are aware of the accessible units at the Nampa Housing Authority.

Public housing units (also known as project based assisted units) are also for very low income or fixed income households, who must qualify based on their income. Once qualified, households are placed on the waiting list. To apply for a public housing unit the household must contact the apartment manager to complete and submit an application. The wait list for Housing Authority family units varies between 6 and 12 months. The wait list for 1 bedroom elderly units is longer, and varies between 1 and 3 years. The average stay by residents is five years, although elderly and disabled residents stay much longer, sometimes until they move into a nursing facility. Potential tenants can reject a unit three times before being removed from the wait list.

The Southwestern Idaho Cooperative Housing Authority administers the Section 8 voucher program for Canyon County, and maintains an office in Middleton. The Section 8 voucher program is for very low or fixed income households.
AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The City is not eligible as a recipient of other HUD funds as a direct recipient. Idaho Housing and Finance Association (IHFA) administers of the Balance of State CoC, ESG, and HOPWA programs; Idaho’s Homeless Management Information System; HOME and Low Income Housing Tax Credit allocations.

IHFA has divided the state in to regional coalitions to provide input regarding the CoC; of which Nampa is part of the Region III Housing Coalition. While the City does not receive these funds, agencies within the City apply for these funds.

IHFA administers HUD Emergency Shelter and Supporting Housing Grant funds that benefit local homeless individuals and providers. However, reduction of homelessness is a strategy of the City of Nampa 5 Year Consolidated Plan for Nampa.

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Nampa is within the Idaho Balance of State Continuum of Care (CoC) administered by Idaho Housing and Finance Association (IHFA). The CoC is divided into 7 regions of which Nampa is in Region 3. The City continues to participate in the Region 3 Housing Coalition. The Coalition, as part of the continuum of care, is involved in advocacy and collaboration with issues regarding affordable housing, specifically supportive services and emergency and transitional housing.

With direction from IHFA, the Region 3 Housing Coalition oversees the region’s point in time count. The City helps were it can, especially through the various departments with staff in the field to help identify locations of unsheltered persons. Questions focus on the extent of homelessness (including length and environment), factors contributing to homelessness, factors limiting one’s ability to exit homelessness, and basic demographics. The data collected offers Idaho insight into the efforts that should be made in combating and ending homelessness. Homeless specific programs can gain an understanding of service and housing needs based on the past and current barriers which contribute to each individual’s or family’s situation. Each shelter and homeless provider is encouraged to continually implement their own marketing strategies to ensure outreach efforts are targeted to those in need of the services offered, and are easily accessible.

The City continues collaboration efforts with the City of Boise in planning efforts regarding homelessness. The CD Program Manager participates in the Ada County/City of Boise Continuum of Care Team to address Homelessness as Nampa and Boise are the major communities with homeless services and many clients in Nampa are the same clients in Boise. With this partnership, it is the hope that planning efforts can be more coordinated and broad spectrum to meet the needs of the homeless in the
Treasure Valley.

The City also participates in the Nampa Caring Community Team, a local faith based coalition of Nampa community members who care about the wellbeing of the people of Nampa addressing the needs of homeless and near homeless persons. This group spend one hour each month networking, sharing joys and concerns, and spreading the word about resources of various agencies and organizations offered to other professionals and to the people serves. Some participants in this group also participate in the Balance of State CoC Region III Housing Coalition administered through IHFA. Some members of the Nampa Caring Community Team are faith based and do integrate faith into their services they are not recipients of federal funds. However, they partner on a regular basis with those organizations that are recipients of federal funding to provide services to homeless persons.

Addressing the emergency shelter and transitional housing needs of homeless persons

IHFA, as the administrator of the Balance of State Continuum of Care, has created a committee that is working through Coordinated Entry System models and assessment tools within Idaho. This system will assess the vulnerability, needs, and extent of barriers of those experiencing homelessness. Using an objective assessment of each individual or family, will allow IHFA to assess which housing component and service types that Idaho is in most need of ‘Right sizing,” or re aligning resources with the population need, can then occur.

Over the years the City has allocated CDBG funding for the construction and operations of emergency shelter and transitional housing agencies. There are three emergency shelters offering 221 beds in Nampa. The largest emergency shelter provider in the Treasure Valley, with 165 beds in Nampa, does not participate within the CoC management and reporting process. However they do participate in the Region 3 Housing Coalition activities and meetings. The Boise Rescue Mission’s Lighthouse, opened a new facility in 2014, with the ability to house up to 105 men. They have a 12 apartment transitional housing unit which accepts women and children as well as men. The transitional units are available for persons that are currently involved in the drug and alcohol rehabilitation program offered by the Mission. They also operate the Valley Women and Children’s Shelter for homeless women and women with children offering 60 beds.

In 2002, the construction of the Community Family Shelter was completed and began permanent operation. The 56 bed facility, can house 12 to 13 families and 4 to 8 single women. The CFS offers a comprehensive program that includes a day resource center for all homeless and at risk of homeless persons, the Jobs Program, social skills classes, and case management. The program provides emergency shelter and supportive services to homeless families and single women, with self sufficiency and permanent housing as the final objectives. In 2013 the facility was paid in full and ownership was transferred to the Nampa Salvation Army from the Nampa Shelter Foundation. The City Council has continued its commitment to the shelter by providing operating costs since opening. With the shift at the national level in CoC funding priority away from traditional Transitional Housing and the loss of the
operating funds, funds have been transferred to a focus on rapid rehousing efforts in the City.

During this program year the City is assisting the Salvation Army with funds for case management to all homeless persons, including the chronic homeless. The City also addresses the needs of homeless persons by recognizing the benefit and success of rapid rehousing programs. Although this is a form of permanent housing, it is time restricted and can be used as a more efficient alternative to transitional housing. As such the City is also assisting with case management for participants in the CATCH program; a rapid rehousing program for families. Intensive case management takes referrals of families from the shelters and the CAP agency, WICAP, and houses the families and works with them toward self sufficiency.

**Helping homeless persons** (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

In the absence of appropriate and effective intervention efforts and resources, many families and individuals will become homeless as life changes, such as loss of employment, lack of affordable housing, loss of support networks, exit from an institution or facility, and other severe circumstances present themselves. For those that experience these misfortunes, recovery can be extremely difficult when disability, controlled substance or alcohol dependency, or other extreme conditions exist. In some cases long term and ongoing permanent housing is the most appropriate housing solution. However, IHFA, the Balance of State COC, and regional housing coalitions identify the need for services that focus on reducing shelter stays and diverting individuals and families away from homelessness altogether.

During this program year the City is assisting the Salvation Army with funds for case management to all homeless persons, including the chronic homeless. The City also addresses the needs of homeless persons by recognizing the benefit and success of rapid rehousing programs. Although this is a form of permanent housing, it is time restricted and can be used as a more efficient alternative to transitional housing. As such the City is also assisting with case management for participants in the CATCH program; a rapid rehousing program for families. Intensive case management takes referrals of families from the shelters and the CAP agency, WICAP, and houses the families and works with them toward self sufficiency.

Additional Homeless prevention activities in the Nampa area include FEMA rental and utility assistance programs, Nampa Care’s Program (water utility assistance program), referral to housing programs through Treasure Valley Referral and Resource Center, food pantry programs, and case management services provided through a variety of agencies including Terry Reilly Health Services, the Community
Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

IHFA, as the administrator of the Balance of State Continuum of Care, has created a committee that is working through Coordinated Entry System models and assessment tools within Idaho. This system will assess the vulnerability, needs, and extent of barriers of those experiencing homelessness. Using an objective assessment of each individual or family, will allow IHFA to assess which housing component and service types that Idaho is in most need of 'Right sizing,” or re aligning resources with the population need, can then occur.

The Region 3 Housing Coalition and the Nampa Community Cares Group take active roles in addressing the needs of homeless persons and those at risk of homeless. Members of these two groups coordinate efforts and refer to the most appropriate provider to serve the needs of the individual person and/or family. The City of Nampa does not directly participate in the discharge planning or protocol for persons leaving publicly funded institutions or healthcare systems or receiving assistance from public and private agencies. Rather, City staff works to connect these agencies with services in the community to help with their independent discharge planning.

Homeless prevention activities in the Nampa area include FEMA rental and utility assistance programs, Nampa Care’s Program (water utility assistance program), referral to housing programs through Treasure Valley Referral and Resource Center, food pantry programs, and case management services provided through a variety of agencies including Terry Reilly Health Services, the Community Family Shelter, Advocates Against Family Violence, Jesse Tree and Valley Women and Children Center.

The City also addresses the needs of homeless persons by recognizing the benefit and success of rapid re housing programs. Although this is a form of permanent housing, it is time restricted and can be used as a more efficient alternative to transitional housing. As such the City is also assisting with case management for participants in the CATCH program; a rapid rehousing program for families. Intensive case management takes referrals of families from the shelters and the CAP agency, WICAP, and houses the families and works with them toward self sufficiency.

Discussion

IHFA has received approximately $2,630,694.00 in Continuum of Care grants from the U.S. Department of Housing and Urban Development (HUD) that will provide permanent and transitional housing for
homeless people across Idaho. IHFA’s administration of the Balance of State Continuum of Care, ESG, and HOPWA programs; Idaho’s Homeless Management Information System; HOME and Low Income Housing Tax Credit allocations; and a large portion of the total Section 8 Housing Choice Vouchers available in the state.

During the 2019 Continuum of Care Program, IHFA awarded funds to the following programs in Canyon
County:

Low-Income Housing Tax Credit Allocations for Canyon County

Vineyard at Sycamore Place (Elderly) $64,340

Van Engelen Apartments (Senior) $300,310

Vineyard Suites on the Blvd (Senior) $795,000

Mercy Creek (Senior) $825,693

HOME Awards for Canyon County

$983,638, resulting in 18 completed units

COC Awards for Canyon County

Nearly Home - $106,194

Arbor Cove - $134,196

ESG Awards for Canyon County

Advocates Against Family Violence - $68,047

CATCH Canyon County - $66,924

Jesse Tree of Idaho, Canyon County - $51,550

Salvation Army Nampa, Community Family Winter Shelter - $17,500

HOPWA Awards for programs serving Canyon County

ALPHA - $135,513 (3 year award)

BCACHA - $65,427 (3 year award)
AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

A fair housing assessment was completed for the 5 year Consolidated Plan. This document is appended to the eCon Plan and, in addition to examining disproportionate housing needs and disparities in access to opportunity, analyzes public and private barriers to housing choice in Nampa. Stakeholders were also interviewed about housing barriers.

The fair housing analysis did not identify barriers to affordable housing created related to land use and zoning. Instead, the analysis found that barriers are due to low incomes of residents seeking housing, rising housing costs, and disparities in neighborhood conditions.

Creation and preservation of quality housing affordable to low and moderate income households.

Supportive service provision for special needs residents and residents experiencing homelessness.

Observation 1: Limited public transit may create barriers to housing choice for low income households, including those with disabilities.

Action Step 1: The City should continue to work on improving public transit systems to ensure that persons with disabilities, including seniors, have available and can adequately access public transit (including accessing transit stops if they are wheelchair bound or sight impaired). Specifically work with Valley Ride Transit to ensure that quality Americans with Disabilities Act (ADA) Para transit services are provided to persons who cannot utilize available fixed route accessible bus services.

Observation 2: Limited housing opportunities for low income and Hispanic residents.

Action 2: The City should continue, and, as funds allow, increase, its fair housing education and outreach efforts. The City should target at least one workshop each year to landlords and real estate agents and others to residents most vulnerable to fair housing discrimination. The City should also consider conducting resident fair housing information sessions in locations frequented by low income individuals e.g., homeless shelters, safe houses for youth, independent living centers. The training should be tailored for each group. Finally, if fair housing testing is done in Nampa in the future it should include testing of steering by real estate professionals.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The program and activities to reduce barriers to affordable housing and fair housing choice during this
program year are listed below:

Continue operations of the City's Housing Improvement Loan Program to provide owner occupied home owners low interest loans for improvements.

Conduct affirmative marketing of the City's Housing Improvement Loan Program through continued participation in the Region 3 Housing Coalition, Hispanic Realtor Association, Idaho Fair Housing Forum, and the Idaho Housing Policy Council. Additionally, continue to distribute brochures and connect with new contractors and agencies.

Update on line Community Resource Guide as appropriate.

Assist with planning and if requested host Fair Housing Training conducted by HUD, Idaho Legal Aid and/or Intermountain Fair Housing Council; work with HUD Boise Field Office to coordinate event.

Coordinate efforts with neighboring CDBG entitlement cities to host a Landlord Training event.

Provide space to Fair Housing training events at City locations when requested and able.

Continue to collaborate with neighboring entitlement communities, City of Boise, City of Meridian and City of Caldwell in Fair Housing Education campaign.

Continue efforts with Idaho Fair Housing Forum to educate the public and housing industry personnel.

Continue to disseminate information about www.housingidaho.com, a free rental housing search engine and the availability of its free housing hotline that serves as a clearinghouse of questions involving housing in Idaho.

Continue to research model affordable housing development incentive programs.

Discussion:

The greatest barrier to providing affordable housing is insufficient financial resources. This can occur because of lack of employment and/or training, credit issues, and lack of funds to cover down payment assistance and closing costs or rental unit security deposits. The physical condition of housing stock also presents a barrier to safe, decent and affordable housing. For instance, orangeburg (tar and paper) sewer lines are more likely present in older homes which are also the most affordable, significant health concerns may exist. The Housing Improvement Loan Program can and has been used to address the health and safety concerns in existing housing. Also these funds can be used to make homes more accessible to those with disabilities.

Lack of awareness of fair housing issues on the part of consumers and/or discriminatory practices within
the housing industry could be considered another barrier to affordable housing. As part of the consolidated planning process, an updated Analysis of Impediments to Fair Housing Choice was completed. The City continues to partner to provide opportunities for education of not only those within the housing industry but the general public. Such opportunities have included the Treasure Valley Fair Housing Campaign with the Cities of Boise and Meridian through billboards, radio and TV spots, bus benches, bus signage, information booths at community events and training events for housing industry staff.
AP-85 Other Actions – 91.220(k)

Introduction:

In addition to efforts described to this point, the City of Nampa continues to remain involved in a number of efforts to address the needs of the underserved and promote efforts to coordinate the many components related to housing, suitable living environments, and promoting economic opportunity for low income persons.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting underserved needs is the lack of identified and available resources. To overcome this obstacle, the City will continue to actively pursue creative partnerships, both financially and in structuring projects to leverage what funds are available. The recent Invest Health Initiative, funded through the Robert Wood Johnson Foundation, will provide a platform for private-public partnerships in North Nampa, particularly to address health care needs. The City aims to provide better access to healthy food (the neighborhood lacks a grocery store), recreational activities, and improve access to public transit.

The City will continue to seek ways to expand the means by which those whose needs are underserved are informed about the financial and informational resources available to them in Nampa, specifically the programs funded through the CDBG program.

Actions planned to foster and maintain affordable housing

The City of Nampa continues proactive efforts to maintain the condition and quality of naturally occurring affordable housing through its successful home repair program. This is complemented by investments in older neighborhoods, through the Brush Up Nampa program and relationship-building with code enforcement officers. For example, rather than approach condition concerns in a punitive way, City code enforcement take a “knock and talk” approach and work with people when they need assistance. Twice a year, the City provides dumpsters in older neighborhoods to facilitate neighborhood and property maintenance; volunteers provide additional support.

Actions planned to reduce lead-based paint hazards

Since the U. S. Department of Housing and Urban Development issued a new regulation to protect young children from lead-based paint hazards, the City of Nampa has been taking steps to insure its regulations are in compliance, which includes revising program procedures and documents to implement additional steps for providing notification, identifying lead hazards and performing lead hazard reduction, using safe work practices and achieving clearance. The City has lacked the capacity of risk assessors and workers so there is an ongoing need for training. To address the need for qualified workers, the City will continue to work with the City of Boise and IHFA to host trainings for contractors.
The City of Nampa, the Nampa Public Housing Authority, Southwestern Idaho Cooperative Housing Authority, and area partners all provide information on lead-based paint hazards, precautions and symptoms to all homeowners, renters, and landlords involved in housing services and rehabilitation. All rehabilitation projects follow the regulations. As training become available, the City provides notification to these entities to continue to obtain training for contractors and program staff on lead hazard evaluation and reduction.

The City of Nampa funds housing repair/rehabilitation projects. City staff has also attended HUD sponsored lead-based paint training to become more familiar with the requirements and their implementation. As part of the environmental review process, all existing housing purchased with aid of CDBG funds is screened for lead paint hazards if built prior to 1978.

**Actions planned to reduce the number of poverty-level families**

The City’s anti-poverty plan has three primary components: 1) Support activities that increase the number of jobs in Nampa, especially for low- to moderate-income residents; 2) Ensure that a wide variety of housing opportunities are available; and 3) Provide supportive services to residents in poverty. These all support the City’s anti-poverty goal of helping residents and families achieve self-sufficiency.

For those residents who are unable to work (low-income frail elderly, persons with disabilities), the City’s public housing and Section 8 voucher providers are vital for those households to avoid homelessness.

A further strategy to reduce the number of poverty level families includes efforts to diversify Nampa’s economy, increasing family wage jobs and expanding the local job base. A major effort in this regard is the development of the College of Western Idaho (CWI). Establishment of a school that specializes in trade- and skill-based education will give residents a local and affordable option for enhancing their skills and job readiness.

**Actions planned to develop institutional structure**

As in past program years, the City of Nampa plans to carry out its annual Action Plans through a collaborative effort with other public entities, for-profits, non-profits, social services providers, health care agencies, and the private sector.

The strengths of the current CDBG program design and delivery allows for communication and coordination with many individuals, public and private groups throughout the City. The City believes the current institutional structure to be a competent and capable mechanism to administer CDBG programs throughout the community. Should gaps in service be identified, the City will work to remedy those shortcomings in an effort to insure smooth operations within both the administration and service.
delivery components of programs.

The City participates in a variety of local, regional, and state planning organizations to encouraging collaboration and cohesiveness in program design and implementation. These efforts include the Region 3 Housing Coalition, the Southwestern Idaho Cooperative Housing Coalition Family Self Sufficiency Advisory Board, the State Fair Housing Forum, the State Housing Policy Coordination Council, the Boise/Ada County Continuum of Care, Northwest Association of Community Development Managers, as well as collaboration with nearby entitlement communities.

The City’s Community Development Division is responsible for the development and monitoring of the Plan, the Annual Action Plan, the year-end CAPER report, IDIS reporting process and sub-recipient compliance monitoring. They will conduct Citizen Participation and Fair Housing outreach and implementation activities. The Community Development priorities will be orchestrated through the Economic / Community Development, Engineering, Building, Public Works, Parks, and Public Safety Departments.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Nampa continues to take an active role in encouraging the coordination between public and private housing and social service agencies. As discussed above, the new Invest Health Initiative will be a catalyst to public-private partnerships in North Nampa, as part of the effort to improve economic outcomes for residents in this neighborhood.

The application process and scoring for the CDBG Action Plan also helps to enhance coordination between providers, as leverage and planning are areas which are scored in the evaluation of the application. It is apparent from comments received at the CDBG public hearing that most agencies in Nampa serving low income are working well together and are striving to improve services and reduce duplication. Private businesses are also involved whenever appropriate. The business community in Nampa is very active both in donations and volunteer support for activities designed to build our community and serve those most in need.

The City will also continue landlord training programs, which occur every two years, and are very well attended (100-150 participants).

**Discussion:**

**Neighborhood Revitalization Strategy Area (NRSA):** In April of 1998, HUD approved the Neighborhood Revitalization Strategy Area (NRSA) for the City of Nampa. This approved area is concentrated in "North Nampa" and encompasses the Census Tracts 20401 4, 20401 1, 20200 1, 20200 2, 20200 3 as defined by the 2010 Census. In 2009 a new North Nampa Master Plan was completed reestablishing the NRSA with...
new benchmarks and associated recommended activities. The new area is slightly smaller than the original as to more closely follow natural barriers. As CDBG funds come from the federal government, the City is limited in the use of the funds in areas affected by floodplains. As the NRSA is a coordinated focus and leveraging of resources that can occur when multiple organizations, individuals, and services can be synchronized to provide a tight pattern of multiple opportunities for enhancement of a relatively small geographical area.

During the PY2015 the City became a recipient of the Robert Wood Johnson Foundation's Invest Health initiative. This initiative brings together diverse leaders to develop new strategies for increasing and leveraging private and public investments to accelerate improvements in neighborhoods facing the biggest barriers to better health. This initiative was developed to provide an opportunity to transform the way local leaders work together to create solution driven and diverse partnerships. These partnerships will emphasize making changes in low income neighborhoods to improve resident health and well being. These changes can focus on increasing access to quality jobs, affordable housing, and nutritious food, and reducing crime rates and environmental hazards. The neighborhood of focus for the Invest Health initiative coincides with the HUD approved Neighborhood Revitalization Strategy Area.

The goals from the Invest Health Initiative is to develop a North Nampa plan of sustainable, long term solutions to identified health challenges by addressing the social determinants of health, with particular focus on building environment interventions. As part of the Invest Health Initiative a Food Access sub-committee was formed to help address the lack of food options for residents in and around the NRSA. In 2018, the Food Access Committee in partnership with the Treaser Valley Leadership Academy, the Idaho Food Bank, and WICAP have implemented "The Traveling Food Table" to help address food shortages in our NRSA by offering free food box distributions in targeted locations within the NRSA.
Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Nampa expects to generate and deposit approximately $40,000.00 into its CDBG fund accounts during the program year from a loan payments from rehabilitated owner occupied units and payoffs from the same program.

No float funded activities are included in this Action Plan, nor have there been any in past program years.

The City has never received proceeds from Section 108 loan guaranteed nor has it received surplus funds from any federal urban renewal settlements.

Community Development Block Grant Program (CDBG)
Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed 0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan. 0
3. The amount of surplus funds from urban renewal settlements 0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan 0
5. The amount of income from float-funded activities 0
Total Program Income: 0

Other CDBG Requirements

1. The amount of urgent need activities 0

2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan. 90.00%

Annual Action Plan
2019
With the exception of administrative costs and Downtown Historic Facades, all remaining CDBG programs are designed to assist residents that earn annual incomes equal to or less than 80 percent of the area median income for the Metropolitan Statistical Area. The City is using prior program years resources to be allocated to 2019 Downtown Slum and Blight activities.

Program income is spent prior to any new entitlement money being requested.
To: Mayor Kling and City Council Members  
From: Matt Jamison  
CC: Beth Ineck; Robyn Sellers  
Date: 8/05/2019  
Re: 2019 CDBG Action Plan

At the June 10, 2019 Special Council meeting the Community Development Block Grant funding recommendations were made for the full amount of Nampa’s 2019 CDBG grant allocation totaling $796,464.00. As of July 15th, the CDBG staff have identified an additional $172,968.51 of entitlement funds available for a combined total of $969,432.51 in entitlement funds available to allocate to 2019 program year activities. The following represents the dollar amount and associated program years where the $172,968.51 entitlement funds will come from.

<table>
<thead>
<tr>
<th>Program Years</th>
<th>Funding Available</th>
</tr>
</thead>
<tbody>
<tr>
<td>2014</td>
<td>$ 49,401.97</td>
</tr>
<tr>
<td>2015</td>
<td>$ 5,841.16</td>
</tr>
<tr>
<td>2016</td>
<td>$ 6,790.25</td>
</tr>
<tr>
<td>2017</td>
<td>$ 49,125.13</td>
</tr>
<tr>
<td>2018</td>
<td>$ 61,810.00</td>
</tr>
<tr>
<td><strong>Total Amount to Allocate</strong></td>
<td><strong>$ 172,968.51</strong></td>
</tr>
</tbody>
</table>

At the June 10th, meeting CDBG Staff had forecasted approximately $100,000.00 in prior year funds that needed to be allocated and asked Council to identify activities those funds should be allocated to. Council’s recommendation was to fund up to $40,000 to Lions Park Shelter and up to $60,000.00 to the Sidewalk Repair Program. Upon review of the prior year funding staff identified $172,968.51 available to reallocate. CDBG staff recommends that Council amends the June 10th recommendation to reallocate $172,968.51 of prior years’ funding as detailed above to Program Year 2019 Downtown Slum and Blight Projects.

Staff is working on identifying a suitable sidewalk project in the Historic Downtown District that would address general sidewalk improvements, ADA sidewalk improvements, or some combination of both. Once a suitable project is identified and a budget is determined CDBG staff will bring the project before Council for final approval and funding.

2019 Action Plan Funding:  
To see the complete 2019 Program Year Annual Action Plan a draft copy is available on the City website at: [http://www.cityofnampa.us/159/Community-Development-Block-Grant](http://www.cityofnampa.us/159/Community-Development-Block-Grant). Every year a determination on the allocation of funds and associated activities are made that will be accomplished during the following fiscal year. On June 10th City Council made the allocation decision including entitlement funds and the anticipated Program Income. The funding decisions are subject to CDBG regulations and are to include the following:
**2019 Program Year Grant Allocation**

<table>
<thead>
<tr>
<th>Administration</th>
<th>Adopted Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>CDBG Administration and Planning</strong></td>
<td>$ 155,866.02</td>
</tr>
<tr>
<td><strong>Max Available 20% Cap</strong></td>
<td>$ 159,292.80</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$ 3,426.78</td>
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<tr>
<td><strong>Public Service Activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Recommended</strong></td>
<td></td>
</tr>
<tr>
<td>Saint Alphonsus - Meals on Wheels</td>
<td>$ 35,000.00</td>
</tr>
<tr>
<td>CATCH of Canyon County</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td>The Salvation Army</td>
<td>$ 40,000.00</td>
</tr>
<tr>
<td>Nampa Family Justice Center</td>
<td>$ 16,500.00</td>
</tr>
<tr>
<td><strong>Total Public Service</strong></td>
<td>$ 111,500.00</td>
</tr>
<tr>
<td><strong>Max Available at 14% Cap</strong></td>
<td>$ 111,504.96</td>
</tr>
<tr>
<td><strong>Difference</strong></td>
<td>$ 4.96</td>
</tr>
<tr>
<td><strong>Non Public Service Activities</strong></td>
<td></td>
</tr>
<tr>
<td><strong>Recommended</strong></td>
<td></td>
</tr>
<tr>
<td>Salvation Army Remodel Project</td>
<td>$ 89,946.00</td>
</tr>
<tr>
<td>Nampa Family Justice Center</td>
<td>$ 81,637.00</td>
</tr>
<tr>
<td>Orchard Avenue Pedestrian Improvements</td>
<td>$ 98,520.00</td>
</tr>
<tr>
<td>Downtown Slum and Blight Activities</td>
<td>$ 172,968.51</td>
</tr>
<tr>
<td>Lions Park Shelter</td>
<td>$ 32,064.24</td>
</tr>
<tr>
<td>Lions Park Playground</td>
<td>$ 70,000.00</td>
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<tr>
<td>Housing Repair Loan Program</td>
<td>$ 100,112.54</td>
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<tr>
<td>Brush-Up Nampa</td>
<td>$ 15,734.00</td>
</tr>
<tr>
<td>Sidewalk Repair Program</td>
<td>$ 41,084.20</td>
</tr>
<tr>
<td><strong>Total Non-Public Service</strong></td>
<td>$ 702,066.49</td>
</tr>
<tr>
<td><strong>Total 2019 Entitlement Grant</strong></td>
<td>$ 796,464.00</td>
</tr>
<tr>
<td><strong>Prior Years Entitlement Funds Available to Allocate in PY2019</strong></td>
<td>$ 172,968.51</td>
</tr>
<tr>
<td><strong>Total Entitlement Funds Available to Allocate in PY2019</strong></td>
<td>$ 969,432.51</td>
</tr>
<tr>
<td><strong>Admin Cap (20% max) = $159,292.80</strong></td>
<td>$ 159,292.80</td>
</tr>
<tr>
<td><strong>Total Public Service Cap (14% max) = $111,504.96</strong></td>
<td>$ 111,504.96</td>
</tr>
<tr>
<td><strong>Total Non-Public Service</strong></td>
<td>$ 702,066.49</td>
</tr>
<tr>
<td><strong>Remainder</strong></td>
<td>$ 0.00</td>
</tr>
</tbody>
</table>

**Public Comment Period:**
The Citizen Participation Plan for CDBG requires that a 30-day comment period be initiated for the Action Plan. On June 21st the Comment Period was opened and a notice was issued in the paper. Additionally, CDBG staff held an open house on July 9th to solicit additional comment. No comments were received by Economic/Community Development staff.

At the Public Hearing on August 5th, you will be asked to approve the 2019 Annual Action Plan for submittal to HUD. The adoption of the action plan implements the decisions previously made by City Council.

**Motion Requested:** Approve the reallocation of prior years’ entitlement funds totaling $172,968.51 to the 2019 Downtown Slum and Blight Project.

**Motion Requested:** Adopt and approve the 2019 Annual Action plan. Authorize the mayor to sign for submittal of the City of Nampa CDBG 2018 Annual Action Plan to HUD.
ORDINANCE NO. _________

AN ORDINANCE DETERMINING THAT CERTAIN LANDS, COMMONLY KNOWN AS THE UNADDRESSED PARCEL ON HIGH AVENUE, APPROXIMATELY ONE HUNDRED THIRTY (130') FEET WEST OF N. JOSEPH DRIVE, COMPRISING APPROXIMATELY 0.84 ACRES, MORE OR LESS, LAY CONTIGUOUS TO THE CITY LIMITS OF THE CITY OF NAMPA, COUNTY OF CANYON, STATE OF IDAHO, AND THAT SAID LANDS SHOULD BE ANNEXED INTO THE CITY OF NAMPA, IDAHO, AS PART OF THE RS 6 (SINGLE FAMILY RESIDENTIAL – WITH A "REQUIRED PROPERTY AREA" OF AT LEAST 6,000 SQUARE FEET) ZONE; DECLARING SAID LANDS BY PROPER LEGAL DESCRIPTION AS DESCRIBED BELOW TO BE A PART OF THE CITY OF NAMPA, CANYON COUNTY, IDAHO; DIRECTING THE CITY ENGINEER AND PLANNING AND ZONING DIRECTOR TO ADD SAID PROPERTY TO THE OFFICIAL MAPS OF THE CITY OF NAMPA, IDAHO; REPEALING ALL ORDINANCES, RESOLUTIONS, ORDERS OR PARTS THEREOF IN CONFLICT HEREWITH; PROVIDING AN EFFECTIVE DATE; AND, DIRECTING THE CLERK OF THE CITY OF NAMPA TO FILE A CERTIFIED COPY OF THE ORDINANCE AND MAP OF THE AREA TO BE ANNEXED WITH CANYON COUNTY, STATE OF IDAHO AND THE IDAHO STATE TAX COMMISSION, PURSUANT TO IDAHO CODE, SECTION 63-215.

BE IT ORDAINED, BY THE MAYOR AND CITY COUNCIL OF THE CITY OF NAMPA, COUNTY OF CANYON, STATE OF IDAHO:

Section 1. That the Nampa City Council, upon recommendation of the Planning & Zoning Commission, and following the public notice and hearing procedures set forth in the Local Land Use Planning Act and Nampa City Code § 10-03-08 and Chapter 2, Title 10, approved Case No. ANN 120-19 (Kondratyuk Annexation) at a public hearing held on July 15, 2019.

Section 2. The following described property, commonly known as the unaddressed parcel on High Avenue, approximately one hundred thirty (130) feet west of N. Joseph Drive, comprising approximately 0.84 acres, more or less, is contiguous to the City of Nampa, Idaho, and the applicant has requested that said following described property should be annexed into the City of Nampa as RS 6 (Single Family Residential – with a "Required Property Area" of at Least 6,000 Square Feet):

See Exhibit “A,” attached hereto and made a part hereof by this reference.

Section 3. That the above-described property is hereby annexed into the corporate limits of the City of Nampa and zoned RS 6 (Single Family Residential – with a "Required Property Area" of at Least 6,000 Square Feet).
Section 4. That the City Engineer and the Planning & Zoning Director of the City of Nampa, Idaho, are hereby instructed to so designate the same above described property on the official zoning map and other area maps of the City of Nampa, Idaho as lying within the city limits and zoned RS 6 (Single Family Residential – with a "Required Property Area" of at Least 6,000 Square Feet).

Section 5. All ordinances, resolutions, orders or parts thereof in conflict herewith are hereby repealed, rescinded and annulled.

Section 6. This ordinance shall be in full force and in effect from and after its passage, approval and publication, according to law.

Section 7. The Clerk of the City of Nampa, Idaho shall, within 10 days following the effective date of this ordinance, duly file a certified copy of this ordinance and a map prepared in a draftsman-like manner plainly and clearly designating the boundaries of the City of Nampa, including the land herein annexed, with the following officials of the County of Canyon, State of Idaho, to-wit: the Recorder, Auditor, Treasurer and Assessor and shall file simultaneously a certified copy of this ordinance with the State Tax Commission of the State of Idaho, all in compliance with Idaho Code 63-215.

PASSED BY THE COUNCIL OF THE CITY OF NAMPA, IDAHO, this 5th day of August, 2019.

APPROVED BY THE MAYOR OF THE CITY OF NAMPA, IDAHO, this 5th day of August, 2019.

Attest:

Mayor Debbie Kling

City Clerk
LEGAL DESCRIPTION FOR
MARK KONDRAKYUK
PARCEL 1

A parcel of land located in the Southeast 1/4 of the Southeast 1/4 of Section 20, Township 3 North, Range 2 West, Boise Meridian, Canyon County, Idaho. Being further described as follows:

BASIS OF BEARING:

The South line of the Southeast 1/4 of the Southeast 1/4 of Section 20, Township 3 North, Range 2 West, Boise Meridian, derived from found monuments and taken as North 89°37'10" West with the distance between monuments found to be 1330.91 feet.

BEGINNING at a point on the Centerline of Joseph Drain, from which the Southeast Corner of said Section 20, Township 3 North, Range 2 West, Boise Meridian, bears South 48°25'16" East a distance of 1333.83 feet;

Thence along said Centerline of Joseph Drain the following four (4) courses;

North 19°34'39" West, a distance of 229.60 feet;
North 22°22'04" West, a distance of 118.29 feet;
North 27°19'11" West, a distance of 76.34 feet;
North 28°06'23" West, to a point on the South line of the Warnock – Blaser Subdivision, Recorded in Book 12 at page 14, Canyon County Recorders, a distance of 52.33 feet;

Thence along said South line, North line South 89°43'13" East, to the Northwest Corner of Briarwood Subdivision No. 1, Recorded in Book 15 at page 14, Canyon County Recorders, a distance of 181.84 feet;

Thence along the West line of Said Briarwood Subdivision No. 1, South 00°01'33" West, a distance of 438.81 feet to the POINT OF BEGINNING.

Said Parcel containing 36,438 square feet or 0.84 acres, more or less and is subject to all existing easements and rights-of-ways of record or implied.

END OF DESCRIPTION.

Kenneth H. Cook, P.L.S. 9895
Timberline Surveying
847 Park Centre Way, Suite 3
Nampa, Idaho 83651
(208) 465-5687
0 Lone Star Rd (TBD High Ave)

Annexation and Zoning to RS6 (Single Family Residential) for construction of single family homes

ANN-00120-2019 5/21/2019

Visit Planning & Zoning at cityofnampa.us for more info.